

YOLO COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

25 NORTH COTTONWOOD ST., WOODLAND, CA 95695

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Director
Frances Smith

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TO: Mike McGowan, Chairman
And Members of the Public Authority Governing Board

FR: Frances Smith, Director

DATE: October 13, 2009

Agenda Item No. 3.01

SUBJECT: Adopt revisions to the IHSS Public Authority Fiscal Year
2009/10 Budget (fiscal impact: \$150,000 from County Pomona fund).

RECOMMENDED ACTION

- A. Consider revisions to the IHSS Public Authority budget for 2009/10, including the use of \$150,000 in Pomona Funds.
- B. Submit a new rate to the California Department of Social Services reflecting the changes in administration funding.

FISCAL IMPACT

Backfill state reductions with use of \$150,000 in Pomona funds due to the decrease in state appropriations for In-Home Supportive Services (IHSS) Public Authority administrative costs.

BACKGROUND

The Public Authority Administrative budget has been reduced due to changes made by the state Legislature and the Governor in the State Budget (the Legislature cut \$4.6 million, the Governor reduced by an additional \$8.7 million) A total of \$10 million in state general fund was appropriated for administrative costs for all California Public Authorities for 2009/10, as compared to a total of \$23.3 million in 2008/08. The California State Department of Social Services was directed to develop a methodology for the state to distribute the final allocation among the 54 Public Authorities in California. On Friday October 2nd, the department released its methodology and allocations which result in a 45% reduction to the Yolo County Public Authority, compared to our claim for costs last year. It is important to note that the impacts of these reductions are extremely disparate, resulting in some agencies receiving cuts of over 50% of their allocations, while Los Angeles only received a 2.9% reduction.

