

* Pending *
(not passed by CC)

YOLO COUNTY HISTORICAL MUSEUM
MEMORANDUM

To: Board of Directors
From: Charles R. Mack, Vice-president
Date: June 11, 2008
Re: Directors: Terms and Term Limits

Yesterday the Board adopted a revision of the bylaws to provide for two-year terms and four-year term limits for Board members. The language as adopted is as follows along with a description of its effect revised in light of Board discussion yesterday. I also confirmed the expiration of terms with data from the Clerk of the Board of Supervisors.

The following provisions amend Chapter 2, Directors.

SECTION 1. The Yolo County Historical Museum Corporation shall be governed by a Board of Directors consisting of eleven (11) voting members and one (1) non-voting, ex-officio member, the Director of Parks and Resources of the County of Yolo or that Director's designee. The Members of the Board of Directors shall elect a President, Vice-president, Treasurer and Secretary from among their members.

SECTION 3. Voting members of the Board of Directors shall be selected as follows: Five members shall be appointed by the Board of Supervisors, one for each supervisorial district. Five members shall be appointed by the Board of Directors. One member shall be appointed by the Yolo County Historical Society.

SECTION 4.

(a) Subject to transition rules, the term of office of appointed members of the Board of Directors shall be two years commencing on July 1 and ending on the second June 30th following. Board members may serve more than one term; however, no appointed member who has served for four or more consecutive years (excluding transition time) may be reappointed without an intervening lapse of at least one year.

(b) The transition rules are as follow.

- (i) Members appointed to terms commencing before February 1, 2008, shall serve four years and until the succeeding June 30th.
- (ii) Members appointed to terms commencing on February 1, 2008, shall serve two years and until the succeeding June 30th.
- (iii) The portion of a term from February 1, 2008, through June 30, 2008, (transition time) shall not disqualify a member from reappointment.

The following provision amends Chapter 5 Duties.

SECTION 7. Board members are expected to participate within reason in the activities of the Yolo County Historical Museum, including planning for, preparation for,

participation in, and follow up after events, fund raising and other programs and activities of the Museum.

Positions based on 2 year eligibility:

- D-1 Vacant, new appointee eligible until 6/30/2012
- D-2 Haig, current term expires 6/30/2010, ineligible for reappointment
- D-3 Flory, current term expires 6/30/10, ineligible for reappointment
- D-4 Gilbert, current term expires 6/31/10, eligible until 6/30/2012
- D-5 Lafferty, new appointee eligible until 6/30/2012
- B-1 Wirth, current term ends 6/30/09, ineligible for reappointment
- B-2 Greenwood, current term ends 6/30/09, ineligible for reappointment
- B-3 Lerch, current term ends 6/30/08, eligible until 6/30/12
- B-4 Lambert, eligible until 6/30/2012
- B-5 Bowman, eligible until 6/30/2012
- C Mack, current term ends 6/30/10, ineligible for reappointment

Classes:

Class of 09

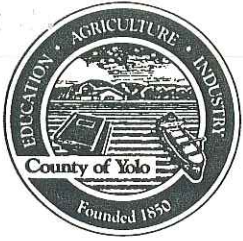
- B-1 Wirth
- B-2 Greenwood

Class of 10

- D-2 Haig
- D-3 Flory
- C Mack

Class of 12

- D-1 Vacant
- D-4 Gilbert
- D-5 Lafferty
- B-3 Lerch
- B-4 Lambert
- B-5 Bowman



County of Yolo

Office of the County Counsel

625 COURT STREET, ROOM 201 WOODLAND, CALIFORNIA 95695 TELEPHONE: (530) 666-8172

DIRECT: (530) 666-8278

FACSIMILE: (530) 666-8279

COPY

STEVEN M. BASHA
COUNTY COUNSEL

June 5, 2001

Stephen B. Nocita, Senior Deputy

RECEIVED

JUN 06 2001

CLERK OF THE BOARD
OF SUPERVISORS

Virginia Turner, President, and Members, Board of Directors
Yolo County Historical Museum
512 Gibson Road
Woodland, CA 95695

RE: Museum Corporation Bylaw amendments

Dear President Turner and Members:

Attached hereto are the final Bylaw amendments adopted by the Board of Directors at its June 4, 2001, meeting. Thank you for the opportunity to work with the Board and its staff in undertaking this project.

If you have any questions or would like to discuss this matter further, please don't hesitate to contact me.

