

BOARD OF SUPERVISORS
Yolo County, California

8 Meeting Date: November 6, 1990

To: CAO _____
Co. Counsel _____ ✓
Auditor _____
Public Works _____
Cmty. Devel. _____
Cmty. Part. _____
Health Services _____ ✓
Personnel _____
Social Services _____

Put in Nov. 20, 1990 meeting.

Entry No. 10

Minute Order No. 90-406: Introduced proposed ordinances to create the Yolo County Emergency Medical Care Committee and the Yolo County Disaster Council. The Board amended the ordinance relating to the Emergency Medical Care Committee to include one additional public member, eliminated the two term limit and established terms of four years. After reading the proposed ordinances by title only, the Board waived further readings and set November 20, 1990 on the consent agenda to consider adoption of the proposed ordinances.

MOTION: DeMars. SECOND: Marchand. AYES: DeMars, Marchand, Mast, Thomson.
ABSENT: Cameron.

Entry No. 11

Minute Order No. 90-407: Following a presentation by Fran Borcalli, Water Consultant, the Board authorized the Chair to sign a letter to the California Department of Fish and Game supporting the concept of creating a managed wildlife area in the Yolo Bypass.

MOTION: Marchand. SECOND: Thomson. AYES: DeMars, Marchand, Mast, Thomson.
ABSENT: Cameron.

HEALTH AGENCY ADMINISTRATION

COUNTY OF YOLO
HEALTH SERVICES AGENCY

ALCOHOL AND DRUG • MENTAL HEALTH • PUBLIC HEALTH



YOLO GENERAL HOSPITAL

PHILIP W. WALKER
HEALTH AGENCY ADMINISTRATOR

20 COTTONWOOD STREET
WOODLAND, CA 95695
(916) 686-8870

November 6, 1990

TO: The Honorable Helen Thomson, Chair
and Members of the Board of Supervisors

FROM: *Phil W. Walker*
Phil W. Walker, Health Agency Administrator
Ross Powell, Director, YCCESA *Ross Powell*

SUBJECT: Ordinances forming the Yolo County Emergency Medical
Care Committee (EMCC) and the Disaster Council (DC).

RECOMMENDED ACTION

Adopt and authorize the Chair of the Board to sign Ordinance No. 90-____ creating the Yolo County Emergency Medical Care Committee, and Ordinance No. 90-____ creating the Yolo County Disaster Council.

REASON FOR RECOMMENDED ACTION

Under present organizational structure, the complex and diverse issues of Emergency Medical Program oversight and Disaster Planning cannot be accomplished by the Emergency Services Council. The two proposed ordinances will provide committee structures to deal with these separate issues and fulfill the requirements of existing law.

BACKGROUND

Since 1980, the Emergency Services Council (ESC) has been mandated to oversee emergency medical services within Yolo County and to review all emergency response planning, regardless of whether a medical emergency was involved.

As reported earlier to the Board of Supervisors by staff from the CAO's office, the ESC has been in need of restructuring. This is needed, in part, due to the formation of the Yolo County Communications Emergency Service Agency (YCCESA) which includes the Office of Emergency Services. While the Office of Emergency Services will continue to provide day-to-day management of the emergency or disaster response function, the County's emergency medical service (EMS) responsibilities need to be placed with health care professionals.

The proposed ordinance forming the **Emergency Medical Care Committee** will dissolve the ESC and place the duties and respon-

sibilities required by the Health and Safety Code under this new committee. The number of voting members for the EMCC has been reduced to 12 from the 23 stipulated for the ESC. This is a much more manageable number when attempting to assemble a quorum for voting on issues. However, since the EMCC will need to deal with only health care related issues, this membership is still representative of health care emergency providers and citizen interests. The structure for appointments, length of terms, termination, etc. remains the same. Potential members are nominated by a variety of agencies. The Board of Supervisors is the appointing authority.

The proposed ordinance forming the **Yolo County Disaster Council** very closely follows the California State Office of Emergency Services model ordinance and has been approved by the State OES Regional Manager. The composition of the Disaster Council is very flexible, allowing the county to call upon existing Department Heads and other key personnel for advice during the planning process or during an actual disaster. (Designation of a "disaster council" is required in order for a jurisdiction to be eligible for Federal emergency management assistance.) This ordinance retains the Chairperson of the Board as the "Director of Emergency Services." Additionally, it designates the CAO, who previously had no assigned emergency management role, as the "Deputy Director of Emergency Services." The Director and Deputy Director are empowered to proclaim the existence of a "local emergency" and use extraordinary powers in directing staff and resources to deal with an emergency. The Emergency Services Coordinator position from the YCCESA Office of Emergency Services will provide the Director/Deputy Director with staff support during an emergency and maintain the readiness of the Emergency Operating Center.

FISCAL IMPACT:

There is no change in net county cost as a result of adopting these ordinances. The only cost to the county for maintaining the committee structure is existing staff time devoted to carrying out the designated duties and responsibilities of the committees.

OTHER AGENCY INVOLVEMENT:

The Ordinances were prepared by County Counsel. A copy of the proposed EMCC ordinance has been sent to involved parties, such as ambulance companies, hospitals, and fire and police departments, for comment.

PWW:RP:ROB

Attachments:

1. Ordinance No. 90-_____ (An Ordinance Dissolving the Emergency Services Council and Creating the Yolo County Emergency Medical Care Committee)
2. Ordinance No. 90-_____ (An Ordinance Dissolving the Emergency Services Council and Creating the Yolo County Disaster Council)

BOARD OF SUPERVISORS
Yolo County, California

To: CAO _____
Co. Counsel _____ ✓
Auditor _____
Public Works _____
Cmty. Partnership _____
Cmty. Devel. _____
Health Services _____ ✓
Personnel _____
Social Services _____

ENTRY NO. 2

Excerpt of Minute Order No. 90-418, Item No. 8A, of the Board of Supervisors' meeting of November 20, 1990.

MOTION: Marchand. SECOND: Mast. AYES: Marchand, Mast, Thomson.
ABSENT: DeMars, Cameron.

8. Adopted and authorized the Chair to sign the following:
- A. Ordinance No. 1111, creating the Yolo County Emergency Medical Care Committee.
 - B. Ordinance No. 1112, creating the Yolo County Disaster Council.
9. Approved and authorized the Chair to sign Agreement No. 90-245, with the Yolo Wayfarer Center to provide food, shelter, residential placement and administrative services for patients referred by Mental Health through the federally funded dual-diagnosis grant.
10. Approved and authorized the Chair to sign Agreement No. 90-246, with Suicide Prevention of Yolo County for mobile crisis service.

NOV 20 1990

PAUL M. COOPER, CLERK OF THE BOARD
BY *Paul M. Cooper*
DEPUTY

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ORDINANCE NO. 1111

(An Ordinance Dissolving the Emergency Services Council and Creating the Yolo County Emergency Medical Care Committee)

The Board of Supervisors of the County of Yolo, State of California, DOES ORDAIN AS FOLLOWS:

SECTION 1. The Yolo County Emergency Services Council, created pursuant to former Article 23, Section 2-2.2301 of the Yolo County Code (Section 2, Ordinance 894, effective November 6, 1980) is hereby dissolved and shall cease to exist.

SECTION 2. Article 23 of Chapter 2 of Title 2 of the Yolo County Code is hereby amended to read as follows:

ARTICLE 23.

EMERGENCY MEDICAL CARE COMMITTEE

Section 2-2.2301. Creation.

There is hereby created the Emergency Medical Care Committee.

Section 2-2.2302. Duties and Responsibilities.

The Yolo County Emergency Medical Care Committee shall have the following duties and responsibilities:

(a) At least annually, review the operations of the following:

- (1) Ambulance services operating within the County.
- (2) Emergency medical care offered within the County, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
- (3) First aid practices in the County.

(b) At least annually, report to the Emergency Medical

1 Services Authority, the Yolo County Health Officer and the Sierra
2 Sacramento Valley Emergency Medical Services Agency its
3 observations and recommendations relative to its review of the
4 ambulance services, emergency medical care, first aid practices,
5 and programs for training people in cardiopulmonary resuscitation
6 and lifesaving techniques and public participation in such programs
7 in Yolo County. The Emergency Medical Care Committee shall submit
8 its observations and recommendations to the Yolo County Board of
9 Supervisors and shall act in an advisory capacity to the Board of
10 Supervisors and to the Yolo County Health Officer and the Sierra
11 Sacramento Valley Emergency Medical Services Agency on all matters
12 relating to emergency medical services as directed by the Board of
13 Supervisors.

14 Section 2-2.2303. Membership.

15 The Yolo County Medical Care Committee shall consist of:

16 (a) Regular members (voting):

17 (1) One representative from each hospital serving as a
18 "base station" for Advanced Life Support (ALS) ambulances in Yolo
19 County;

20 (2) One representative from each incorporated city and
21 one representative of the unincorporated area;

22 (3) One physician representative who is involved with
23 emergency medical services in Yolo County;

24 (4) One representative nominated by police agencies;

25 (5) One representative of fire departments/districts
26 nominated by the Yolo County Fire Chiefs' Association;

1 (6) One representative nominated by Yolo County
2 ambulance providers.

3 (7) One consumer representative.

4 No person shall represent more than one entity or interest.

5 (b) Ex-officio members (non-voting):

6 (1) Yolo County Health Officer;

7 (2) Yolo County Communications and Emergency Services
8 Agency representative;

9 (3) Sierra-Sacramento Valley EMS Agency Executive
10 Director or designee;

11 (4) County Administrative Officer or designee.

12 Section 2-2.2304. Membership; Terms of Office.

13 (a) Appointments shall be made for four year terms.

