

**THE YOLO COUNTY CHILDREN’S ALLIANCE (YCCA)
& CHILD ABUSE PREVENTION COUNCIL OF YOLO COUNTY Bylaws, as amended in 2015**

ARTICLE I – NAME AND PURPOSE

Section 1 – Name: The name of the organization shall be The Yolo County Children’s Alliance (YCCA). It shall be a nonprofit organization incorporated under the laws of the State of California.

Section 2 – Purpose: The Yolo County Children’s Alliance is organized exclusively for charitable purposes. It was created by Resolution No. 2002-60 of the Yolo County Board of Supervisors with the intent of creating and funding a child abuse prevention coordinating council that would coordinate the community’s efforts to prevent and respond to child abuse. The Yolo County Children’s Alliance and the Child Abuse Prevention Council of Yolo County are one and the same organization. The purpose of the organization is:

- To improve the lives of children, youth and families in our communities by
 - Assessing, coordinating and acting to strengthen and support the continuum of education, prevention, intervention, and rehabilitation services and resources for children, youth and their families.
 - Identifying the highest priority issues and needs of children, youth and families that can be effectively addressed through collaborative action and collaborative use of resources
 - Performing all of the functions of a child abuse prevention coordinating council as set forth in Welfare and Institutions Code Section 18982.2
 - Promoting public awareness of child abuse and neglect
 - Promoting available resources
 - Coordinating the community’s efforts to prevent and respond to child abuse and neglect
 - Providing services and resources where gaps exist, when possible and logical
 - Providing education in and community support for programs related to our purpose

In addition to the foregoing, the duties and responsibilities of the Yolo County Children’s Alliance’s shall be as follows:

- Assist the Board of Supervisors in the evaluation of proposals for child abuse prevention services and in making recommendations to the Board for awarding such contracts.
- Develop a protocol for interagency coordination and provide yearly reports to the Board of Supervisors regarding that protocol and interagency coordination.

ARTICLE II – MEMBERSHIP

Section 1 – Membership: Membership shall consist of the Board of Directors and the Advisory Committee. Roles and rights of members are described in Articles III and V, Board of Directors and Advisory Committee.

ARTICLE III – BOARD OF DIRECTORS

Section 1 – Board of Directors

(a) Eligibility for Consideration for Appointment to YCCA Board of Directors:

Any person over the age of 18, who in the opinion of the Chair, in consultation with the Board of YCCA, has demonstrated a willingness to make a significant and material contribution of time and effort to governance, fundraising and other activities of YCCA, including but not limited to, individuals with expertise or experience in fund raising, finances, the law, children’s issues, public relations/media, or advocacy, shall be eligible to be appointed to the Board of Directors.

(b) Board Role, Compensation and Size:

The Board of Directors is responsible for overall policy and direction of the organization. Responsibility for day-to-day operations may be delegated to the staff. The Board receives no compensation. The Board of Directors shall have between 8 and 12 members, as follows:

1. A member of the Yolo County Board of Supervisors (designated Board Chair of YCCA) selected by the Yolo County Board of Supervisors.
2. Four to eight public members who meet the qualifications in paragraph (a) above, recommended by the Chair of YCCA, in consultation with the YCCA Board, and approved by the Board of Supervisors.
3. The director of the Yolo County Health and Human Services Agency
4. A Yolo County department head recommended by the Chair of YCCA and approved by the Board of Supervisors.
5. The Chief Administrator of Yolo County or his/her designee as a non-voting member.

Public members serving on the YCCA Board on the date these bylaws are adopted, and who meet the above qualifications, may continue to serve on the YCCA Board until the end of their terms of office but must thereafter seek reappointment by the Board of Supervisors.

Subject to approval of the Board of YCCA, each member of the Board of Directors member may designate an alternate to sit in his or her absence.

The Yolo County Board of Supervisors, in making appointments to the Board of Directors of the Yolo County Children’s Alliance, will encourage representatives of the persons and organizations set forth in Welfare and Institutions Code Section 18982.1 and / or who represent the children, youth and families in our communities.

Section 2 – Voting: All Board of Director members, or their designated representatives, have equal voting rights except for the Chief Administrator of Yolo County, who is non-voting member

Section 3 – The Chief Administrator of Yolo County and the Director of the Yolo County Health and Human Services Agency are seated permanently. The term of membership for these Directors will coincide with the term of office or employment giving rise to the Board of Directors membership. All other Board of Director Members will serve 3 year terms and are eligible for re-appointment by the Board of Supervisors for up to three consecutive terms. Persons who serving as members of the Board of Directors on the date these bylaws are adopted may continue to serve on the Board until the expiration of their term of office, provided that they continue to qualify for Board membership.

A vacancy shall occur upon the death, resignation, removal or disqualification of any Director member. Disqualification may include but is not limited to the cessation of the status that qualified the member for Director.

Section 4 – Board Appointment, Removal, and Resignation: Board of Director members designated in paragraphs (b) (2) and (b) (4) will be appointed to the Board of Directors by the Yolo County Board of Supervisors. The Board of Directors may make recommendations to the Yolo County Board of Supervisors. These Board of Director members will serve at the pleasure of the Board of Supervisors and may be removed at any time for any reason by a majority vote of the Board of Supervisors. The Board of Directors may ask that a Director member be removed if she/ he have more than 2 unexcused Director meeting absences.

A member of the Board of Directors may resign at any time. Any such resignation will be effective upon submission if no effective date is specified. If an effective date is specified, the resignation shall be effective upon the specified date.

Section 5 – Officers and Duties: There will be four officers of the Board of Directors – a Chair, a Vice-Chair, a Secretary and a Treasurer. The Board of Directors will select these officers from the Director members at the first meeting of every other year. The term of office is two years. Any vacancy in any office will be filled by the Board of Directors for the unexpired portion of the term of office. The Officers of the Board of Directors will comprise the Executive Committee of the Board of Directors. The Officers’ duties are as follows:

Chair – The Chair of the Board will be the Director member representing the Yolo County Board of Supervisors. The Chair will convene the regularly scheduled Director meetings and will preside or arrange for another member of the Executive Committee to preside over the meeting. Members of the Executive Committee may be asked to preside over a Director meeting in the following order: Vice-Chair, Secretary, and Treasurer.