Very truly yours,

STEVEN M. BASHA
COUNTY COUNSEL

STEPHEN B. NOCITA
Senior Deputy County Counsel

Enclosure

cc: Tom Stallard, Board of Supervisors
Jim Ball, Parks Director

BY-LAWS OF THE
YOLO COUNTY HISTORICAL MUSEUM CORPORATION

CHAPTER 1: NAME

SECTION 1. This organization shall be known as the Yolo County Historical Museum Corporation.

CHAPTER 2: PURPOSE

SECTION 1. The purposes of this organization shall be to preserve for posterity the historical heritage of Yolo County and to operate the Yolo County Historical Museum on behalf of the County of Yolo.

CHAPTER 3: DIRECTORS

SECTION 1. The Yolo County Historical Museum Corporation shall be governed by a Board of Directors, consisting of nine (9) voting members and one (1) non-voting, ex officio member, the Parks Manager of the County of Yolo or his successor in office. The members of the Board of Directors shall elect a President, Vice-President, Treasurer and Secretary from among its members; provided, however, that, with the consent of the Board of Supervisors, the Board of Directors may, by a two-thirds vote, appoint as Treasurer an otherwise qualified individual who is not a member of the Board, in which event such individual shall serve at the pleasure of the Board of Directors and may be removed by the Board at any time for any reason by simple majority vote. The Director/Curator of the Yolo County Historical Museum shall serve as the clerk to the Board and shall attend all Board meetings.

SECTION 2. Board members shall be residents of Yolo County and shall represent a broad range of occupations and professions within Yolo County.

SECTION 3. The Board of Directors shall be selected as follows: Five (5) Board members shall be appointed by the Yolo County Board of Directors, one from each supervisorial district; Three (3) Board members shall be appointed by the Yolo County Board of Supervisors as at-large members; One (1) Board member shall be appointed by the Yolo County Historical Society; One (1) Board member,

non-voting and ex officio, shall be the individual acting as the Director of Parks, Museum and Grounds of the County of Yolo.

SECTION 4. The term of office of appointed members of the Board of Directors shall be four years. Board members are eligible to serve more than one term.

SECTION 5. Each appointed member of the Board of Directors shall be entitled to one vote, and each vote shall be weighted equally.

SECTION 6. No member of the Board of Directors shall receive any compensation or remuneration in his or her capacity as a member.

SECTION 7. Any appointed member of the Board of Directors may resign his or her position by giving written notice of such resignation to the President of the Board of Directors and to the Yolo County Board of Supervisors.

SECTION 8. Any appointed member of the Board of Directors shall serve at the pleasure of the appointing board or body, and may be removed at any time for any reason, in the sole discretion of the appointing board or body.

SECTION 9. Any vacancy in the Board of Directors shall be filled within thirty (30) days by the organization which appointed the Board member whose position is vacant, as provided in Section 3 above.

SECTION 10. Any person selected to fill any vacancy in the Board of Directors shall serve the remainder of the term for that position.

CHAPTER 4. MEETINGS

SECTION 1. The Board of Directors shall meet at the Yolo County Historical Museum, 512 Gibson Road, Woodland, California, not less than six (6) times a year, including an annual organizational meeting on the first (1st) Monday of June, at 1:30 p.m. The date, time and location of meetings may be fixed or adjusted at the preceding meeting by a majority vote of the Board members present at that

meeting. Further notice of each meeting shall be given to all the members of the Board not less than seven (7) days nor more than thirty (30) days prior to each meeting.

SECTION 2. The President may call a special meeting of the Board of Directors. The President shall call such a meeting if requested to do so by any two members of the Board. Notice of any such meeting shall be given to all members of the Board not less than (7) days nor more than thirty (30) days prior to such meeting.

SECTION 3. Business may be conducted at any meeting of the Board of Directors when a quorum is present. A quorum is defined as a majority of the appointed membership of the board.

SECTION 4. Except as otherwise provided in these By-Laws, decisions of the Board shall be approved by a simple majority of the members of the Board present after a quorum is established.

SECTION 5. All meetings of the Board of Directors, except closed sessions not prohibited by the Brown Act, shall be open to the public.

SECTION 6. Except as otherwise provided in these By-Laws or the Articles of Incorporation, Roberts Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the President of the Board of Directors or as otherwise decided by a majority vote of the members who are present at a meeting..

