

**One Piece at a Time:
Ending and Preventing Homelessness for Yolo County Residents
2010-2020
Executive Commission**

**MINUTES
Thursday, July 15, 2010
11:30 a.m.
County Administration Building – Atrium Training Room
625 Court Street, Woodland, California**

Executive Commissioners

Present:

Ed Shelly, business community
Joe Krovoza, Councilmember, City of Davis
Leona Jull, Homeless & Poverty Action Coalition (HPAC)
Lisa Baker, Director, Yolo County Housing
Mark Johannessen, Chair, Councilmember, City of West Sacramento
Martie Dote, Vice Chair, Councilmember, City of Woodland
Tom Stallard, philanthropy community

Executive Commissioners

Absent:

Carolyn Castillo-Pierson, member-at-large
Larry Love, faith-based community
Mike McGowan, Vice Chair, Yolo County Supervisor, District
Theresa Tanzo, consumer representative
Tom Stone, Councilmember, City of Winters

Staff Present:

Danielle Foster, City of Davis
Devon Horne, City of Woodland
Louise Collis, City of West Sacramento
Michele Gray-Samuel, Yolo County
Maryfrances Collins, Yolo County
Nanci Mills, City of Winters

Public:

Matt Kane, Legal Services of Northern California
Charlotte Krovoza
Gary Ingle, Yolo County

1. Meeting called to order at 11:44 p.m.

2. Approval of agenda.

L. Baker moved to approve the agenda. M. Dote seconded the motion. The motion passed unanimously.

3. Approval of minutes from the June 28, 2010 meeting.

M. Dote moved to approve the minutes. E. Shelley seconded the motion. The motion passed unanimously.

4. Public comment.

No public comments.

5. Commissioner Communications & Report from United Christian Center (UCC) Taskforce

L. Collis stated that UCC is meeting with its insurance adjusters. Insurance will provide interim assistance for relocating services temporarily. The temporary location is not determined, but the City of West Sacramento is working with UCC to find a location once they know the center's needs. When UCC is rebuilt there is the possibility of residential units on the second floor. The taskforce met with UCC. L. Baker updated the commission on Yolo County Housing's (YCH) progress with negotiating an arrangement for UCC to utilize YCH's kitchen facility nearby. YCH is currently negotiating with the Elderly Nutrition Program to make room for UCC's needs and will implement an expedited approval process for UCC's agreement. M. Dote suggested coordinating with Yolo Bus to maintain bus service at UCC's temporary location, once determined.

L. Jull updated the commission on the Sacramento Steps Forward Executive Commission meeting she attended. Sac Steps Forward is reorganizing due to the economic climate, but the good news is Yolo County's 10 Year Plan is right on track with Sacramento's.

6. Year One Action Plan

Staff provided a short overview of the first year action steps for Prevention, Housing, Support Services, and Outcomes and the action that must be accomplished at this meeting. M. Johannessen stated that it is important that these Year One Action Plans are reviewed with the diagram of homeless services available in the county because the commission does not want to duplicate collaboration that is already occurring.

L. Jull discussed the idea of the HPAC president also serving as the Plan Director with the HPAC last week. HPAC feels 1) the position is vague; 2) for the HPAC president to serve as the Plan Director (in addition to being a non-profit Executive Director) would be quite a burden for one person; and 3) during the 10 Year Plan community process it was mentioned frequently that the HPAC should not own the 10 Year Plan, that the 10 Year Plan needed to have involvement from all parties and not ownership by just one group. The commission discussed the possibility of finding a volunteer to act as the Plan Director. Staff was directed to draft a job description for the Plan Director and circulate it among the commissioners. J. Krovoza suggested the possibility of recruiting a volunteer Plan Director through a public relations campaign; releasing an Expressions of Interest. This will be discussed at the next meeting when the job description is completed. M. Johannessen directed staff to continue to operate as the "plan director" until another arrangement can be made.

L. Jull moved to adopt the Year One Action Plan. L. Baker seconded the motion. The motion passed unanimously.

7. Action Teams and Taskforces for Year One.

Staff provided a short overview of the Action Teams and Taskforces. Staff emphasized that the most important thing is to determine the Executive Commission Liaison for each Action Team at today's meeting.

The following individuals were nominated as Action Team Liaisons:

Housing: Lisa Baker

Prevention: Theresa Tanzo

Supportive Services: Larry Love

Outcome: Leona Jull and Mark Johannessen

The commission will return to this item next meeting to confirm Theresa Tanzo and Larry Love's nomination.

A representative from Legal Services (LSNC) briefly discussed Project Homeless Connect and how LSNC could be involved. Due to LSNC's regulations there are some restrictions on their involvement with the Executive Commission. The commission should discuss this more with Gillian Sonnad at LSNC. LSNC cannot act as a fundraising organization.

The commission reviewed the draft list of Action Teams, discussing other organizations or individuals to be considered. Staff will revise the list, for review at the next meeting.

8. Diagram of Yolo County Network and Services that Assist Individuals and Families who are Homeless or At-risk of Homelessness

Commission reviewed draft diagram. M. Johannessen commented that the diagram was a good tool for triage when assisting clients. A representative from Legal Services commented that the diagram demonstrated where similar groups could collaborate. M. Johannessen directed staff to add existing collaborations. Staff agreed to revise the diagram, incorporating commissioners' comments and the list of collaborations. The commission will continue to provide comment on the draft diagram at the next meeting.

9. Determine non-jurisdictional Commissioner terms.

Staff was directed to randomly select (i.e. pull name out of a hat) non-jurisdictional commissioner terms. Staff to present results at next meeting.

10. Distribution of Executive Commission Packets.

The commission does not want any large attachments that they must print. Staff will continue to distribute packets as it has been; emailing the agenda and attachments prior to the commission meeting and having hard copies of the material available at the meeting.

11. Adjournment.

The next meeting will be Thursday, August 19th at 11:30 and tentatively located in the Atrium Room, County Administration Building. The meeting was adjourned at 12:56pm., by consensus.

Submitted by,

Devon Horne, Redevelopment & Housing Analyst
City of Woodland