



County of Yolo

PLANNING AND PUBLIC WORKS DEPARTMENT

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YOLO-ZAMORA CITIZENS ADVISORY COMMITTEE MONTHLY MEETING

AGENDA

Monday, November 30, 2009
7:00 P.M. @ Zamora Town Hall

1. CALL TO ORDER

2. APPROVAL OF MINUTES

A. October 26, 2009

3. CORRESPONDENCE AND ANNOUNCEMENTS

4. PUBLIC COMMENT

The opportunity for members of the public to address the Advisory Committee on any subject, but not relative to items on the present agenda. The Chair reserves the right to impose a reasonable limit on the time afforded to any individual speaker.

5. ACTION ITEMS

- A. Committee to follow up on speeding and burglary
- B. Recommendations for members, officers, and terms

6. DISCUSSION ITEMS

- A. Yolo County General Plan
- B. Update on the Dunnigan Specific Plan
- C. Flood Hazard Development Permit for the Ridge Cut Giant Garter Snake Conservation Bank. (<http://www.yolocounty.org/Index.aspx?page=728>)

7. CONFIRM NEXT MEETING AGENDA PRIORITIES

8. ADJOURNMENT

***** NOTICE *****

If requested, this agenda can be made available in appropriate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Yolo County Planning and Public Works Department. In addition, any persons with a disability who require a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Donald Rust as soon as possible and preferably at least 24 hours prior to the meeting. Donald Rust may be reached at 530-666-8835 or at the following address: Yolo County Planning and Public Works Department 292 West Beamer Street Woodland, CA 95695.

Yolo-Zamora Citizens Advisory Committee
Meeting Minutes
 October 26, 2009

Location: Zamora Town Hall **Time:** 7:00 – 9:00 P.M. **Chair:** Mary Jo Hoes
Committee Members Present: Charla Parker, Jack Rexroad, Roy Wilson, John Davis, Sue Riley
Committee Members Absent: Warren Berg, Alex Long
County Staff: Don Rust, Nate Palmer, Leroy Bertulero
Others Present: **Chris Lewey**, Derek Ruin, Gayle Cusick, Ray Differdeiffer, Frank Siefertman, Jennifer Mott, Martin Torres, Keith Williams, Leslie Pfordresher, Janet Berry

Agenda Item:	Discussion	Outcome
Call to Order 7:00PM	Mary Jo Hoes called the meeting to order	
Approval of Minutes	Update minutes	Approved by Roy Wilson—2 nd John Davis
Correspondence & Announcements	Don Rust discussed up coming meetings	General Plan update will go to supervisors Nov 10 County will close Nov 23-27 and 2 weeks at end of year
Public Comment		
ACTION ITEMS	Standing Rules	Standing rules were discussed and changes were made as attached. Moved and Seconded and the motion carried
A.		.
DISCUSSION ITEMS	A. Ideas for recruiting B. Update on General Plan C. Update on Dunnigan Specific Plan	A person needs to apply and Supervisors will approve General Plan meeting Nov 10 th Dunnigan Specific Plan will include connection to Hardwood, 1.2 job to household, vehicle trips VMT 44 miles per day per household, water supply and drainage concerns, over crossing at Rd 7 pedestrian
Community Concern		.
	Questions were asked: What can be done about speeders on Co Rd 14 What can we do to prevent burglaries	Sheriffs department officer Jennifer Mott and Lieutenant Martin Torres spoke to the issues. Lieutenant Torres said the Hwy Petrol oversees the roads but the squeaky wheel gets notices so call in problems. As far as burglaries keep eyes open – there are officers in the area. Take down license numbers and notify sheriff dept of suspicious activity.
Meetings Future & Agenda	Next meeting will be Nov 16, 2009	Agenda items: . General Plan, Dunnigan Specific Plan, Speeding, Burglaries Flood Hazard Dev Permit for the Ridge Cut Giant Garter Snake Conservation Bank
Meeting Adjourned	9 PM	

STANDING RULES

YOLO-ZAMORA CITIZENS ADVISORY COMMITTEE

Adopted October 26, 2009

Article I - Name and Affiliation

The name of this committee is “Yolo – Zamora Citizens Advisory Committee” (YZCAC). The committee serves as a liaison between the members of the community and the Yolo County Planning Commission and Board of Supervisors.

Article II – Size

YZCAC recommends nine (9) voting members on the Advisory Committee. The minimum or maximum number of voting members may be changed (*in accordance with the Bylaws*) by a simple majority vote of the YZCAC, but any change that reduces the number of voting members shall not effect until the expiration of the term of (or resignation of) any voting member(s) affected by the reduction.

Article III – Duties of Officers

Chair –

The Chair shall be responsible for facilitating the meetings of the committee and for coordinating communications between the advisory committee and the planning staff. She/He shall:

- Prepare draft agendas
- Maintain proper decorum and courtesy in meetings
- Confirm presenters on the agenda
- Call meeting to order and adjourn (*and conduct meetings in accordance with guidelines in Bylaws*)
- Represent the committee at planning and supervisor meetings as necessary or designate a replacement(s).

Vice – Chair –

The Vice-Chair shall:

- Serve as the Chair in absence of the Chair
- Arrange & replace tables, chairs (*Reserve meeting room and arrange for furniture as necessary*)
- Represent the committee at meetings in absence of chair as necessary
- Arrange for or delegate posting of meeting notices
- Chair ad hoc committees as directed by chair

STANDING RULES

YOLO-ZAMORA CITIZENS ADVISORY COMMITTEE

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Secretary

The Secretary shall record minutes of every meeting and distribute according to the Bylaws. The minutes shall be presented at the subsequent regular meetings and be made available to the public at the Yolo County Planning & Public Works Office. The minutes shall contain, at a minimum, a record of:

- Roll Call of members and provide sign in sheet for all others and note quorum present
- Time of commencement of meeting
- Provide synopsis of Public Comments
- Record vote of each member including abstention
- Brief description of discussions on agenda items and action or position taken
- Confirmation of future meeting details
- Time of adjournment
- Distribute Bylaws, attachments, and other pertinent documents to new members and record acknowledgement & receipt of such documents by member
- Minutes and sign in sheet, including members in attendance, delivered to Planning Dept. within two weeks

Article IV – Meetings

Regular meeting shall be held on the fourth (4th) Monday of each month from 7:00 to no later than 9:00 PM, unless extended by majority vote and quorum remains, at the Zamora or Yolo Town Hall or at such other time and place as noted on the agenda subject to the discretion of Chair & agenda items. Special meetings may be called by a vote of the committee or by the Chair as necessary and within guidelines of Bylaws.

Article V – Public Comment

Public comment shall abide by the following:

- Public comment shall be limited to three (3) minutes or longer at discretion of Chair
- Those wishing to comment shall have signed in and identify themselves upon recognition by the Chair.

Article VI – General Items

- Standing Rules may be amended by a 2/3's vote of all members if proposed changes are included as an agenda item at a regular meeting
- "Excused" absences are not recognized in Bylaws or Standing Rules

Approved by John Davis and 2nd by Roy Wilson