

## CAPAY VALLEY CITIZEN ADVISORY COMMITTEE

January 5, 2010.

Meeting was called to order by Chairman Anne Rawlins at 7.30 p.m. when it was determined sufficient members were now present to constitute a quorum.

Present: Todd Gettleman, Lea Lloyd, Paul Turnbull, Anne Rawlins,

County Staff in attendance: LeRoy Bertolero, County Planning Commissioner at-large; Stephanie Berg-Cormier, from the Planning Department.

Community members in attendance: Emily Reeves from the Yocha Dehe Wintun Tribe.

1. Approval of Minutes: Approval of the minutes of the December meeting was postponed until members from the last meeting are present.
2. There was no correspondence.
3. Action Items:
  - a) Zone File #2009-044 - Petition to abandon County Road 75A by the Tribe.

Stephanie Berg informed the Committee there had been discussion between the Planning Department and the Tribe regarding withdrawing this petition. At this time no decision had been made by the Tribe and the Petition was still pending. Todd Gettleman discussed the history of the surrounding area. Stephanie Berg informed the Committee the County's road easement was for only one-half of the road. The other half was held by the Federal Government. The Tribe owned property on both sides of the road and the road dead-ended into land owned by the Tribe.. The Tribe has been maintaining the road up to this date and if the Petition is approved, it would be solely responsible for its up keep. Members discussed the fact this committee had approved a similar petition recently from Full Belly Farm and the petition from the Tribe presented a similar situation. Stephanie Berg stated this matter is on the Planning Committee hearing agenda for January 28, 2010. Committee members were advised they could present their personal views to the Planning Committee at that time if they so wished. Motion to notify the Planning Commission the committee did not oppose the Petition to Abandon County Road 75A was made by RcwVwtpdwn seconded by Anne Rawlins. Motion passed with by 3-0-1 with Todd Gettleman abstaining.

- b) Adoption of Standing Rules.

LeRoy Bertolero discussed the various Standing Rules adopted by other committees and

presented the committee members with an outline of items they should consider. The committee discussed each item and decided to include the following in its Standing Rules:

**Meeting Date:** Members discussed whether to exclude a meeting during the month of December or any other month. It was decided that meetings shall be held on the first Wednesday of each month. If a change was necessary, members would be notified in advance.

**Meeting Location:** Several members from Rumsey discussed the advisability of holding some meetings in the Town Hall at Rumsey. But noted it may not be possible because at this time, the hall is not available on Wednesdays due to Yoga Classes. However it was decided meetings were to be held at the Grange Hall or the Rumsey Town Hall if announced.

**Meeting Time:** Meetings were to be held from 7.00 p.m. to 8.30 p.m. A majority vote was required to extend the time of the meeting provided a quorum remained present.

**Committee Membership:** Five to nine members were recommended for appointment. Their terms to be one or two year terms.

**Public Comment:** The Chair to have the option to set a time limit on public comment, generally to be three minutes per speaker, but can allow more time as necessary, depending on the subject.

**Guest Speaker or Presentation:** The Chair has the option to set a time limit on guest speakers.

**Sign-in Sheet:** The Secretary or an appointee will be responsible for ensuring those present sign in with names, telephone numbers and voluntary e-mail addresses.

**Minutes:** The Secretary or an appointee will record the minutes of every meeting. The minutes should be sent to the Yolo County Planning division no less than two weeks prior to the next month's meeting, allowing ample time for them to be sent with the next month's agenda. Participating members, including the public, shall be listed in the minutes. Minutes shall include:

1. Time meeting is called to order.
2. Roll call, to determine if a quorum is present.
3. Adoption of any previous meeting's minutes.
4. Public comment.
5. Correspondence.
6. Action item(s) considered; and summary of discussion(s)
7. Action(s) recommendation(s), i.e. moved to motion, second, and vote count (number of yes, no and abstention votes cast.
8. List of future agenda items.
9. Time of adjournment.
10. Anyone who disrupts any advisory committee meeting may be asked to leave the meeting by the Chair.
11. An officer may resign at will from their position without resigning their membership. An election will be held at the next meeting, with proper public notice, to replace the resigning

