



## **Yolo County Housing**

**Lisa A. Baker, Executive Director**

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### BOARD OF COMMISSIONERS

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**DATE:** January 23, 2012  
**TO:** YCH Board of Commissioners  
**FROM:** Lisa A. Baker, Executive Director  
**SUBJECT:** Review and Approve Proposed YCH Meeting Date for February 2012

### RECOMMENDED ACTIONS:

Staff recommends that the Board of Commissioners Review and Approve a Proposed Meeting date for the YCH Board of Commissioners Meeting for February 2012.

### BACKGROUND / DISCUSSION

The YCH is required to meet at regular times. According to the by-laws of the YCH at "Article III – Meetings," the Authority is required to hold an annual meeting. Currently the YCH is under the governance of an Interim Board of Commissioners. That structure is changing in January 2012. In order to effect an orderly change, be in compliance with the current by-laws and be sensitive to time constraints for incoming board members, staff proposes that the Board of Commissioners set a meeting date for February 2012, with the new full Board of Commissioners to set the subsequent meeting calendar. Staff proposes that the Board select a mutually agreeable date for the meeting. To facilitate this discussion, staff offers the following alternatives:

- Monday, February 13, 2012 between 2:00 and 4:00
- Thursday, February 16, 2012 between 2:00 and 4:00
- Monday, February 20, 2012 between 2:00 and 4:00
- Thursday, February 23, 2012 between 2:00 and 4:00

### FISCAL IMPACT

No additional fiscal impact. Meeting at regular times will keep YCH in compliance with the requirements of its funding partners and will allow YCH to conduct business and make required reporting submissions on a timely basis.

### CONCLUSION

In accordance with the Authority's by-laws, current practice and the needs of the YCH, staff proposes that the Board of Commissioners select a date for the February 2012 meeting.