

To: Olin Woods, Chair, and Members of the  
Yolo Local Agency Formation Commission

From: Robyn Drivon  
Commission Counsel

Date: September 26, 2011

Subject: Authorize the Chair to negotiate and execute any and all agreements  
necessary to provide for interim staffing for a total amount not to exceed fifty  
thousand dollars (\$50,000)

## **Recommended Action**

Authorize the Chair to negotiate and execute any and all agreements necessary to provide for interim staffing for a total amount not to exceed fifty thousand dollars (\$50,000).

## **Fiscal Impact**

The agreement for interim staffing services will not exceed \$50,000.

## **Reason for Recommended Action**

As the Commission is aware, the Interim Executive Officer is currently scheduled to begin a leave of absence in mid-October. The need for continuity of operations necessitates the retention of temporary staff during this leave period and pending the recruitment of a new Executive Officer.

## **Background**

Authority is requested for the Commission Chair to negotiate with prospective candidates and execute any and all documents necessary to engage Interim Executive Officer services

---

### **COMMISSIONERS**

★ *Public Member* Olin Woods, Chair ★  
★ *County Member* Matt Rexroad, Vice Chair ★  
★ *City Members* Stephen Souza, Skip Davies ★ *County Member* Don Saylor ★

### **ALTERNATE COMMISSIONERS**

★ *Public Member* Robert Ramming ★ *City Member* Bill Kristoff ★ *County Member* Jim Provenza ★

### **STAFF**

★ *Interim Executive Officer* Elisa Carvalho ★  
★ *Commission Clerk* Terri Tuck ★ *Commission Counsel* Robyn Truitt Drivon ★

September 26, 2011

for the leave period. It is anticipated that the hourly rate for such services will likely be in the range of \$120 - \$130 dollars per hour and some expenses are contemplated for travel. The overall authority sought is an amount not to exceed fifty thousand dollars (\$50,000).