Vice-Chair – Will preside over meetings when the Chair is absent.

Secretary – Will oversee taking of minutes and keeping of records of Board of Director actions. Will preside over meetings when both the Chair and the Vice-Chair are absent.

Treasurer – Will make a report at each regular Board of Directors meeting and any other meetings deemed as needing a financial report. Will Chair the Finance Committee and will review drafts of financial documents and monthly financial reports. The Treasurer presides over meetings when the Chair, Vice-Chair and Secretary are absent.

Section 6 – Meetings and Meeting Minutes: The Board of Directors will meet at least quarterly at an agreed upon time and place. Meetings may be held more frequently as agreed upon by the Board. Special meetings may be called by the Chair or Vice Chair.

The Board of Directors will keep minutes of their meetings. Minutes will include the names of all members who are present and all members who are absent. The list of absent members will reflect if the absence was excused. Minutes will also include all reports received, approved or otherwise considered and any formal actions or votes taken. Minutes will include any additional information as is deemed necessary and appropriate. Copies of all agendas and minutes will be given to the Yolo County Board of Supervisors.

Section 7 – Quorum, Voting and Rules: A majority of the voting members shall constitute a quorum of the Board of Directors. A majority vote of those present and constituting a quorum, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action of the Board of Directors of the Yolo County Children’s Alliance. One exception: A vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.

The Children's Alliance shall adopt such rules, consistent with these Bylaws and all the provision of State law and Federal law, as it deems necessary to conduct its business.

Roberts Rules of Order do not govern the proceedings of the Board of Directors and shall not be otherwise binding, but may be used for guidance or as deemed necessary or appropriate by the Chair of the Board of Directors unless otherwise decided by a majority vote of the voting members who are then present.

Section 8 – Compliance with Laws: All meetings and actions of the Board of Directors shall comply with the Brown Act (Government Code Section 54950 and following), and the Board of Directors shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the Yolo County Conflict of Interest Resolution), and the Public Records Act (Government Code Section 6250 and following), as they may be amended from time to time, as well as with all of the applicable laws.

Section 9 – Interpretation with Minute Order 02-33: To the extent of any inconsistency between these Bylaws and Resolution and Minute Order 02-23, the provisions of these Bylaws shall prevail. In all other respects, the provisions of Minute Oder 02-23 shall remain in full force and effect.

ARTICLE IV – COMMITTEES

Section 1 – Committee Formation: The Board of Directors may create committees as needed. The Chair of the Board of Directors appoints all committee chairs.

Section 2 – Standing Committees: There will be three standing committees – the Executive Committee, the Finance Committee and the Advisory Committee.

Section 3 – Executive Committee: The four officers of the Board of Directors serve as the members of the Executive Committee. Subject to ratification by a quorum of the full Board of Directors, the Executive Board may meet and take action between regular meetings of the Board of Directors.

Section 4 – Finance Committee: The Treasurer is the Chair of the Finance Committee which includes at least one but up to three other Board of Director members. The Finance Committee is responsible for reviewing drafts of financial documents and monthly financial reports and for assisting staff with the development of the annual budget.

Section 5 – Advisory Committee: The Advisory Committee shall consist of three working committees as follows:

1. Fund Development Committee- Raising funds to support the work of YCCA.
2. Advocacy Committee – Focus on advocacy on state and local issues affecting children and families.
3. Yolo Family Strengthening Network and Child Abuse Prevention Committee – Integrating Yolo Family Strengthening Network and Child Abuse Prevention Efforts.

Each working committee will be chaired by a member of the YCCA Board of Directors.

ARTICLE V – ADVISORY COMMITTEE

Section 1 – Advisory Committee Role, Compensation and Size:

(a) The Board of Directors will appoint members of the community and representatives of organizations to the three working committees of the Advisory Committee. In appointing members to the working committees, the Board of Directors will encourage representation of the persons and organizations set forth in Welfare and Institutions Code Section 18982.1. The working Committees are responsible for providing input and advising the Board of Directors and staff on issues related to the purpose of the organization. The Board of Directors may also appoint alternates to vote in a committee member's absence.

(b) The Advisory Committee shall be comprised of the members of the three working committees appointed under paragraph (1) (a) above plus five community representatives, one from each supervisorial district designated by the Supervisor representing that district. District representatives appointed by the Board of Supervisors shall serve on at least one the three working committees comprising the Advisory Committee of the YCCA.

Section 2- Working Committees Description:

(a) Fund Development Committee

The Fund Development Committee (FDC) will focus on fund raising and donor development for the Yolo County Children's Alliance (YCCA). This group will focus on making more opportunities for raising funds to support the programs of YCCA.

The mission of the FDC is to raise more funds for YCCA and cultivate more donors to strengthen YCCA fiscal portfolio and promote fiscal sustainability.

The FDC will be chaired by a YCCA Executive Board member. It will be staffed by a YCCA staff member. A Steering Committee will meet monthly with YCCA Staff and provide direction and support of the FD. The FD Committee will report to the YCCA Board of Directors Quarterly.

(b) Advocacy Committee

The YCCA Advocacy Committee will focus on researching and analyzing relevant issues to take positions on statewide legislation and local government actions regarding health initiatives, safety net issues, child abuse prevention, family resource centers, First 5, preschool, child care, and other issues affecting children and their families.

The mission is to have Yolo County's voice heard on a variety of children's issues in the Yolo/Sacramento region and statewide.

The Advocacy Committee will be chaired by a YCCA Executive Board member. It will be staffed by a YCCA staff member. It will meet at least six times each year with occasional conference calls, as needed, to make recommendations regarding positions the YCCA Executive Board may desire to take.

(c) Yolo Family Strengthening Network and Child Abuse Prevention Committee

The Yolo Family Strengthening Network (YFSN) and Child Abuse Prevention (CAP) Committee will integrate family strengthening and child abuse prevention efforts.

