



COUNTY OF YOLO

Office of General Services
Parks Division

Patrick Blacklock
County Administrator

120 W. Main Street #C. Woodland, CA 95695
(530) 406-4880 • (530) 668-1801 FAX
www.yolocounty.org

PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC)

Summary of Minutes

July 16, 2012

Members in Attendance: Jennifer Henning, Kirk Alexander, Andrew Fulks, Kent Lang
Carolyn Hinshaw, Catherine Portman, Gerald Hartwig

Members Absent: Josh Martinez, Robert Beggs, Patrick Reynolds

County Staff in Attendance: Deputy CAO Mindi Nunes, Director of General Services
Department Kevin Yarris, Associate Parks Planner Jen Santos,
Interns Logan Nunes and Vianey Jimenez

1. CALL TO ORDER

Hinshaw called the meeting to order at 6:30 PM.

2. ADOPTION OF AGENDA

The agenda was adopted as proposed.

Motion: Hinshaw. Second: Portman. Ayes: ALL

3. ADOPTION OF MINUTES

The minutes of March 5, 2012 were adopted.

Motion: Portman. Second: Alexander. Ayes: ALL

4. PUBLIC COMMENTS

None.

5. REGULAR AGENDA

5.1 Parks Summer Interns update and information: Parks Planner Jen Santos introduced the Parks Division summer interns and described the type of work they were doing for the division. Projects included: updated brochures, updating the parks library, preparing camping and rafting surveys, helping with the identification and tagging of over 100 mitigation trees as well as numerous smaller tasks.

5.2 PRWAC Committee to elect a new Chair and Vice Chair: The PRWAC elected Carolyn Hinshaw as the chair and Gerald Hartwig as the Vice Chair for the 2012/2013 fiscal year.
Motion: Alexander. Second: Portman. Ayes: ALL

5.3 Review plan and provide comments and recommendations regarding the solar project at Grasslands Park. Parks Planner Jen Santos presented the graphic layout of the

Grasslands Solar Facility to the PRWAC and asked the PRWAC to provide comments and/or suggestions regarding the layout and fencing in relation to the Grasslands Master Plan. Relevant sections of the Parks Master Plan and Grasslands Master Plan were provided to the committee. Several clarifying questions were answered, but generally comments indicated that the committee felt the presented plan was consistent with the relevant Master Plans.

5.4 NFWF and River Parkways Grant Application updates. Parks Planner Jen Santos briefly informed PRWAC that the division (in partner with the Yolo County Resource Conservation District, RCD) applied for a National Fish and Wildlife Foundation (NFWF) grant to help fund the on-going grant maintenance requirements for Grasslands Park and a River Parkways Grant (Prop 84) to fund a small campground at the Cache Creek Lower Day Use site. Unfortunately, both grant applications were recently denied.

5.5 Brief update regarding the Rafting Ordinance. Parks Planner Jen Santos informed the committee that the rafting ordinance was adopted by the Yolo County Board of Supervisors on May 1, 2012. A full copy of the adopted Ordinance was provided. The Parks Planner also provided an update regarding status of the current rafting companies as well as status of the rafting fees.

5.6 Brief summary of "Innovative Parks Management, Operations Options for the Yolo County Parks Maintenance and Planning Division" prepared by Sacramento State Students of Public Policy and Administrative Masters Program. Parks Planner Jen Santos briefly summarized the efforts and final product produced by the students. The students' findings were generally consistent with internal Parks Division knowledge. In the past two years, the Parks Division has had a nearly 60% loss in staff, a 63% loss in funding and a 26% increase in areas of responsibility.

6. PARKS DIVISION STAFF UPDATE (*Information below was provided by the Parks Planner unless otherwise noted.*)

6.1 Report of State Grant Activities for Prop 40- Campground Showers: Staff reports that progress for the showers is moving slowly but should be operational before the spring of 2013.

6.2 Report on the Campground store progress: Staff reports that the store construction is complete and the store is operational. The store is very popular with campers and the Parks Division is bringing in associated revenue.

6.3 Report of State Grant Activities for Prop 50- Putah Creek shade shelters: Staff reports that the shade shelters project is a continuation of the Putah Creek Prop 50 grant and that staff will be finalizing shade shelter selection and moving into construction within the next few months.

6.4 Report of WCB Grant Activities at Putah Creek sites- off: Staff reports that the construction of the new trail at Putah Creek Site 4 and placement of new boulders along the western most part of property is complete and working well. Although the grant is complete, the project is now undergoing an audit from the State Auditors office that is extremely time-consuming for division staff.

6.5 Knights landing Boat launch improvements (Dept. of Boating & Waterways funded): Staff reports that this project is on schedule to begin construction next summer.

6.6 Other parks, recreation, or wildlife related matters: Staff reported that the Parks Division is currently in the midst of a very time-consuming state audit of the Wildlife Conservation

Board grant projects at both Putah Creek and Grasslands.

7. COMMITTEE MEMBER REPORTS

Reports by Committee Members on information they have received and meetings they have attended which would be of interest to the Committee or the public. *Please note that under the California Open Meetings Law (Government Code Section 54954.2); discussion of the Committee Members' reports is limited to asking clarifying questions. However, the Committee or any individual Committee members may request that an item be placed on a future agenda for further discussion.*

8. ITEMS FOR FUTURE AGENDA'S:

- 8.1 Burrowing Owl at Grasslands area update
- 8.2 Parks & Open Space Master Plan Update

9. ADJOURNMENT

Chair Hinshaw adjourned the meeting at 7:35PM. The next regular meeting of the PRWAC is tentatively scheduled for September 10th, 2012.

Respectfully submitted by:

Jen Santos, Associate Parks Planner
Yolo County Office of General Services – Parks Division
120 W. Main Street, Suite C
Woodland, CA 95695
530. 406. 4886
Jennifer.santos@yolocounty.org