



# COUNTY OF YOLO

Office of the County Administrator

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County Administrator

## YOLO COUNTY AIRPORT

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### AVIATION ADVISORY COMMITTEE (AAC) WEST PLAINFIELD ADVISORY COMMITTEE ON AIRPORT DEVELOPMENT (WPAC)

#### CONCURRENT MEETING – DRAFT MINUTES

DATE: Thursday, August 2, 2012  
TIME: 6:00 PM  
LOCATION: Lillard Hall, West Plainfield Fire Department  
24905 County Road 95, Yolo County Airport

#### 1) CALL TO ORDER –6:02pm

#### 2) INTRODUCTIONS

- Aviation Advisory Committee members present included Ray Ferrell, Gary Pelfrey, Jim Hectel, and Jason Russell. Absent were Andrew Dowling, William Ferrier and John Hancock. A Quorum was established;
- West Plainfield Advisory Committee members present included Robyn Waxman, Michele Defty, and Steven Sheehan. David Gilmer was absent. A Quorum was established;
- County staff in attendance included Wes Ervin, Mindi Nunes, and Harry Tran (intern);
- Supervisors Matt Rexroad and Duane Chamberlain, and Dotty Pritchard (Supervisor Rexroad's Deputy) were present at the meeting;
- Public members in attendance included:

Trent Meyer	Russ Tucker
Paul and Carolyn Taneyhill	Brenda Duncan
Michael Bruss	Ralph Aldredge
Richard Stewart	Shelley and Dave Hird
Marlene Simon	Bill Cordoza
Sue Hjerpe	David Magaw
Steve Borba	Chris Foe
James Douglas	John & Cindy McCarthy
John Ritner	Linda Street
Lenora Timm	Arvo W. Schoen
Howard Worthington	Jackie Lundy
Mary Hayden	Deanne Meyer
Jim Yeager	Dennis Dailey
Warren G. Roberts	Ed & Nancy Schmauderer
Renee Lancaster	Lara Reising
Dave Mosher	Rich Naval
Laura Schlien	Cheryl Felsch
James T. Green	
John & Mary Hayden	

#### 3) PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

Topics covered by 6 public speakers included:

- Brown Act requirements are not being followed closely enough by the advisory committees, including potential conflicts of interest by committee members;
- Metal buildings erected recently at the airport are contributing to an echoing effect, causing more noise than necessary. This should be addressed;

- The Fire district is primarily a volunteer department that gets no compensation for covering the airport, and lacks proper equipment to adequately do so;
  - Flooding is not adequately addressed at the airport;
  - The planning process is not clearly explained, and development should not occur without adequate plans that follow all CEQA and other rules, and that are fully vetted by the community and Board of Supervisors;
  - A 60-signature petition was presented to the Board of Supervisors on July 24 that opposes airport expansion without first including landowners of the West Plainfield community in the discussion.
  - The Airport budget should be more fully explained;
- 4) APPROVAL OF AGENDA – taken as published
- 5) Ray Ferrell moved and Gary Pelfrey seconded approving the minutes of the February 2, 2012 Aviation Advisory Committee meeting as corrected (Jason Russell was changed to present instead of absent). Motion approved 3-0-1, with James Hectl abstaining since he did not attend the Feb 2 meeting.
- 6) Correspondence packet distributed, including:
- a) The February 16 email and block diagram sent by the county to citizens asking for input on long term planning, which generated the correspondence below;
  - b) A February 25 email from Trent L. Meyer with several comments about specific issues to address during future development;
  - c) An April 24, 2012 email from Steve and Becky Sheehan with several comments about eliminating past distrust between the county and community, and about specific issues to address during future development;
  - d) A written copy of the comments made to the committees on May 3 by JL Hedrick;
  - e) A July 12, 2012 letter from John Freeby commenting on the need to address flooding, electrical power before new development occurs;
  - f) An editorial on airport development by JL and KJ Hedrick suggesting the county abandon the airport;
  - g) An editorial responding to JL and KJ Hedrick's editorial suggesting the airport be expanded;
- 7) West Plainfield Advisory Committee (WPAC) membership and procedures update
- A quorum of this committee was present for the first time in years. The committee took no action. Discussion items included how the election of officers should occur, the scope and jurisdiction of the committee, and the introduction of citizen advisory committee bylaws, mission statement, land use application review procedures, parliamentary rules, Brown Act Guidelines, and a code of ethics and values. Other discussion items included conflict of interest rules for members, whether to establish a subcommittee of the WPAC, and filling the remaining vacancy. The WPAC committee members determined to have another meeting in September, prior to the November 1 meeting, to elect officers and further discuss these items (that meeting occurred September 19).
- 8) Report On Items Previously Discussed
- a) FOD, operational and compliance report -- Gary Pelfrey presented a table outlining complaints to-date this year compared to prior years.
  - b) Airport Capital Improvement Plan Update – Wes Ervin reported that the county has an approved grant from FAA for 90% of the cost of a \$383,702 project, which includes tree removal (\$257,753), and taxiway reflector and runway sign installation (\$125,949). Both projects will begin in the fall. The county is awaiting approval of a \$17,267 cash match grant from Caltrans.
  - c) Airport master planning and engineering consultant – Wes Ervin reported that Mead & Hunt of Santa Rosa has been selected to continue for the next four years as our airport planning and engineering consultant.
  - d) Piloting practices – responding to several complaints about perceived 'unsafe' flying and planes and helicopters flying too low over homes, AAC members and the public discussed the frequent radio communication among pilots to avoid collisions, and that it is impossible to limit use of this public uncontrolled airport by the National Guard and others who operate helicopters, sometimes noisily.
  - e) Airport Rules and Regulations – Wes Ervin reported that he intends to prepare a handbook of airport rules and regulations modeled after the handbook used by the Riverside Airport. the

handbook would be a handy compilation of all existing rules and regulations in effect at the Yolo County Airport. The handbook would be available for public comment prior to becoming official.

- f) Updated facilities directory – Wes Ervin announced his intention to eliminate the ‘no midfield takeoff’ rule, having researched the issue and finding no safety, noise or other issue that would preclude such a change. At the request of a citizen, he agreed to wait one month before making the change. The AAC then voted to request that the change be made immediately. Vote passed unanimously.
- 9) Other Items -- none
- 10) Next Concurrent Meeting – Thursday November 1, 2012, next WPAC meeting to be determined in September
- 11) Adjournment – 7:40 pm