Reviewed by Duan Vong Phone #: 8067

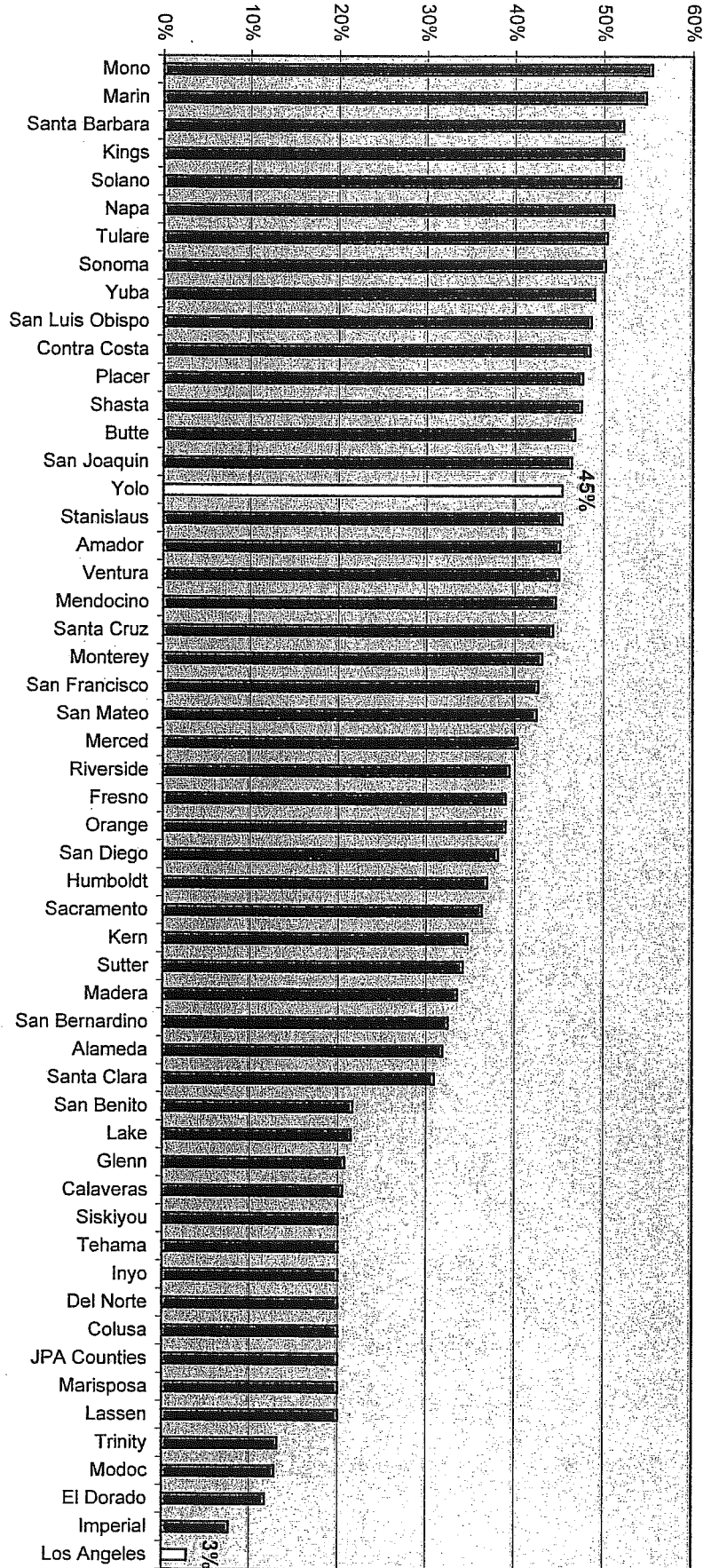
REASON FOR THE RECOMMENDED ACTION

The proposed reduced budget will allow the Public authority to continue to perform the following services: operate a registry to assist IHSS recipients locate a provider; check backgrounds on all applicants to the registry; provide access to training for all providers in the County; operate an immediate care service for recipients who are unexpectedly without a provider; serve as the employer of record for independent providers for purposes of collective bargaining; maintain the proscribed number of providers in the medical-vision and dental plans and support the IHSS Advisory Committee. A new rate will be submitted to the state to reflect the state's decreased participation in the administrative costs of the Public Authority.

OTHER AGENCY INVOLVEMENT

The County Administrator's office, the Department of Employment and Social Services and County Counsel

- Attachments:
- A: FY 2009-2010 Public Authority Budget
Chart showing reductions for all Counties
 - B. All County Letter from State Department of Social Services
 - C. Yolo County Public Authority Budget Detail



Allocation Reductions by County



JOHN A. WAGNER
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



ARNOLD SCHWARZENEGGER
GOVERNOR

October 1, 2009

ALL-COUNTY LETTER NO.: 09-53

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS
ALL IHSS PROGRAM MANAGERS
PUBLIC AUTHORITY EXECUTIVE DIRECTORS

Reason for This Transmittal

- State Law Change
 Federal Law or Regulation Change
 Court Order
 Clarification Requested by one or More Counties
 Initiated by CDSS

SUBJECT: PUBLIC AUTHORITY (PA) ADMINISTRATIVE BUDGET REDUCTION
FOR FISCAL YEAR (FY) 2009/10.

The purpose of this letter is to provide the Fiscal Year (FY) 2009-10 final allocations from the state for the administrative costs associated with the In-Home Supportive Services (IHSS) Public Authority (PA) administrative activities. The PA Administrative budget has been reduced due to changes in the State Budget Act. A total of \$10,000,000 General Fund (GF) has been made available in the FY 2009-10 Budget Act.

IHSS Public Authority Administrative Allocation:

The California Department of Social Services (CDSS) has determined that IHSS administrative cost allocations for the FY 2009-2010 will be based on an allocation methodology weighing three significant components of the IHSS program and PA funding: (1) current Department approved budgets = 25%; (2) 2008-09 State Fiscal Year (SFY) actual expenditures = 50%; and (3) IHSS county caseload = 25%. The methodology also establishes a minimum allocation for the 20 smallest counties based on FY 2008-09 expenditures which means no small or very small county will receive more than a 20% reduction compared to their FY 2009-10 expenditures.