The committee will focus on making Yolo County families stronger by engaging family-serving organizations in using evidence-based and evidence-informed practices, thereby improving outcomes for children and parents and reducing child abuse and neglect.

The committee will work to prevent child abuse in Yolo County by education, community events, fostering partnerships between agencies and nongovernmental organizations, and by considering creative solutions to recommend to the community and the Board of Directors.

The committee will be chaired by a YCCA Executive Board member. It will be staffed by a YCCA staff member. A Steering Committee will meet monthly to guide the direction of the YFSN/CAP, and the larger YFSN/CAP Committee will meet at least quarterly.

Section 3 – Voting—All Advisory Committee members, or their designated representatives, have equal voting rights.

Section 4 – Terms & Vacancies: Advisory Committee members will serve 3 year terms and are eligible for re-appointment by the Board of Directors for up to three consecutive terms.

A vacancy shall occur upon the death, resignation, removal or disqualification of any Advisory Committee member. Disqualification may include but is not limited to the termination of residency in the County or the cessation of the status that qualified the member for Advisory Committee membership, such as a change in term of office or employment.

An Advisory Committee member may resign at any time by submitting a written resignation to the Board of Directors.

Section 5 – Meetings and Meeting Minutes: The full Advisory Committee will meet, if necessary, upon request of the Chair of the Board of Directors. It is anticipated that work of the Advisory Committee will be conducted in the three working committees.

The Advisory Committee and the three working committees will keep minutes of their meetings. Minutes will include the names of all members who are present and all members who are absent. The list of absent members will reflect whether or not the absence was excused. Minutes will include any additional information as is deemed necessary and appropriate.

Section 6 – Quorum and Voting:—A majority vote of those present and constituting a quorum, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for action of the Advisory Committee of the Yolo County Children’s Alliance. One exception: A vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.

ARTICLE VI – AMENDMENTS

Section 1 – Amendments: These bylaws may be amended when necessary by two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Executive Director and Board Chair to be sent out with the regular Board meeting agenda, reports and announcements.

Ratification

This Resolution and Bylaws were approved and adopted at a meeting of the Board of Directors by a two-thirds majority vote on August 12, 2015.



Yolo County Children's Alliance, Chair

October 7, 2015
Date



Yolo County Children's Alliance, Executive Director

October 7, 2015
Date

**THE YOLO COUNTY CHILDREN'S ALLIANCE (YCCA)
& CHILD ABUSE PREVENTION COUNCIL OF YOLO COUNTY Bylaws, as amended in 2010**

ARTICLE I – NAME AND PURPOSE

Section 1 – Name: The name of the organization shall be The Yolo County Children's Alliance (YCCA). It shall be a nonprofit organization incorporated under the laws of the State of California.

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- To improve the lives of children, youth and families in our communities by
 - Assessing, coordinating and acting to strengthen and support the continuum of education, prevention, intervention, and rehabilitation services and resources for children, youth and their families.
 - Identifying the highest priority issues and needs of children, youth and families that can be effectively addressed through collaborative action and collaborative use of resources
 - Performing all of the functions of a child abuse prevention coordinating council as set forth in Welfare and Institutions Code Section 18982.2
 - Promoting public awareness of child abuse and neglect
 - Promoting available resources
 - Coordinating the community's efforts to prevent and respond to child abuse and neglect
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 - Providing education in and community support for programs related to our purpose

In addition to the foregoing, the duties and responsibilities of the Yolo County Children's Alliance's shall be as follows:

- Assist the Board of Supervisors in the evaluation of proposals for child abuse prevention services and in making recommendations to the Board for awarding such contracts.
- Develop a protocol for interagency coordination and provide yearly reports to the Board of Supervisors regarding that protocol and interagency coordination.

ARTICLE II – MEMBERSHIP

Section 1 – Membership: Membership shall consist of the Board of Directors and the Advisory Committee. Roles and rights of members are described in Articles III and V, Board of Directors and Advisory Committee.

ARTICLE III – BOARD OF DIRECTORS

Section 1 – Board Role, Compensation and Size: The Board of Directors is responsible for overall policy and direction of the organization and delegates responsibility of day-to-day operations to the staff. The Board receives no compensation. The Board of Directors shall have 17 members. These 17 members will represent:

1. Yolo County Board of Supervisors (designated Board Chair)
2. Yolo County Superintendent of Schools

3. Yolo County Public Defender
4. Yolo County District Attorney
5. Director of Yolo Alcohol, Drug and Mental Health Department
6. Director of Yolo Department of Employment and Social Services
7. Director of Yolo Health Department
8. Yolo County Administrative Officer
9. Yolo County Chief Probation Officer
10. Yolo County Librarian
11. First 5 Yolo Executive Director
12. Community Representative
13. Non-Profit Representative
14. Employer Representative
15. Faith Based Community Representative
16. Yolo County Juvenile Court Judge (non-voting)
17. Yolo Superior Court Executive Officer (non-voting)

Each Board of Director member may designate an alternate to sit in his or her absence.

Board of Director members 12-15 will be appointed to the Board of Directors by the Yolo County Board of Supervisors. The Yolo County Board of Supervisors, in making appointments to the Board of Directors of the Yolo County Children's Alliance, will encourage representatives of the persons and organizations set forth in Welfare and Institutions Code Section 18982.1 and / or who represent the children, youth and families in our communities.

Section 2 – Voting: All Board of Director members, or their designated representatives, have equal voting rights except for the Yolo County Juvenile Court Judge and the Yolo Superior Court Executive Officer who are non-voting members and will not vote on any Board matters.

Section 3 – Terms & Vacancies: Board of Director members 1 – 11, 16 and 17 are seated permanently. The term of membership for these Directors will coincide with the term of office or employment giving rise to the Board of Directors membership. Board of Director Members 12-15 will serve 3 year terms and are eligible for re-appointment by the Board of Supervisors for up to three consecutive terms.