14 (b) Membership shall be effective upon appointment by the
15 Board of Supervisors; however, all terms shall be deemed to have
16 commenced on February 1 following the initial appointment and
17 thereafter all terms shall be aligned to begin on February 1 and
18 shall end on January 31.

19 Section 2-2.2305. Membership; Termination.

20 The term of office of a regular member of the Emergency
21 Medical Care Committee who fails to attend three (3) consecutive
22 meetings of the Committee may be terminated by the Board of
23 Supervisors after notification to the member and the organization
24 he or she represents, and the vacancy thereby created shall then
25 be filled by an appointment of another representative of the same
26 entity for a four year term. Notification by first class mail to

1 the member and the entity represented shall be sufficient.

2 The voting members of the Emergency Medical Care Committee
3 shall convene an organizational meeting by April 15 of each year.
4 The voting members of the Committee shall at that meeting elect a
5 chairperson and a vice-chairperson and, at each organizational
6 meeting thereafter, such offices shall be filled by election for
7 the next succeeding twelve month term.

8 Section 2-2.2306. Meetings: Time and Place.

9 Meetings of the Emergency Medical Care Committee shall be held
10 every two months at such location as the chairperson shall
11 determine. Special meetings may be held on the call of the
12 chairperson, subject to at least three days written notice to each
13 Committee member. The Yolo County Health Officer shall make
14 provisions for such clerical assistance or supplies as may be
15 necessary.

16 Section 2-2.2307. Meetings: Quorum.

17 A quorum for meetings of the Emergency Medical Care Committee
18 shall consist of a majority of currently appointed voting members
19 of the Committee. A majority vote of the members present shall be
20 required to pass any motion or resolution, or to take other formal
21 action.

22 SECTION 3. This ordinance shall take effect and be in
23 force thirty days after its passage, and prior to the expiration
24 of fifteen days after its passage, this ordinance shall be
25 published once in the Daily Democrat, a newspaper of general
26 circulation, printed and published in the County of Yolo.

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PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 20th day of November, 1990, by the following vote:

AYES: Marchand, Mast, Thomson.

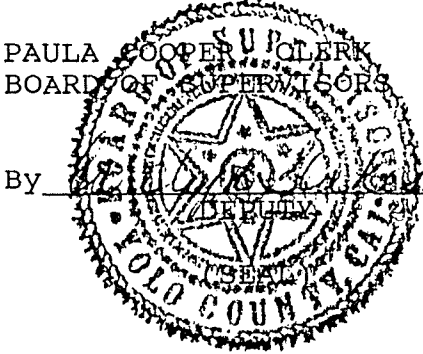
NOES: None.

ABSENT: DeMars, Cameron.

Aileen M. Thomson

CHAIR, BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

ATTEST:



BY *[Signature]*

BOARD OF SUPERVISORS
Yolo County, California

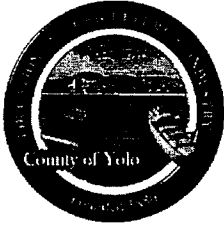
Meeting Date: April 16, 2002

To: CAO
County Counsel ✓
Auditor
Plan & Pub Works
Alcohol Drug/MH
Health Services ✓
Human Resources

Agenda Item No. 45
Emergency Medical Care Committee

Minute Order No. 02-79: At the conclusion of a public hearing to consider a proposed ordinance repealing Article 23 of Chapter 2 of Title 2 of the Yolo County Code relating to the creation, membership, duties, etc. of the Yolo County Emergency Medical Care Committee (EMCC), the Board read the proposed ordinance by title only, waived further reading, and set April 30, 2002 to consider adoption of the ordinance. Directed staff to prepare and submit to the Board at its April 30, 2002 meeting a resolution replacing those provisions of the Yolo County Code.

MOTION: Stallard. SECOND: Wolk. AYES: Pollock, McGowan, Wolk, Stallard.
NOES: Rosenberg.



County of Yolo

HEALTH DEPARTMENT

Bette G. Hinton, M.D.
Director/Health Officer

10 Cottonwood Street, Woodland, CA 95695
PHONE - (530) 666-8645 FAX - (530) 666-8674

TO: The Honorable Dave Rosenberg, Chairman
and Members of the Board of Supervisors

FROM: Bette G. Hinton, M.D., Director/Health Officer *Bette G. Hinton*
Steven M. Basha, County Counsel *S. Basha*

DATE: April 16, 2002

SUBJECT: Amendment to Yolo County Ordinance 1111
Yolo County Emergency Medical Care Committee (EMCC)

RECOMMENDED ACTION

That your Board introduce the attached Ordinance amending Yolo County Code Section 2-2.2303 relating to the membership and duties of the Yolo County Emergency Medical Care Committee (EMCC), read the proposed ordinance by title only and waive further reading. Set April 30, 2002 to consider adoption of the proposed ordinance.

In the alternative, (a) introduce an Ordinance repealing Article 23 of Chapter 2 of Title 2 of the Yolo County Code, relating to the creation, membership, duties, etc. of the Yolo County Emergency Medical Care Committee (EMCC). read the proposed ordinance by title only and waive further reading, and set April 30, 2002 to consider adoption of the proposed ordinance; and (b) direct staff to prepare and submit to the Board at its April 30, 2002 meeting a resolution replacing those provisions of the Yolo County Code.

REASON FOR RECOMMENDED ACTION

The Health Department wishes to add hospitals outside Yolo County to the voting membership of the EMCC. These "base station" hospitals were not designated in the original Emergency Medical Care Committee Ordinance as voting members. (Sutter General Hospital; UCDCM; etc.) Voting privileges need to be extended to include hospitals that service Yolo County patients regardless of the geographical boundaries. EMCC members also wish to have alternates to insure full attendance at meetings.

Additionally, the Health Department wishes to have this committee serve as the Yolo County Bioterrorism Preparedness and Response Advisory Committee because new Federal funds will require a committee composed of these same representatives.

BACKGROUND

The Emergency Medical Care Committee was established in Yolo County in 1990. The committee is charged with the review of operations of ambulance services operating within the county, emergency medical care offered with the county and first aid practices in the county. The committee then reports to the Yolo County Health Officer, the Board of Supervisors and Sierra-Sacramento Valley Emergency Medical Services. Since UCDCM and Sutter General are integral parts of our emergency response system, they have participated in the EMCC and this would make them official voting members and would allow for alternate voting members.

When an earlier version of this matter was presented to the Board, a question was raised regarding the necessity of taking the recommended action by ordinance, and the matter was referred to staff for further research and analysis. Staff has determined that although Health & Safety Code Section 1797.270 authorizes the Board to establish an emergency medical care committee, it does not require the Board to do so by ordinance. Accordingly, the Board may do so by resolution.

However, when the predecessor to the Emergency Medical Care Committee was initially created in 1975, and those provisions were amended in their entirety in 1980, and again amended in their entirety in 1990, on each occasion the Board acted by ordinance codifying the provisions in the Yolo County Code. To act by resolution in the current context, the Board would first need to adopt an ordinance repealing the existing provisions of the County Code, and then adopt a resolution re-adopting the necessary provisions for the Emergency Medical Care Committee.

Although staff can prepare the necessary repealing ordinance and resolution, we would like to point out some reasons that favor retaining the current system of codifying these provisions, one based upon historical experience and the second based upon technological advances.

The first is based upon the historical experience that, while the provisions of the Yolo County Code are readily available and indexed by subject matter, the same generally cannot be said for resolutions. Although resolutions are maintained sequentially by number, when doing historical research it can be very difficult to locate an older resolution if the resolution number or date of adoption is not known. Doing subject matter research has proven difficult, if not impossible, on some occasions. (This difficulty has increased since Board records are now generally maintained only in tiles for each Board meeting, and no longer maintained in separate subject matter tiles as well)

On the other hand, the codified provisions of the Yolo County Code are maintained with a subject matter index. The number of County ordinances is also much smaller than the number of County resolutions, making tracking a somewhat more efficient process. From an historical perspective, this may have been one of the reasons why the County undertook to codify newly created committees by placing them into the Yolo County Code.

Another reason is based upon the technological advances that have the County preparing to make the County Code available on-line to the public. To the extent that information concerning the creation, membership, terms, etc. of County committees created by the Board is included in the County Code available on-line, then that information will be more readily available to the public, again through subject matter searches as well as by County Code sections.

However, many County advisory bodies have nevertheless been created by resolution. The resolution format also allows for changes to take effect more quickly, because resolutions are effective upon adoption while State law provides that ordinances are generally not effective until thirty (30) days after adoption.

With respect to the Emergency Medical Care Committee, if the Board now favors using the resolution approach staff will, of course, undertake to prepare the necessary documents to proceed accordingly. The attached ordinance repealing the pertinent provisions of the Yolo County Code is the first step to proceed accordingly. A resolution replacing the pertinent provisions of the County Code can be prepared for the next Board meeting.

FISCAL IMPACT

No fiscal impact to the County.

OTHER AGENCY INVOLVEMENT

County Counsel's Office has assisted in the changes to the ordinance and the explanation of the reason for continued recommendation for an ordinance as opposed to a resolution to make these changes.

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ORDINANCE NO. _____

(An Ordinance Repealing Article 23 of Title 2 of Chapter 2 of the Yolo County Code, Pertaining to Duties and Membership of the Emergency Medical Care Committee)

The Board of Supervisors of the County of Yolo, State of California, ORDAINS AS FOLLOWS:

SECTION 1. Article 23 of Chapter 2 of Title 2 of the Yolo County Code is hereby repealed.

SECTION 2. EFFECTIVE DATE/PUBLICATION.