CHAPTER 5: DUTIES

SECTION 1. The Board of Directors shall operate the Yolo County Historical Museum, acting as the authorized representative of the Yolo County Board of Supervisors in accordance with the original agreement between the County of Yolo and the Board of Directors, dated December 18, 1984, and all subsequent amendments thereof, if any.

SECTION 2. The Board of Directors shall approve the development and the implementation of the Master Plan of the Yolo County Historical Museum. The Board of Directors shall review and revise the Master Plan as it deems necessary or appropriate to address changed or unforeseen circumstances, but in any event not less frequently than once every five (5) years.

SECTION 3. The Board of Directors shall appoint the Director/Curator who shall be accountable to said Board in the operation of the Museum.

SECTION 4. The Board of Directors shall adopt an annual budget and shall conduct such fund-raising activities as may be necessary on behalf of the Yolo County Historical Museum.

SECTION 5. The Board of Directors may contract for services, and acquire (by gift, purchase, lease or otherwise) and dispose of (by sale, lease or otherwise) any real or personal property, tangible or intangible, as the Board deems necessary and appropriate to carry out the purposes of the Corporation; provided, however, that the Board may not in any way transfer or encumber the Museum, its premises grounds, or other real or personal property, nor the collection except as expressly authorized by a Deaccession Policy approved by the Board of Supervisors.

SECTION 6. The Board of Directors may create any standing, special or advisory committees or groups which would assist said Board in conducting the affairs and activities of the Corporation, in addition to the permanent Committees: the Executive and Audit Committees. The chairs of all standing committees shall be selected from the members of the Board of Directors.

CHAPTER 6: EXECUTIVE COMMITTEE; AUDIT COMMITTEE

SECTION 1. The President, Vice-President, Treasurer, and Secretary of the Board of Directors shall constitute the Executive Committee of the Corporation; provided, however, that if the Treasurer is not appointed from among the members of the Board, then the President, Vice-President, and Secretary shall constitute the Executive Committee. These officers shall be elected by a majority of the board at its regular June meeting. Officers shall be elected to serve a two-year term.

SECTION 2. Any vacancy in the Executive Committee shall be filled within twenty-one (21) days by any eligible person selected by a majority of the Board of Directors. Any person selected to fill any vacancy in the Executive Committee shall serve the remainder of the term for that position.

SECTION 3. The President shall preside over all meetings of the Board of Directors, sign all contracts and other documents connected with the affairs of the Corporation, which have been approved

by the Board of Directors, nominate to the Board of Directors the chair and members of committees, and exercise supervision over all affairs of the Corporation.

SECTION 4. The Vice-President shall act as President in the absence of the President and assist the President in performing the duties of the office when requested to do so.

SECTION 5. The Treasurer shall be the chief financial officer of the Corporation. The Treasurer shall manage all funds and accounts of the Corporation, present a proposed budget each year for approval by the Board of Directors, be responsible for the regular review of financial records and transactions of the Corporation and for the preparation of necessary financial reports, file appropriate tax forms, issue and sign all checks drawn upon the funds of the Corporation which have been approved by the Board of Directors, and perform other financial duties as required.

SECTION 6. The Secretary shall keep and maintain complete and accurate records (including minutes) of all meetings of the Board of Directors and shall provide copies thereof to the Director/Curator.

SECTION 7. The Audit Committee shall be comprised of not less than two (2) nor more than four (4) members of the Board of Directors appointed by the President, at least one (1) of whom shall be the Vice-President. The duties of the Audit Committee shall be to oversee and provide for the regular review of the financial records, transactions and activities prepared, undertaken, reviewed or approved by the Treasurer. At least once every two (2) years, the Audit Committee shall arrange for the audit of such matters and submit, at a meeting of the Board of Directors, an audit report and such other matters as the Audit Committee deems necessary or appropriate.

CHAPTER 7: DIRECTOR/CURATOR

SECTION 1. The Director/Curator shall be the chief administrative officer of this corporation and shall be directly accountable to the Board of Directors. The Director/Curator shall serve at the pleasure of the Board of Directors and shall at all times operate within the framework of his or her contract with the Board of Directors.

SECTION 2. The Director/Curator shall be responsible for the daily operation of the Yolo County Historical Museum.

SECTION 3. The Director/Curator may hire and supervise staff on behalf of the Museum, upon the approval or direction of the Board of Directors.

SECTION 4. The Director/Curator shall submit an annual written report on Museum activities to the Board of Directors.

SECTION 5. The Director/Curator shall assist in the preparation of an annual budget for the consideration of the Board of Directors.

