

**SOUTH DAVIS GENERAL PLAN CITIZENS ADVISORY COMMITTEE (SDCAC)
MINUTES OF MEETING ON NOVEMBER 17, 2011
Corrected and Approved**

COMMITTEE: Jim Bernardy
Steve Cole
Stan Dean
Matt Williams
Olin Woods (absent)

OTHERS PRESENT: Jim Provenza – Yolo County District 4 Supervisor
Leroy Bertolero – Yolo County Planning Commissioner,
Rich Reed – Yolo County Planning Commissioner
David Morrison – Yolo County Assistant Director of Planning and Public Works,
Members of the Public: John Cooluris
Maureen Guerrieri
Landon Scarlett.

Mr. Provenza called the meeting of the South Davis General Plan Citizens Advisory Committee (SDCAC) to order at 5:10 PM. The meeting was held in the Card Room of the El Macero Country Club.

Election of Officers (Jim Provenza)

As this was the first meeting of the committee, after welcome and introductions, Mr. Provenza called for election of officers. By unanimous vote Steve Cole was elected Chair and Matt Williams Vice Chair. Mr. Provenza noted that although there were currently 5 members appointed to this committee, a total of 7 were allowed by the By-Laws.

Although no Committee Secretary was elected, Landon Scarlett volunteered to take minutes of the committee's meetings.

Approval of Agenda (Steve Cole)

Review of Orientation Materials (David Morrison)

Mr. Morrison handed out the following documents:

- § Committee By-Laws
- § Attachment A: Mission Statement
- § Attachment B: Rosenberg 's Rules of Order
- § Attachment C: Brown Act Guidelines
- § Attachment D: Committee Comment Area Map
- § Attachment E: Procedures for Reviewing Discretionary Land Use Applications
- § Attachment F: Code of Ethics and Values

The By-Laws state that “the purpose of the Citizen’s Advisory Committees is to provide local input and recommendations to the Planning and Public Works Department on the implementation of the County General Plan, any local plans and related land use matters.” Mr. Morrison stated that the SDCAC is advisory regarding only land use issues in planning area 4 and its comment area as designated on the Attachment D map provided. The SDCAC should represent the people who live in area 4, which includes El Macero, Willowbank, Royal Oak and adjacent rural areas.

Mr. Morrison stressed that the Committee as a whole is subject to the Brown Act although the Committee's ad hoc committees are not. Regular Committee meetings are public and agendas and meetings must be noticed. The process by which the committee is informed of projects and the way its comments and vote are delivered to the Planning Commission and Board of Supervisors by Planning and Public Works staff was discussed at length.

Commissioner Bertolero spoke on the By-Laws, which can only be changed by a vote of the Supervisors, although "Standing Rules" for this committee can be developed by the committee, adopted by a simple majority vote, and may be amended by a two-thirds vote at a regularly scheduled meeting.

Chair Cole established Mr. Williams and Mr. Dean as a sub committee agreeing to work on this committee's "Standing Rules" for discussion at the next meeting. Mr. Morrison will send examples of various "Standing Rules" to the committee members as models.

General Plan Overview (David Morrison)

Mr. Morrison handed out a "General Plan Overview" with selections of policies from the recently approved Yolo County General Plan that pertain to land use in and near Area 4.

Current and Upcoming Planning Applications (David Morrison)

- Solar (2 projects)
- Results Radio Tower (progress report)
- Redo of zoning to conform to the General Plan
- Landfill soil issue

Next Meeting: To be determined. The agenda will be developed by Chair and Planning and Public Works staff to include:

- "Standing Rules"
- Review of status of Solar Project
- Any New Items