

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

MINUTES

May 16, 2011

The Yolo County Local Agency Formation Commission met on the 16th day of May 2011, starting at 8:59 a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Skip Davies and Stephen Souza. Others present were Executive Officer Elizabeth Castro Kemper, Assistant Executive Officer Elisa Carvalho, Commission Clerk Terri Tuck, and Commission Counsel Robyn Truitt Drivon.

Item № 1 Call to Order, Pledge of Allegiance, and Roll Call

Chair Woods called the meeting to order at 8:59 a.m.

Chair Woods asked Regular City Member Skip Davies to lead the Pledge of Allegiance

Roll Call – PRESENT: Davies, Rexroad, Saylor, Souza, Woods ABSENT: None

Chair Woods adjourned to Closed Session.

CLOSED SESSION

Item № 2 Public Employee Appointment or Employment Position Title: Executive Officer

Item № 3 Public Employee Appointment or Employment Position Title: Commission Clerk

Chair Woods re-convened to Open Session and reported that:

- Alternative 1 of the Final 2011/12 LAFCO Budget would be chosen, which includes funding for a two-person office; and
- The Executive Officer position will go to an open recruitment to be handled by Yolo County Human Resources; and
- The current Executive Officer's services as a retired annuitant will conclude on June 30, 2011; however, the Commission requests the Executive Officer consider completing work on the Wild Wings CSA MSR/SOI even if this work goes beyond June 30th; and
- The Assistant Executive Officer will be named Interim Executive Officer starting July 1, 2011, until the selection of a new Executive Officer; and

- The LAFCO Clerk promotion will be deferred until a new Executive Officer is appointed.

Approved by the following vote:

AYES: Davies, Rexroad, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 4 Public Input

Dunnigan Incorporation Proposal (LAFCO № 911) applicant Mel Smith came forward to ask when he could speak regarding Item 7 on the Agenda. Chair Woods responded that he could speak to the item when it comes up on the Agenda.

CONSENT AGENDA

Item № 5 Approved LAFCO Meeting Minutes of March 28, 2011

Minute Order 2011-19: Approved recommended item on Consent.

Approved by the following vote:

MOTION: Saylor SECOND: Rexroad

AYES: Davies, Rexroad, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

REGULAR

Item № 6 Elected the Chair and Vice Chair for 2011/12 Term

Minute Order 2011-20: Approved the recommended action electing Commissioners Woods and Rexroad as Chair and Vice Chair, respectively, for another one year term through May 2012.

Approved by the following vote:

MOTION: Rexroad SECOND: Souza

AYES: Davies, Rexroad, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 7 Approve Selection of and Agreement with GST Consulting to Prepare the Comprehensive Fiscal Analysis for the Proposed Dunnigan Incorporation (LAFCO № 911)

After a report from staff and discussion by the Commission, applicant Mel Smith said he opposed the selection process of consultants for preparation of the Comprehensive Fiscal Analysis for the Proposed Dunnigan Incorporation and questioned the appropriateness of hiring the consultant that the LAFCO sub-committee recommended for the contract.

For the record, the Commission stated that the applicant for the proposed Dunnigan Incorporation owes an additional \$2,386 in LAFCO fees, \$8,000 in remaining deposit fees, and the full amount in consultant fees for the preparation of the Comprehensive Fiscal Analysis.

Minute Order 2011-21: Tabled the item so that staff could further examine the top two consultants chosen.

Approved by the following vote:

MOTION: Saylor
SECOND: Souza
AYES: Davies, Saylor, Souza, Woods
NOES: None
ABSTAIN: Rexroad
ABSENT: None

Commissioner Davies left the dais at 9:59am.

PUBLIC HEARING

Item No 8 **Received and Considered the Draft Public Cemetery Special Districts (except for Davis) MSR/SOI (LAFCO No S-036) Study, Held the Public Hearing, Accepted a General Exemption as the Appropriate Environmental Review, and Adopted the Draft Yolo County Public Cemetery Special Districts (except Davis) Municipal Service Review and Sphere of Influence as Final**

After a report by staff and discussion by the Commission the Chair opened the Public Hearing. No one came forward and the Public Hearing was closed.