A vacancy shall occur upon the death, resignation, removal or disqualification of any Director member. Disqualification may include but is not limited to the termination of residency in the County or the cessation of the status that qualified the member for Director membership, such as a change in term of office or employment.

Section 4 – Board Appointment, Removal, and Resignation: Board of Director member numbers 12-15 (Community Representative, Non-Profit Representative, Employer Representative, Faith Based Community Representative) will be appointed to the Board of Directors by the Yolo County Board of Supervisors. The Board of Directors may make recommendations to the Yolo County Board of Supervisors. These Board of Director members will serve at the pleasure of the Board of Supervisors and may be removed at any time for any reason by a majority vote of the Board of Supervisors. The Board of Directors may ask that a Director member be removed if she/ he has more than 2 unexcused Director meeting absences.

A Board of Director member 12-15 (Community Representative, Non-Profit Representative, Employer Representative, Faith Based Community Representative) may resign at any time by submitting a written resignation to the Board of Directors. The Board of Directors will then forward the resignation to the Clerk of the Board of Supervisors.

Any such resignation will be effective upon submission if no effective date is specified. If an effective date is specified, the resignation shall be effective upon the specified date.

Section 5 – Officers and Duties: There will be four officers of the Board of Directors – a Chair, a Vice-Chair, a Secretary and a Treasurer. The Board of Directors will select these officers from the Director members at the first meeting of every other year. The term of office is two years. Any vacancy in any office will be filled by the Board of Directors for the unexpired portion of the term of office. The Officers of the Board of Directors will comprise the Executive Committee of the Board of Directors. The officers' duties are as follows:

Chair – The Chair of the Board will be the Director member representing the Yolo County Board of Supervisors. The Chair will convene the regularly scheduled Director meetings and will preside or arrange for another member of the Executive Committee to preside over the meeting. Members of the Executive Committee may be asked to preside over a Director meeting in the following order: Vice-Chair, Secretary, Treasurer.

Vice-Chair – Will preside over Director meetings when the Chair is absent.

Secretary – Will oversee taking of minutes and keeping of records of Board of Director actions. Will preside over Director meetings when both the Chair and the Vice-Chair are absent.

Treasurer – Will make a report at each regular Board of Directors meeting and any other Director meetings deemed as needing a financial report. Will Chair the Finance Committee and will review drafts of financial documents and monthly financial reports. Will preside over Director meetings when the Chair, Vice-Chair and Secretary are absent.

Section 6 – Meetings and Meeting Minutes: The Board of Directors will meet at least quarterly at an agreed upon time and place. Meetings may be held more frequently as agreed upon by the Board. Special meetings may be called by the Chair or Vice Chair.

The Board of Directors will keep minutes of their meetings. Minutes will include the names of all members who are present and all members who are absent. The list of absent members will reflect whether or not the absence was excused. Minutes will also include all reports received, approved or otherwise considered and any formal actions or votes taken. Minutes will include any additional information as is deemed necessary and appropriate. Copies of all agendas and minutes will be given to the Yolo County Board of Supervisors.

Section 7 – Quorum, Voting and Rules: A majority of the voting members shall constitute a quorum of the Board of Directors. A majority vote of those present and constituting a quorum, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action of the Board of Directors of the Yolo County Children's' Alliance. One exception: A vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.

The Children's Alliance shall adopt such rules, consistent with these Bylaws and all the provision of State law and Federal law, as it deems necessary to conduct its business.

Roberts Rules of Order do not govern the proceedings of the Board of Directors and shall not be otherwise binding, but may be used for guidance or as deemed necessary or appropriate by the Chair of the Board of Directors unless otherwise decided by a majority vote of the voting members who are then present.

Section 8 – Compliance with Laws: All meetings and actions of the Board of Directors shall comply with the Brown Act (Government Code Section 54950 and following), and the Board of Directors shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the Yolo County Conflict of Interest Resolution), and the Public Records Act (Government Code Section 6250 and following), as they may be amended from time to time, as well as with all of the applicable laws.

Section 9 – Interpretation with Minute Order 02-33: To the extent of any inconsistency between these Bylaws and Resolution and Minute Order 02-23, the provisions of these Bylaws shall prevail. In all other respects, the provisions of Minute Oder 02-23 shall remain in full force and effect.

ARTICLE IV – COMMITTEES

Section 1 – Committee Formation: The Board of Directors may create committees as needed. The Chair of the Board of Directors appoints all committee chairs.

Section 2 – Standing Committees: There will be three standing committees – the Executive Committee, the Finance Committee and the Advisory Committee.

Section 3 – Executive Committee: The four officers of the Board of Directors serve as the members of the Executive Committee. Subject to ratification by a quorum of the full Board of Directors, the Executive Board may meet and take action between regular meetings of the Board of Directors.

Section 4 – Finance Committee: The Treasurer is the Chair of the Finance Committee which includes at least one but up to three other Board of Director members. The Finance Committee is responsible for reviewing drafts of financial documents and monthly financial reports and for assisting staff with the development of the annual budget.

Section 5 – Advisory Committee: The Advisory Committee provides input and advises the Board of Directors and staff on issues related to the purpose of the organization. All member of the Board of Directors are also members of the Advisory Committee in addition to 22 other community members, some of whom are elected by the Board of Directors and some of whom are specifically designated to represent various community members.