SECTION 6. The Director/Curator shall serve as Clerk to the Board of Directors, shall attend all meetings of the Board of Directors, and shall be responsible for providing notice of all meetings of the Board of Directors and for keeping copies of all notices and records of such meetings. The Director/Curator shall also be responsible for handling all correspondence of the corporation as directed by the Board of Directors.

CHAPTER 8: AMENDMENTS

SECTION 1. The Articles of Incorporation of this Corporation may be amended by a two-thirds majority of all the members of the Board of Directors.

SECTION 2. These By-Laws may be amended or repealed in whole or in part, and new chapters or sections adopted, by a two-thirds majority of the members of the Board of Directors.

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BOARD OF SUPERVISORS
Yolo County, California

To: CAO
Co. Counsel
Auditor
Public Works
Cmty. Partnership
Cmty. Devel.
Health Services
Personnel
Social Services
Earl Balch ✓

ENTRY NO. 3

Excerpt of Minute Order No. 89-663, Item No. 20, of the Board of Supervisors' meeting of December 19, 1989.

MOTION: DeMars
Cameron.

SECOND: Marchand

AYES: Thomson, Mast, Marchand, DeMars

20.

Adopted the revised Museum Corporation bylaws as prepared by County Counsel's Office. Directed the Clerk to distribute a listing of current members and their terms, to advertise for vacancies including the addition of one additional at large Museum Board of Directors, and to obtain a recommendation from the present Board of Directors on potential appointees.

21. Approved Transfer of Funds No. 48 in the amount of \$29,702.00 for Public Administrator/Guardian relocation expenses.
22. Introduced a proposed ordinance to approve and adopt the 1988 Uniform Building Code, the 1988 Uniform Plumbing Code, the 1988 Uniform Mechanical Code, the 1987 National Electrical Code and the fire protection provisions currently found in Ordinance No. 998. After reading the proposed ordinance by title only, the Board waived further readings and set January 16, 1990 at 10:00 A.M. to consider adoption of the ordinance.

**BY-LAWS
OF THE COUNTY HISTORICAL MUSEUM CORPORATION**

CHAPTER 1: NAME

SECTION 1. This organization shall be known as the Yolo County Historical Museum Corporation.

CHAPTER 2: PURPOSE

SECTION 1. The purposes of this organization shall be to preserve for posterity the historical heritage of Yolo County and to operate the Yolo County Historical Museum on behalf of the County of Yolo.

CHAPTER 3: DIRECTORS

SECTION 1. The Yolo County Historical Museum Corporation shall be governed by a Board of Directors, consisting of nine (9) voting members and one (1) non-voting, ex officio member, the Director of Parks, Museum and Grounds of the County of Yolo. The members of the Board of Directors shall elect a president, vice-president, treasurer and secretary from among their members. The Director/Curator of the Yolo County Historical Museum shall serve as the clerk to the Board and shall attend all Board meetings.

SECTION 2. Board members shall be residents of Yolo County and shall represent the professions of finance, law, agriculture, education and business.

SECTION 3. The Board of Directors shall be selected as follows: Five (5) board members shall be appointed by the Yolo County Board of Supervisors, one from each supervisorial district; Three (3) board members shall be appointed by the Yolo County Board

of Supervisors, as at-large members; One (1) board member shall be appointed by the Yolo County Historical Society; One (1) board member, non-voting and ex officio, shall be the individual acting as the Director of Parks, Museum and Grounds of the County of Yolo.

SECTION 4. The term of office of appointed members of the Board of Directors shall be four years. Board members are eligible to serve more than one term.

SECTION 5. Each appointed member of the Board of Directors shall be entitled to one vote, and each vote shall be weighted equally.

SECTION 6. No member of the Board of Directors shall receive any compensation or remuneration in his or her capacity as a member.

SECTION 7. Any appointed member of the Board of Directors may resign his or her position by giving written notice of such resignation to the President of the Board of Directors and to the Yolo County Board of Supervisors.

SECTION 8. Any appointed member of the Board of Directors may be removed for cause, including but not limited to three unexcused absences, by a majority of the board.

SECTION 9. Any vacancy in the Board of Directors shall be filled within thirty (30) days by the organization which appointed the Board member whose position is vacant, as provided in Section 3 above.

SECTION 10. Any person selected to fill any vacancy in the Board of Directors shall serve the remainder of the term of that

position.

