

Yolo County Housing
Yolo County, California

March 15, 2012

MINUTES

Yolo County Housing met on the 15th day of March, 2012 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Thomson, Aguiar-Curry, Swanson, Eisenstat and Pimentel. Absent were Tenant Commissioner Chaney, West Sacramento representative Johannessen and at-large representative. Chair Thomson presided. Lisa A. Baker, Executive Director and Sonia Cortés, Agency Counsel, were present.

Agenda Item No. 1.01

Oath of Office

West Sacramento City Representative Mark Johannessen was absent from the meeting. The Oath of Office will be carried over to the next regularly scheduled meeting of April 19, 2012.

Agenda Item No. 2.01

Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 2.02

Approval of the Agenda

Minute Order No. 12-11: Approved the agenda for this meeting as submitted.

MOTION: Aguiar-Curry SECOND: Eisenstat. AYES: Aguiar-Curry, Swanson, Thomson, Eisenstat, Pimentel. ABSENT: Chaney, Johannessen, at-large representative.

Agenda Item No. 2.03

Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was no public comment.

Agenda Item No. 3.01

Presentations

3.01 Resource Administrator Janis Holt presented new employee, Mr. James Muller, Housing Specialist II.

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3.02 Executive Director Lisa Baker and Alberto Castillo presented an overview of YCH IT/IS Initiatives.

Agenda Item No. 4.01

Consent Agenda

Minute Order No. 12-12: Acted on the Consent Agenda as follows:

4.01 Approved the minutes of February 23, 2012 on Consent.

4.02 Approved and authorized the Executive Director to sign **Agreement No. 12-01**, Memorandum of Understanding for Joint Emergency Management Services, a Shared Services Agreement.

MOTION: Pimentel. SECOND: Aguiar-Curry. AYES: Aguiar-Curry, Swanson, Thomson, Eisenstat, Pimentel. ABSENT: Chaney, Johannessen, at-large representative

Agenda Item No. 5.01

Annual Plan Update

Minute Order No. 12-13: Took the following actions:

- A. Held public hearing to solicit public comment regarding the proposed Annual Plan
- B. Adopted the Agency Plan and fiscal year 2013 Annual Plan update
- C. Approved and authorized the Chair to sign **Resolution No. 12-03** authorizing the Executive Director to execute 2012 Agency Plan and submit to HUD.

MOTION: Aguiar-Curry SECOND: Pimentel. AYES: Aguiar-Curry, Swanson, Thomson, Eisenstat, Pimentel. ABSENT: Chaney, Johannessen, at-large representative.

Agenda Item No. 6.01

Mid-year Budget Update

Minute Order No. 12-14: Took the following actions:

- A. Reviewed the December Program Operating Statements
- B. Appropriated additional identified revenue and approve the budgeting and expenditure of additional funds as identified in the mid-year budget revision.
- C. Approved the expenditure of funds for line item expenses that were not included in the original budget.

D. Authorized the Executive Director to implement the revised budget and recommendations.

MOTION: Pimentel. SECOND: Swanson. AYES: Aguiar-Curry, Swanson, Thomson, Eisenstat, Pimentel. ABSENT: Chaney, Johannessen, at-large representative.

Agenda Item No. 6.02
Crossroads Acquisition

Minute Order No. 12-15: Took the following actions:

- A. Appropriated \$150,000 and authorized the use of up to \$150,000 from the YCH Development fund to complete the Crossroads initial acquisition
- B. Authorized the Executive Director to negotiate and execute any and all necessary documents and to furnish all materials necessary to accomplish the activities.

MOTION: Pimentel. SECOND: Aguiar-Curry. AYES: Aguiar-Curry, Swanson, Thomson, Eisenstat, Pimentel. ABSENT: Chaney, Johannessen, at-large representative.

Agenda Item No. 6.03
Verbal Follow Up and Question and Answer

Conducted verbal follow up Question and Answer regarding board orientation presented on February 23, 2012.

Agenda Item No. 6.03
Executive Director Comments

Executive Director Lisa Baker provided comments.

Agenda Item No. 6.06
Board of Commissioners Comments

The Commissioners spoke of the recent dedication of the new playgrounds and also expressed interest in looking into upgrading the facility where the very successful boxing program is held. Commissioner Aguiar-Curry inquired about recycling options in Winters, to which the Executive Director indicated they were looking into this issue.

Adjournment

Adjourned this meeting of the Yolo County Housing at 3:21 p.m.

Helen Thomson, Chair
Yolo County Housing

Julie Dachtler, Clerk of the Board