This ordinance shall take effect and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days following its adoption, it shall be published once in **The Daily Democrat**, a newspaper of general circulation, printed and published in the County of Yolo.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this day of _____, 2002, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DAVE ROSENBERG, CHAIRMAN
BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

Attest:

Patty Crittenden, clerk
Board of Supervisors

By _____
Deputy
(SEAL)

APPROVED AS TO FORM:

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OFFICE OF THE
COUNTY COUNSEL
COUNTY OF YOLO
625 COURT STREET
ROOM 201

STEVEN M. BASHA
County Counsel

WOODLAND, CA 95695
TEL.: (530) 666-8177
FAX: (530) 666-8279

By Stephen Bash
Deputy

BOARD OF SUPERVISORS
Yolo County, California

To: CAO
Co. Counsel ✓
Auditor
Plan & Pub Works
Alcohol Drug/MH
Health Services
Human Resources
DESS
liaison ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 02-84, Item No. 14, of the Board of Supervisors' meeting of April 30, 2002.

MOTION: Stallard. SECOND: Pollock. AYES: Pollock, McGowan, Wolk, Stallard, Rosenberg.

12. Authorized the transfer of specialized equipment, purchased by the Environmental Health Division under the Weapons of Mass Destruction Grant, to other members of the Yolo County hazardous Materials Emergency Response Team (YCHMERT). Amended the Environmental Health equipment request list for FY 2001/02 to add a Multi-Rae Gas Monitor.
13. Received and filed updates relating to bioterrorism preparedness and response, authorized the Health Department to purchase a CO2 Incubator for the Public Health Laboratory, and authorized the Director/Health Officer to respond and commit to anticipated new federal funding for public health efforts to enhance surveillance and anti-bioterrorism capabilities. Director/Health Officer shall regularly update and appropriately inform the Board of commitments made on behalf of the County by the Director/Health Officer.
14. Adopted and authorized the Chairman to sign Ordinance No. 1284 amending the Yolo County Code to repeal Yolo County Code Section 2-02.2303 concerning the Yolo County Emergency Medical Care Committee. Adopted and authorized the Chairman to sign Resolution No. 02-73 reaffirming the creation of the Yolo County Emergency Medical Care Committee and adopting certain procedural matters.

FILED

MAY - 7 2002

PATRICIA CRITTENDEN, CLERK OF THE BOARD

ORDINANCE NO. 1284

BY

DEPUTY

(An Ordinance Repealing Article 23 of Title 2 of Chapter 2 of the Yolo County Code, Pertaining to Duties and Membership of the Emergency Medical Care Committee)

The Board of Supervisors of the County of Yolo, State of California, ORDAINS AS FOLLOWS:

SECTION 1. Article 23 of Chapter 2 of Title 2 of the Yolo County Code is hereby repealed.

SECTION 2. EFFECTIVE DATE/PUBLICATION.

This ordinance shall take effect and be in force thirty (30) days after its passage, and prior to the expiration of fifteen (15) days following its adoption, it shall be published once in The Daily Democrat, a newspaper of general circulation, printed and published in the County of Yolo.

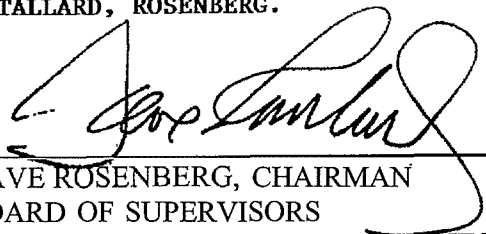
PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 30th day of April, 2002, by the following vote:

AYES: POLLOCK, MCGOWAN, WOLK, STALLARD, ROSENBERG.

NOES: NONE.

ABSENT: NONE.

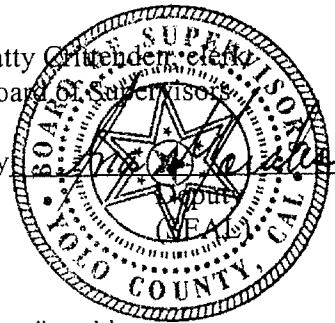
ABSTAIN: NONE.


DAVE ROSENBERG, CHAIRMAN
BOARD OF SUPERVISORS
COUNTY OF YOLO, STATE OF CALIFORNIA

Attest:

Patty Crittenden, Clerk
Board of Supervisors

By




APPROVED AS TO FORM:

S:\ACCL\COCOSHAR\SNOCITA\PLCHLTH\EMERMEDCOMM--repealing ord.doc

N. M. BASHA

Counsel


Deputy

FILED

MAY - 7 2002

YOLO COUNTY RESOLUTION NO. 02 - 73

PATRICIA CRITENDEN, CLERK OF THE BOARD

BY Ana Morales

(Resolution Reaffirming the Creation of the Yolo County Emergency Medical Care Committee
and Adopting Certain Procedural Matters)

WHEREAS, Health and Safety Code Section 1797.270 provides that each county may create an emergency medical care committee pursuant to Health and Safety Codes Sections 1797.270 et seq.; and

WHEREAS, the County of Yolo ("County") has previously created the Yolo County Emergency Medical Care Committee, as set forth in Yolo County Code Sections 2-2.2301 et seq.; and

WHEREAS, the County has determined that it is preferable to embody those provisions in a resolution form rather than in the Yolo County Code or otherwise by ordinance; and

WHEREAS, nothing in Health and Safety Codes Sections 1797.270 et seq. requires that an emergency medical care committee pursuant to those Section be created by ordinance instead of resolution; and

WHEREAS, the County Board of Supervisors has this same day adopted an ordinance repealing Yolo County Code Sections 2-2.2301 et seq. concerning the Yolo County Emergency Medical Care Committee, and desires to replace those provisions with the provisions of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Yolo as follows:

1. Creation.

The Yolo County Emergency Medical Care Committee, initially created by Ordinance No. 1111, effective December 20, 1990, is hereby re-created as set forth herein.

2. Duties and Responsibilities.

The Yolo County Emergency Medical Care Committee shall have the following duties and responsibilities:

- (a) At least annually, review the operations of the following:
 - (1) Ambulance services operating within the County.
 - (2) Emergency medical care offered within the County, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
 - (3) First aid practices in the County.

- (b) At least annually, report to the Emergency Medical Services Authority, the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency its observations and recommendations relative to its review of the ambulance services, emergency medical care, first aid practices, and programs for training people in cardiopulmonary resuscitation and lifesaving techniques and public participation in such programs in Yolo County. The Emergency Medical Care Committee shall submit its observations and recommendations to the Yolo County Board of Supervisors and shall act in an advisory capacity to the Board of Supervisors and to the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency on all matters relating to emergency medical services as directed by the Board of Supervisors.
- (c) Serve as the Yolo County Bio-terrorism Preparedness and Response Advisory Committee, and in that capacity, at least annually, review and report its observations and recommendations relative to bio-terrorism preparedness and response to the Yolo County Board of Supervisors, the Emergency Medical Services Authority, the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency.

3. Membership.

The Yolo County Medical Care Committee shall consist of the following members appointed by the Board of Supervisors:

- (a) Regular members (voting):
 - (1) One representative from each hospital serving as a “base station” for Advanced Life Support (ALS) ambulances in or for Yolo County;
 - (2) One representative from each incorporated city and one representative of the unincorporated area;
 - (3) One physician representative who is involved with emergency medical services in Yolo County;
 - (4) One representative nominated by police agencies;
 - (5) One representative of fire departments/districts nominated by the Yolo County Fire Chiefs’ Association;
 - (6) One representative nominated by Yolo County ambulance providers;
 - (7) One consumer representative.

No person shall represent more than one entity or interest.

- (b) Ex-officio members (non-voting):
 - (1) Yolo County Health Officer or designee;
 - (2) Yolo County Communications Emergency Services Agency representative;
 - (3) Sierra-Sacramento Valley EMS Agency Executive Director or designee;

(4) County Administrative Officer or designee.

(c) The Board of Supervisors may appoint alternate members for each regular member, who shall serve in the absence of the regular member for whom he or she was appointed. An alternate member shall possess the same qualifications and serve for the same term as the regular member for which he or she is appointed.

4. Membership: Terms of Office.

(a) Appointments shall be made for four (4) year terms.

(b) Membership shall be effective upon appointment by the Board of Supervisors; however, all terms shall be deemed to have commenced on February 1 following the initial appointment and thereafter all terms shall be aligned to begin on February 1 and shall end on January 3 1.

5. Membership: Termination; Vacancy.

(a) The term of office of a regular member of the Emergency Medical Care Committee who fails to attend three (3) consecutive meetings of the Committee may be terminated by the Board of Supervisors after notification to the member and the organization he or she represents, and the vacancy thereby created shall then be filled by an appointment of another representative of the same entity for the unexpired portion of the term of such office. Notification by first class mail to the member and the entity represented shall be sufficient.

(b) A vacancy shall occur upon the death, resignation, removal or disqualification of any member (including but not limited to the termination of residency in the County or the cessation of the status that qualified the member for membership). Any person appointed to fill a vacancy shall serve for the unexpired portion of the term of such office; provided, however, that the term of an incumbent shall not end until a successor is appointed.

6. Meetings: Time and Place.

(a) Meetings of the Emergency Medical Care Committee shall be held every two (2) months at such location as the chairperson shall determine. Special meetings may be held on the call of the chairperson, subject to at least three (3) days written notice to each Committee member. The Yolo County Health Officer shall make provisions for such clerical assistance or supplies as may be necessary.

(b) The Emergency Medical Care Committee shall convene an organizational meeting by April 1.5 of each year. The voting members of the Committee shall at that meeting elect a chairperson and a vice-chairperson and, at each organizational meeting thereafter, such offices shall be filled by election for the next succeeding twelve (12) month term.