The three components listed above are used in the methodology to arrive at a final allocation for the PA Administrative costs because they are important components in the annual planning by the PAs. First, current rate approval package is part of the budget approved by the State and it is an important component because it reflects the latest approval by the county Board of Supervisors. Second, the actual expenditures from SFY 2008-2009 and they are more heavily weighted because they most closely reflect the organization's actual practice. It is important to note that the PA expenditures reflect updated 4th Quarter invoices that were submitted later in the year.

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Finally, the county caseload is included as a component because it reflects the potential workload.

To arrive at the new Administrative budget there were a number of steps involved. First, each of the three components was converted to a dollar amount which was then multiplied by each county's percentage of the state total PA budget. Second, the three totals were combined to determine a net total allocation for each county. Then, adjustments were made to the small counties' net total allocation to raise each to the minimum amount. Finally, for the remaining counties, a total sharing was derived based on the total amount of state allocation after redistribution. This calculation was selected to provide the greatest statewide equity among counties.

The formula above setting forth the Administrative allocation only relates to the amount of IHSS PA Administrative costs in which the state will participate as a component of the PA rate. Column G in the attached document sets forth that amount pursuant to the calculation described above. The state will participate at a rate of 65% of the nonfederal share up to the amount stated in that column. The county is responsible for paying the nonfederal share of any PA Administrative costs reflected in the PA rate exceeding the amount listed in column G. The new state participation does not affect the PA rate that is currently in effect and that CDSS and the Department of Health Care Services (DHCS) have approved. As always, if a county would like to change the PA rate to lower the PA administrative component, a new PA rate change request may be submitted at any time.

The process for submitting rate changes has not changed. Counties will be required to follow the previously established rules for submitting a PA Rate Change Request. State approval of the PA Rate requires the approval of CDSS and DHCS. In accordance with Welfare and Institutions Code section 12306.1 (b), any change made to the PA/NPC rate shall take effect commencing the first day of the month following final approval received by CDSS and DHCS. Counties should keep in mind that the state approval process can take any amount of time up to 60 days.

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Any questions or concerns regarding the new PA Administrative budget allocations should be directed to Ruben Romero, Chief, Fiscal Administrative Systems Bureau at (916) 229-4035 or Rolonda Moen, Manager, Fiscal and Administrative Unit, at (916) 229-4598.

Sincerely,

Original Document Signed By:

