



## **Yolo County Housing**

**Lisa A. Baker, Executive Director**

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### BOARD OF COMMISSIONERS

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DATE: December 3, 2009  
TO: YCH Board of Commissioners  
FROM: Lisa A. Baker, Executive Director  
SUBJECT: **Review and Approve Proposed Meeting Schedule for Calendar Year 2010**

Agenda Item No. 2.06

### **RECOMMENDED ACTIONS:**

Staff recommends that the Board of Commissioners review and approve the proposed calendar of meetings for the YCH for calendar year 2010.

### **BACKGROUND / DISCUSSION**

The YCH is required to meet at regular times. According to the by-laws of the YCH at "Article III – Meetings," the Authority is required to hold an annual meeting. The by-laws also state that it is normally scheduled on the first Tuesday in March at 6:30 p.m. YCH may hold regular meetings on the first Tuesday of the month, unless determined otherwise by the Commission. Recognizing that the Board of Supervisors and two tenant commissioners are currently serving as the Interim Board of Commissioners for the YCH and that Board members have indicated that the YCH should have a meeting date separate from other County meetings, staff proposes that the Board of Commissioners set the following meeting calendar for calendar year 2010. All meetings to be held at 2:00 p.m. or as close thereto as possible, depending on the schedule of the Board of Supervisors:

- Thursday, January 14, 2010
- Thursday, February 18, 2010 (moved from the 11<sup>th</sup> to accommodate the proposed BOS strategic planning session)
- Thursday, March 11, 2010
- Thursday, April 8, 2010
- Thursday, May 13, 2010
- Thursday, June 10, 2010
- Thursday, July 8, 2010
- Thursday, August 12, 2010
- Thursday, September 16, 2010
- Thursday, October 14, 2010
- No meeting in November (no conflicts with CSAC)
- Thursday, December 9, 2010

**FISCAL IMPACT**

No additional fiscal impact. Meeting at regular times will keep the YCH in compliance with the requirements of its funding partners and will allow the YCH to conduct business and make required reporting submissions on a timely basis.

**CONCLUSION**

In accordance with the Authority's by-laws, current practice and the needs of the YCH, staff proposes the above meeting calendar and recommends that the Board of Commissioners approve the calendar for calendar year 2010.