



# COUNTY OF YOLO

Office of the County Administrator

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County Administrator

## YOLO COUNTY AIRPORT

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### AVIATION ADVISORY COMMITTEE WEST PLAINFIELD ADVISORY COMMITTEE ON AIRPORT DEVELOPMENT

#### JOINT MEETING MINUTES

DATE: Thursday, February 2, 2012  
TIME: 6:00 PM  
LOCATION: Lillard Hall, West Plainfield Fire Department  
24905 County Road 95, Yolo County Airport

I. CALL TO ORDER –6:08pm

II. INTRODUCTIONS

- Aviation Advisory Committee members present included Ray Ferrell, Gary Pelfrey, William Ferrier, Jason Russell and Andrew Dowling. John Hancock was absent. This was determined to constitute a quorum of at least four of the six members;
- West Plainfield Advisory Committee members present included David Gilmer. Absent were Steven Dennis and Peter Defty. This did not constitute a quorum of at least two of the three members;
- County staff in attendance included Wes Ervin and Tony Zhukovskiy;
- Supervisor Matt Rexroad and Dotty Pritchard, his Deputy, were present at the meeting;
- Public members in attendance included Trent Meyer, Chris Galloway, Paul Taneyhill, Carolyn Taneyhill, Bill Shea, Lenora Timm, Bruce Wiltse, Don Ploof, and Deanne Meyer.

III. PUBLIC COMMENT

- A. Trent Meyer spoke of flight safety concerns at the airport, including mid-field takeoffs, low-visibility takeoffs, low flights over private property by airplanes and helicopters, and premature turns performed by aircraft. He also mentioned drainage concerns on the west side of the airport.

IV. APPROVAL OF AGENDA – taken as published

V. APPROVAL OF MINUTES FROM AUGUST 18, 2011 and NOVEMBER 3, 2011 MEETINGS

- Moved by Dowling and seconded by Ferrell to adopt minutes as written. Motion passed unanimously.

VI. ANNUAL FOD REPORT (Pelfrey)

- Report was delivered. For notes, see the attached memo and graphs.

VII. AIRPORT CAPITAL IMPROVEMENT PLAN 2012—\$450K (Ervin)

Mr. Ervin presented the County's 2012 Capital Improvement Program, stating that the County has submitted a grant application to the FAA for:

- A. Tree removal phase 1 (\$250K). Cutting to commence on or after August 15 to avoid Swainson's Hawk nesting conflicts;
- B. Taxiway reflectors and lighting (\$180K), with about 80 new reflectors and directional signs for pilots;

- Trent Meyer suggested that spraying the stumps would be more economical than grinding them, and staff agreed to consider.
- VIII. FUTURE AIRPORT PLANNING (Zhukovskiy, Ervin)
- Tony Zhukovskiy presented a conceptual long-range development plan for the airport, followed by questions and discussion;
  - An electronic copy of the block diagram was subsequently sent out via e-mail, with an invitation for anyone to comment at any time.
- IX. AIRPLANE WASHING AND SPCC REQUIREMENTS (Ervin)
- Mr. Ervin presented a new draft of the letter to aircraft owners and tenants, and the four-member task force will meet before the next meeting to review the draft.
- X. COMPLIANCE ISSUES (Ervin)
- Wes Ervin discussed the historic lack of compliance inspections and the increasing pressure from state and federal agencies to make the airport more safe and attractive.
  - The County needs to assure itself that nobody is living on airport property, that all storage practices and materials storage comply with leases and appropriate laws; that only aircraft are stored in hangars, that all businesses are operating with appropriate licenses and hazmat compliance, that there is no careless oil and hazardous substance handling, that debris piles are cleaned, that all tie-downs and hangar tenants are paying rent on time, and other issues.
  - Mr. Ervin stated that the County will begin to inspect more thoroughly and regularly, including perhaps scheduling an inspection day with a number of agencies all at once.
  - Mr. Ervin asked for cooperation, as well as for a key or lock box to every hangar, per the lease agreements.
- XI. REPORT ON ITEMS PREVIOUSLY DISCUSSED
- Weight Limits – increasing weight limits is proceeding slowly, and requires a signature from the FAA and/or CalTrans engineer to change. It will also likely involve clearing a larger area for a bigger Runway Safety Area.
  - Hangar Space Availability – We are receiving 2-3 requests a month for hangars, there are 13 on the waiting list.
  - Oil Drop Off – The Yolo County Household Hazardous Waste Collection Program accepts hazardous airport waste Friday and Saturday 7:30 to 3:30PM for Yolo County residents. In addition, Gary Pelfrey passed around a memo detailing the types of waste Davis Flight Support is willing to accept.
  - Updated Facilities Directory – Changes are in progress.
- XII. OTHER ITEMS
- Bill Shea congratulated the airport and county staff on their accomplishments.
- XIII. NEXT MEETING – THURSDAY MAY 3, 2012