

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

MINUTES October 24, 2011

The Yolo County Local Agency Formation Commission met on the 24th day of October 2011, starting at 9:00am in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Skip Davies and Stephen Souza. Others present were Alternate Public Member Robert Ramming, Interim Executive Officer Cindy Tuttle, Commission Clerk Terri Tuck, and Commission Counsel Robyn Truitt Drivon.

Items № 1 and № 2 **Call to Order, Pledge of Allegiance, and Roll Call**

Chair Woods called the meeting to order at 9:00 a.m.

Chair Woods asked City Member Stephen Souza to lead the Pledge of Allegiance

Roll Call – PRESENT: Davies, Rexroad, Saylor, Souza, Woods ABSENT: None

Interim Executive Officer Cindy Tuttle was introduced

Item № 3 **Public Input**

Chair Woods invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the Agenda. No one came forward.

CONSENT

Items № 4 and № 5 were pulled from Consent and moved to the Regular Agenda for discussion.

REGULAR

Item № 4 **Approve LAFCO Meeting Minutes of September 26, 2011**

Minute Order 2011-42: Moved from Consent, the Minutes of September 26, 2011 were approved with the following changes made to Item № 2-Public Input:

“**Vice Chair Rexroad** ~~Chair Woods~~ invited members of the public to...”

Approved by the following vote:

MOTION: Souza SECOND: Saylor
AYES: Davies, Rexroad, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 5 Review and File Report on the 2011/12 State Legislative Session

Minute Order 2011-42: Moved from Consent, the report on the 2011/12 State Legislative Session was reviewed and filed.

Furthermore, staff was directed to report back at the next Regular Meeting any impacts that may occur to the Yolo LAFCO Agricultural Conservation Policy as a result of Senate Bill 618 (Wolk) which allows landowners and local officials to simultaneously rescind Williamson Act contracts and enter into easements allowing photovoltaic solar facilities on the same land.

Additionally, in response to Senate Bill 244 (Wolk) which requires counties, cities, and LAFCO's to plan for disadvantaged unincorporated communities, staff was asked to prepare a list of disadvantaged unincorporated communities, if any, located in Yolo County.

Approved by the following vote:

MOTION: Souza SECOND: Saylor
AYES: Davies, Rexroad, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 6 Consider and Adopt the Yolo LAFCO 2012 Meeting Calendar

Minute Order 2011-43: The recommended action was approved.

Approved by the following vote:

MOTION: Saylor SECOND: Souza
AYES: Davies, Rexroad, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 7 Executive Officer's Report

Commission Counsel Robyn Drivon reported that the executive officer recruitment process is moving forward. The sub-committee accomplished the initial interviews through Skype and follow-up oral interviews to narrow the field of applicants. The Commission will receive a final list of candidates for review and the final decision will proceed with the full Commission in the near future.

Interim Executive Officer Cindy Tuttle reported that CALAFCO received two responses to a *Request for Proposal* for Yolo County hotels for hosting the 2013 CALAFCO Staff Workshop. The Hallmark Inn in Davis most closely meets those needs; however, there is an issue with meeting space. If appropriate meeting space and transportation to and from the hotel cannot be found the Commission may need to face the question of whether or not LAFCO has the capacity to handle the event in Yolo County.

A verbal report was given on pending and active municipal service review and sphere of influence (MSR/SOI) studies and potential LAFCO proposals.

Potential proposals include the Westucky Out-of-Agency Agreement with or Annexation to the City of Woodland. The City of Woodland, Yolo County Environmental Health, and the Community Development Block Grant (CDBG) Program are working together to conduct a survey of those impacted residents to determine if fifty percent plus one are low income residents. If that income status is determined the residents may qualify to utilize CDBG funding to conduct a study for the best options regarding an out-of-agency agreement or annexation.

Item № 8 Commissioner's Report

Commissioner Saylor commented that he and Chair Woods would be attending an Orange County Council of Governments Board of Directors Regular Meeting on October 27, 2011 to make a presentation on Yolo County's Shared Services Initiative. The Orange County LAFCO reciprocated earlier in the month by visiting Yolo County and making a presentation to the Yolo Leaders Group on two new innovative online programs for local agencies in Yolo County, the Financial Early Warning System and the Shared Services Program.

Chair Woods announced the arrival of a baby girl born to Assistant Executive Officer Elisa Carvalho and her husband.

Chair Woods further reported that he and Commissioner Saylor attended a Sacramento Area Council of Governments (SACOG) Board of Directors Meeting on October 20, 2011 and presented SACOG Executive Director Mike McKeever and Martin Tuttle the CALAFCO *Mike Gotch Courage and Innovation in Local Government Leadership Award*. Additionally, Chair Woods asked staff to prepare a letter to Governor Brown on behalf of Caltrans' Martin Tuttle in recognition of winning the Mike Gotch Leadership Award.

Chair Woods asked that today's meeting be adjourned in honor of Davis resident and former SACOG transportation planner Nancy Kays.

Chair Woods recessed to Closed Session at 9:13am.

CLOSED SESSION

Item № 9 Public Employment, Employee Appointment or Evaluation

Position Title: Executive Officer

Commission Counsel Robyn Drivon re-convened to Open Session at 10:01am and announced that a Special Meeting was unanimously called by the Commission for November 14, 2011 from 3:00pm to 5:30pm.

Item No 10 Adjournment

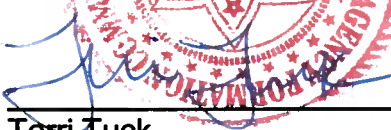
Minute Order 2011-44: By consensus, the meeting was adjourned at 10:01 a.m. in memory of Nancy Kays.

The next LAFCO meeting will be a Special Meeting held on November 14, 2011.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

ATTEST:



Terri Tuck
Clerk to the Commission