7. **Meetings: Quorum.**

- (a) A quorum for meetings of the Emergency Medical Care Committee shall consist of a majority of currently appointed voting members of the Committee.
- (b) A majority vote of the members present, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action by the Emergency Medical Care Committee, except that a vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.
- (c) The Emergency Medical Care Committee may adopt such rules, consistent with this Resolution and all provisions of State law and Federal law, as it deems necessary for the conduct of its business.
- (d) Roberts Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the chair of the Emergency Medical Care Committee unless otherwise decided by a majority vote of the members who are then present.

8. **Compliance With Laws.**

All meetings and actions of the Emergency Medical Care Committee shall comply with the Brown Act (Government Code Section 54950 and following), and the Committee and its members shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the Yolo County Conflict of Interest Resolution), and the Public Records Act (Government Code Section 6250 and following), as they may be amended from time to time, as well as with all other applicable laws.

9. **Effective Date.**

This Resolution shall take effect on May 29, 2002.

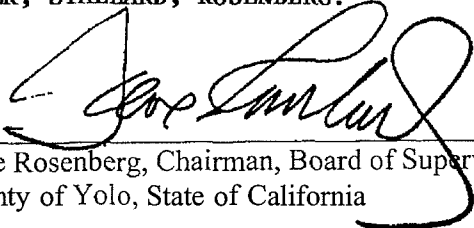
PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 30th day of April, 2002, by the following vote:

AYES: POLLOCK, MCGOWAN, WOLK, STALLARD, ROSENBERG.

NOES: NONE.

ABSENT: NONE.

ABSTENTION: NONE.



Dave Rosenberg, Chairman, Board of Supervisors
County of Yolo, State of California

Attest:

Patty Contenden, Clerk
Board of Supervisors

By _____



Approved as to Form
Steven M. Basha, County Counsel

By Stephen B. Nocita
Stephen B. Nocita, Senior Deputy



County of Yolo

HEALTH DEPARTMENT

Bette G. Hinton, M.D.
Director – Health Officer

20 Cottonwood Street, Woodland, CA 95695
PHONE - (530) 666-8645 FAX - (530) 666-8674

TO: The Honorable Helen M. Thomson, Chairwoman
and Members of the Board of Supervisors

FROM: Karl Diekman, Chairman, Emergency Medical Care Committee
Bette G. Hinton, M.D., Director/Health Officer

DATE: February 15, 2005

SUBJECT: Adoption of Resolution to Replace Resolution No. 04-09 to Reaffirm the Creation of the Yolo County Emergency Medical Care Committee and Make Membership Changes

RECOMMENDED ACTION

Adopt and authorize the Chairwoman to sign attached Resolution No. 05-20, which allows the Yolo County Emergency Medical Care Committee (EMCC) to make membership changes. This resolution replaces Resolution No. 04-09, which changed the frequency of meetings for the EMCC.

FISCAL IMPACT

There is no direct fiscal impact to the Health Department or the County. However, staff providing clerical and other support to the committee has expended resources in the preparation of this resolution.

REASON FOR RECOMMENDED ACTION

A replacement resolution is necessary for the EMCC to make changes to its membership to reflect the changing nature of the County's emergency services network.

BACKGROUND

As a countywide advisory committee, it is important for the EMCC to represent emergency service providers that serve all areas and populations of Yolo County. The proposed revisions reflect the reality of today's emergency service network.

Reviewed by: [Signature] Phone #: x 8153

In Section 3, (a), (5), the designation of a "rural" fire department or district nominated by the Yolo County Fire Chief's Association is added to preserve the intent of the original resolution. Municipal fire departments are adequately represented by the inclusion of a member from each incorporated city. This member was always intended to represent rural fire department or district interests.

The existing Section 3, (a), (7), calling for a consumer representative, is deleted. Due to the episodic and, usually, extremely infrequent usage of the emergency medical system, the identification and appointment of a consumer representative has proven to be virtually impossible.

Finally, Section 3, (a), (7) and (8) are added to the resolution to provide for representatives from the University of California at Davis Campus and the Rumsey Rancheria. These two entities maintain their own fire departments, which are significant members of the county emergency medical services system, and do not fit existing designations.

OTHER AGENCY INVOLVEMENT

The Yolo County EMCC voted unanimously to adopt and recommend these modifications at a regularly scheduled meeting of the committee. The County Counsel's office prepared the revised resolution and approved same as to form.

Attachments: Resolution with tracked changes
Final Resolution

FEB 17 2005

YOLO COUNTY RESOLUTION NO. 05 -- 20

PATRICIA CRITTENDEN, CLERK OF THE BOARD

BY *Anda Church*
DEPUTY

(Resolution Reaffirming the Creation of the Yolo County Emergency Medical Care Committee and Making Membership Changes)

WHEREAS, Health and Safety Code Section 1797.270 provides that each county may create an emergency medical care committee pursuant to Health and Safety Codes Sections 1797.270 et seq.; and

WHEREAS, on April 30, 2002, the County Board of Supervisors adopted Resolution 02-73, re-creating the Emergency Medical Care Committee and specifying the Committee's duties, membership, terms of office, and such other organizational matters as the Board determined to be appropriate; and

WHEREAS, on January 6, 2004, the County Board of Supervisors adopted Resolution 04-09 replacing Resolution 02-73, to change the frequency of meetings; and

WHEREAS, the Board desires to amend those provisions to read as set forth herein.

NOW, THEREFORE, IT IS HEREBY FOUND, ORDERED and RESOLVED by the Board of Supervisors of the County of Yolo, State of California, as follows:

1. Creation.

The Yolo County Emergency Medical Care Committee is hereby re-created as set forth herein.

2. Duties and Responsibilities.

The Yolo County Emergency Medical Care Committee shall have the following duties and responsibilities:

- (a) At least annually, review the operations of the following:
 - (1) Ambulance services operating within the County.
 - (2) Emergency medical care offered within the County, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
 - (3) First aid practices in the County.
- (b) At least annually, report to the Emergency Medical Services Authority, the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency its observations and recommendations relative to its review of the ambulance services, emergency medical care, first aid practices, and programs for training people in cardiopulmonary resuscitation and lifesaving techniques and public participation in such programs in Yolo County. The Emergency Medical Care Committee shall submit its observations and recommendations to the Yolo County

Board of Supervisors and shall act in an advisory capacity to the Board of Supervisors and to the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency on all matters relating to emergency medical services as directed by the Board of Supervisors.

- (c) Serve as the Yolo County Bio-terrorism Preparedness and Response Advisory Committee, and in that capacity, at least annually, review and report its observations and recommendations relative to bio-terrorism preparedness and response to the Yolo County Board of Supervisors, the Emergency Medical Services Authority, the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency.

3. **Membership.**

The Yolo County Emergency Medical Care Committee shall consist of the following members appointed by the Board of Supervisors:

- (a) Regular members (voting):
 - (1) One representative from each hospital serving as a "base station" for Advanced Life Support (ALS) ambulances in or for Yolo County;
 - (2) One representative from each incorporated city and one representative of the unincorporated area;
 - (3) One physician representative who is involved with emergency medical services in Yolo County;
 - (4) One representative nominated by police agencies;
 - (5) One representative of rural fire departments/districts nominated by the Yolo County Fire Chiefs' Association;
 - (6) One representative nominated by Yolo County ambulance providers;
 - (7) One representative nominated by the University of California at Davis Campus; and
 - (8) One representative nominated by the Rumsey Rancheria.

No person shall represent more than one entity or interest.

- (b) Ex-officio members (non-voting):
 - (1) Yolo County Health Officer or designee;
 - (2) Yolo County Communications Emergency Services Agency representative;
 - (3) Sierra-Sacramento Valley EMS Agency Executive Director or designee;
 - (4) County Administrative Officer or designee.
- (c) The Board of Supervisors may appoint alternate members for each regular member, who shall serve in the absence of the regular member for whom he or she was appointed. An alternate member shall possess the same qualifications and serve for the same term as the regular member for which he or she is appointed.

4. **Membership: Terms of Office.**

- (a) Appointments shall be made for four (4) year terms.
- (b) Membership shall be effective upon appointment by the Board of Supervisors; however, all terms shall be deemed to have commenced on February 1 following the initial appointment and thereafter all terms shall be aligned to begin on February 1 and shall end on January 31.

5. Membership: Termination; Vacancy.

- (a) The term of office of a regular member of the Emergency Medical Care Committee who fails to attend three (3) consecutive meetings of the Committee may be terminated by the Board of Supervisors after notification to the member and the organization he or she represents, and the vacancy thereby created shall then be filled by an appointment of another representative of the same entity for the unexpired portion of the term of such office. Notification by first class mail to the member and the entity represented shall be sufficient.
- (b) A vacancy shall occur upon the death, resignation, removal or disqualification of any member (including but not limited to the termination of residency in the County or the cessation of the status that qualified the member for membership). Any person appointed to fill a vacancy shall serve for the unexpired portion of the term of such office; provided, however, that the term of an incumbent shall not end until a successor is appointed.

6. Meetings: Time and Place.

- (a) Meetings of the Emergency Medical Care Committee shall be held every month at such location as the chairperson shall determine. Special meetings may be held on the call of the chairperson, subject to at least three (3) days written notice to each Committee member. The Yolo County Health Officer shall make provisions for such clerical assistance or supplies as may be necessary.
- (b) The Emergency Medical Care Committee shall convene an organizational meeting by April 15 of each year. The voting members of the Committee shall at that meeting elect a chairperson and a vice-chairperson and, at each organizational meeting thereafter, such offices shall be filled by election for the next succeeding twelve (12) month term.