EVA L. LOPEZ
Deputy Director
Adult Programs Division

Attachments

Amended Rates for PA Admin and Overall PA Rate

COUNTY	New PA Admin Allocation FY 2009-2010	Approved Rate Package Projected Hours	Current Admin Rate	Current PA Rate	PA Admin Costs in which State will Participate	Illustration of PA Rate containing Column G
A	C	D	E	F	G	H
Alameda	\$ 979,954.00	19,588,100	0.10	13.59	0.05	13.54
Amador	\$ 141,446.00	184,800	1.19	10.95	0.77	10.53
Butte	\$ 214,695.00	4,093,000	0.10	9.59	0.05	9.54
Calaveras	\$ 215,706.00	279,680	1.24	10.99	0.77	10.52
Colusa	\$ 82,062.00	215,922	0.79	9.47	0.38	9.06
Contra Costa	\$ 999,051.00	8,550,516	0.29	14.27	0.12	14.10
Del Norte	\$ 81,302.00	454,825	0.26	10.42	0.18	10.34
El Dorado	\$ 286,261.00	845,700	0.60	11.01	0.34	10.75
Fresno	\$ 749,274.00	13,485,090	0.10	12.19	0.06	12.15
Glenn	\$ 174,083.00	410,000	0.77	9.65	0.42	9.30
Humboldt	\$ 172,522.00	1,830,557	0.24	8.85	0.09	8.70
Imperial	\$ 203,879.00	4,519,000	0.08	10.5	0.05	10.47
Inyo	\$ 75,715.00	169,702	0.56	9.3	0.45	9.19
JPA Counties	\$ 534,281.00	1,082,412	0.67	10.69	0.49	10.51
Kern	\$ 341,869.00	4,983,368	0.16	11.36	0.07	11.27
Kings	\$ 279,343.00	1,545,851	0.42	10.74	0.18	10.50
Lake	\$ 271,396.00	2,224,140	0.20	10.49	0.12	10.41
Lassen	\$ 54,489.00	345,527	0.32	8.92	0.16	8.76
Los Angeles	\$ 3,549,074.00	162,504,494	0.05	10.5	0.02	10.47
Madera	\$ 137,339.00	1,373,219	0.26	10.9	0.10	10.74
Marin	\$ 363,407.00	1,700,000	0.46	13.39	0.21	13.14
Marisposa	\$ 150,688.00	288,932	1.00	12.34	0.52	11.86
Mendocino	\$ 283,440.00	1,584,866	0.47	12.15	0.18	11.86
Merced	\$ 263,366.00	2,233,050	0.25	11.47	0.12	11.34
Modoc	\$ 63,978.00	122,580	0.65	9.39	0.52	9.26
Mono	\$ 83,924.00	44,556	2.36	10.4	1.88	9.92
Monterey	\$ 332,429.00	3,632,159	0.21	14.47	0.09	14.35
Napa	\$ 168,642.00	740,000	0.41	12.97	0.23	12.79
Orange	\$ 705,114.00	13,038,587	0.09	10.19	0.05	10.15
Placer	\$ 380,361.00	2,305,547	0.39	11.99	0.16	11.76
Riverside	\$ 1,603,526.00	15,697,085	0.24	11.91	0.10	11.77
Sacramento	\$ 1,281,107.00	22,540,958	0.11	12.12	0.06	12.07
San Benito	\$ 155,881.00	498,192	0.44	12.37	0.31	12.24
San Bernardino	\$ 1,401,220.00	20,129,420	0.16	10.54	0.07	10.45
San Diego	\$ 2,156,843.00	26,516,561	0.23	11.1	0.08	10.95
San Francisco	\$ 1,509,399.00	19,600,000	0.13	14.89	0.08	14.84
San Joaquin	\$ 607,921.00	6,000,000	0.18	11.21	0.10	11.13
San Luis Obispo	\$ 225,851.00	1,650,000	0.27	11.77	0.14	11.64
San Mateo	\$ 353,886.00	3,280,195	0.29	13.72	0.11	13.54
Santa Barbara	\$ 565,425.00	1,989,092	0.54	11.95	0.28	11.69
Santa Clara	\$ 786,844.00	11,816,303	0.10	15.91	0.07	15.88
Santa Cruz	\$ 367,123.00	1,866,038	0.78	14.32	0.20	13.74
Shasta	\$ 354,673.00	2,590,308	0.28	10.29	0.14	10.15
Siskiyou	\$ 57,646.00	400,000	0.32	8.43	0.14	8.25
Solano	\$ 425,091.00	3,320,110	0.29	14.52	0.13	14.36
Sonoma	\$ 712,573.00	6,310,333	0.25	13.29	0.11	13.16
Stanislaus	\$ 741,137.00	5,103,834	0.32	10.86	0.15	10.69
Sutter	\$ 201,499.00	1,058,304	0.67	10.74	0.19	10.26
Tehama	\$ 161,253.00	840,000	0.31	9.67	0.19	9.56
Trinity	\$ 2,397.00	160,166	0.08	8.82	0.01	8.75
Tulare	\$ 342,493.00	2,139,520	0.28	10.74	0.16	10.62
Ventura	\$ 386,546.00	3,088,630	0.26	11.11	0.13	10.98
Yolo	\$ 284,718.00	1,553,403	0.44	12.64	0.18	12.38
Yuba	\$ 101,858.00	668,139	0.30	11.75	0.15	11.60
Total	\$ 27,126,000.00					

