



Yolo County Housing

Lisa A. Baker, Executive Director

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BOARD OF COMMISSIONERS

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DATE: December 9, 2010
TO: YCH Board of Commissioners
FROM: Lisa A. Baker, Executive Director
SUBJECT: **Review and Approve Board of Commissioners Meeting Calendar, 2011**

RECOMMENDED ACTIONS:

Staff recommends that the Board of Commissioners: Review and approve the proposed calendar of meetings for the YCH for calendar year 2011.

BACKGROUND / DISCUSSION

The YCH is required to meet at regular times. According to the by-laws of the YCH at "Article III – Meetings," the Authority is required to hold an annual meeting. The by-laws also state that it is normally scheduled on the first Tuesday in March at 6:30 p.m. YCH may hold regular meetings on the first Tuesday of the month, unless determined otherwise by the Commission. Currently the YCH is under the governance of an Interim Board of Commissioners. That structure is set to change in 2011. However, in order to be in compliance with current by-laws and to comply with prior directives from the Board that the YCH should have a meeting date separate from County meetings, staff proposes that the Board of Commissioners set the following meeting calendar for calendar year 2011. All meetings to be held at 2:00 p.m.:

- Thursday, January 13, 2011
- Thursday, February 18, 2011
- Thursday, March 10, 2011 (Annual Meeting)
- Thursday, April 14, 2011
- Thursday, May 19, 2011
- Thursday, June 9, 2011
- Thursday, July 14, 2011
- Thursday, August 11, 2011
- Thursday, September 8, 2011
- Thursday, October 13, 2011
- No meeting in November
- Thursday, December 8, 2011

Working together to provide quality affordable housing and community development services for all

FISCAL IMPACT

No additional fiscal impact. Meeting at regular times will keep the YCH in compliance with the requirements of its funding partners and will allow the YCH to conduct business and make required reporting submissions on a timely basis.

CONCLUSION

In accordance with the Authority's by-laws, current practice and the needs of the YCH, staff proposes the above meeting calendar and recommends that the Board of Commissioners approve the calendar for calendar year 2011.