CHAPTER 4: MEETINGS

SECTION 1. The Board of Directors shall meet at the Yolo County Historical Museum, 512 Gibson Road, Woodland, California, not less than six (6) times a year, including the first (1st) Tuesday of June, at 7:30 p.m. The date, time and location of meetings may be fixed or adjusted at the preceding meeting by a majority of the Board. Further notice of each meeting shall be given to all the members of the Board not less than seven (7) days nor more than thirty (30) days prior to each meeting.

SECTION 2. The President may call a special meeting of the Board of Directors. The President shall call such a meeting if requested to do so by any two members of the Board. Notice of any such meeting shall be given to all members of the Board not less than (7) days nor more than thirty (30) days prior to such meeting.

SECTION 3. Business may be conducted at any meeting of the Board of Directors when a quorum is present. A quorum is defined as a majority of the appointed membership of the Board.

SECTION 4. Except as otherwise provided in these By-Laws, decisions of the Board shall be approved by a simple majority of the members of the Board present after a quorum is established.

SECTION 5. All meetings of the Board of Directors, except closed sessions not prohibited by the Brown Act, shall be open to the public.

SECTION 6. Except as otherwise provided in these By-Laws or the Articles of Incorporation, meetings shall be conducted in

accordance with Roberts' Rules.

CHAPTER 5: DUTIES

SECTION 1. The Board of Directors shall operate the Yolo County Historical Museum, acting as the authorized representative of the Yolo County Board of Supervisors as per the original agreement between the County of Yolo and the Board of Directors, dated December 18, 1984, and all subsequent amendments thereof.

SECTION 2. The Board of Directors shall approve the development and the implementation of the Master Plan of the Yolo County Historical Museum.

SECTION 3. The Board of Directors shall appoint the Director/Curator who shall be accountable to said Board in the operation of the Museum.

SECTION 4. The Board of Directors shall adopt an annual budget and shall conduct such fund-raising activities as may be necessary on behalf of the Yolo County Historical Museum.

SECTION 5. The Board of Directors may contract for services and purchase, lease, rent or sell any personal or real property on behalf of the Corporation.

SECTION 6. In addition to the Executive Committee specified in Chapter 6, there shall be the following Standing Committees, which shall be appointed by and subject to the direction and control of the Board of Directors: Ways and Means, Finance/Budgets, and Membership. The Board of Directors may create any additional committees or groups which would assist said Board in conducting the affairs and activities of the Corporation. The chairs of all

standing committees shall be selected from the members of the Board of Directors.

CHAPTER 6: EXECUTIVE COMMITTEE

SECTION 1. The President, Vice-President, Treasurer, and Secretary of the Board of Directors shall constitute the Executive Committee of the Corporation. These officers shall be elected by a majority of the Board at its regular June meeting. Officers shall be elected to serve a two-year term.

SECTION 2. Any vacancy in the Executive Committee shall be filled within twenty-one (21) days by any eligible person selected by a majority of the Board of Directors. Any person selected to fill any vacancy in the Executive Committee shall serve the remainder of the term for that position.

SECTION 3. The President shall preside over all meetings of the Board of Directors, sign all contracts and other documents connected with the affairs of the corporation which have been approved by the Board of Directors, nominate to the Board of Directors the chair and members of all committees, and exercise supervision over all affairs of the Corporation.

SECTION 4. The Vice-President shall act as President in the absence of the President and assist the President in performing the duties of the office when requested to do so.

SECTION 5. The Treasurer shall be the chief financial officer of the Corporation. The Treasurer shall manage all funds and accounts of the Corporation, present a proposed budget each year for approval by the Board of Directors, be responsible for the

regular review of financial records and transactions of the Corporation and for the preparation of necessary financial reports, file appropriate tax forms, issue and sign all checks drawn upon the funds of the Corporation which have been approved by the Board of Directors, and perform other financial duties as required.

SECTION 6. The secretary shall keep and maintain complete and accurate records (including minutes) of all meetings of the Board of Directors and shall provide copies thereof to the Director/Curator.

CHAPTER 7: DIRECTOR/CURATOR

SECTION 1. The Director/Curator shall be the chief administrative officer of this Corporation and shall be directly accountable to the Board of Directors. The Director/Curator shall serve at the pleasure of the Board of Directors and shall at all times operate within the framework of his or her contract with the Board of Director.

SECTION 2. The Director/Curator shall be responsible for the daily operation of the Yolo County Historical Museum.

