

**One Piece at a Time:
Ending and Preventing Homelessness for Yolo County Residents
2010-2020
Executive Commission**

**MINUTES
Monday, June 28, 2010
11:30 a.m.
County Administration Building – Atrium Training Room
625 Court Street, Woodland, California**

Executive Commissioners Present: Carolyn Castillo-Pierson, member-at-large
Ed Shelly, business community
Leona Jull, Homeless & Poverty Action Coalition (HPAC)
Lisa Baker, Director, Yolo County Housing
Mark Johannessen, Chair, Councilmember, City of West Sacramento
Martie Dote, Councilmember, City of Woodland
Mike McGowan, Vice Chair, Yolo County Supervisor, District
Sue Greenwald, Councilmember, City of Davis
Theresa Tanzo, consumer representative
Tom Stone, Councilmember, City of Winters

Executive Commissioners Absent: Larry Love, faith-based community
Tom Stallard, philanthropy community

Staff Present: Danielle Foster, City of Davis
Devon Horne, City of Woodland
Dotty Pritchard, Deputy to Yolo County Supervisor Matt Rexroad,
District 3
Gail Klauer, Deputy to Yolo County Supervisor Mike McGowan,
District 1
Janice Critchlow, Yolo County Homeless Coordinator
Louise Collis, City of West Sacramento

Public: Gillian Sonnad, Legal Services of Northern California

1. Meeting called to order at 11:45 p.m.

2. Approval of agenda.

L. Jull added an item under item 6 on the agenda in order to present news regarding the fire at Broderick Christian Center. M. McGowan moved to approve the agenda with the requested addition. M. Dote seconded the motion. The motion passed unanimously.

3. Public comment.

G. Sonnad discussed Project Homeless Connect and stated her desire to lead the efforts to starting one in Yolo County. The commissioners discussed the possibility of inviting Legal Services to join the Executive Commission or an Action Team or Taskforce. They agreed that the idea will be discussed further as part of the Action Teams and Taskforces discussion.

4. Approval of minutes from the May 20, 2010 meeting.

M. McGowan moved to approve the minutes. M. Dote seconded the motion. The motion passed unanimously, with L. Baker, Carolyn Castillo-Pierson, Ed Shelly, Tom Stone, and Theresa Tanzo abstaining.

5. Governance Structure of the Ten Year Plan

Staff presented the governance structure of the Ten Year Plan, describing the roles and responsibilities of the Advisory Board, Executive Commission, Action Teams, Taskforces, support staff and how these groups interrelate. The Commissioners discussed options for finding a Plan Director volunteer. Another suggestion was for the current HPAC chair to also act as the Ten Year Plan's Plan Director. L. Jull said that she would approach HPAC about the idea to see if HPAC is supportive.

6. Draft Year One Plan/Action Steps.

Added Agenda Item: News on Broderick Christian Center (BCC) Fire

L. Jull began by stating that a goal of the plan is to maintain existing services. She went on to share that a fire at BCC destroyed the day shelter. The building will have to come down and be rebuilt, which will take at least 18 months. L. Jull reported that the goal is to sustain the services in the community; if not it will affect the surrounding communities, such as Woodland and Davis; and BCC may need some political assistance to set-up a temporary location to continue services. L. Baker suggested the possibility of Yolo County Housing's commercial kitchen (located at the Senior Center in West Sacramento) being used for food preparation. M. Johannessen suggested setting up a Task Force to assist BCC with finding a temporary location to sustain services and rebuild. C. Castillo-Pierson, M. Johannessen, L. Baker, L. Jull, and G. Klauer (representative for M. McGowan) volunteered for the taskforce. An on-site meeting with BCC's director will be planned.

L. Jull presented the second quarter results of the Homeless Prevention and Rapid Re-Housing Program; stating that 243 households and 739 people have been served.

Staff provided an overview of the first year action steps for Prevention, Housing, Support Services, and Outcomes. Commissioners requested a visual representation of the homeless services system to show relationships between service providers and other stakeholders and identify overlaps or bureaucracy in the system. It's important to be able to find solutions with current resources before something new is created.

7. Action Teams and Task Forces for Year One.

This item was tabled until the next meeting.

8. Determine non-jurisdictional Commissioner terms.

This item was tabled until the next meeting.

9. Appointment of Chair and Vice Chair for Year One.

M. McGown nominated M. Johanessen as Chair. L. Jull seconded the motion. The motion passed unanimously. M. McGowan nominated M. Dote as Vice Chair. L. Jull seconded the motion. The motion passed unanimously.

10. Meeting Schedule and Location.

The Executive Commission decided to meet on the third Thursday of each month until September. In September the meeting schedule will be reassessed. The next meeting is set for Thursday, July 15, 2010 from 11:30 a.m. – 1:00p.m.at the Yolo County Administration Building, Atrium Training Room. The next meeting will be brown bag lunch.

Agenda items must be sent to the Chair at least a week before the next scheduled meeting. Commissioners asked that they be sent draft agendas to respond to.

The Commission decided not to have rotating meeting locations; meetings should be held in the same location.

11. Adjournment.

The meeting was adjourned at 12:50 p.m. by consensus.

Submitted by,

Devon Horne, Redevelopment & Housing Analyst
City of Woodland