ARTICLE V – ADVISORY COMMITTEE

Section 1 – Advisory Committee Role, Compensation and Size: The Board of Directors will appoint community members to the Advisory Committee, unless specified otherwise below. In appointing members to the Advisory Committee, the Board of Directors will encourage representatives of the persons and organizations set forth in Welfare and Institutions Code Section 18982.1. The Advisory Committee is responsible for providing input and advising the Board of Directors and staff on issues related to the purpose of the organization. The Advisory Committee receives no compensation. The Advisory Committee shall have at least 39 members. These 39 members will represent:

1. All 17 Board of Director members
2. Five community representatives, one from each supervisorial district designated by the Supervisor representing that district.
3. A school district superintendent, designated by the superintendents of all school districts in Yolo County
4. A city council member, designated by the city selection committee in Yolo County
5. A city manager, designated by the city managers of all cities in Yolo County
6. A community college representative, designated by the Chief Executive Officer of Woodland Community College, Sacramento City College or Solano Community College.
7. A representative of the University of California at Davis, designated by the University Chancellor
8. A representative of one of the parks and recreation programs in Yolo County, designated by the city managers of each city in Yolo County
9. A representative of law enforcement, designated by the Law Enforcement Coordinating Council
10. A representative of the Yolo County Housing Authority, designated by the Housing Authority Board
11. A representative of non-profit organizations serving children in Yolo County, designated by the non-profits themselves
12. A representative of a charitable and philanthropic organization in Yolo County (not necessarily one that serves children)
13. Three representatives of private, for profit businesses and employers in Yolo County
14. A representative of the service organizations in Yolo County
15. Three consumers (or consumer representatives) of education, prevention, intervention or treatment services. These members could include either a youth who has been served, a family member who has been served, a family member of a child or youth who has been served, or a care giver of someone who has been served.

Section 2 – Voting: Advisory Committee members cannot vote on issues or policies that fall under the responsibilities of the Board of Directors. All Advisory Committee members, or their designated representatives, have equal voting rights.

Section 3 – Terms & Vacancies: Advisory Committee members will serve 3 year terms and are eligible for re-appointment by the Board of Directors for up to three consecutive terms.

A vacancy shall occur upon the death, resignation, removal or disqualification of any Advisory Committee member. Disqualification may include but is not limited to the termination of residency in the County or the cessation of the status that qualified the member for Advisory Committee membership, such as a change in term of office or employment.

Section 4 – Advisory Committee Appointment, Removal, and Resignation: Advisory Committee member numbers 12- 15 (1 charitable and philanthropic organization in Yolo, 3 representatives of private for profit businesses and employers in Yolo County, 1 representative of the service organizations in Yolo County, 3 consumers (or consumer representatives) of education, prevention, intervention or treatment services) will be appointed to the Advisory Committee by the Board of Directors. These Advisory Committee members will serve at the pleasure of the Board of Directors and may be removed at any time for any reason by a majority vote of the Board of Directors. The Board of Directors may ask that an Advisory Committee member be removed if she/ he has more than 2 unexcused Advisory Committee meeting absences.

An Advisory Committee member may resign at any time by submitting a written resignation to the Board of Directors.

Section 5 – Meetings and Meeting Minutes: The Advisory Committee will meet at least twice per year at an agreed upon time and place. Meetings may be held more frequently as agreed upon by the Board of Directors and the Advisory Committee.

The Advisory Committee will keep minutes of their meetings. Minutes will include the names of all members who are present and all members who are absent. The list of absent members will reflect whether or not the absence was excused. Minutes will include any additional information as is deemed necessary and appropriate.

Section 6 – Quorum and Voting: Twenty-five percent (25%) of Advisory Committee members shall constitute a quorum of the Advisory Committee. A majority vote of those present and constituting a quorum, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for action of the Advisory Committee of the Yolo County Children’s’ Alliance. One exception: A vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.

ARTICLE VI – AMENDMENTS

Section 1 – Amendments: These bylaws may be amended when necessary by two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Executive Director and Board Chair to be sent out with the regular Board meeting agenda, reports and announcements.

Ratification

This Resolution and Bylaws were approved and adopted at a meeting of the Board of Directors by a two-thirds majority vote on September 22, 2010.

Yolo County Children's Alliance, Chair

Date

Yolo County Children's Alliance, Vice Chair

Date

Yolo County Children's Alliance, Secretary

Date

Yolo County Board of Supervisors, Chair

Date

BOARD OF SUPERVISORS
Yolo County, California

Meeting Date: January 22, 2002

To: CAO ✓
County Counsel ✓
Auditor
Plan & Pub Works
Alcohol Drug/MH ✓
Health Services ✓
Human Resources
DESS ✓

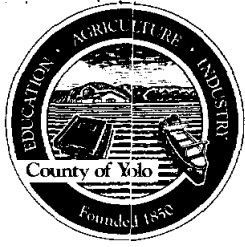
Agenda Item No. 48
Children's Alliance of Yolo County

Minute Order No. 02-23: Took the following action to implement the proposed plan for the Children's Alliance of Yolo County:

- A. Approved the plan and budget to form the transitional office of the Children's Alliance of Yolo County under the County Administrative Officer. Authorized the County Administrative Officer to provide interim staff and logistical support for a period not to extend beyond December 31, 2002.
- B. Adopted and authorized the Chair to sign **Resolution No. 01-95.40** amending the Budget Resolution to amend the 2001/02 Countywide Expenditure budget (Budget Unit 165-1) increasing the appropriations by \$45,000 to finance the contract for the Alliance's "Score Card", and to seek and receive funds from identified sources. Authorized including, by transfer, \$5,000 from county Contingencies for the county General Fund contribution towards the contract.
- C. Authorized staff to develop a Request For Proposal (RFP), negotiate and develop a proposed contract for Board consideration to complete a Yolo County Children and Youth "Score Card", not to exceed \$45,000, with the report due no later than 12 months after signing the contract.
- D. Appointed Supervisor Wolk as a member and Supervisor McGowan as an alternate member to represent the Board on the Alliance's Policy Council and Executive Committee.
- E. Directed staff to investigate formation of a private non-profit organization as proposed in the plan as the permanent legal structure of the Alliance's organization and return to the Board with a recommendation no later than December 2002.

- F. Authorized members of the Board of Supervisors and staff to seek support for the Alliance from the Yolo Superior Court, city governments, school districts, departments, institutes of higher learning, employers, and other organizations. The goal is the approval of their governing bodies to support of the Children's Alliance of Yolo County with their commitments of leadership and resources.

MOTION: Wolk. SECOND: McGowan. AYES: Pollock, McGowan, Wolk, Stallard, Rosenberg.