SECTION 3. The Director/Curator may hire and supervise staff on behalf of the Museum, upon the approval or direction of the Board of Directors.

SECTION 4. The Director/Curator shall submit an annual written report of Museum activities to the Board of Directors.

SECTION 5. The Director/Curator shall assist in the preparation of an annual budget for the consideration of the Board of Directors.

SECTION 6. The Director/Curator shall serve as Clerk to the Board of Directors, shall attend all meetings of the Board of Directors, and shall be responsible for providing notice of all meetings of the Board of Directors and for keeping copies of all notices and records of such meetings. The Director/Curator shall also be responsible for handling all correspondence of the Corporation as directed by the Board of Directors.

CHAPTER 8: AMENDMENTS

SECTION 1. The Articles of Incorporation of this Corporation may be amended by a two-thirds majority of all the members of the Board of Directors.

SECTION 2. These By-Laws may be amended or repealed in whole or in part, and new chapters or sections adopted, by a two-thirds majority of the members of the Board of Directors.

YOLO COUNTY HISTORICAL MUSEUM CORPORATION

The Board of Directors hereby establishes a Membership Group, which shall assist and make recommendations to the Membership Committee appointed by the Board of Directors and, thereafter, to the Board of Directors, regarding the enhancement and promotion of the Museum and the Museum Corporation.

The Membership Committee shall propose, for consideration by the Board of Directors, rules and regulations concerning membership in, and the operations and activities of, the Membership Group, including (but not limited to) the following:

Membership shall be open to individuals, business and organizations supportive of the purposes of the museum and this corporation. Each member shall be entitled to one vote on items submitted to members as a whole, and each vote shall be weighed equally.

There shall be seven classes of annual membership:

- Senior (65)
- Individual
- Family
- Sustaining
- Donor
- Patron
- Life

Amounts of membership dues for each class to be established by the Board of Directors. Dues shall be due and payable July 1 each year.

Honorary membership, with all the rights and privileges of action membership, may also be conferred by the Board of Directors.

BOARD OF SUPERVISORS
YOLO COUNTY, CALIFORNIA

MEETING DATE: March 1, 1983

TO: County Facilities
County Museum Advisory
Committee

FILE:

Entry No. 9

Minute Order No. 83-162: Took the following actions for the County Museum:

A. Approved the following recommendations of the Task Force for the future administration of the County Museum:

1. The County of Yolo should contract for the operation of the Yolo County Historical Museum (YCHM) with the Board of Trustees of the Yolo County Historical Museum, a non-profit corporation established for this purpose.
2. The Board of Trustees of YCHM should consist of nine (9) voting members and one (1) ex-officio member, the Director of Parks, Museum & Grounds. The Director/Curator of the YCHM should not be a member of the Board but should attend all Board meetings.

The nine (9) Board members should initially be appointed by the Yolo County Board of Supervisors from a list of names compiled by a Nominating Committee composed of members of the Historical Advisory Committee, Museum Association, and the Historical Society. Board members should be residents of Yolo County and should represent the professions of finance, law, agriculture, education and business. To insure representation from all parts of Yolo County, at least one Board member should be appointed from each Supervisorial District. One Board member should be appointed from the Yolo County Museum Association, one from the Yolo County Historical Society, and two from the county at large.

Members of the Board of Trustees should serve for four-year terms, except, that four members of the original Board should be appointed for two years only (2 members appointed to represent Supervisorial Districts and 2 members appointed from the county at large). Four years after the establishment of the Board of Trustees, Board members should be appointed as follows: 5 members appointed by the Board of

Supervisors, one from each district; 2 members appointed by the Board of Trustees, at large, 1 member appointed by the Yolo County Museum Association, and 1 member appointed by the Yolo County Historical Society.

BOARD OF SUPERVISORS
YOLO COUNTY, CALIFORNIA

MEETING DATE: March 1, 1983

TO:

FILE: -

All meetings of the Board of Trustees except executive and/or personnel sessions should be open to the public.

The Officers of the Board of Trustees should be the President, Vice-President, Treasurer and Secretary, and they should constitute the Executive Committee of the Board. Their duties should be defined in the By-laws of the Board of Trustees.

