



## **Yolo County Housing**

**Lisa A. Baker, Executive Director**

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### BOARD OF COMMISSIONERS

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Matt Rexroad  
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**DATE:** December 8, 2011  
**TO:** YCH Board of Commissioners  
**FROM:** Lisa A. Baker, Executive Director  
**SUBJECT:** Review and Approve Proposed YCH Meeting Date for January 2012

### RECOMMENDED ACTIONS:

Staff recommends that the Board of Commissioners: Review and Approve a Proposed Meeting date for the YCH Board of Commissioners Meeting for January 2012.

### BACKGROUND / DISCUSSION

The YCH is required to meet at regular times. According to the by-laws of the YCH at "Article III – Meetings," the Authority is required to hold an annual meeting. Currently the YCH is under the governance of an Interim Board of Commissioners. That structure is set to change in 2012, most likely in January or February. In order to prepare for an orderly change, as well as to be in compliance with the current by-laws, staff proposes that the Board of Commissioners set a meeting date for January 2012, with the new Board of Commissioners to set the subsequent meeting calendar. Staff had proposed January 26, 2012 at 2:00 p.m., but it is unclear if all members can attend that date. Consequently, staff proposes that the Board select a mutually agreeable date for the meeting. To facilitate this discussion, staff offers the following alternatives:

- Monday, January 23, 2012 at 2:00 p.m.
- Thursday, January 26, 2012 at 2:00 p.m.
- Monday, January 31, 2012 at 2:00 p.m.

### FISCAL IMPACT

No additional fiscal impact. Meeting at regular times will keep the YCH in compliance with the requirements of its funding partners and will allow the YCH to conduct business and make required reporting submissions on a timely basis.

### CONCLUSION

In accordance with the Authority's by-laws, current practice and the needs of the YCH, staff proposes that the Board of Commissioners select a date for the January 2012 meeting.