JPA Counties:

Nevada	822,054	0.67	10.69
Sierra	34,000	0.67	10.69
Plumas	226,358	0.67	10.69
Total JPA:	1,082,412		

FY 2009-2010 PUBLIC AUTHORITY ADMIN BUDGET ALLOCATION

COUNTY	ADMIN 25% EXPENDITURES 50% CASELOAD 25%			
	Total Funds by County w/NewsGF Reduction Applied	Federal Share	State General Fund Share	County Share
Alameda	\$ 979,954.00	\$ 423,830.00	\$ 361,260.00	\$ 194,864.00
Amador	\$ 141,446.00	\$ 61,171.00	\$ 52,151.00	\$ 28,124.00
Butte	\$ 214,695.00	\$ 92,857.00	\$ 79,150.00	\$ 42,688.00
Calaveras	\$ 215,706.00	\$ 93,293.00	\$ 79,520.00	\$ 42,893.00
Colusa	\$ 82,062.00	\$ 35,489.00	\$ 30,256.00	\$ 16,317.00
Contra Costa	\$ 999,051.00	\$ 432,090.00	\$ 368,300.00	\$ 198,661.00
Del Norte	\$ 81,302.00	\$ 35,161.00	\$ 29,975.00	\$ 16,166.00
El Dorado	\$ 286,261.00	\$ 123,808.00	\$ 105,530.00	\$ 56,923.00
Fresno	\$ 749,274.00	\$ 324,061.00	\$ 276,220.00	\$ 148,993.00
Glenn	\$ 174,083.00	\$ 75,296.00	\$ 64,168.00	\$ 34,619.00
Humboldt	\$ 172,522.00	\$ 74,616.00	\$ 63,600.00	\$ 34,306.00
Imperial	\$ 203,879.00	\$ 88,178.00	\$ 75,160.00	\$ 40,541.00
Inyo	\$ 75,715.00	\$ 32,744.00	\$ 27,916.00	\$ 15,055.00
JPA Counties	\$ 534,281.00	\$ 231,073.00	\$ 196,968.00	\$ 106,240.00
Kern	\$ 341,869.00	\$ 147,858.00	\$ 126,030.00	\$ 67,981.00
Kings	\$ 279,343.00	\$ 120,816.00	\$ 102,980.00	\$ 55,547.00
Lake	\$ 271,396.00	\$ 117,379.00	\$ 100,050.00	\$ 53,967.00
Lassen	\$ 54,489.00	\$ 23,568.00	\$ 20,090.00	\$ 10,831.00
Los Angeles	\$ 3,549,074.00	\$ 1,534,977.00	\$ 1,308,359.00	\$ 705,738.00
Madera	\$ 137,339.00	\$ 59,399.00	\$ 50,630.00	\$ 27,310.00
Marin	\$ 363,407.00	\$ 157,174.00	\$ 133,970.00	\$ 72,263.00
Marisposa	\$ 150,688.00	\$ 65,171.00	\$ 55,553.00	\$ 29,964.00
Mendocino	\$ 283,440.00	\$ 122,588.00	\$ 104,490.00	\$ 56,362.00
Merced	\$ 263,366.00	\$ 113,906.00	\$ 97,090.00	\$ 52,370.00
Modoc	\$ 63,978.00	\$ 27,676.00	\$ 23,578.00	\$ 12,724.00