3. Because the Yolo County Historical Museum belongs to the people of Yolo County, the building and grounds of the Museum should be owned and maintained by the County of Yolo.
 4. The collection of the Museum should be owned by the County of Yolo. A working agreement between the County of Yolo and the Museum Board of Trustees should define the procedures for acquisition, storage and disposition of items in the Museum Collection.
- B. Requested the appointment be made on the first Tuesday in April, 1983.
 - C. Requested the Clerk of the Board's Office list the appointees in the proper supervisorial district.
 - D. Requested Mr. Balch, Director of Museums, and the appropriate citizen volunteers, to present a budget for the County Museum at budget time.

MOTION: Thompson. SECOND: Cameron. AYES: Black, Thompson, DeMars, Cameron, Marchand.

DEC 18 1984

19. Approved and authorized the Chairman to sign Agreement No. 84-307, with the Yolo County Historical Museum Corporation for the operation of the Yolo County Historical Museum.
 20. Approved and authorized the Chairman to sign Agreement No. 84-308, amendment to residential property rehabilitation loan agreement with the Bank of America, as recommended by the Community Development Agency.
 21. Designated Alta Mortgage Company as lender for the Yolo County California Homeownership Assistance Program (CHAP) as recommended by the Community Development Agency. Authorized the Chairman to sign a letter to Alta Mortgage Company informing of this designation.
 22. Defer-red action until later in the day, consideration of an agreement with Community Economics, Inc., to provide necessary services regarding the Community Development Block Grant (CDBG) Co-op Housing. (See M. O. 84-579)
- x-1 Authorized the Chairman to sign a letter in support of the Davis Free Clinic Women's Health Program application for funding from the State Office of Family Planning for an information and education proposal.

MOTION: Marchand. SECOND: DeMars. AYES: Cameron, DeMars, Marchand, Black, Thompson.

Entry No. 2

Minute Order No. 84-579: Approved and authorized the Chairman to sign Agreement No. 84-309, with Community Economics, Inc., to provide necessary services regarding the Community Development Block Grant (CDBG) Co-op Housing, as recommended by the Community Development Agency.

MOTION: DeMars. SECOND: Marchand. AYES: DeMars, Marchand, Black, Thompson.

ABSTAIN : Cameron.

Entry NO. 3

Minute Order No. 84-580: Took the following actions on a grant application to refurbish the exterior of the Yolo County Courthouse:

- A. Authorized the Chairman to sign a Historical Preservation Grant Application to refurbish the exterior of the Courthouse.
- B. Adopted and authorized the Chairman to sign Resolution 84-196, indicating willingness to provide a 25% cash or in kind match totalling \$104,200 and to meet all other grant requirements should the grant be approved.

EXHIBIT A

FILED

DEC 19 1984

AGREEMENT NO. 84-307

Paul M. Williams
PAUL M. WILLIAMS, COUNTY COUNSEL

1
2 THIS AGREEMENT, made and entered into this 18th day of
3 December, 1984, by and between the County of Yolo, a
4 political subdivision of the State of California ("COUNTY"), and
5 the Yolo County Historical Museum Corporation, a non-profit
6 corporation of the State of California ("CORPORATION").

7 WHEREAS, the COUNTY is the owner of certain real property
8 located at 512 Gibson Road in the City of Woodland ("PREMISES"),
9 upon which are located certain buildings used as the Yolo County
10 Historical Museum ("MUSEUM"); and

11 WHEREAS, among the CORPORATION's purposes are the
12 preservation for posterity of the historical heritage of Yolo
13 County and the operation of the MUSEUM on behalf of the COUNTY:
14 and

15 WHEREAS, the COUNTY and the CORPORATION desire to enter
16 into an agreement in order that the CORPORATION may operate the
17 MUSEUM on behalf of the COUNTY.

18 NOW, THEREFORE, IT IS HEREBY AGREED by and between the
19 COUNTY and the CORPORATION as follows:

- 20 1. The CORPORATION will operate the MUSEUM on behalf of the
21 COUNTY. In doing so, the CORPORATION will collect, record,
22 preserve and exhibit items that best portray the history of
23 Yolo County. The CORPORATION shall keep the MUSEUM open to
24 the public not less frequently than four (4) days a week,
25 four (4) hours per day, except holidays and such other
26 times as is otherwise impracticable due to the exigencies

1 of the particular situation.

2 2. The CORPORATION will develop and implement a master plan
3 for the MUSEUM. The master plan shall include a
4 deaccession policy concerning the retention and disposition
5 of the MUSEUM's collection.

