

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

MINUTES

March 28, 2011

The Yolo County Local Agency Formation Commission met on the 28th day of March 2011, starting at 9:03 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were Chair and Public Member Olin Woods, County Members Don Saylor and Alternate Jim Provenza, and City Members Stephen Souza and Skip Davies. Others present were Alternate Public Member Robert Ramming, Executive Officer Elizabeth Castro Kemper, Assistant Executive Officer Elisa Carvalho, Commission Clerk Terri Tuck, and Commission Counsel Robyn Truitt Drivon.

Item № 1 Call to Order, Pledge of Allegiance, and Roll Call

Chair Woods called the meeting to order at 9:03 a.m.

Chair Woods asked Commission Counsel Robyn Drivon to lead the Pledge of Allegiance

Roll Call – PRESENT: Davies, Provenza, Saylor, Souza, Woods ABSENT: None

Item № 2 Public Input

Wild Wings County Service Area (CSA) residents Rick Fenaroli and Bill Schubert came forward and spoke in regards to Wild Wings CSA services.

CONSENT AGENDA

Item № 3 Approved LAFCO Meeting Minutes of February 28, 2011

Item № 4 Received and Filed CALAFCO Sphere Newsletter

Minute Order 2011-09: Approved recommended items on Consent.

Approved by the following vote:

MOTION: Saylor SECOND: Souza

AYES: Davies, Provenza, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

REGULAR

Item № 5 Dunnigan Incorporation (LAFCO № 911) 180-Day Deadline Extension

Minute Order 2011-10: Approved the recommended action extending the deadline 180 days to October 10, 2011.

Approved by the following vote:

MOTION: Provenza SECOND: Saylor
AYES: Davies, Provenza, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Minute Order 2011-11: Due to the concern of a potential conflict of interest for Commissioner Rexroad, a motion was made to replace Commissioner Rexroad with Commissioner Saylor on the subcommittee to review proposals for the Comprehensive Fiscal Analysis for the proposed Dunnigan Incorporation.

Approved by the following vote:

MOTION: Souza SECOND: Provenza
AYES: Davies, Provenza, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 6 Policy and Procedures for Appointment of the Yolo LAFCO Regular Public Member and Alternate Public Member

Minute Order 2011-12: Approved the recommended action amending Policy and Procedures to allow the Commission to reappoint an incumbent before a term of office expires.

Approved by the following vote:

MOTION: Saylor SECOND: Provenza
AYES: Davies, Provenza, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 7 Public Member Olin Woods Re-appointment

Minute Order 2011-13: Approved the recommended action reappointing Commissioner Woods through May 2015.

Approved by the following vote:

MOTION: Souza SECOND: Saylor
AYES: Davies, Provenza, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 8 **Kido Out-of-Agency Agreement with the City of Davis for Sewer and Water Services (LAFCO № 912)**

Minute Order 2011-14: Approved the Kido Out-of-Agency Agreement with the City of Davis for sewer and water services as indicated in **Resolution 2011-01**.

Approved by the following vote:

MOTION: Davies SECOND: Provenza
AYES: Davies, Provenza, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING

Item № 9 **Proposed 2011/12 Yolo LAFCO Budget**

After a report by staff and discussion by the Commission the Chair opened the Public Hearing. No one came forward and the Public Hearing was closed.

Minute Order 2011-15: A motion was made to receive the Proposed 2011/12 LAFCO Budget, set May 16, 2011 as a public hearing to approve the Final 2011/12 LAFCO Budget, and request that staff include more detail in the Final Budget report specific to the following:

- Break down of salary and benefits for each employee
- Break down of professional and special services
- Break down of furlough savings from last two years and consider option of lowering budget with those savings

A subcommittee of Chair Woods, Vice Chair Rexroad, and the Executive Officer was formed to meet and discuss procedures for the following recommended action items:

Item 3 - Consider appointing Assistant Executive Officer to Executive Officer starting in FY 2011/12; and

Item 4 - Consider reclassification of the Clerk based on increased duties and responsibilities.

Approved by the following vote:

MOTION: Woods SECOND: Saylor

AYES: Davies, Provenza, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 10 City of Woodland Draft Municipal Service Review and Sphere of Influence (MSR/SOI) Study (LAFCO № S-034)

After a report by staff and discussion by the Commission the Chair opened the Public Hearing. No one came forward and the Public Hearing was closed.

