

Yolo County Housing  
Yolo County, California

May 19, 2011

MINUTES

Yolo County Housing met on the 19th day of May, 2011 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Saylor, Chamberlain, Toney and Garnes. Commissioners McGowan, Rexroad and Provenza were absent. Vice-Chair Chamberlain presided. Lisa A. Baker, Executive Director and Sonia Cortés, Agency Counsel, were present.

Agenda Item No. 1.01  
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.02  
Approval of the Agenda

Minute Order No. 11-22: Approved the agenda for this meeting as submitted.

MOTION: Saylor. SECOND: Toney. AYES: Saylor, Chamberlain, Garnes, Toney. ABSENT: McGowan, Rexroad, Provenza.

Agenda Item No. 1.03  
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. Ellen Riegel, Kim Storm, Norma Silva, and Linda Bowley addressed the Board regarding problems they are having with the tenant liaisons at the Cottonwood Meadows Apartments.

Agenda Item No. 2.01  
Consent Agenda

Minute Order No. 11-23: Acted on the Consent Agenda as follows:

2.01 Approved the minutes from the meeting of April 14, 2011.

2.02 Received and filed correspondence from the U.S. Department of Housing and Urban Development (HUD) regarding the submission of quarterly reports for the Family Self-Sufficiency (FSS) program.

2.03 Received and filed the financial report for quarter ending March 31, 2011 and authorized a budget modification of \$50,000 for the required Principal Reduction Payment on Loan #3 for the Administration Building.

2.04 Authorized staff to write off bad debts of the Yolo County Housing Low Income Public Housing Program and Cottonwood Meadows of approximately \$4,500 for the six months ended 3/31/2011.

MOTION: Saylor. SECOND: Toney. AYES: Saylor, Chamberlain, Garnes, Toney. ABSENT: McGowan, Rexroad, Provenza.

Agenda Item No. 3.01  
Presentations

3.01 Executive Director Lisa Baker presented the Executive Director Challenge Fund Award Winners – Enrique Avila and Angel Montoya.

3.02 Resource Administrator Janis Holt presented new staff member, Elizabeth Montoya, as the Office Assistant I.

Agenda Item No. 4.01  
Sewer System Management Plan

Minute Order No. 11-24: Took the following actions:

- A. Held a public hearing.
- B. Approved and authorized the Vice-Chair to sign **Resolution No. 11-06** approving adoption of the Sewer System Management Plan for the El Rio housing complex at Winters.
- C. Authorized the Executive Director to implement these amendments.

MOTION: Saylor. SECOND: Garnes. AYES: Saylor, Chamberlain, Garnes, Toney. ABSENT: McGowan, Rexroad, Provenza.

Agenda Item No. 5.01  
2011 Emergency Operations Plan

Minute Order No. 11-25: Approved and adopted the YCH 2011 Emergency Operations Plan.

MOTION: Toney. SECOND: Garnes. AYES: Saylor, Chamberlain, Garnes, Toney. ABSENT: McGowan, Rexroad, Provenza.

Agenda Item No. 5.02  
Budget Issues

Received verbal report on budget issues from the Executive Director noting the budget will be brought back to the Board in June.

Agenda Item No. 5.03  
Executive Director Comments

Executive Director Lisa Baker presented remarks on Agency accomplishments.

Agenda Item No. 5.04  
Board of Commissioners Comments

There were no comments from the Board of Commissioners.

Adjournment

Adjourned this meeting of the Yolo County Housing at 2:52 p.m.

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Jim Provenza, Chair  
Yolo County Housing

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Julie Dachtler, Clerk of the Board