6 The CORPORATION will submit to the COUNTY on or before
7 July 1, 1985, and at each six (6) month period thereafter,
8 an inventory of all items received by it, a list of all
9 expenditures made by it in connection with this Agreement,
10 and a narrative report of its operations, each report to
11 cover the preceding six (6) month period.

12 3. The CORPORATION will adopt an annual budget and will, not
13 later than May 1, submit to the Board of Supervisors of the
14 COUNTY a tentative budget, said budgets to cover the
15 succeeding fiscal year beginning July 1.

16 4. The Board of Directors ("DIRECTORS") of the CORPORATION
17 shall appoint a Museum Director/Curator to operate the
18 MUSEUM, who shall serve at the pleasure of the DIRECTORS.

19 5. The CORPORATION may contract for such services, and
20 acquire, purchase, lease, rent or sell any real or personal
21 property, tangible or intangible, as necessary to further
22 the purposes of this Agreement, except that the CORPORATION
23 may not in any way transfer or encumber the PREMISES, the
24 MUSEUM or its collection except as is expressly permitted
25 elsewhere in this Agreement.

26 6. The DIRECTOR may create committees to assist them in

- 1 conducting the affairs and activities of the CORPORATION.
- 2 7. The CORPORATION may dispose of items within the MUSEUM
- 3 collection in accordance with and subject to the
- 4 deaccession policy set forth in the master plan referred to
- 5 hereinabove, provided that such policy has been first
- 6 approved by the Board of Supervisors.
- 7 8. The COUNTY agrees to pay the CORPORATION an amount to be
- 8 mutually agreed upon each year by the parties hereto, based
- 9 upon the tentative budget submitted by the CORPORATION to
- 10 the Board of Supervisors.
- 11 The CORPORATION and DIRECTORS shall engage in such
- 12 fundraising activities as are necessary to augment such
- 13 amount in order for the CORPORATION to meet its annual
- 14 budget. The CORPORATION and DIRECTORS may engage in such
- 15 additional fundraising activities as are determined to be
- 16 necessary and desirable for the MUSEUM.
- 17 9. The COUNTY agrees to maintain the PREMISES and the MUSEUM
- 18 in accordance with the standards of maintenance adhered to
- 19 and observed for the County Administration Building; such
- 20 maintenance shall be consistent with the character and
- 21 heritage of the MUSEUM. The COUNTY further agrees to
- 22 maintain and repair the structures as necessary for the
- 23 operation of the MUSEUM.
- 24 10. The COUNTY agrees to obtain and maintain insurance, or a
- 25 program of self-insurance, on the MUSEUM and its
- 26 collection, said insurance (or self-insurance) to cover the

1 acts and omissions of the CORPORATION, its officers, agents
2 and employees, and the perils of fire, wind storm, hail,
3 explosion, riot, riot attending a strike, civil commotion,
4 aircraft, vehicles, smoke, theft and unexplained
5 disappearance. Neither the CORPORATION nor the DIRECTORS
6 will be held responsible for any 'damage arising out of
7 circumstances beyond the control of CORPORATION or the
8 DIRECTORS respectively.

9 11. The COUNTY hereby grants to the CORPORATION a license to
10 occupy and use the PREMISES and the MUSEUM in accordance
11 with the terms of this Agreement.

12 12. This Agreement will take effect on January 1, 1985. This
13 Agreement may be terminated by either party at any time by
14 giving written notice thereof to the other party at least
15 thirty (30) days prior to the effective date of
16 termination. In the absence of such notice, this Agreement
17 shall continue from time to time.

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1 IN WITNESS WHEREOF, the parties hereto have executed this
2 Agreement on the day and year first written above at Woodland,
3 California.

4 COUNTY:

5 COUNTY OF YOLO, a political subdivision
6 of the State of California

7 BY *Angela J. Thompson*
8 CHAIRMAN OF THE BOARD OF SUPERVISORS
9 COUNTY OF YOLO, STATE OF CALIFORNIA

10 BY *Gene A. Roth*
11 COUNTY ADMINISTRATIVE OFFICER

12 ATTEST:

13 PUBLIC CLERK
14 BY *[Signature]*



15 MUSEUM:

16 YOLO COUNTY HISTORICAL MUSEUM
17 CORPORATION, a not-profit corporation
18 of the State of California

19 BY *Norman B. Slater*
20 PRESIDENT OF THE BOARD OF DIRECTORS

21 BY *Gerald Beavers*
22 VICE-PRESIDENT

23 BY *Ann Marie Beeman*
24 TREASURER