County of Yolo

COUNTY ADMINISTRATIVE OFFICE

625 Court Street, Room 202 Woodland, CA 95695 (530) 666-8150 FAX (530) 666-8147

www.yolocounty.org

VICTOR SINGH

County Administrative Officer

To: The Honorable Dave Rosenberg, Chairman,
And Members of the Board of Supervisors

From: Vic Singh, County Administrative Officer
By Don Ishikawa, Principal Administrative Analyst

Don Ishikawa

Date: January 22, 2002

Subject: Implement the Proposed Plan for the Children's Alliance of Yolo County

Recommended Action:

1. Approve the plan and budget to form the transitional office of the Children's Alliance of Yolo County under the County Administrative Officer. Authorize the County Administrative Officer to provide interim staff and logistical support for a period not to extend beyond December 31, 2002.
2. Adopt the resolution to amend the 2001102 Countywide Expenditure budget (Budget Unit 165-1) increasing the appropriations by \$45,000 to finance the contract for the Alliance's "Score Card", and to seek and receive funds from identified sources. Authorize including, by transfer, \$5,000 from county Contingencies for the county General Fund contribution towards the contract.
3. Authorize staff to develop a Request For Proposal (RFP), negotiate and develop a proposed contract for Board consideration to complete a Yolo County Children and Youth "Score Card", not to exceed \$45,000, with the report due no later than 12 months after signing the contract.
4. Appoint a Supervisor and an alternate member to represent your Board on the Alliance's Policy Council and Executive Committee,
5. Direct staff to investigate formation of a private non-profit organization as proposed in the plan as the permanent legal structure of the Alliance's organization and return to your Board with a recommendation no later than December 2002.
6. Authorize members of the Board of Supervisors and staff to seek support for the Alliance from the Yolo Superior Court, city governments, school districts, departments, institutes of higher learning, employers, and other organizations. The goal is the approval of their governing bodies to support of the Children's Alliance of Yolo County with their commitments of leadership and resources.

Reason for Recommended Action:

In Yolo County, taxpayers annually spend millions of dollars on social, educational, juvenile justice and other services for children and families provided by county government, the schools, and our cities. Non-profit and community agencies, not to mention parents, spend millions more. Yet, today in Yolo County:

- Many families live daily with significant stress caused by violence, depression, severe financial difficulties, or inadequate housing.
- Fifteen percent of all children in the county have no health insurance.
- Twenty percent of children live in families with annual incomes less than \$18,000 to support a family of four.

Although more than fifty councils, boards, advisory groups and others work on a broad range of issues affecting children and families we know very little about how well we are doing. Currently there is no way of putting the pieces together to readily discover whether public and private resources are being used most wisely. And, there is no comprehensive mechanism to solve the problems faced by our children to ensure multiple services are being delivered effectively. This is our effort to develop a way by which we can work together to improve the well being of every child by making sense of this web of services that are funded by a multitude of categorical funds.

Background:

On June 27, fifty representatives of city and county governments, school districts, rural communities, the business and faith communities, health care, local non-profit organizations, higher education, parents, youth and others from throughout Yolo County came together and decided that a county-wide alliance would benefit all groups working on behalf of children, youth and families. Rather than create a new layer of bureaucracy, this proposed alliance would be a tool to assess and coordinate existing resources, maximize existing services, and fill gaps. It would:

- Be designed, funded, and “owned” by all sectors of the community.
- Address the “whole child” from birth to 18, rather than specific programs, age groups or funding streams.
- Be committed to insuring continuing and extensive public involvement in its work to support Yolo County’s children and families.
- Identify the areas of greatest need for our kids, focus action and resources to make specific improvements, and be accountable for results.
- Be independent in identity, budget and staff.

On November 20, 2001, your Board received a status report from the Leadership Committee of the Alliance. It reported that since July 2001, a broad representative steering committee has defined the purpose and initial activities of the Yolo Alliance for Kids. The name has changed to Children’s Alliance of Yolo County but the goals remain:

- Assess the condition of Yolo County’s children by developing a “Score Card” measuring the extent to which children are healthy, safe, ready for and succeeding in school, out of trouble, contributing to the community, and prepared

for adulthood, both in the county as a whole and within ethnic and geographic communities.

- Use the Score Card to identify the highest priority issues and needs of children and families that can be effectively addressed through collaborative action and resources, and better service delivery. (i.e. gangs, child abuse/substance abuse, after school programs).
- Convene a Children's Summit to identify community priorities and resources based on the findings of the Score Card.
- Coordinate efforts to address the priority needs identified in the Score Card and Children's Summit.

Fiscal Impact:

The total proposed first year budget is \$168,500. County in-kind contributions funds all but the projected costs of the research, production and distribution of the Score Card and the Children's Summit, \$45,000 and \$6,000, respectively. The executive director and administrative support will be staff in the County Administrative Officer's office. Logistical or operational support will from existing equipment and supplies budgeted in the CAO's office.

Financing for the Score Card is proposed to come from the following sources:

Proposition 10 Commission	\$12,000
Health Department	4,500
Probation Department	1,500
Other county departments	10,000
Contingencies	5,000
Cities, schools & other sources	<u>12,000</u>
Total	<u>\$45,000</u>

The Children's Summit is to be financed by registration fees and donations.

Other Agency Involvement:

Supervisors McGowan and Wolk, county department heads or staff from Health, Employment & Social Services, Alcohol, Drug & Mental Health, and Probation departments, Jorge Ayala (Yolo County Office of Education), Kathy White (Court Executive Officer), staff from the cities of Woodland and West Sacramento, members of county advisory committees, representative from the Woodland Joint Unified School District, staff from University of California – Davis, leaders from community based organizations and other community leaders. Lists of members of the Leadership and Steering Committees are attached.