7. Meetings: Quorum.

- (a) A quorum for meetings of the Emergency Medical Care Committee shall consist of a majority of currently appointed voting members of the Committee.
- (b) A majority vote of the members present, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action by the Emergency Medical Care Committee, except that a vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.

- (c) The Emergency Medical Care Committee may adopt such rules, consistent with this Resolution and all provisions of State law and Federal law, as it deems necessary for the conduct of its business.
- (d) Roberts Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the chair of the Emergency Medical Care Committee unless otherwise decided by a majority vote of the members who are then present.

8. Compliance With Laws.

All meetings and actions of the Emergency Medical Care Committee shall comply with the Brown Act (Government Code Section 54950 and following), and the Committee and its members shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the Yolo County Conflict of Interest Resolution), and the Public Records Act (Government Code Section 6250 and following), as they may be amended from time to time, as well as with all other applicable laws.

9. Replaces Resolution 04-09

This Resolution supercedes and replaces Resolution 04-09.

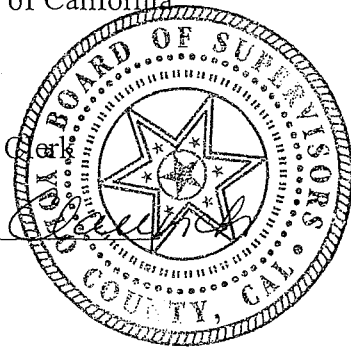
PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 15 day of February, 2005, by the following vote:

AYES: **Sieferman, Jr., Yamada, Chamberlain, McGowan, Thomson.**
 NOES: **None.**
 ABSENT: **None.**
 ABSTENTION: **None.**

Helen M. Thomson

 Helen Thomson, Chairwoman
 Board of Supervisors
 County of Yolo, State of California

Attest:
 Ana Morales, Interim Clerk
 Board of Supervisors
 By *Linda*
 Deputy
 (Seal)



Approved as to Form:
 Steven M. Basha, County Counsel

By: *Stephen B. Nocita*
 Stephen B. Nocita, Senior Deputy

BOARD OF SUPERVISORS
Yolo County, California

To: CAO
Co. Counsel
Auditor ✓
ADMH
Public Health ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 10-03 Item No. 2.13, of the Board of Supervisors' meeting of January 12, 2010.

MOTION: Rexroad. SECOND: McGowan. AYES: Rexroad, Provenza, Chamberlain, McGowan, Thomson.

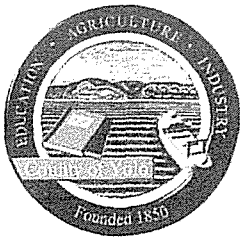
2.13

Adopt resolution to make changes to the frequency of meetings of the Yolo County Emergency Medical Care Committee. (No general fund impact) (Iser/Olson)

Recommended Action 2.13

Supporting Document 2.13

Approved on Consent by **Resolution No. 10-04.**



County of Yolo

HEALTH DEPARTMENT

Joseph P. Iser, MD, DrPH, MSc
Director – Health Officer

137 N. Cottonwood Street, Suite 2100, Woodland, CA 95695
PHONE - (530) 666-8550 FAX - (530) 666-7337

TO: Supervisor Helen Thomson, Chairwoman
and Members of the Board of Supervisors

FROM: Eli Olson, Chair, Emergency Medical Care Committee
Joseph P. Iser, MD, DrPH, MSc

DATE: January 12, 2010

SUBJECT: Adopt attached resolution to reaffirm the creation of the Yolo County Emergency Medical Care Committee and make changes to the frequency of meetings. (No general fund impact)

Joseph P. Iser, MD, DrPH, MSc
ED by [Signature]

RECOMMENDED ACTION

Adopt and authorize the Chair to sign the attached resolution, which replaces Resolution No. 05-20 and allows the Yolo County Emergency Medical Care Committee (EMCC) to change the frequency of meetings.

STRATEGIC PLAN GOALS

This action supports the following county strategic plan goals:

- A safe and healthy community by providing oversight of emergency services in Yolo County as required by the Board of Supervisors.
- Partnering for a successful Yolo County by assuring all local emergency service providers share information about their operations and coordinate efforts as necessary.
- Financially sustainable county government by assuring all members of the committee make the most efficient use of their time by limiting travel time.

FISCAL IMPACT

There is no direct fiscal impact to the Health Department or the County. However, committee members and health department support staff are anticipating a streamlined and more efficient process associated with fewer meeting requirements.

Reviewed by: [Signature] Phone #: 853

REASON FOR RECOMMENDED ACTION

A replacement resolution is necessary for the EMCC to make changes to its meeting schedule due to budget and staffing issues that restrict the amount of time individual members have to devote to the meetings.

BACKGROUND

After extensive discussion, a more efficient use of the members' time would be to streamline the number of meetings everyone is required to attend while still providing quality work product based on the requirements of the committee set forth by the Board of Supervisors. Although the attached resolution states that the EMCC shall convene no less than quarterly, the intent of the group is to meet every other month, with the official requirement leaving room for conflicts and schedule changes.

OTHER AGENCY INVOLVEMENT

The Yolo County EMCC voted unanimously to adopt and recommend these modifications at a regularly scheduled meeting of the committee. The County Counsel's office prepared the revised resolution and approved same as to form.

ATTACHMENTS

Final Resolution

JAN 19 2010

YOLO COUNTY RESOLUTION NO. 10-04BY Heather Hoot
CLERK OF THE BOARD
DEPUTY

(Resolution Reaffirming the Creation of the Yolo County Emergency Medical Care Committee and Modifying the Frequency of Meetings)

WHEREAS, Health and Safety Code Section 1797.270 provides that each county may create an emergency medical care committee pursuant to Health and Safety Codes Sections 1797.270 et seq.; and

WHEREAS, on April 30, 2002, the County Board of Supervisors adopted Resolution No. 02-73, re-creating the Emergency Medical Care Committee (Committee) and specifying the Committee's duties, membership, terms of office, and such other organizational matters as the Board determined to be appropriate; and

WHEREAS, on January 6, 2004, the County Board of Supervisors adopted Resolution No. 04-09 replacing Resolution No. 02-73, to change the frequency of meetings; and

WHEREAS, on February 15, 2005, the County Board of Supervisors adopted Resolution No. 05-20 replacing Resolution No. 04-09 to change the membership of the Committee; and

WHEREAS, the Board desires to amend Resolution No. 05-20 to again change the frequency of meetings.

NOW, THEREFORE, IT IS HEREBY FOUND, ORDERED and RESOLVED by the Board of Supervisors of the County of Yolo, State of California, as follows:

1. Creation.

The Yolo County Emergency Medical Care Committee is hereby re-created as set forth herein.

2. Duties and Responsibilities.

The Yolo County Emergency Medical Care Committee shall have the following duties and responsibilities:

(a) At least annually, review the operations of the following:

- (1) Ambulance services operating within the County.
- (2) Emergency medical care offered within the County, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
- (3) First aid practices in the County.

(b) At least annually, report to the Emergency Medical Services Authority, the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency its observations and recommendations relative to its review of the

ambulance services, emergency medical care, first aid practices, and programs for training people in cardiopulmonary resuscitation and lifesaving techniques and public participation in such programs in Yolo County. The Emergency Medical Care Committee shall submit its observations and recommendations to the Yolo County Board of Supervisors and shall act in an advisory capacity to the Board of Supervisors and to the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency on all matters relating to emergency medical services as directed by the Board of Supervisors.

- (c) Serve as the Yolo County Bio-terrorism Preparedness and Response Advisory Committee, and in that capacity, at least annually, review and report its observations and recommendations relative to bio-terrorism preparedness and response to the Yolo County Board of Supervisors, the Emergency Medical Services Authority, the Yolo County Health Officer and the Sierra Sacramento Valley Emergency Medical Services Agency.

3. Membership.

The Yolo County Emergency Medical Care Committee shall consist of the following members appointed by the Board of Supervisors:

- (a) Regular members (voting):
 - (1) One representative from each hospital serving as a "base station" for Advanced Life Support (ALS) ambulances in or for Yolo County;
 - (2) One representative from each incorporated city and one representative of the unincorporated area;
 - (3) One physician representative who is involved with emergency medical services in Yolo County;
 - (4) One representative nominated by police agencies;
 - (5) One representative of rural fire departments/districts nominated by the Yolo County Fire Chiefs' Association;
 - (6) One representative nominated by Yolo County ambulance providers;
 - (7) One representative nominated by the University of California at Davis Campus; and
 - (8) One representative nominated by the Yocha De He Wintun Nation.

No person shall represent more than one entity or interest.

- (b) Ex-officio members (non-voting):
 - (1) Yolo County Health Officer or designee;
 - (2) Yolo County Communications Emergency Services Agency representative;
 - (3) Sierra-Sacramento Valley EMS Agency Executive Director or designee;
 - (4) County Administrative Officer or designee.
- (c) The Board of Supervisors may appoint alternate members for each regular member, who shall serve in the absence of the regular member for whom he or she was appointed. An alternate member shall possess the same qualifications and serve for

the same term as the regular member for which he or she is appointed.

4. Membership: Terms of Office.

- (a) Appointments shall be made for four (4) year terms.
- (b) Membership shall be effective upon appointment by the Board of Supervisors; however, all terms shall be deemed to have commenced on February 1 following the initial appointment and thereafter all terms shall be aligned to begin on February 1 and shall end on January 31.

