



# COUNTY OF YOLO

*Mindi Nunes*  
Director of Administrative Services

## Office of the County Administrator

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## PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE

### Summary of Minutes

June 20, 2011

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**Members in Attendance:** Robert Beggs, Kirk Alexander, Andrew Fulks, Patrick Reynolds, Catherine Portman, Carolyn Hinshaw

**Members Absent:** Kent Lang, Josh Martinez, Jennifer Henning, Gerald Hartwig,

**County Staff in Attendance:** Supervisor Don Saylor, CAO Patrick Blacklock, Mindi Nunes, Terry Vernon, Jennifer Santos, Laura Liddicoet

**Others in Attendance:** None

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#### 1. CALL TO ORDER

Chair Beggs called the meeting to order at 6:32 PM.

#### 2. ADOPTION OF AGENDA

The agenda was adopted as proposed.

**Motion: Fulks. Second: Hinshaw. Ayes: ALL**

#### 3. ADOPTION OF MINUTES

The minutes of September 2010 were adopted.

**Motion: Fulks. Second: Reynolds. Ayes: ALL**

#### 4. PUBLIC COMMENTS

#### 5. REGULAR AGENDA

5.1 Grasslands Lease agreements update by parks staff: Associate Parks Planner Jennifer Santos explained that negotiations between the County and the two lessees at the Grasslands Regional Park are almost complete. In the new lease agreements, the Soaring Society and Yolo Bowmen will be paying the costs and a percentage of the overall fees required to maintain their portions of the Grasslands Park.

5.1.1 The committee requested information regarding the dog park at Grasslands Regional Park. Staff reported that the dog park is not accessibly by vehicle, due to the height of the native grasses in the area. Staff also reported that there are issues with the fencing of the dog park, which the grazer may be able to pay to repair.

5.2 Commercial Use of County Property/Navigable Waters Ordinance: Deputy Director Terry Vernon reported that the ordinance is in the process of being drafted. Language is being based upon the existing El Dorado County ordinance, and the staff anticipates taking it to the Yolo County Board of Supervisors in late July or early August.

*Committee Member Fulks made a motion that the PRWAC should support referring the ordinance to the Yolo County Board of Supervisors.*

**Motion: Fulks. Second: Portman. Ayes: ALL**

5.3 Rafting Concessions update by Parks Staff: Mr. Vernon reported that two contracts, with Rubicon Adventures and Cache Canyon River Trips will be nullified by passage of the Navigable Waters Ordinance.

5.4 Parks summer intern projects including Gibson Museum by Parks staff: Ms. Santos reported that two high school interns will be working in the Parks Division this summer. The two projects the interns will be focusing on are the Parks Division webpage and organizing several years of files into a centralized location. Furthermore, the Gibson Museum is also hosting two interns this summer, who will be working with their collection.

5.5 Master Plan Update Timeline: Mr. Vernon reported that staff would like to hold off on updating the Parks Master plan until a time where funding can be arranged.

**6. STAFF UPDATE** (Information below was provided by Santos unless noted otherwise).

6.1 Report of State Grant Activities for Prop 40, 50 funded improvements: Staff has completed all but minor details on all improvement projects funded by Prop 40 and 50. All paperwork for reimbursement of these projects has been submitted to the state agencies, as required by the grant agreements. There remains significant in-house paperwork to be completed, as all the grant projects will be audited by the state.

6.2 Knights Landing boat launch improvements (Dept. of Boating & Waterways funded): Staff has experienced delays in this project, due to eleven separate organizations claiming jurisdiction on parts of the land. However, these issues are being handled and the project continues. There is currently a college level intern assisting staff in facilitating the permitting process.

6.3 Clarksburg Boat Launch (Dept. of Fish & Game/Wildlife Conservation Board funded): Staff reports that this project continues, with issues regarding easements. Pacific Gas and Electric is requesting an easement. Staff is currently attempting to contact the necessary property owners.

6.4 Putah Creek Park sites improvements (Dept. of Fish & Game/Wildlife Conservation Board funded): Staff reports that work on these improvement projects continues. Staff is interested in having the WCB place boulders along State Highway 128, to encourage visitors to use the parking lots, instead of parking along the highway.

6.5 Parks staff priority projects: Staff reports that continuing to manage outstanding grants, secure lease agreements with concessionaires and navigable waterways ordinance are priorities for the division.

6.6 Other parks, recreation, or wildlife related matters: Nothing to report at this time.

**7. COMMITTEE MEMBER REPORTS**

Andrew Fulks stated that Eagle Scout, Peter Allmon, completed a project was at Valley Vista- there is now a picnic table at the top. Fulks also reported that signage has been placed along the trail at Valley Vista

**8. ITEMS FOR FUTURE AGENDA'S:**

8.1 Airforce Property Site in relation to Grasslands Park

8.2 Continuation of revenue generation

8.3 Continue discussion of ordinance for navigable waters

**9. ADJOURNMENT**

Chair Beggs adjourned the meeting at 7:43 PM. The next regular meeting of the PRWAC will be held Monday, August 15 at 6:30pm

Respectfully submitted by:

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