Minute Order 2011-16: Approved the recommended actions by **Resolution 2011-02** determining that the City of Woodland Municipal Service and Sphere of Influence Study is exempt from CEQA and approving the Draft City of Woodland MSR/SOI Study as Final with changes made specific to the following:

- Make minor changes relative to population numbers; and
- Include additional information in the determinations specific to the City's surface water project and its ongoing effort to address water quality, supply, and source; and
- Clarify the City's position on agricultural mitigation.

Approved by the following vote:

MOTION: Davies SECOND: Souza

AYES: Davies, Provenza, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Commission Saylor left the dais at 9:47am and returned at 9:48am.

Commissioner Souza left the dais at 9:48am and returned at 9:49am.

Commissioner Souza left the dais at 10:07am and returned at 10:09am.

Item № 11 Request Continuance of the Public Hearing for the Yolo County Public Cemetery Special Districts (except for Davis) Municipal Service Review and Sphere of Influence Study (LAFCO № S-036)

Minute Order 2011-17: Approved the recommended action to continue the Public Hearing for the Yolo County Cemetery Special Districts (except for Davis) MSR/SOI to the next regularly scheduled LAFCO meeting.

Approved by the following vote:

MOTION: Souza SECOND: Provenza
AYES: Davies, Provenza, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 12 Executive Officer's Report

The Commission was notified that staff and counsel would be attending the annual CALAFCO Staff Workshop and a CALAFCO University course on planning and land use laws April 5-8, 2011.

A verbal report was given on pending and active municipal service review and sphere of influence (MSR/SOI) studies and potential LAFCO proposals.

Active studies include the Wild Wings County Service Area. Staff is waiting for the County's response to questions from the Commission and ongoing concerns by the residents regarding services. Staff anticipates that the final draft MSR/SOI may be brought to the Commission on May 16, 2011.

Proposed studies include a Countywide, and regionally organized, fire protection district MSR/SOI and an overview of the west county special districts MSR/SOI, which will include the Esparto and Madison Community Services Districts and the Madison-Esparto Community Service Area.

Active proposals include the Dunnigan Incorporation. Staff is working with Commissioners Souza and Saylor on reviewing the proposals for the Comprehensive Fiscal Analysis (CFA) and, subsequently, choosing a consulting firm. Staff is anticipating the funds from the applicant to start the CFA. Staff will begin preparing a request for proposal (RFP) for the Environmental Impact Report (EIR) once outstanding deposits are received. The EIR is supposed to be prepared concurrently with the CFA.

Potential proposals include the Yolo County Flood Control and Water Conservation District (YCFCWCD) Reorganization, the Woodland Gateway Phase II Annexation to the City of Woodland, and the Knaggs Annexation to the City of Woodland.

Item № 13 Commissioners Report

Commissioner and CALAFCO Board Member Stephen Souza reported on the CALAFCO Legislative Committee meeting, which took place on Friday, March 25, 2011.

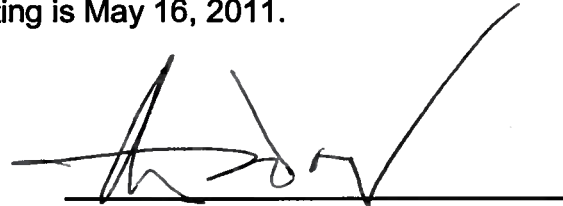
Chair Woods thanked Commissioners for his reappointment to the Commission and for approving the amendment to the Policy and Procedures for the

Appointment of Regular and Alternate Public Members.

Item № 14 Adjourned

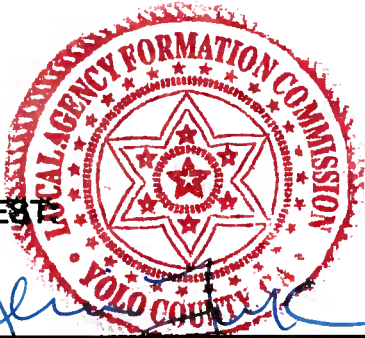
Minute Order 2011-18: By order of the Chair, the meeting was adjourned at 10:27 a.m.

The next regularly scheduled LAFCO meeting is May 16, 2011.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST



Terri Tuck
Clerk to the Commission