

Yolo County Housing
Yolo County, California

April 8, 2010

MINUTES

Yolo County Housing met on the 8th day of April, 2010 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Chamberlain, McGowan, Thomson, Rexroad, Toney and Garnes. Commissioner Provenza was absent. Chair Rexroad presided. Lisa A. Baker, Executive Director and Dan Cederborg, Agency Counsel, were present.

Agenda Item No. 1.01
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.02
Approval of the Agenda

Minute Order No. 10-17: Approved the agenda for this meeting as submitted, including a revised Resolution of Appreciation to Sacramento Housing and Redevelopment Agency, Agenda Item No. 2.01.

MOTION: McGowan. SECOND: Chamberlain. AYES: Chamberlain, McGowan, Rexroad, Toney. ABSENT: Provenza, Thomson, Garnes.

Agenda Item No. 1.03
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was no public comment.

Commissioner Garnes arrived at 2:05 p.m.

Agenda Item No. 2.01
Consent Agenda

Minute Order No. 10-18: Acted on the Consent Agenda as follows:

- 2.01 Approved and authorized the Chair to sign **Resolution No. 10-05** of appreciation to Sacramento Housing and Redevelopment Agency (SHRA).
- 2.02 Received and filed correspondence from the U.S. Department of Housing and Urban

Development (HUD) authorizing the Capital Fund Financing Plan (CFFP).

2.03 Received and filed letter from the Department of Housing and Community Development, Office of Migrant Services, thanking the YCH and its staff for hosting the annual OMS Manager's Meeting March 10-11, 2010 at the Davis Migrant Center.

2.04 Received and filed Status Reports to the U.S. Department of Housing and Urban Development regarding progress on the Memorandum of Agreement.

MOTION: McGowan. SECOND: Toney. AYES: Chamberlain, McGowan, Rexroad, Garnes, Toney. ABSENT: Provenza, Thomson.

Agenda Item No. 3.01

Presentations

3.01 The Chair presented Certificate of Appreciation to Yolo County Housing from the Pacific Gas and Electric Company (PG&E).

3.02 The Chair presented Resolution of Appreciation to the Sacramento Housing and Redevelopment Agency (SHRA) for its assistance in the Voucher Waiver Rescission Project.

Commissioner Thomson arrived at 2:07 p.m.

Agenda Item No. 4.01

Five Year Plan

Minute Order No. 10-19: Took the following actions:

A. Held a public hearing

B. Adopted the Five-year Agency Plan and fiscal year 2010 Annual Plan

C. Approved and authorized the Chair to sign **Resolution No. 10-06**, the required Department of Housing and Urban Development resolution and authorized submission to HUD.

MOTION: Thomson. SECOND: Toney. AYES: Chamberlain, McGowan, Thomson, Rexroad, Garnes, Toney. ABSENT: Provenza.

Agenda Item No. 5.01

Executive Director Comments

Received comments from the Executive Director, Lisa Baker, who addressed the Board of Commissioners and provided an update on the following issues:

ACCOMPLISHMENTS – April 2010

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Operations

- We have updated our maps for Voucher program recipients.
- PIC scores are very good again this month. We scored 99.52% and no late reexaminations and no late HWS. A very good data match.

Facilities

- We obligated 100% of funds on time. Windows have been measured over the last 2 weeks. Appliances should be received shortly.
- We are preparing for a sidewalk and drainage improvement project in West Sacramento. The architects have been out at the site and we have prepared the preliminary scope. We are planning on holding a resident input meeting within the next 2 weeks.
- Rochdale Grange began construction this week. YCH staff is providing the labor compliance component for the City of Woodland.

Administration

- YCH is now on Facebook. If you aren't yet a fan, you can sign up by clicking the link on the right side of our web page's front page.
- The main Administration building is now a wireless Internet hotspot with free wireless throughout the building and public lobby.
- We purchased a new MICR printer for the Finance Department that replaces a 10 year old "monster" computer. This has high output at 50 pages per minute. We were able to purchase this specialized checks computer for only \$2,400 using the CMAS pooled purchase program.
- The audit was completed on time and submitted to the Audit Clearinghouse.
- Our first ARRA fund draw in the amount of over \$149,000 was approved for architect and engineering and staff costs.
- IT/IS staff attended the OATHA Conference in March. This organization is devoted to IT/IS issues pertaining to housing authorities from the whole country. Lots of valuable information and networking.

Education

- Staff attended the Legislative Conference in Washington DC and finalized the joint HAASC/NCNEDA leg agenda. We were able to meet with several congressional

representatives, including senior Senate banking committee staff for Senator Chris Dodd. We also met with local congressman Herger's staff. In all, YCH staff met with five (5) congressional members as part of the joint California delegation.

- Staff who uses the federal Earned Income Validation system underwent mandatory training in EIV and received certification in the subject.

Staffing

- We have a new Office Assistant I for the Madison Migrant Center.
- We have received applications for the Tenant Liaisons and are getting ready to hold interviews at each site. We had a fairly good turnout for the positions.

Services

- YCH has been successful working with the HPRP program. To date, the grant has assisted over 120 families. LIPH and HCV recipients have been able to access grant funds for security deposits, moving costs and past due rent.
- YCH continues to support the partnership with the U.S. Census, distributing information to clients about Census information sites and serving as a training location for Census workers. Census Taker Training will be conducted at the Main Administration Building April 26 – April 29.
- Through a partnership with the Yolo County Health Department, H1N1 clinics will take place on Opening Day at the Madison and Davis Migrant Centers. We are working on plans to provide vaccine clinics at YCH owned developments.
- Through a partnership with Legal Services of Northern California, YCH staff was trained on Fair Housing Laws, ADA requirements and the YCH Reasonable Accommodation Policy and Procedures that were recently adopted by the YCH Board of Commissioners.
- YCH provided affordable housing information and applications for the Yolo County Children's Alliance Child Abuse Prevention Fashion Show Fundraiser on March 31, 2010.
- The Resident Advisory Board met on March 25, 2010 to review the YCH Agency Five Year and Annual Plan.

Agenda Item No. 5.02

Board of Commissioners Comments

Commissioner Toney donated the movie "Viva La Causa," a story about the Cesar Chavez march, to the Yolo County Housing Library and one to the high school.

The Housing Commissioners adjourned to Closed Session at 2:25 p.m. on the following matter:

Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to Government Code
Section 54956.9(b) 1 case(s)

Adjournment

Adjourned this meeting of the Yolo County Housing at 2:55 p.m.

Matt Rexroad, Chair
Yolo County Housing

Julie Dachtler, Clerk of the Board