

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

MINUTES

February 27, 2012

The Yolo County Local Agency Formation Commission met on the 27th day of February 2012, starting at 9:02am in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Stephen Souza and Skip Davies. Others present were Alternate Public Member Robert Ramming, Executive Officer Christine Crawford, Commission Clerk Terri Tuck, and Commission Counsel Robyn Truitt Drivon.

Item № 1 and 2 Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the meeting to order at 9:02 a.m.

Chair Woods asked County Member Matt Rexroad to lead the Pledge of Allegiance

Roll Call – PRESENT: Davies, Rexroad, Saylor, Souza, Woods ABSENT: None

Item № 3 Public Input

Chair Woods invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the Agenda. No one came forward.

CONSENT

Item № 4 Approve LAFCo Meeting Minutes of January 23, 2012

Item № 5 Review and File Interim Executive Officer Status Report

Minute Order 2012-05: Recommended Item Nos 4 and 5 were approved on Consent.

Approved by the following vote:

MOTION: Rexroad SECOND: Davies

AYES: Davies, Rexroad, Saylor, Souza, Woods

NOES: None

ABSTAIN: None

ABSENT: None

REGULAR

Item № 6 Receipt of an Application for the Knights Landing Boat Launch Out-of-Agency Agreement with the Knights Landing Community Services District (LAFCo № 913)

After a report from staff, there was discussion by the Commission. No action was taken at this time.

Item № 7 Receive and Review the Draft Davis Cemetery District Municipal Service Review and Sphere of Influence Study (LAFCo № (S-038)

After a report from staff, there was discussion by the Commission. Cemetery District Trustee Dennis Dingemans and staff members Joe Finkleman and Joe Cattarin addressed the Commission.

No action was taken at this time. Staff was directed to continue working with the District and the City of Woodland on a collaboration of shared services for the Woodland Cemetery.

Item № 8 Adoption of LAFO Policy Defining “Inhabited Territory: in Accordance with SB 244

Minute Order 2012-06: A motion was made by Commissioner Rexroad and Seconded by Commissioner Souza to approve the recommended action.

A second motion to amend the recommended action was approved with a request to staff to clarify the criteria used in creating the list of communities and to bring it back on Consent at the next meeting.

Approved by the following vote:

2nd MOTION: Saylor SECOND: Davies
AYES: Davies, Rexroad, Saylor, Souza, Woods
NOES: None
ABSTAIN: None
ABSENT: None

Item № 9 Consider and Adopt Fiscal Year 2012/13 Work Plan and Shared Services Plan

Minute Order 2012-07: The recommended action was approved.

Approved by the following vote:

MOTION: Saylor SECOND: Rexroad
AYES: Davies, Rexroad, Saylor, Souza, Woods
NOES: None
ABSTAIN: None

ABSENT: None

Item № 10 Executive Officer's Report

The Commission was given a verbal report on recent events relevant to the Commission and an update of the staff's activities for the month.

Staff has received the draft audit of the Yolo LAFCo financial statements from Richardson and Company for fiscal years ending 2009, 2010, and 2011, and will bring it forward at the March 26th meeting. Additionally, staff received preliminary estimates from the County on LAFCo's portion of Other Post Employee Benefits (OPEB).

Staff is currently working on a shared service Memorandum of Understanding (MOU) with interested agencies and has sent out a request for comments. Additionally, a field trip has been scheduled to visit Marin County for a review of its General Services JPA, which is a model staff borrowed from in executing its MOU. During the visit, staff will be looking at Marin's animal services program and office of emergency services (OES). Staff continues to work on setting up the shared services website.

Staff has been doing outreach to brand the Yolo LAFCo as a more regional agency, with more than just its LAFCo responsibilities, such as the redevelopment oversight board in 2016 and oversight of JPAs currently in the County.

Staff reported that CALAFCo will be presenting one of its University courses in April on Shared Services and Service Efficiencies and to notify the Clerk if they are interested in attending the course.

Item № 11 Commissioner Comments

Commissioner Souza reported that CALAFCo Executive Director Bill Chiat announced his retirement effective July 2012; however, Mr. Chiat will assist with the annual CALAFCo conference in October.

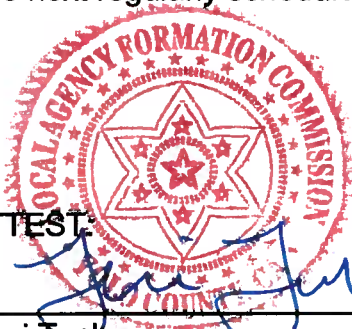
With regards to the Davis Cemetery District, Commissioner Rexroad stated that as elected leaders in the community they have to continue to force the issue of shared services with all of the special districts, despite how uncomfortable the districts may feel regarding any future changes the Commission may recommend for each district. Commissioner Saylor suggested using the same type of matrix staff is using for shared services by asking the districts what realistically they can do, not what they don't want to do.

Commissioner Davies reported that the City of Woodland is still involved with its search of a new City Manager.

Item No 12 Adjournment

Minute Order 2012-08: By order of the Chair, the meeting was adjourned at 10:21 a.m.

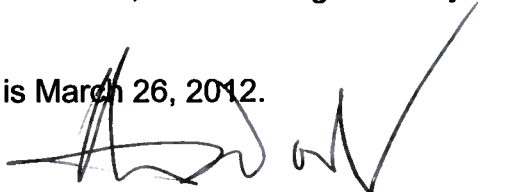
The next regularly scheduled LAFCo meeting is March 26, 2012.



ATTEST:



Terri Tuck
Clerk to the Commission



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California