

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

MINUTES

May 14, 2012

The Yolo County Local Agency Formation Commission met on the 14th day of May 2012, starting at 9:00am in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were Chair and Public Member Olin Woods, County Members Matt Rexroad and Don Saylor, and City Members Bill Kristoff and Alternate Cecilia Aguiar-Curry. Others present were Alternate Public Member Robert Ramming, Executive Officer Christine Crawford, Commission Clerk Terri Tuck, and Commission Counsel Robyn Truitt Drivon.

Item № 1 Oath of Office

Alternate City Member Cecilia Aguiar-Curry was sworn in before the meeting.

Item № 2 and 3 Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the meeting to order at 9:00 a.m.

Chair Woods asked City Member Bill Kristoff to lead the Pledge of Allegiance

PRESENT: Aguiar-Curry, Kristoff, Rexroad, Saylor, Woods ABSENT: None

Item № 4 Public Comment

Chair Woods invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the Agenda. No one came forward.

CONSENT

Item № 5 Approve LAFCo Meeting Minutes of April 16, 2012

Item № 6 Receive Executive Officer Transition Plan, Reporting from April 10 to June 30, 2012

Minute Order 2012-23: Approved recommended Items 5 and 6 on Consent.

Approved by the following vote:

MOTION: Rexroad SECOND: Saylor

AYES: Aguiar-Curry, Kristoff, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARING

Item № 7 **Receive the Fiscal Year 2012-13 Final Budget, open the Public Hearing for comments, consider and discuss the information presented, and approve the Fiscal Year 2012-13 Yolo LAFCo Final Budget**

Minute Order 2012-24: Approved the recommended actions.

Approved by the following vote:

MOTION: Aguiar-Curry SECOND: Saylor

AYES: Aguiar-Curry, Kristoff, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

REGULAR

Item № 8 **Elect a Chair and Vice-Chair for the Commission to serve a one-year term, which ends May 2013**

Minute Order 2012-25: Approved the recommended action, electing Chair Woods to another one-year term.

Approved by the following vote:

MOTION: Saylor SECOND: Rexroad

AYES: Aguiar-Curry, Kristoff, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Minute Order 2012-26: Approved the recommended action, electing Vice-Chair Rexroad to another one-year term.

Approved by the following vote:

MOTION: Saylor SECOND: Kristoff

AYES: Aguiar-Curry, Kristoff, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item № 9 **Adopt the new Yolo LAFCo Administrative Policies and Procedures comprised as follows: 1) incorporates the previously adopted policies contained in the "Rules of LAFCo"; 2) incorporates the policy and procedure for the appointment and selection of the Public Members adopted March 28, 2011; 3) adopts Yolo County**

Administrative Policies and Procedures as applicable; 4) changes the Regular Commission Meeting Day from the 4th Monday to the 4th Thursday of the month effective July 2012; and 5) adopts new budget and financial operations Policies and Procedures

Minute Order 2012-27: Approved the recommended actions.

Approved by the following vote:

MOTION: Saylor SECOND: Aguiar-Curry

AYES: Aguiar-Curry, Kristoff, Rexroad, Saylor, Woods

NOES: None

ABSTAIN: None

ABSENT: None

Item No 10 Executive Officer's Report

The Commission was given a verbal report on recent events relevant to the Commission and an update of the staff's activities for the month, including the Shared Service Initiative.

On May 3rd a kick-off meeting was held for the animal services study, which was well attended by all representatives for the cities, the County, and the consultants. The project study is anticipated to take about two months and the results will be brought to the Commission.

On May 9th staff met with City of West Sacramento Assistant City Manager Carol Richardson and Project Manager Katy Jacobson, who was approved by contract for professional services at last month's meeting.

Staff presented the new Yolo LAFCo logo, which was designed with the help of retired annuitant Dan Harris, a graphic designer for the City of West Sacramento. The logo illustrates graphically the Yolo LAFCo's vision of collaboration and shared services, improving service efficiencies and LAFCo's position in the county.

Item No 11 Commissioner Comments

Commissioner Kristoff commented that the West Sacramento City Council would be hearing a report this week on the Davis Cemetery District's plans to add the City of West Sacramento to its sphere of influence.

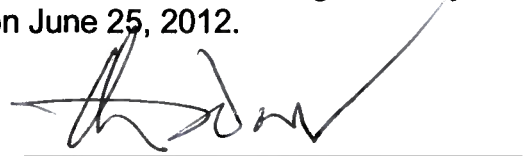
Commissioner Saylor appreciates the Executive Officer Transition Plan that was approved on Consent, which includes the item that Kristoff mentioned which states that the city council meeting is May 16th and the Executive Officer plans on attending.

Mr. Saylor also reported that he and Commissioner Davies have met and will continue to meet with Ms. Crawford on the scope of shared services activities

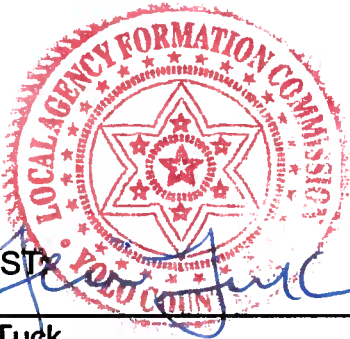
throughout the County and will bring a report back to the Commission at a later date.

Item № 12 Adjournment

Minute Order 2012-28: By order of the Chair, the meeting was adjourned at 9:13a.m. to the next Regular Meeting on June 25, 2012.



Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California



ATTEST:



Terri Tuck
Clerk to the Commission