5. Membership: Termination; Vacancy.

- (a) The term of office of a regular member of the Emergency Medical Care Committee who fails to attend three (3) consecutive meetings of the Committee may be terminated by the Board of Supervisors after notification to the member and the organization he or she represents, and the vacancy thereby created shall then be filled by an appointment of another representative of the same entity for the unexpired portion of the term of such office. Notification by first class mail to the member and the entity represented shall be sufficient.
- (b) A vacancy shall occur upon the death, resignation, removal or disqualification of any member (including but not limited to the termination of residency in the County or the cessation of the status that qualified the member for membership). Any person appointed to fill a vacancy shall serve for the unexpired portion of the term of such office; provided, however, that the term of an incumbent shall not end until a successor is appointed.

6. Meetings: Time and Place.

- (a) Meetings of the Emergency Medical Care Committee shall be set by the chairperson and held as needed, but at least quarterly, with a minimum of four (4) meetings per year, at such location as the chairperson shall determine. Special meetings may be held on the call of the chairperson, subject to at least three (3) days written notice to each Committee member. The Yolo County Health Officer shall make provisions for such clerical assistance or supplies as may be necessary.
- (b) The Emergency Medical Care Committee shall convene an organizational meeting no later than the end of the first quarter of each year. The voting members of the Committee shall at that meeting elect a chairperson and a vice-chairperson and, at each organizational meeting thereafter, such offices shall be filled by election for the next succeeding twelve (12) month term.

7. Meetings: Quorum.

- (a) A quorum for meetings of the Emergency Medical Care Committee shall consist of a majority of currently appointed voting members of the Committee.

- (b) A majority vote of the members present, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action by the Emergency Medical Care Committee, except that a vote of a majority of those present shall be sufficient to adjourn or continue any proceeding.
- (c) The Emergency Medical Care Committee may adopt such rules, consistent with this Resolution and all provisions of State law and Federal law, as it deems necessary for the conduct of its business.
- (d) Roberts Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the chair of the Emergency Medical Care Committee unless otherwise decided by a majority vote of the members who are then present.

8. Compliance with Laws.

All meetings and actions of the Emergency Medical Care Committee shall comply with the Brown Act (Government Code Section 54950 and following), and the Committee and its members shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the Yolo County Conflict of Interest Resolution), and the Public Records Act (Government Code Section 6250 and following), as they may be amended from time to time, as well as with all other applicable laws.

9. Replaces Resolution No. 05-20.

This Resolution supersedes and replaces Resolution No. 05-20.

PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 12th day of January 2010, by the following vote:

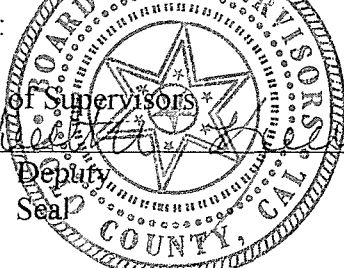
AYES: Rexroad, Provenza, Chamberlain, McGowan, Thomson
 NOES: None.
 ABSENT: None.
 ABSTENTION: None.

Helen M. Thomson
 Helen Thomson, Chairwoman
 Board of Supervisors
 County of Yolo, State of California

Approved as to Form:
 Robyn Truitt Drivon, County Counsel

By: *Hope P. Welton*
 Hope P. Welton, Deputy

Attest:
 Clerk
 Board of Supervisors
 By: *[Signature]*
 Deputy
 Seal



BOARD OF SUPERVISORS
Yolo County, California

To: Co. Counsel ✓
BOS ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 12-150 Item No. 11, of the Board of Supervisors' meeting of December 11, 2012.

MOTION: Rexroad. SECOND: Chamberlain. AYES: Chamberlain, McGowan, Saylor, Rexroad, Provenza.

11.

[Amend Resolution 05-20, allowing the Yolo County Emergency Medical Care Committee to make membership changes. \(No general fund impact\) \(Drivon\)](#)

[Att. A. Resolution](#)

Approved **Resolution No. 12-140** on Consent.



County of Yolo

www.yolocounty.org

To: Supervisor Jim Provenza, Chair
and Members of the Board of Supervisors

Consent-General Government # 11.

Board of Supervisors

County Counsel

Meeting Date: 12/11/2012

Brief Title: Amendment to Resolution 05-20 (EMCC Membership Changes)

From: Robyn Truitt Drivon, County Counsel

Staff Contact: Robyn Truitt Drivon, County Counsel, x8276

Subject

Amend Resolution 05-20, allowing the Yolo County Emergency Medical Care Committee to make membership changes. (No general fund impact) (Drivon)

Recommended Action

Adopt and authorize the Chair to sign attached Amendment to Resolution 05-20. This Amendment provides for two changes in the Yolo County Emergency Medical Care Committee (EMCC) providing that the representative nominated by Yolo County ambulance providers be a non-voting (ex-officio) member and allows for Yolo County Local EMSA membership.

Strategic Plan Goal(s)

Champion job creation and economic opportunities
Collaborate to maximize success
Enhance and sustain the safety net
Provide fiscally sound, dynamic and responsive services

Reason for Recommended Action/Background

An amendment to Resolution 05-20 is necessary for the EMCC to make changes to its membership to more accurately reflect the changing nature of the County's emergency services network.

Other Agency Involvement

Health Department

Fiscal Impact

No Fiscal Impact

Fiscal Impact (Expenditure)

Total cost of recommended action:	\$
Amount budgeted for expenditure:	\$
Additional expenditure authority needed:	\$
On-going commitment (annual cost):	\$

Source of Funds for this Expenditure

General Fund

\$0

Attachments

Att. A. Resolution

Form Review

Inbox

Robyn Drivon

Ivan Vonk

County Counsel

Form Started By: Viki Blake

Final Approval Date: 12/05/2012

Reviewed By

Robyn Drivon

Ivan Vonk

Hope Welton

Date

12/04/2012 05:01 PM

12/04/2012 10:13 PM

12/05/2012 08:13 AM

Started On: 11/28/2012 11:08 AM

DEC 14 2012

YOLO COUNTY RESOLUTION NO. 12-140

BY *Junita Ramirez*
DEPUTY CLERK OF THE BOARD

(Resolution Reaffirming the Creation of the Yolo County Emergency Medical Care Committee and Modifying Section 3 - Membership)

WHEREAS, Health and Safety Code Section 1797.270 provides that each county may create an emergency medical care committee pursuant to Health and Safety Codes Sections 1797.270 et seq.; and

WHEREAS, on April 30, 2002, the County Board of Supervisors adopted Resolution No. 02-73, re-creating the Emergency Medical Care Committee (Committee) and specifying the Committee's duties, membership, terms of office, and such other organizational matters as the Board determined to be appropriate; and

WHEREAS, on January 6, 2004, the County Board of Supervisors adopted Resolution No. 04-09 replacing Resolution No. 02-73, to change the frequency of meetings; and

WHEREAS, on February 15, 2005, the County Board of Supervisors adopted Resolution No. 05-20 replacing Resolution No. 04-09 to change the membership of the Committee; and

WHEREAS, on January 19, 2010, the County Board of Supervisors adopted Resolution No. 10-04 replacing Resolution No. 05-20 to modify the frequency of meetings; and

WHEREAS, the Board desires to amend Resolution No. 10-04 to again change the membership of the Committee.

NOW, THEREFORE, IT IS HEREBY FOUND, ORDERED and RESOLVED by the Board of Supervisors of the County of Yolo, State of California, as follows:

1. Creation.

The Yolo County Emergency Medical Care Committee is hereby re-created as set forth herein.

2. Duties and Responsibilities.

The Yolo County Emergency Medical Care Committee shall have the following duties and responsibilities:

- (a) At least annually, review the operations of the following:
 - (1) Ambulance services operating within the County.
 - (2) Emergency medical care offered within the County, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
 - (3) First aid practices in the County.
- (b) At least annually, report to the Emergency Medical Services Authority, the Yolo County Health Officer and the agency serving as the local Yolo Emergency Medical Services

Agency, its observations and recommendations relative to its review of the ambulance services, emergency medical care, first aid practices, and programs for training people in cardiopulmonary resuscitation and lifesaving techniques and public participation in such programs in Yolo County. The Emergency Medical Care Committee shall submit its observations and recommendations to the Yolo County Board of Supervisors and shall act in an advisory capacity to the Board of Supervisors and to the Yolo County Health Officer and the agency serving as the local Yolo Emergency Medical Services Agency on all matters relating to emergency medical services as directed by the Board of Supervisors.

- (c) Serve as the Yolo County Bio-terrorism Preparedness and Response Advisory Committee, and in that capacity, at least annually, review and report its observations and recommendations relative to bio-terrorism preparedness and response to the Yolo County Board of Supervisors, the Emergency Medical Services Authority, the Yolo County Health Officer and the agency serving as the local Yolo Emergency Medical Services Agency.

3. Membership.

The Yolo County Emergency Medical Care Committee shall consist of the following members appointed by the Board of Supervisors:

- (a) Regular members (voting):
 - (1) One representative from each hospital serving as a "base station" for Advanced Life Support (ALS) ambulances in or for Yolo County;
 - (2) One representative from each incorporated city and one representative of the unincorporated area;
 - (3) One physician representative who is involved with emergency medical services in Yolo County;
 - (4) One representative nominated by police agencies;
 - (5) One representative of rural fire departments/districts nominated by the Yolo County Fire Chiefs' Association;
 - (6) One representative nominated by the University of California at Davis Campus; and
 - (7) One representative nominated by the Rumsey Rancheria.

No person shall represent more than one entity or interest.