Mono	\$ 83,924.00	\$ 36,299.00	\$ 30,936.00	\$ 16,689.00
Monterey	\$ 332,429.00	\$ 143,776.00	\$ 122,550.00	\$ 66,103.00
Napa	\$ 168,642.00	\$ 72,938.00	\$ 62,170.00	\$ 33,534.00
Orange	\$ 705,114.00	\$ 304,962.00	\$ 259,940.00	\$ 140,212.00
Placer	\$ 380,361.00	\$ 164,506.00	\$ 140,220.00	\$ 75,635.00
Riverside	\$ 1,603,526.00	\$ 693,525.00	\$ 591,140.00	\$ 318,861.00
Sacramento	\$ 1,281,107.00	\$ 554,079.00	\$ 472,280.00	\$ 254,748.00
San Benito	\$ 155,881.00	\$ 67,424.00	\$ 57,458.00	\$ 30,999.00
San Bernardino	\$ 1,401,220.00	\$ 606,028.00	\$ 516,560.00	\$ 278,632.00
San Diego	\$ 2,156,843.00	\$ 932,835.00	\$ 795,120.00	\$ 428,888.00
San Francisco	\$ 1,509,399.00	\$ 652,815.00	\$ 556,440.00	\$ 300,144.00
San Joaquin	\$ 607,921.00	\$ 262,926.00	\$ 224,110.00	\$ 120,885.00
San Luis Obispo	\$ 225,851.00	\$ 97,681.00	\$ 83,260.00	\$ 44,910.00
San Mateo	\$ 353,886.00	\$ 153,056.00	\$ 130,460.00	\$ 70,370.00
Santa Barbara	\$ 565,425.00	\$ 244,542.00	\$ 208,450.00	\$ 112,433.00
Santa Clara	\$ 786,844.00	\$ 340,310.00	\$ 290,070.00	\$ 156,464.00
Santa Cruz	\$ 367,123.00	\$ 158,781.00	\$ 135,340.00	\$ 73,002.00
Shasta	\$ 354,673.00	\$ 153,396.00	\$ 130,750.00	\$ 70,527.00
Siskiyou	\$ 57,646.00	\$ 24,931.00	\$ 21,253.00	\$ 11,462.00
Solano	\$ 425,091.00	\$ 183,852.00	\$ 156,710.00	\$ 84,529.00
Sonoma	\$ 712,573.00	\$ 308,188.00	\$ 262,690.00	\$ 141,695.00
Stanislaus	\$ 741,137.00	\$ 320,542.00	\$ 273,220.00	\$ 147,375.00
Sutter	\$ 201,499.00	\$ 87,152.00	\$ 74,280.00	\$ 40,067.00
Tehama	\$ 161,253.00	\$ 69,747.00	\$ 59,439.00	\$ 32,067.00
Trinity	\$ 2,397.00	\$ 1,032.00	\$ 890.00	\$ 475.00
Tulare	\$ 342,493.00	\$ 148,128.00	\$ 126,260.00	\$ 68,105.00
Ventura	\$ 386,546.00	\$ 167,181.00	\$ 142,500.00	\$ 76,865.00
Yolo	\$ 284,718.00	\$ 123,139.00	\$ 104,960.00	\$ 56,619.00
Yuba	\$ 101,858.00	\$ 44,054.00	\$ 37,550.00	\$ 20,254.00
Total	\$ 27,126,000.00	\$ 11,732,004.00	\$ 10,000,000.00	\$ 5,393,996.00

