

Yolo County Housing
Yolo County, California

March 10, 2011

MINUTES

Yolo County Housing met on the 10th day of March, 2011 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Provenza, Chamberlain, Saylor, Toney and Garnes. Commissioners Rexroad and McGowan were absent. Chair Provenza presided. Lisa A. Baker, Executive Director and Sonia Cortés, Agency Counsel, were present.

Agenda Item No. 1.01
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.02
Approval of the Agenda

Minute Order No. 11-12: Approved the agenda for this meeting as submitted, correcting the title on Agenda Item No. 2.02 to read:

“Review and Ratify Property ~~Maintenance Services Agreement~~ Management Services Memorandum of Understanding.”

MOTION: Garnes. SECOND: Saylor. AYES: Provenza, Chamberlain, Saylor, Garnes, Toney. ABSENT: McGowan, Rexroad.

Agenda Item No. 1.03
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was no public comment.

Agenda Item No. 2.01
February 17, 2011 Minutes

Minute Order No. 11-13: Approved the minutes from the meeting of February 17, 2011.

MOTION: Garnes. SECOND: Chamberlain. AYES: Provenza, Chamberlain, Saylor, Garnes, Toney. ABSENT: McGowan, Rexroad

Agenda Item No. 2.02
Property Management Services
Memorandum of Understanding

Minute Order No. 11-14: Reviewed and ratified the execution of the Property Management Services Memorandum of Understanding (MOU) between Yolo County Housing and the City of Davis for Pacifico, located at 1752 Drew Circle in Davis, CA, signed by the Executive Director, Lisa Baker.

MOTION: Saylor. SECOND: Garnes. AYES: Provenza, Chamberlain, Saylor, Garnes, Toney.
ABSENT: McGowan, Rexroad

Agenda Item No. 3.01
Presentations

3.01 Resource Administrator Janis Holt presented new staff member, Eva Montenegro, Office Assistant I

3.02 Resource Administrator Janis Holt presented new intern, Ariana Carr, Special Assistant to the Executive Director

Agenda Item No. 4.01
Prefund Plan

Minute Order No. 11-15: Took the following actions:

- A. Approved and authorized the Chair to sign **Resolution No. 11-03** authorizing the establishment of a Prefunding Plan with the California Employer's Retiree Benefit Trust (CERBT) for prefunding of YCH's Other Post Employment Benefits (OPEB).
- B. Approved and authorized the Chair to sign the Delegation of Authority **Resolution No. 11-04**, which authorizes the Executive Director and Finance Director to request disbursements on behalf of YCH from the Other Post Employment Prefunding Plan.
- C. Approved an ad hoc subcommittee whereby the Chair appointed Commissioners Saylor and Chamberlain to work with Yolo County Housing on the development of a process to determine amount to be paid.

MOTION: Saylor. SECOND: Provenza. AYES: Provenza, Chamberlain, Saylor, Garnes, Toney.
ABSENT: McGowan, Rexroad

Agenda Item No. 4.02
Change of Governance

Received verbal report on Change in Governance from Executive Director.

Agenda Item No. 4.03
Executive Director Comments

Executive Director Lisa Baker presented remarks on Agency accomplishments.

Agenda Item No. 4.04
Board of Commissioners Comments

Chair Provenza reminded his fellow commissioners to file their Form 700's by April 1, 2011 and informed them of an upcoming conference on Wednesday, March 16, 2011 at the County Conference Room at 7:00 p.m. in Davis which will include instructions on how to correctly fill out this form.

The Housing Commissioners adjourned to Closed Session at 2:40 p.m. on the following matters:

Conference with Labor Negotiator: Lisa A. Baker, Executive Director; Janis Holt,
Resource Administrator; Sonia Cortés, Agency Counsel
Bargaining Units: General Unit

Conference with Real Property Negotiator
Property: 1752 Drew Circle, Davis, California
Agency negotiator: Lisa A. Baker
Negotiating parties: City of Davis
Under negotiation: Price Terms of Payment

Adjournment

Adjourned this meeting of the Yolo County Housing at 4:30 p.m.

Jim Provenza, Chair
Yolo County Housing

Julie Dachtler, Clerk of the Board