- (b) Ex-officio members (non-voting):
 - (1) Yolo County Health Officer or designee;
 - (2) Yolo County Communications Emergency Services Agency representative;
 - (3) Local EMS Agency Executive Director or designee;
 - (4) County Administrative Officer or designee;
 - (5) One representative nominated by Yolo County ambulance providers.
- (c) The Board of Supervisors may appoint alternate members for each regular member, who shall serve in the absence of the regular member for whom he or she was appointed. An alternate member shall possess the same qualifications and serve for the same term as the regular member for which he or she is appointed.

4. Membership: Terms of Office.

- (a) Appointments shall be made for four (4) year terms.
- (b) Membership shall be effective upon appointment by the Board of Supervisors; however, all terms shall be deemed to have commenced on February 1 following the initial appointment and thereafter all terms shall be aligned to begin on February 1 and shall end on January 31.

5. Membership: Termination; Vacancy.

- (a) The term of office of a regular member of the Emergency Medical Care Committee who fails to attend three (3) consecutive meetings of the Committee may be terminated by the Board of Supervisors after notification to the member and the organization he or she represents, and the vacancy thereby created shall then be filled by an appointment of another representative of the same entity for the unexpired portion of the term of such office. Notification by first class mail to the member and the entity represented shall be sufficient.
- (b) A vacancy shall occur upon the death, resignation, removal or disqualification of any member (including but not limited to the termination of residency in the County or the cessation of the status that qualified the member for membership). Any person appointed to fill a vacancy shall serve for the unexpired portion of the term of such office; provided, however, that the term of an incumbent shall not end until a successor is appointed.

6. Meetings: Time and Place.

- (a) Meetings of the Emergency Medical Care Committee shall be set by the chairperson and held as needed, but at least quarterly, with a minimum of four (4) meetings per year, at such location as the chairperson shall determine. Special meetings may be held on the call of the chairperson, subject to at least three (3) days written notice to each Committee member. The Yolo County Health Officer shall make provisions for such clerical assistance or supplies as may be necessary.
- (b) The Emergency Medical Care Committee shall convene an organizational meeting by April 15 of each year. The voting members of the Committee shall at that meeting elect a chairperson and a vice-chairperson and, at each organizational meeting thereafter, such offices shall be filled by election for the next succeeding twelve (12) month term.

7. Meetings: Quorum.

- (a) A quorum for meetings of the Emergency Medical Care Committee shall consist of a majority of currently appointed voting members of the Committee.
- (b) A majority vote of the members present, excluding those who abstain due to a legal conflict of interest, but including those who abstain for any other reason, shall be required for any action by the Emergency Medical Care Committee, except that a vote of a majority

of those present shall be sufficient to adjourn or continue any proceeding.

- (c) The Emergency Medical Care Committee may adopt such rules, consistent with this Resolution and all provisions of State law and Federal law, as it deems necessary for the conduct of its business.
- (d) Roberts Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the chair of the Emergency Medical Care Committee unless otherwise decided by a majority vote of the members who are then present.

8. Compliance with Laws.

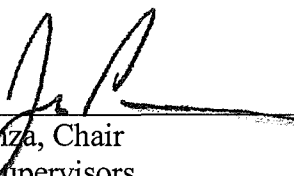
All meetings and actions of the Emergency Medical Care Committee shall comply with the Brown Act (Government Code Section 54950 and following), and the Committee and its members shall comply with the Political Reform Act and other conflict of interest laws (Government Code Sections 1090 and following, 1126 and following, and 87100 and following; Yolo County Code Section 2-6.42 and the Yolo County Conflict of Interest Resolution), and the Public Records Act (Government Code Section 6250 and following), as they may be amended from time to time, as well as with all other applicable laws.

9. Replaces Resolution No. 10-04.

This Resolution supersedes and replaces Resolution No. 10-04.


PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 11th day of December, 2012, by the following vote:

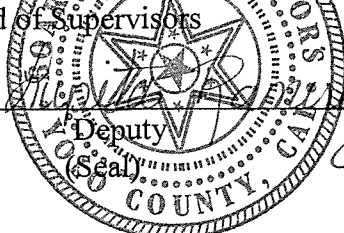
AYES: **Chamberlain, McGowan, Saylor, Rexroad, Provenza.**
 NOES: **None.**
 ABSENT: **None.**
 ABSTENTION: **None.**

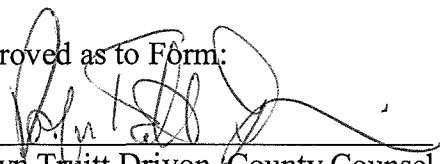


 Jim Provenza, Chair
 Board of Supervisors
 County of Yolo, State of California

Attest:
 Julie Dachtler, Clerk
 Board of Supervisors

By: 

 Deputy
 (Seal)


Approved as to Form:

 By _____
 Robyn Truitt Drivon, County Counsel

BOARD OF SUPERVISORS
Yolo County, California

To: HHSA ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 17-31 Item No. 22, of the Board of Supervisors' meeting of February 21, 2017.

MOTION: Rexroad. SECOND: Provenza. AYES: Villegas, Saylor, Rexroad, Provenza, Chamberlain.

22.

Adopt resolution establishing the Emergency Medical Care Committee bylaws. (No general fund impact) (Larsen/Weivoda)

Approved **Resolution No. 17-23** on Consent.



County of Yolo

www.yolocounty.org

To: Supervisor Duane Chamberlain, Chair
and Members of the Board of Supervisors

Consent-Health & Human Services # 22.

Board of Supervisors

Community Health

Meeting Date: 02/21/2017

Brief Title: Adoption of the Emergency Medical Care Committee (EMCC)
By-Laws

From: Karen Larsen, Director, Health & Human Services Agency

Staff Contact: Kristin Weivoda, EMS Administrator, Health & Human Services
Agency, x8671

Subject

Adopt resolution establishing the Emergency Medical Care Committee bylaws. (No general fund impact) (Larsen/Weivoda)

Recommended Action

Adopt resolution establishing the Emergency Medical Care Committee bylaws.

Strategic Plan Goal(s)

Operational Excellence
Thriving Residents
Safe Communities

Reason for Recommended Action/Background

The Yolo County Board of Supervisors established the Yolo County Emergency Medical Care Committee (EMCC) by Ordinance No. 1111 (11/20/90) in accordance with California Health and Safety Code Division 2.5, Chapter 4, Article 3. The EMCC acts as the advisory body to the Yolo County Board of Supervisors for the Yolo County Emergency Medical Service Agency (YEMSA), and the County Health Services Director on all matters relating to the emergency medical services in Yolo County. The establishment of the bylaws will create structure and consistency for the committee.

Yolo County EMCC bylaws were created in partnership by the YEMSA and the current EMCC members. It is recommended that the Board of Supervisors adopt

the attached resolution establishing the Yolo County EMCC by-laws.

Collaborations (including Board advisory groups and external partner agencies)

Health and Human Service Agency
Yolo County Fire Departments and Districts
Yolo County Acute Care Hospitals
Yolo County EMCC Members
County Counsel

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

Source of Funds for this Expenditure

General Fund	\$0
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Attachments

Att. A. EMCC Bylaws Resolution

Form Review

Inbox	Reviewed By	Date
Karen Larsen	Karen Larsen	02/03/2017 11:24 AM
Beth Gabor	Beth Gabor	02/03/2017 11:49 AM
County Counsel	Hope Welton	02/03/2017 11:50 AM
Form Started By: Kristin Weivoda		Started On: 01/23/2017 12:29 PM
Final Approval Date: 02/03/2017		

FEB 21 2017

BY Rupita Ramirez
DEPUTY CLERK OF THE BOARD

RESOLUTION NO. 17-23

**RESOLUTION OF THE YOLO COUNTY BOARD OF SUPERVISORS ADOPTING
EMERGENCY MEDICAL CARE COMMITTEE BYLAWS**

WHEREAS, Health and Safety Code Section 1797.270 provides that each county may create an emergency medical care committee pursuant to Health and Safety Codes Sections 1797.270 et seq.; and

WHEREAS, on November 6, 1990, the Board of Supervisors adopted Ordinance Number 1111 forming the Yolo County Emergency Medical Care Committee (EMCC)

WHEREAS, on April 30, 2002, the County Board of Supervisors adopted Resolution No. 02-73, re-creating the EMCC and specifying the Committee's duties, membership, terms of office, and such other organizational matters as the Board determined to be appropriate; and

WHEREAS, the Board of Supervisors by this Resolution will approve and adopt bylaws for the EMCC in accordance with applicable laws and regulations; and

WHEREAS, as approved by the Board and amended from time to time, the organizational structure of, and operating bylaws for the EMCC (hereinafter referred to collectively as "EMCC Bylaws") have been incorporated Yolo County EMS Policy Manual; and

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED, AND FOUND by the Board of Supervisors of the County of Yolo as follows:

1. The foregoing recitals are true and correct.
2. The Bylaws for the Yolo County EMCC are hereby adopted as reflected in Exhibit A to this Resolution.

PASSED AND ADOPTED by the Yolo County Board of Supervisors this 21st day of February, 2017 by the following vote:

AYES: Villegas, Saylor, Rexroad, Provenza, Chamberlain.

NOES: None.

ABSENT: None.

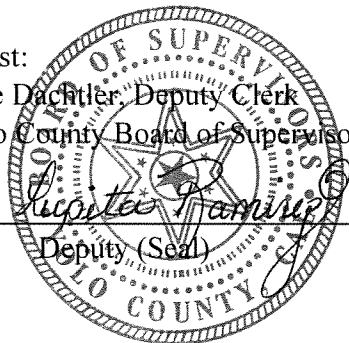
ABSTENTION: None.

