



COUNTY OF YOLO

Office of the County Administrator

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Volunteer Opportunity Available at Yolo County

(Woodland, CA) – Yolo County Human Resources is currently recruiting for docent volunteers to staff the public information desk in the Yolo County Administration building, located at 625 Court Street in Woodland, on Fridays. Docents are needed beginning Friday, August 13.

In an effort to meet challenges resulting from state and local funding shortfalls, along with increased costs, Yolo County will be experiencing some department closures during the 2010/11 fiscal year. To meet the needs of the public visiting the offices of the Auditor-Controller/Treasurer-Tax Collector or the Assessor, which will be closed on Fridays, a kiosk will be staffed with docents generously volunteering their time who can direct visitors to resources on the county's website, take information or provide answers to frequently asked questions related to these departments.

The docent volunteer will have the important job of helping to create a welcoming environment for all who visit the County Administration building. The ideal volunteer will be people-oriented, friendly and have good organizational skills. Spanish-bilingual skills will be helpful and training will be provided.

“A number of former county employees have already stepped up to volunteer to be docents and we are so grateful for their willingness to assist the residents of Yolo County in this way,” said Yolo County Board of Supervisors Chairwoman Helen M. Thomson. “To keep this kiosk fully staffed on Fridays we need more volunteers. This will be a great opportunity for those with time to volunteer and an interest in local government and public service.”

Those interested in this volunteer opportunity are invited to attend an orientation on August 10 at 11:00 a.m. in the County Administration Building at 625 Court Street, Room 106 in Woodland. Walk-ins are welcome. For more information about volunteering with Yolo County, please visit: www.yolocounty.org (go to Government > Departments > Human Resources > Volunteer Opportunities) or call (530) 666-8055.

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