

Unapproved Minutes
Dunnigan Advisory Committee
Wednesday, March 16, 2011

Dunnigan Fire Hall
29145 Main St.
Dunnigan, Ca 95937

CALL TO ORDER

Chairman Smith called the meeting to order at 7:10 pm.

ATTENDANCE

- 11 Members in attendance, quorum present.
- 4 Members Absent, Bill Weber, Brian Stucker, Carolie Long and Adella Backhaus
- 2 County representative were present at this meeting
- 1 residents and guests
- Total in attendance, 14 members, guests and county representatives

PUBLIC COMMENTS

Chairman Smith opened Public Comments

- Nate Palmer, Deputy to Supervisor Chamberlain announced the CAP was approved by the Supervisors. Staff was instructed to develop an action plan directing a regional collaboration to work on amending the CAP to apply different standards to rural communities. Rural should be designated different than cities.
- Discussion and questions followed regarding the statement.

No further Public Comments, comment period closed.

COMMITTEE BUSINESS

MINUTES

Chairman Smith called for the approval of the minutes. Since there was no quorum at the February meeting, two sets of minutes were on the floor to be approved.

- Minutes, January 19th, no corrections or additions were noted.
Motion by: Vice Chairman Busch to accept the minutes as presented; **Seconded by:** Shirley Gooch. **Vote: Yes, 7; No, 0; Abstain 2; motion passed.** January 19th minutes approved as presented.
- Minutes, February 16th, no corrections or additions were noted.
Motion by: Willard Ingraham to accept the minutes as presented: **Seconded by:** Shirley Gooch. **Vote: Yes, 6; No, 0; Abstain 3; motion passed.** February 16th minutes approved as presented

CORRESPONDENCE

Chairman Smith opened correspondence.

- Secretary Kirkland indicated a flyer was received on the county road closures due to flooding and roads closed during the winter season.

DISCUSSION ITEMS

Chairman Smith opened items for discussion;

- **Brown Act** - Eric Parfrey review sections of the Brown Act regarding standing sub committees versus adhoc committees. Formation requirement and guidelines to follow to be in compliance. Considerable discussion, several concerns and questions followed on this topic.
- **Conflict of Interest** - Eric Parfrey explained how the use of e-mails can create a possible conflict of interest as well as violation of the Brown Act. If emails are forwarded to members of the committee referencing a specific topic that is on the meeting agenda, this could be construed as a potential violation. Again questions and concerns were brought to the floor on this subject.

Mr. Parfrey suggested a call to the county counsel referencing any of these topics for clarification. He indicated these topics were to be reviewed with all advisory committees annually. Members of the Dunnigan Advisory Committee all have booklets with standing rules, county by laws and the brown act enclosed, suggestion that members review their respective copies.

- **Standing Sub Committees for 2011** - Chairman Smith indicated we have not formed any subcommittees under this title, he then called for discussion. Discussion followed: 1. past subcommittees addressed community issues; 2. past subcommittees included community participation; 3. subcommittee on roads still in process, asking community to provided list of roads in need of maintenance; 4. Conflict of interest not an issue.
- Given the issues from the discussion and the concern over type of subcommittee formed, a motion was introduced to not form subcommittees at this time.
Motion by: Secretary Kirkland to not form any type of subcommittees at this time; **Seconded by:** Greg Bickford. Chairman Smith called for any further discussion, none noted; he called for the vote; **Vote: Yes 10; No. 0; Abstain 0**
Motion carried.

ACTION ITEMS

- **Letter to County re CR 84** - After discussion, **Motion by** Wilma Gulatt to write a letter to county asking for the repair of County Road 84 and County Rd 2; **Second by** Erich Linse. Call for discussion, concerns, safety of Dunnigan residents, problem with Supervisors getting roads repaired, overall problem. Sign on County Road 5 asking county to repair road. **Conclusion of discussion, motion withdrawn new motion formulated.**
Motion by Wilma Gullatt to draft a letter to county referencing roads in dire need of repair, include Rd 84, Rd 2, Rd 5, return next month with draft for review, at that time include any additional roads. **Second by** Madalene Lane; call for the vote; **Vote: Yes 11; No 0; Abstain 0; motion carried.**

- **Solar Ordinance** - Eric Parfrey gave a brief review. Discussion and questions followed. Concerns, deposit for removal of spent solar facility, use of industrial land, definition of single family home system, design standards, set backs, and Williamson Act.
- **Ag Ordinance** - Eric Parfrey gave a brief review. Discussion and questions followed. Referenced new zones, Ag commercial and Ag residential (for cluster housing). Questions and concerns, wind energy system attached to single family homes, number of acres defining ag commercial, minimum acres 20 changed to 40, concern over devaluation of property with zoning ordinance change to minimum 40 acre parcels.
- **CEQA Ordinance** - Eric Parfrey explained this document was written to give staff a definition on how to interpret state guidelines, no discussion followed.

PLANNING COMMISSIONER UPDATE

No Planning Commissioners present at this meeting.

FUTURE AGENDA ITEMS

- Draft letter to County referencing Dunnigan roads

MOTION TO ADJOURN

Being no further business, Chairman Smith asked for a motion to adjourn.

Motion by: Greg Bickford, **Second by** Willard Ingraham, **All in Favor.**

Meeting Adjourned: 9:35 pm.

Meeting minutes recorded on tape.

Respectfully Submitted
Deanna Kirkland, Secretary
Dunnigan Advisory Committee