

Would you like to be considered for other positions in the County?

Regular, non-probationary employees laid off from county employment within the last two (2) years, may be considered for other positions in the county without affecting their status on a valid reemployment list. A reemployment list provides the right to be reemployed to the classification held at the time of layoff. The Employment Following Layoff option provides an opportunity to be considered for positions that are different than the former classification provided the minimum qualifications for the new position are met.

Please let the Human Resources Department know that you wish to be considered for other openings in the county by submitting an application through the County of Yolo [Employment Opportunities](#) page. ***Please plan on spending approximately 30 to 45 minutes to complete the application process.*** Each time there is an opening, Human Resources will review the applications submitted by laid off employees and will forward the applications of all those meeting the minimum education and experience requirements for the position to the hiring department. Once interviews have been scheduled, you will be contacted for an interview.

Instructions for Submitting an Application

1. Go to www.destinationyolo.org and click “VIEW EMPLOYMENT OPPORTUNITIES”.

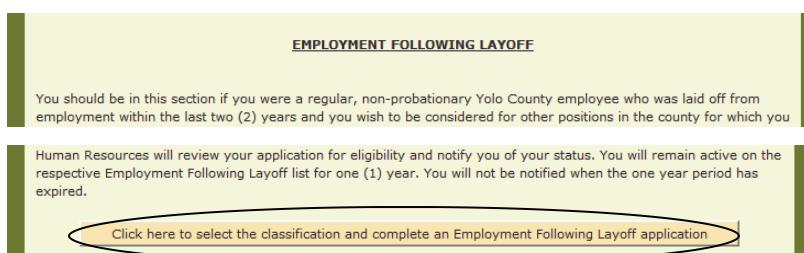


2. From the Employment Opportunities listing, click on the “Special Appointments/Free Names” link.

Recruitment Title	Department	Salary	Additional Requirements	Filing Deadline	Check Status
Application-On-File <small>(Update as soon as possible)</small>				Keep updated for copying	
Special Appointments/ Free Names		Depending on recruitment class		Continuous	

Open : Committive

3. Scroll down to the section titled “Employment Following Layoff”. Read the instructions, then click on the button “Click here to select the classification and complete an Employment Following Layoff application”.



Instructions for Submitting an Application (continued)

4. A pop-up window will appear with the listing of county classification specifications. Maximize the window, if necessary, and read the instructions for “Free Names/Other Special Appointments”.

Free Names/Other Special Appointments

Please Note:

If applying for a Transfer, Extra Help for Former Employees or Employee Following Layoff appointment, please click on the classification title link below, and follow the directions at the top of the class specification to complete the application process. Do not select the check box next to the classification title.

If you would like to submit an interest card to be notified when a recruitment opens for a specific classification, select the check box next to the classification title, select “Add All Checked Classes to My Job Search Agent” and follow the instructions on the screen.

Search ABCDEFGHIJKLMNOPQRSTUVWXYZ [Select Job Groups](#)

000001 - Account Clerk I
 000002 - Account Clerk II

To submit an application to be considered only for the specific positions you identify, please go to Step 5 below. To submit an application to be considered for any and all positions for which you qualify, go to Step 6 below.

5. **To submit an application to be considered for a specific position only**, click on the classification title of the position. A new window will open for the job description. Click on the link at the top of the classification specification to complete the application process.

 County of Yolo Human Resources Department

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Account Clerk I (#000001)
If you are submitting an application associated with a Free Name or Other Special Appointment, click here

\$12.79-\$15.54 Hourly / \$2,217.00-\$2,694.00 Monthly / \$26,604.00-\$32,328.00 Yearly

You will be given the option to copy any application you have previously submitted through the Yolo County Employment Opportunities site to the classification you've selected or you can complete a new application. Return to Step 4 above to repeat this process if there is more than one specific position for which you wish to be considered.

6. **To submit an application to be considered for any and all positions for which you qualify**, click on the “Class Not Allocated” classification title (the class spec that opens will be blank), and click on the link at the top of the classification specification to complete the application process.

000659 - Children Services Elig Sup
 000519 - Civil Engineer
 900063 - Class Not Allocated
 000083 - Clerk Of The Board Of Sup.
 000113 - Clerk-Recorder Support Spec

Important! Remember that you can also submit an online interest card to be notified by e-mail when a specific recruitment opens. If you have any questions or need assistance, please contact Human Resources at (530) 666-8055 or send an e-mail to: hrjobs@yolocounty.org.