YOLO COUNTY IHSS PUBLIC AUTHORITY BUDGET, effective July 1, 2009

ATTACHMENT C

AT\$10.50		TOTAL BUDGET	TOTAL SERVICES	TOTAL ADMIN	PORTION OF RATE
October 5, 2009, AT\$10.50 & 2.5M hrs.					
PROVIDER COSTS					
1	IP Wages @ \$10.50 per hour for 2,525,000 hours	\$26,512,500	\$26,512,500		\$10.50
2	IP Employer Taxes @ 10.50%	\$2,783,813	\$2,783,813		\$1.10
3	Health Benefits (\$0.80 x 2,525,000 hours)	\$1,515,000	\$1,515,000		\$0.60
4	Immediate Care Services	\$1,551	\$1,551		\$0.00
5	Provider Benefits (Transportation, Safety Equip)	\$460	\$460		\$0.00
	TOTAL PROVIDER COSTS	\$30,813,324	\$30,813,324	\$0	\$12.20
ADMINISTRATIVE SALARIES & BENEFITS					
6	Director (75% PA funds)	\$62,577		\$62,577	\$0.02
7	Director (25% Advisory Counsel funds)-NOT IN THIS BUDGET	\$20,859 Adv. Coun.		\$20,859 Adv. Coun.	
8	Associate Administrative Services Analyst (4 mos of FY)	\$14,860		\$14,860	\$0.01
9	Secretary	\$30,192		\$30,192	\$0.01
10	Registry Specialist (2)	\$72,936		\$72,936	\$0.03
11	Admin Asst./temps	\$0		\$0	\$0.00
12	Administrative Benefits (@ 57% of tot. salary)	\$102,922		\$102,922	\$0.04
13	80 Hour furlough deduction	(\$7,176)		(\$7,176)	(\$0.00)
	TOTAL ADMINISTRATIVE SALARIES & BENEFITS	\$276,312	\$0	\$276,312	\$0.11
OTHER ADMINISTRATIVE COSTS					
14	Provider training session costs (contracted-Eskaton, Red Cross)	\$15,000		\$15,000	\$0.01
15	Mileage, Lodging, Staff training	\$750		\$750	\$0.00
16	Liability & Workers Compensation Insurance	\$10,000		\$10,000	\$0.00
17	Occupancy (rent, remodeling, utilities, security, maintenance)	\$13,416		\$13,416	\$0.01
18	Equipment & Furniture	\$0		\$0	\$0.00
19	Equipment Rental	\$0		\$0	\$0.00
20	Communications (13 lines)	\$3,680		\$3,680	\$0.00
21	Postage/video distribution/shipping	\$3,000		\$3,000	\$0.00
22	Office Supplies	\$1,380		\$1,380	\$0.00
23	Recruitment (advertising, outreach, website)	\$1,610		\$1,610	\$0.00
24	Printing/Copying, annual report, brochures	\$3,000		\$3,000	\$0.00
25	Publications, books, video production	\$0		\$0	\$0.00
26	Registry Software & Customization (PAMIS @ 750/mo)	\$9,000		\$9,000	\$0.00
27	Dept. of Employment and Social Services, Board & support staff	\$56,180		\$56,180	\$0.01
28	County Professional Services	\$0		\$0	\$0.00
29	County Counsel	\$4,600		\$4,600	\$0.00
30	Human Resources	\$11,500		\$11,500	\$0.00
31	YCPARMA (Risk Management Services)	\$4,894		\$4,894	\$0.00
32	Auditor/Controller's Office	\$460		\$460	\$0.00
33	Annual Audit Costs	\$460		\$460	\$0.00
34	County Computer Support Expenses	\$5,060		\$5,060	\$0.00
35	County Telecom Support Expenses/General Services	\$0		\$0	\$0.00
36	Consultants (program eval., events, fiscal enhancements)	\$0		\$0	\$0.00
37	Interpreters, Accessibility issues	\$500		\$500	\$0.00
38	Data Input/Analysis, Outcome Measures	\$0		\$0	\$0.00
39	Fingerprints	\$3,000		\$3,000	\$0.00
40	Drug & Alcohol Testing	\$4,140		\$4,140	\$0.00
41	Training & Stipend (Sac. Co. \$300/mo)	\$0		\$0	\$0.00
42	Vehicle maint & repairs, reg/lic, gas	\$1,656		\$1,656	\$0.00
43	Miscellaneous Expenses/CAPA	\$5,120		\$5,120	\$0.00
	TOTAL OTHER ADMINISTRATIVE COSTS	\$158,406	\$0	\$158,406	\$0.05
	TOTAL COSTS	\$31,248,041	\$30,813,324	\$434,718	

Funding:		Rates:	
Federal	\$19,126,648	Wage	\$10.50
State	\$7,862,668	Payroll Taxes	\$1.10
County	\$4,223,351	Health Benefit	\$0.60
Total	\$31,212,667	Administrative	\$0.16
		Non-Health Ben	\$0.00
		Total	\$12.36