Minute Order 2011-22: Approved the recommended actions by accepting a General Exemption as the appropriate environmental review and adopting **Resolution 2011-03**, approving the Draft Yolo County Public Cemetery Special Districts (except for Davis) MSR/SOI as final, thereby:

- Maintaining the Capay, Cottonwood, Knights Landing, and Mary's Cemetery District's Sphere of Influence boundaries, which are coterminous with existing boundaries; and
- Adding a 20 year sphere of influence line to the Winters Cemetery District SOI to cause that portion of its eastern boundary at County Road 95 to square up with its northern boundary at County Road 27 forming a more logical and orderly boundary.

When staff returns with the Davis Cemetery District Sphere of Influence, discussion of consolidation will be included. Additionally, staff will periodically check in with the other five Cemetery Districts to encourage each District to follow the recommended actions of the Yolo LAFCO and the County Auditor-Controller.

Approved by the following vote:

MOTION: Rexroad SECOND: Souza

AYES: Rexroad, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: Davies, Saylor

Commissioner Saylor left the dais at 10:05am.

Item No 9 **Received and Considered the Proposed Final Budget, Opened the Public Hearing for Comments, Considered Staffing Alternatives, and Approved the Proposed Final Budget for the 2011-12 Fiscal Year**

After a report by staff and discussion by the Commission the Chair opened the Public Hearing. No one came forward and the Public Hearing was closed.

Minute Order 2011-23: Approved Alternative 1 of the Final LAFCO Budget for fiscal year 2011/12 including action taken by the Commission in Closed Session regarding staffing alternatives.

Approved by the following vote:

MOTION: Rexroad SECOND: Souza

AYES: Rexroad, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: Davies, Saylor

Item No 10 **Considered CALAFCO 2011 Achievement Award Nominations**

Minute Order 2011-24: Approved the recommended action and selected Chair Woods and Commissioner Souza to consult and solicit, if any, possible candidate(s) for the award categories.

Approved by the following vote:

MOTION: Rexroad SECOND: Souza

AYES: Rexroad, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: Davies, Saylor

Item № 11 Executive Officer's Report

The Commission was notified that staff attended a CALAFCO University course on planning and land use laws and participated in the annual CALAFCO Staff Workshop April 5-8, 2011.

A verbal report was given on pending and active municipal service review and sphere of influence (MSR/SOI) studies and potential LAFCO proposals.

Active studies include a countywide, and regionally organized, fire protection district MSR/SOI and the Wild Wings County Service Area MSR/SOI.

Proposed studies include the west county special districts and the Cacheville Community Services District.

Potential proposals include the Yolo County Flood Control and Water Conservation District (YCFCWCD) Reorganization, the Woodland Gateway Phase II Annexation to the City of Woodland, and the Woodland Commerce Center (formerly Knaggs) Annexation to the City of Woodland. Staff received, and is preparing a response to, a Notice of Preparation for an Environmental Impact Report (EIR) for the Woodland Commerce Center Annexation.

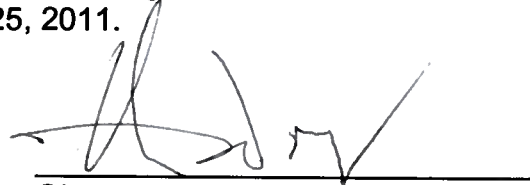
Item № 12 Commissioners Report

There were no reports.

Item № 13 Adjourned

Minute Order 2011-25: By order of the Chair, the meeting was adjourned at 10:41 a.m.

As indicated by the Chair, the June 27, 2011 meeting has been cancelled. The next regularly scheduled LAFCO meeting is July 25, 2011.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST


Terri Tuck
Clerk to the Commission