

INTERN SAFETY ORIENTATION

NAME: _____

DEPARTMENT: _____

The following items should be discussed during orientation:

- _____ Where, when and how to report injuries.
- _____ Where, when and how to report unsafe conditions.
- _____ Review of fire and emergency evacuation plan.
- _____ Location and use of fire extinguishers.
- _____ Importance of housekeeping (spills, etc.)
- _____ Special job hazards (chemicals, special precautions, etc.)
- _____ Assignment and use of personal protective equipment (PPE)
- _____ Proper lifting procedures (include demonstration)

SIGNED: _____
Department Contact

Date: _____

SIGNED: _____
Intern

Date: _____