Attachments:

1. Children's Alliance of Yolo County Proposed Plan
2. Resolution to Amend the Budget
3. Members of the Leadership Committee
4. Members of the Steering Committee

cc: Members of the Leadership & Steering Committees
Lynn DeLapp, Consultant
Bette Hinton, M.D., Health Services Director
Mel Losoya, County Probation Officer
Esther Castillo, Director of ADMH
Jerry Rose, Director of ESS

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RESOLUTION NO. 01 95-40
(Resolution Increasing Countywide Expenditures, Budget Unit 165-1)

JAN 25 2002

PATRICIA CRITTENDEN, CLERK OF THE BOARD
BY *Ana Marsh*
DEPUTY

WHEREAS, the Children’s Alliance of Yolo County, under the administrative umbrella of the County Administrative Officer, seeks to contract for services to complete a comprehensive county children’s services “Score Card”, and various county departments, municipal governments, school districts, and private organizations have committed or are expected commit to financially support the “Score Card”; and

WHEREAS, said revenues were not included in the estimated revenues and appropriations of the Countywide Expenditures budget: and

WHEREAS, Government Code Section 29130 provides that the Board of Supervisors by a four-fifths vote may make available for appropriation amounts which are either in excess of anticipated amounts or not specifically set forth in the budget derived from any actual or anticipated increases in available financing.

NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED AND FOUND as follows:

1. The foregoing recitals are true and correct.
2. The Countywide Expenditures budget is amended as follows:

Fund No. 110, Budget Unit No. 165-1

CURRENT ESTIMATED REVENUES	\$13,485,110
Additional Revenues	<u>45,000</u>
TOTAL AMENDED ESTIMATED REVENUES	<u>\$13,530,110</u>
CURRENT APPROPRIATIONS	\$13,485,110
Add:	
Services & Supplies	<u>45,000</u>
TOTAL AMENDED APPROPRIATIONS	<u>\$13,530,110</u>

3. The Auditor-Controller is authorized and directed to take and necessary steps to

implement the foregoing.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 22nd day of January 2002, by the following vote:

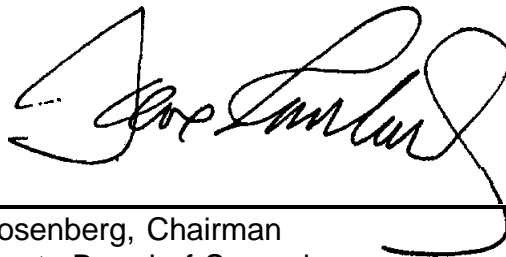
AYES: Pollock, McGowan, Wolk, Stallard.

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NOES: None.

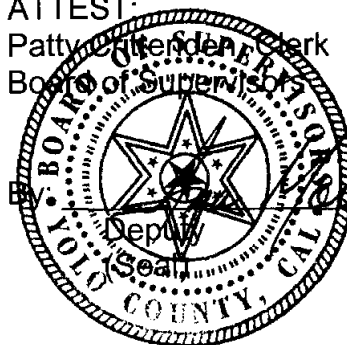
ABSTENTIONS: None.

ABSENT: None.



By: _____
Dave Rosenberg, Chairman
Yolo County Board of Supervisors

ATTEST:
Patty Ottender, Clerk
Board of Supervisors



APF'ROVED AS TO FORM:
Steven M. Basha, County Counsel

By: Steven M. Basha

Children's Alliance of Yolo County
Proposed Plan
January 22, 2002

Background

In Yolo County, taxpayers annually spend millions of dollars on social, educational, juvenile justice and other services for children and families provided by county government, the schools, and our cities, Non-profit and community agencies, not to mention parents, spend millions more. Yet, today in 'Yolo County:

- Many families live daily with significant stress caused by violence, depression, severe financial difficulties, or inadequate housing.
- Fifteen percent of all children in the county have no health insurance.
- Twenty percent of children live in families with annual incomes less than \$18,000 to support a family of four.

Although more than fifty councils, boards, advisory groups and collaboratives work on a broad range of issues affecting children and families, we know very little about how well, collectively, we are doing. Currently, we have no way of putting the pieces together, of discovering who is doing what, or knowing if, overall, we are using our public and private resources wisely. We have no comprehensive mechanism to solve the most pressing problems faced by our children, or to ensure that we are delivering multiple services effectively.

Progress to Date

On June 27, fifty representatives of city and county government, school districts, rural communities, the business and faith communities, health care, local non-profit organizations, higher education, parents, youth and others from throughout Yolo County came together and decided that a county-wide alliance would benefit all groups working on behalf of children, youth and families. Rather than a new layer of bureaucracy, this alliance would be a tool to assess and coordinate existing resources, maximize existing services, and fill gaps. It would:

- Be designed, funded, and "owned" by all sectors of the community.
- Address the "whole child" from birth to 18, rather than specific programs, age groups or funding streams.
- Be committed to ensuring continuing and extensive public involvement in its work to support Yolo County's children and families.
- Identify the areas of greatest need for our kids, focus action and resources to make specific improvements and be accountable for results.
- Have its own independent identity, budget and staff.

Since July, a broadly representative steering committee has defined the purpose and initial activities of the group, now called the Children's Alliance of Yolo County (CAYC). The Alliance will:

- Assess the condition of Yolo County's children by developing a Score Card measuring the extent to which children are healthy, safe, ready for and succeeding in school, out of trouble, contributing to the community, and prepared for adulthood, both in the county as a whole and within ethnic and geographic communities.

- Use the Score Card to identify the highest priority issues and needs of children and families, which can be effectively addressed through collaborative action and resources, and better integrated service delivery. (i.e. gangs, child abuse/substance abuse, after school programs).
- Convene a Children’s Summit to identify community priorities and resources.

The following leaders will be invited to serve on a 35-40 member policy council and an executive committee (*).