Duane Chamberlain

Duane Chamberlain, Chair
Yolo County Board of Supervisors

Attest:
Julie Dachtler, Deputy Clerk
Yolo County Board of Supervisors

By: Rupita Ramirez
Deputy (Seal)



Approved as to Form:

Philip J. Pogledich
Philip J. Pogledich, County Counsel

EXHIBIT A: EMCC BYLAWS

Yolo County Emergency Medical Care Committee Bylaws

I. Purpose:

The Emergency Medical Care Committee (EMCC) acts as an advisory body to the Yolo County Board of Supervisors (BOS), the Yolo County Emergency Medical Services Agency (YEMSA), and the County Health Services Director on all matters relating to Emergency Medical Services.

II. Authority:

The BOS established the Yolo County Emergency Medical Care Committee: Ordinance No. 1111 (11/20/90); Resolution Nos. 02-73 (4/30/02), 05-20 (2/15/05), 10-04 (1/12/10) and 12-140 (12/11/12) in accordance with the California Health and Safety Code Division 2.5, Chapter 4, Article 3.

III. Duties and Responsibilities:

The EMCC shall have the following duties and responsibilities as specified in the California Health and Safety Code, Chapter 4, Sections 1797.274 and 1797.276:

a. Review:

At least annually, review the operations of the following:

1. Ambulance services operating within the County.
2. Emergency medical care offered within the County, including programs for training large numbers of people in cardiopulmonary resuscitation (CPR) and lifesaving first aid techniques.
3. First aid practices in the County.

b. Report:

At least annually, report to the California Emergency Medical Services Authority (EMSA), the Yolo County Health Officer and the agency serving as the local Yolo County Emergency Medical Services Agency, its observations and recommendations relative to its review of the ambulance services, emergency medical care, first aid practices, and programs for training people in CPR and lifesaving techniques and public participation in such programs in Yolo County. The EMCC shall submit its observations and recommendations to the BOS and shall act in an advisory capacity to the BOS and to the Yolo County Health Officer and the agency serving as the Local Emergency Medical Services Agency, YEMSA, on all matters relating to emergency medical services as directed by the BOS.

IV. Additional Duties and Responsibilities

1. Quarterly review the operations of the following:
 - a. Ambulance Compliance (responses and late responses)
 - b. Penalty Funds collected and allocation to date

V. Meetings:

Regular meetings of the EMCC shall be held at least on a quarterly basis with a consistent hour, day and place with a minimum of four (4) meetings per year. The Chair may call

special meetings, which are subject to at least one day written notice to each Committee member. All meetings of the EMCC are open to the public and shall be noticed and conducted in accordance with the Brown Act.

a. **Voting:**

All motions/actions placed before the EMCC shall be approved or rejected by a quorum vote of membership.

b. **Quorum:**

A quorum shall be a simple majority fifty-one percent (51%) of the current appointed membership. All committee motions/action items must have majority/quorum vote in order to be approved or rejected by the EMCC.

VI. Membership:

The EMCC will make up of twelve (12) regular voting members appointed by the BOS. The BOS may appoint alternate members for each regular member, who shall serve in the absence of the regular member for whom he or she was appointed. No person shall represent more than one (1) entity or interest. The Committee shall consist of the following members appointed by the Yolo County BOS:

Category A: one (1) from each hospital serving as a “base station” for Advanced Life Support (ALS) ambulances in or for Yolo County.

Category B: one (1) representative from each incorporated city and one (1) representative of the unincorporated area.

Category C: one (1) physician (MD) representative who is involved with emergency medical services in Yolo County.

Category D: one (1) representative nominated by police agencies.

Category E: one (1) representative of rural fire departments/districts nominated by the Yolo County Fire Chiefs’ Association.

Category F: one (1) representative nominated by the University of California at Davis campus.

Category G: one (1) representative nominated by the Yocha Dehe Wintun Nation.

2. Appointment Process:

In addition to complying with the requirements of the Maddy Act, YEMSA will contact each of the agencies and/or groups listed above in Section IV Membership, to solicit nominations for a primary and alternate representative prior to the expiration of its representative’s term. The nominations received from Section IV Membership will be submitted to the Clerk of the Board for the BOS’s consideration and appointment. Membership will terminate automatically if an appointed member no longer meets the criteria for the seat held.

Individuals interested in serving on this advisory body may submit an application to the Yolo County Board of Supervisors’ Office, 625 Court Street, Room 204, Woodland, CA 95695 or by completing an application on our website at www.yolocounty.org> Residents> Advisory Bodies. For more information please call the Clerk of the Board at (530) 666-8195.

3. Terms:

1. EMCC members shall serve for a term of office of four (4) years. During their term, EMCC members may be removed by majority vote of the Board of Supervisors for lack of participation as set forth in subsection 4, below.

2. All terms will expire on January 31st. There shall be no limit on the number of consecutive terms that an EMCC member may serve. Membership shall be

effective upon appointment by the BOS. Terms of the initial EMCC members shall be deemed to have commenced on February 1st and thereafter all terms shall be aligned to begin on February 1st and shall end on January 31st.

3. Any Board-appointed member choosing to resign from the EMCC must notify in writing to the Yolo County BOS, EMCC Chair, YEMSA, and the member's entity of their resignation. Such resignation shall take effect at the date of receipt of such notice by the Yolo County BOS or on the date specified in the notice, whichever is later.
4. **Attendance:**
Members are expected to attend all regular meetings of the EMCC. If unable to attend a given meeting, the member shall give advance notice to the EMCC Chair and YEMSA. After two (2) consecutive unexcused absences, the member shall be advised by letter from YEMSA of the need for his/her presence. If there is no response to the letter within thirty (30) days, the member shall be deemed to have relinquished his/her membership on the EMCC.
5. **Termination:**
The term of office of a regular member of the EMCC who fails to attend three (3) consecutive meetings of the Committee may be terminated by the Yolo County BOS after notification to the member and the organization he or she represents, and the vacancy thereby created shall then be filled by an appointment of another representative of the same entity for the unexpired portion of the term of such office. Notification by first class mail to the member and the entity represented shall be sufficient.
6. **Membership Vacancy:**
A vacancy shall occur upon the death, resignation, removal or disqualification of any member (including but not limited to the termination of residency in the County or the cessation of the status that qualified the member for membership). Any person appointed to fill a vacancy shall serve for the unexpired portion of the term of such office; provided, however, that the term of an incumbent shall not end until a successor is appointed.

VII. Officers and Duties:

The EMCC shall have two officers: Chair and Vice Chair. Officers shall be elected by the EMCC membership to serve for two years or until their successors are elected. Officers shall not serve more than three consecutive terms in a single office. The term will begin on February 1st and terminate on January 31st of second term year.

a. Duties:

The Chair shall preside over all meetings of the EMCC and be a spokesperson for the EMCC. The Chair will assure that the EMCC is informed about County emergency medical services issues and needs. The Vice Chair shall assume the duties of Chair in the absence of the Chair and shall render assistance as requested by the Chair.

b. Nominations:

Nominations will be solicited at the November EMCC meeting of the second term year for Chair and Vice Chair and published in the minutes. The election of officers shall be carried out at the next regularly scheduled meeting in January. Additional nominations may be made at that time. Terms shall commence on February 1..

c. Officer Vacancy:

In the event of a vacancy in the Chair position, the Vice Chair automatically assumes the Chair position. In the event of a vacancy in the Vice Chair position, the EMCC will elect a new Vice Chair from among its current membership at its next regular public meeting subsequent to the officer's resignation. In case of a vacancy in one (1) or more offices, there shall be a special election to fill vacant positions at the next regular meeting.

VII. Committees:

Most business of the EMCC will be conducted with the council as a whole. If necessary, matters may be referred to subcommittees or ad-hoc committees. All committees shall comply with the Brown Act, excepting only ad hoc subcommittees constituted solely of less than a quorum of the EMCC (i.e., no community members) and otherwise conforming to the legal requirements for exempt ad hoc committees in the Act, as determined in consultation with the Office of the County Counsel.

a. Subcommittees:

Subcommittees shall be established to assist the EMCC in carrying out its functions. As appropriate and feasible, they shall contain a liaison member of the EMCC, unless otherwise specified.

b. Ad-hoc:

The EMCC may establish ad-hoc groups to advise on matters of interest. Membership on these focus groups may be open to members of the community who have an interest or special knowledge. Community members will have full voting privileges on the focus group on which they serve. A member of the EMCC shall be a liaison to the focus group. Focus groups will be terminated upon completion of their goals.

VIII. Compliance with Laws:

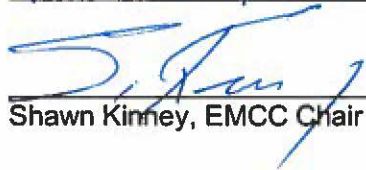
All meetings and actions of the EMCC shall comply with the Brown Act (Government Code, Title 5, Division 2, Chapter 9, Section 54950 and following), and the Public Records Act (Government Code, Title 1, Division 7, Chapter 3.5, Article 1, Section 6250 and following), as they may be amended from time to time, as well as with all other applicable laws.

a. Rosenberg's Rules of Order:

Rosenberg's Rules of Order do not govern the proceedings and shall not be otherwise binding, but may be used for guidance purposes as deemed necessary or appropriate by the chair of the EMCC unless otherwise decided by a majority vote of the members who are then present.

IX. Certificate of the Chair:

The undersigned, Chair of the EMCC, does hereby certify that the above and the foregoing Bylaws, were duly adopted by at least two-thirds (2/3) of the members of said council on march 16, 2017, and that they now constitute said Bylaws for EMCC.



Shawn Kinney, EMCC Chair

3/16/17

Date