

# YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

## MINUTES

September 26, 2011

The Yolo County Local Agency Formation Commission met on the 26<sup>th</sup> day of September 2011, starting at 9:00a.m. in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were County Members Matt Rexroad, Vice Chair, and Don Saylor, City Members Skip Davies and Stephen Souza, and Alternate Public Member Robert Ramming. Others present were Interim Executive Officer Elisa Carvalho, Commission Clerk Terri Tuck, and Commission Counsel Robyn Truitt Drivon.

### **Item № 1 Call to Order, Pledge of Allegiance, and Roll Call**

Vice Chair Rexroad called the meeting to order at 9:00 a.m.

Vice Chair Rexroad asked City Member Skip Davies to lead the Pledge of Allegiance

Roll Call – PRESENT: Davies, Ramming, Rexroad, Saylor, Souza ABSENT: None

### **Item № 2 Public Input**

Vice Chair Rexroad invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the Agenda. No one came forward.

## **CONSENT**

### **Item № 3 Approve LAFCO Meeting Minutes of July 25, 2011**

### **Item № 4 Receive and File CALAFCO Sphere Newsletter**

### **Item № 5 Review CALAFCO University Course Information – LAFCO as a Regional Partner: New Perspectives & Best Practices**

**Minute Order 2011-36:** Recommended Item Nos 3, 4, and 5 were approved on Consent.

Approved by the following vote:

MOTION: Davies SECOND: Saylor

AYES: Davies, Ramming, Rexroad, Saylor, Souza

NOES: None

ABSTAIN: None  
ABSENT: None

**REGULAR**

**Item No 6 Return the Dunnigan Incorporation Proposal Application to the Applicant as Incomplete, Require a New Application for Incorporation Proceedings, and Waive the Waiting Time Required for a New Proposal**

After a report from staff and discussion by the Commission the public was invited to speak. Public comments were made by Dunnigan residents Gary Schaad and Don Peart.

**Minute Order 2011-37:** The recommended action was approved.

Approved by the following vote:

MOTION: Ramming SECOND: Saylor  
AYES: Davies, Ramming, Rexroad, Saylor, Souza  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Item No 7 Select a Subcommittee to Review Proposals Received for Audit of the Yolo LAFCo Financial Statements for Each of the Last Three Years and One Subsequent Audit for fiscal Year 2011-12 to Coincide with Yolo County's Contract for Audit Services**

**Minute Order 2011-38:** The recommended action was approved and Chair Woods and Commissioner Saylor were selected to review proposals for the audit of Yolo LAFCO financial statements.

Approved by the following vote:

MOTION: Davies SECOND: Rexroad  
AYES: Davies, Ramming, Rexroad, Saylor, Souza  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Item No 8 Review and Consider Letter From City of West Sacramento Urging Joint Powers Agencies and Other Shared Service Groups of Which West Sacramento is a Member to Align Compensation and Benefit Practices With Those of Member Agencies and Authorize the Chair to Sign a Letter to the City of West Sacramento Regarding Yolo LAFCO's Efforts to Reduce Costs**

**Minute Order 2011-39:** The recommended actions were approved.

Approved by the following vote:

MOTION: Saylor SECOND: Ramming  
AYES: Davies, Ramming, Rexroad, Saylor, Souza  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Item № 9**    **Authorize the Chair to Negotiate and Execute Any and All Agreements Necessary to Provide for Interim Staffing for a Total Amount Not to Exceed Fifty Thousand Dollars (\$50,000)**

**Minute Order 2011-40:** The recommended action was approved.

Approved by the following vote:

MOTION: Davies SECOND: Ramming  
AYES: Davies, Ramming, Rexroad, Saylor, Souza  
NOES: None  
ABSTAIN: None  
ABSENT: None

**Item № 10**    **Executive Officer's Report**

Interim Executive Officer Elisa Carvalho commented on attending the 2011 CALAFCO Conference, entitled *Exploring New Boundaries*, held in Napa August 31<sup>st</sup> through September 2<sup>nd</sup>. Commission Clerk Terri Tuck and Commissioners Saylor, Souza, and Woods also attended. The Conference was well attended with a selection of noteworthy sessions, including a session on *Managing the Agricultural/Urban Interface* in which Ms. Carvalho participated as a panelist.

A verbal report was given on pending and active municipal service review and sphere of influence (MSR/SOI) studies and potential LAFCO proposals.

Active studies include the Wild Wings County Service Area MSR/SOI, the Davis Public Cemetery District MSR/SOI, and a countywide, and regionally organized, fire protection district MSR/SOI.

Proposed studies include the western Yolo special districts and the Cacheville Community Services District.

Potential proposals include the Woodland Gateway Phase II Annexation to the City of Woodland, the Yolo County Flood Control and Water Conservation District (YCFWCWCD) Reorganization, the Woodland Commerce Center Annexation to the City of Woodland, and the Westucky Out-of-Agency Agreement with or Annexation to the City of Woodland.

**Item № 11 Commissioner's Report**

Commissioners Saylor and Souza commented positively on their attendance at the 2011 CALAFCO Conference in Napa. Commissioner Saylor remarked on one of the sessions he attended, entitled *The Next Generation of Municipal Service Reviews: Improving Value by Increasing Collaboration*. Presented by the Orange LAFCO, this session shared two new innovative online programs for local agencies in Orange County, the Financial Early Warning System and the Shared Services Programs. Commissioner Saylor has invited the Orange LAFCO staff to make its presentation on October 5, 2011 to Yolo Leaders, a group of local stakeholders from all jurisdictions within Yolo County dedicated to promoting shared services through multi-jurisdictional collaboration and strategic efforts.

Commissioner Souza remarked that he was unanimously re-elected to a 3<sup>rd</sup> term as a CALAFCO Board of Directors. Mr. Souza and Sacramento LAFCO Special District Member Gay Jones won the 1<sup>st</sup> annual CALAFCO Golf Tournament.

**CLOSED SESSION**

**Item № 12 Public Employment, Employee Appointment or Evaluation**  
**Position Title: Executive Officer**

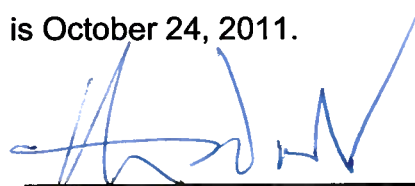
**Item № 13 Public Report of Action Taken in Closed Session**

There was no report from Closed Session.

**Item № 14 Adjournment**

**Minute Order 2011-41:** By order of the Vice Chair, the meeting was adjourned to Closed Session at 9:31 a.m.

The next regularly scheduled LAFCO meeting is October 24, 2011.



Olin Woods, Chair  
Local Agency Formation Commission  
County of Yolo, State of California

ATTEST



Terri Tuck  
Clerk to the Commission