*Yolo County Board of Supervisors -1	Public Defender/District Attorney
*County Administrative Officer	School Dist. Superintendent (1 representing all dists)
County Department Directors-4 (Health*, Probation,* Employment & Social Services, Alcohol, Drugs & Mental Health)	School Dist. Board Member (1 representing all Yolo County school district board members)
*Juvenile Court Judge/ Court Executive Officer	Mayor/city council member (1 representing YC cities)
*Yolo County Superintendent of Education	City manager (1 representing all YC cities)
*Children and Families Commission	Woodland Community College -1
Non-profit organizations serving children -3; 1*)	UC Davis-1
*Parks and Recreation -1 (representing cities/county)	County planning/advisory councils – 3
Employers -3; 1 * (1 small business, 1 large, 1 health)	Library -1 (representing city/county libraries)
Community Representatives 5;1* (Davis, Winters, Woodland, West Sacramento/Clarksburg, Capay Valley)	United Way/philanthropy – 1
Law enforcement-1 (representing sheriff/police)	Housing Authority- 1
Legislative & congressional representatives (ex officio)	Transportation district – 1
Service Organization – 1	Youth

Over the next year, CAYC will develop either a non-profit organization or Joint Powers Authority between County of Yolo, other local governments and public education agencies, to establish a permanent legal structure for the organization. Within two to three years, CAYC proposes to link the county-wide Alliance with regional councils in the Capay Valley, Davis, Knights Landing, Winters, Woodland, and West Sacramento/Clarksburg. These regional alliances will plan for and implement joint strategies specific to the local community.

To get this effort started, the Children’s Alliance of Yolo County will establish a transitional office within the County Administrative Officer’s (CAO) office. The CAYC leadership team will recruit an executive director with experience in developing and organizing collaborative efforts, reporting directly to the CAO and the CAYC Leadership Team. This individual will be responsible for providing staff support, implementing a permanent organizational structure and membership; initiating a contract for a Score Card; and developing focused collaborative projects.

A budget of \$168,500, including a \$65,950 in-kind contributions from the County, will be needed during the first year to launch and staff the organization, develop a Score Card and sponsor a Children’s Summit. These funds will be gathered from all sectors of the community-city and county government, education, non-profit organizations and employers.

Children's Alliance of Yolo County
Proposed Annual Budget
(2002 Calendar Year)

Salaries and Benefits	\$97,500 (\$48,750 in-kind, 1st yr)
Executive Director (1 FTE)	
Salary	60,000
Benefits @ 30%	18,000
Administrative Asst. (.5 FTE)	
Salary	15,000
Benefits @ 30%	4,500
Operations – Transitional Office	\$20,000 (\$17,200 in-kind, 1st yr)
Office Space	7,600 (in-kind)
Communication (Phone, internet)	1,600 (in-kind)
Equipment – Capital costs	
2 computers, 1 printer, 1 fax, 2 phones	4,000 (\$1,500 in kind)
Office furniture	1,200 (in-kind)
Equipment – copier lease and service	1,000 (in-kind)
Supplies (including software)	2,500 (in-kind)
Printing/Duplicating	1,000 (in-kind)
Postage	800 (in-kind)
Travel/Conferences	300
Program Costs	\$51,000
Report Card (research, production, and distribution)	45,000
Children's Summit	6,000
TOTAL	\$168,500
Less: In-kind costs – first year	<u>465,950</u>
Funding Necessary in 2002	<u>\$102,550</u>

Children's Alliance for Yolo County Proposed Timeline

Jul-Aug, 2001 -	Steering Committee forms, decides on initial activities. (Score Card, children's summit, coordinated action on high-priority issue). Appoints a leadership team to develop recommendations on structure, membership, budget and staffing.
Sept- Oct, 2001	Leadership team develops recommendations.
Nov – Dec, 2001	Steering Committee revises, approves leadership team recommendations; raises funds.
Jan – Mar 2002	Governing bodies approve CAYC recommendations
January, 2002	CAYC officially starts, hires staff; commences work on Score Card
Fall, 2002	Children's Summit
Dec 2002	Non-Profit status or Joint Powers Agreement Completed for Children's Alliance of Yolo County
Fall / Winter 2002	Score Card completed, disseminated.
Spring 2003	Consider second children's summit to set priorities for coordinated focused projects to improve negative trends identified in Score Card.
Jan 2004	Regional councils developed Work starts to update Score Card

Children's Alliance of Yolo County Leadership Committee

Name	Organization
Jorge Ayala	Yolo County Office of Education
Mary Jo Bryan	Yolo Connections
Don Schatzel	City of West Sacramento Parks & Community Services
Kathy White	Yolo County Superior Court
Lynn DeLapp	Consultant
Bette Hinton	Yolo County Health Department
Melton Losoya/Diane Moreno	Yolo County Probation Department
ois Wolk/Mary Ellen Baldwin	Yolo County Board of Supervisors
Diane Moreno	Yolo County Probation Department
Mary Ellen Baldwin	Yolo County Board of Supervisors
Kathy Stafford	Children and Families Commission

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Children's Alliance of Yolo County Steering Committee

Name	Organization
Jorge Ayala	Yolo County Office of Education
Susie Boyd	Davis City Council
Mary Jo Bryan	Yolo Connections
Ellen Burriss	Woodland Healthcare
Esther Castillo	Yolo County Department of Alcohol, Drug & Mental Health
Caroline Chantry	UCDMC
Marge Dickinson	University of California, Davis
Michelle Doiron	Washington Unified School District
Daphne Gawthrop	Rumsey Indian Rancheria
Phyllis Hallbasch	Woodland Joint Unified School District
Bette Hinton	Yolo County Health Department
Don Ishikawa	Yolo County Administrative Office
Jim Kooler	Governor's Office on Mentoring
Mel Losoya	Yolo County Probation Department
Phil Marler	Woodland City Manager's Office
Dorothy Montgomery	Friends Outside
David Nevarez	Grafton School
Evelyn Praul	Families First
Sarah Rock/Kathy Stafford	Children & Families Commission
Jerry Rose	Yolo County Department of Employment & Social Services
Don Schatzel	City of West Sacramento Parks & Community Services
Helen Thomson/Ellie Fairclough	California State Assembly
Kathy White	Yolo County Superior Court
Lois Wolk/Mary Ellen Baldwin	Yolo County Board of Supervisors
Lynn DeLapp	Consultant
Robin Affrime	Communicare
Henry Agonia	Woodland Parks & Recreation
Esther Cistone	MCAH Advisory Board
Trudie Hunter	Esparto Healthy Start
Kay Lehr	Yolo County MCAH