

**YOLO COUNTY  
LOCAL AGENCY FORMATION COMMISSION**

**MINUTES**  
August 23, 2007

The Yolo County Local Agency Formation Commission met on the 23rd day of August, 2007, starting at 1:30 p.m., in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were: Vice Chair and County Member Matt Rexroad, Alternate County Member Duane Chamberlain, Alternate City Member Stephen Souza and Alternate Public Member Robert Ramming. Others present were: Executive Officer Elizabeth Castro Kemper, Commission Counsel Steve Nocita, Senior Management Analyst Elisa Carvalho, and Commission Clerk Terri Tuck.

**Entry No. 1    Call to Order, Pledge of Allegiance and Roll Call**

Vice Chair Rexroad called the meeting to order at 1:30 p.m.

Vice Chair Rexroad asked Alternate City Member Stephen Souza to lead the Pledge of Allegiance.

Roll Call: Present: Chamberlain, Ramming, Rexroad, Souza    Absent: None

**Entry No. 2    Public Input**

Vice Chair Rexroad invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the agenda. No one came forward.

**CONSENT AGENDA**

**Entry No. 3    Approved the Minutes of June 25, 2007**

**Minute Order 2007-30:** The Commission approved the minutes of June 25, 2007.

Approved by the following vote:

MOTION: Souza    SECOND: Chamberlain    AYES: Chamberlain, Ramming, Rexroad, Souza    NOES: None    ABSTAIN: None    ABSENT: None

**REGULAR AGENDA**

**Entry No. 4 Approved contract with Pacific Municipal Consultants (PMC) for the City of Davis Municipal Service Review, Sphere of Influence (MSR/SOI) and Initial Study of environmental review**

**Minute Order 2007-31:** The Commission approved the contract with PMC for the City of Davis MSR/SOI and Initial Study of environmental review at a cost of \$30,200 with a contingency of up to \$2,000 for work identified that may be outside the original scope of work and authorized the Chair to sign the final document.

Approved by the following vote:

MOTION: Souza SECOND: Ramming AYES: Chamberlain, Ramming, Rexroad, Souza NOES: None ABSTAIN: None ABSENT: None

**Entry No. 5 Approved Request for Proposal (RFP) for the City of Winters Municipal Service Review and Sphere of Influence Study (MSR/SOI) and Initial Study for environmental review**

**Minute Order 2007-32:** The Commission approved a RFP for the City of Winters MSR/SOI and Initial Study of environmental review, directed staff to circulate the RFP to outside consultants. Commissioner Chamberlain agreed to participate during the interview selection process and staff was asked to contact Commissioner McMasters-Stone, if needed to participate in the selection process.

Approved by the following vote:

MOTION: Ramming SECOND: Souza AYES: Chamberlain, Ramming, Rexroad, Souza NOES: None ABSTAIN: None ABSENT: None

**Entry No. 6 Approved the appropriation of \$4,000 in the existing Yolo LAFCO 2007-08 budget for conversion of the electronic Document Archival Retrieval Program (DARP) to the SIRE (document archival and retrieval) system**

**Minute Order 2007-33:** The Commission approved the appropriation of \$4,000 to coordinate with the County of Yolo to convert the existing DARP system to the SIRE system.

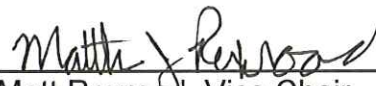
Approved by the following vote:

MOTION: Souza SECOND: Chamberlain AYES: Chamberlain, Ramming,  
Rexroad, Souza NOES: None ABSTAIN: None ABSENT: None

**Entry No. 9   Adjournment**

**Minute Order 2007-34:** The meeting was adjourned at 1:35 p.m. by order of the Vice Chair.



  
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Matt Rexroad, Vice Chair  
Local Agency Formation Commission  
County of Yolo, State of California

  
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Terri Tuck  
Commission Clerk