

## YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

### MINUTES

October 27, 2008

The Yolo County Local Agency Formation Commission met on the 27<sup>th</sup> day of October, 2008, starting at 9:04 a.m., in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were: Chair and Public Member Olin Woods, County Members Matt Rexroad and alternate Mariko Yamada, City Member Stephen Souza. Others present were: Executive Officer Elizabeth Castro Kemper, Senior Management Analyst Elisa Carvalho, Commission Clerk Terri Tuck and Interim Commission Counsel Robyn Drivon.

#### Item No 1    Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the meeting to order at 9:04 a.m.

Chair Woods asked Alternate County Member Mariko Yamada to lead the Pledge of Allegiance

Roll Call: PRESENT: Rexroad, Souza, Yamada, Woods    ABSENT: McMasters-Stone

#### Item No 2    Public Input

Chair Woods invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the agenda. No one came forward.

### CONSENT AGENDA

#### Item No 3    Approved the Minutes of September 22, 2008 Meeting

#### Item No 4    Ratified Resolution No 2008-09 honoring Board of Supervisor Duane Chamberlain for his tenure on the Yolo LAFCO

**Minute Order 2008-45:** The consent agenda was approved.

Approved by the following vote:

MOTION: Yamada    SECOND: Rexroad    AYES: Rexroad, Souza, Yamada, Woods    NOES: None    ABSTAIN: None    ABSENT: McMasters-Stone

**REGULAR AGENDA**

**Item № 5 Received the Draft City of West Sacramento Municipal Service Review and Sphere of Influence Study**

**Minute Order 2008-46:** A motion was made to receive the draft City of West Sacramento Municipal Service Review and Sphere of Influence Study (LAFCO № S-031)

Approved by the following vote:

MOTION: Souza SECOND: Yamada AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

**Item № 6 Received the Draft Yolo County Free Library District Municipal Service Review and Sphere of Influence Study**

**Minute Order 2008-47:** A motion was made to receive the draft Yolo County Free Library District Municipal Service Review and Sphere of Influence Study (LAFCO № S-032)

Approved by the following vote:

MOTION: Yamada SECOND: Rexroad AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

**Item № 7 Considered the Request for Proposal to contract for Special Legal Services for the Yolo LAFCO**

**Minute Order 2008-48:** The following recommended actions were approved:

- 1) The draft Request for Proposal (RFP) to contract for legal services for special situations that the Yolo LAFCO may encounter; and
- 2) To circulate the RFP to appropriate legal firms.

Approved by the following vote:

MOTION: Souza SECOND: Yamada AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

**Minute Order 2008-49:** The following recommended action was approved:

- 3) Determined that the process for considering the responses to the RFP should be a Commission subcommittee with Chair Woods and Vice Chair Rexroad screening and ranking the firms to be interviewed, followed by interviews with the full Commission.

Approved by the following vote:

MOTION: Souza SECOND: Yamada AYES: Rexroad, Souza, Yamada,  
Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

**Item No 8      Executive Officer's Report**

- a. The LAFCO office will be closed during the holiday season from December 22, 2008 through January 2, 2009.
- b. The Commission was given a verbal report by the Executive Officer on pending, proposed and environmental review projects and sphere of influence documents in the LAFCO process.

**Item No 9      Commissioners Report**

- a. The Commission presented and ratified by consensus **Resolution 2008-10** commending Board of Supervisor Mariko Yamada for her tenure on the Yolo County Local Agency Formation Commission followed by a reception in the Board Chamber foyer.

**Item No 10      Adjournment**

**Minute Order 2008-50:** By order of the Chair the meeting was adjourned at 9:55 a.m. in memory of J. Olin Woods.



  
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Terri Tuck  
Commission Clerk



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Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California