



COUNTY OF YOLO

Office of the County Administrator

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AVIATION ADVISORY COMMITTEE (AAC) WEST PLAINFIELD ADVISORY COMMITTEE ON AIRPORT DEVELOPMENT (WPAC)

CONCURRENT MEETING AGENDA

DATE: Thursday, November 1, 2012
TIME: 6:30 pm
LOCATION: Lillard Hall, West Plainfield Fire Department
24905 County Road 95, Yolo County Airport

Aviation Advisory Committee Agenda

This committee acts and advised in accordance to the Board of Supervisors, reviews and makes policy suggestions on the development programs for the Yolo County Airport and its surroundings, and updates and reviews the Airport Specific Plan.

1. Call to Order
2. Introductions
3. Public Comment on items not on the agenda
4. Approval of Agenda -- Action
5. Approval of minutes from August 2, 2012 meeting – Action
6. Regular Reporting -- Information
 - a. Incident report on runway – Ray Ferrell
 - b. FOD, operational and compliance reports – Gary Pelfrey
 - c. Updated facilities directory – midfield takeoffs and helicopter pattern.
7. Gun Club noise – Discussion
8. Committee member reports and requests -- Discussion
9. Next AAC Meeting, Thursday, February 7, 2013

Concurrent Meeting of Both Committees

10. Call To Order – Robyn Waxman
11. Introductions
12. Public Comment on items not on the agenda
13. Approval of Agenda -- Action
14. Correspondence

15. Brown Act for Advisory Committees – Information – by Phillip Pogledich, Deputy County Counsel
 - a. Brown Act Overview
 - b. Practices used by committees
 - c. Quorum, meeting postings, sign and date postings,
 - d. Circumstances when a member should recuse himself/herself
 - e. Cure and Correct Letter from Trent Meyer
 - f. Questions by Committee members
 - g. Questions by the public
16. Airport Capital Improvement Plan Update -- Information -- Wes Ervin
 - a. Tree Removal Phase 1
 - b. Taxiway Reflectors And Lighting
17. Airport Plans and Infrastructure capacities – Information -- Wes Ervin
 - a. Adopted plans (ALP, ALUP, ACIP, Master Plan, Drainage Plan, zoning, etc.), what’s in them, when adopted, rules affecting development, discretionary vs. ministerial, noise studies, water, sewer, drainage, electric service;
 - b. Questions by Committee members
 - c. Questions by the public
18. Airport Budget – Information -- Wes Ervin
 - a. Questions by Committee members
 - b. Questions by the public
19. Adjournment of Aviation Advisory Committee

West Plainfield Advisory Committee on Airport Development

To act in an advisory capacity to the Board of Supervisors as to matters concerning the Yolo County Airport area of influence as defined in the County Airport Comprehensive Land Use Plan. To review and make policy recommendations on development projects located in that area of influence. Make policy recommendations on development projects located for Yolo County Airport as to the conformity with the policies and guidelines contained in the Airport Specific Plan. To review and make recommendations pertaining to updating or changing the policies and guidelines contained in the Airport Specific Plan. No proposed development project located at the Yolo County Airport shall receive discretionary approval by the county without an opportunity for review by the committee.

20. Approval of Minutes from August 2, 2012 Meeting and September 19, 2012 meeting -- Action.
21. Report on September 19 WPAC meeting – Information -- Robyn Waxman
 - Officer elections, Committee Membership, bylaws, standing rules, ethics and procedures, subcommittee, etc.
22. Committee member reports and requests -- Information
23. Public comment opportunity
24. Next WPAC Meeting – December 5, 12 or 19 , 2012
25. Adjournment