



YOLO COUNTY
ALCOHOL, DRUG AND MENTAL HEALTH DEPARTMENT
POLICY AND PROCEDURES MANUAL

SUBJECT: California Outcomes Measurement System – Treatment (CalOMS-Tx)

DEFINITIONS

CalOMS-Tx: the statewide data system used by all fifty-eight (58) counties to capture outcome information about the efficacy of treatment. The database is maintained by the State. The portal to enter the data in Yolo County is the Avatar electronic medical record (EMR).

POLICY

Yolo County Alcohol, Drug and Mental Health (ADMH) utilizes the statewide California Outcomes Measurement System – Treatment (CalOMS-Tx) data system to comply with the documentation of substance use disorder treatment services provided within Yolo County. These Policies and Procedures shall apply to County staff and entities contracting with Yolo County to provide substance use disorder treatment services. Entities outside of the County of Yolo shall complete and submit the CalOMS-Tx data in accordance with the State's requirements and the requirements of the county in which they operate.

PROCEDURE

- 1) ADMH shall contractually require all Substance Use Disorder (SUD) treatment providers to collect all required CalOMS-Tx data on each person admitted to their program.
 - a) Each SUD provider shall have the necessary hardware and software to support the entry and/or submission of data.
 - b) ADMH shall ensure providers have access to the EMR and provide technical support as needed to maintain an efficient and effective system.
- 2) SUD providers shall conduct a face to face interview to collect the CalOMS-Tx data required from each individual in a SUD treatment program. Data for each of the following categories must be collected.
 - a) Admission.
 - i) The admission record shall be completed within seven (7) days of the initiation of treatment services.
 - b) Annual Update.
 - i) An Annual update shall be completed for program participants that are in treatment for a period of twelve months or more, continuously (no break in services exceeding 30 days).
 - c) Discharge.
 - i) The discharge record shall be completed on the last day of face-to-face service with the SUD provider.
 - ii) If the client should abort treatment, the administrative discharge record shall be completed.

- 3) ADMH shall create suspension reports for each SUD provider to review missing or incorrect data contained in a CalOMS record.
- a) The SUD provider shall be required to monitor the suspense report and to correct any errors or missing data within a thirty (30) day period.
 - b) ADMH shall work with SUD providers to improve the completeness of data entry.
 - c) ADMH Administrator may require a corrective action plan from a SUD provider with continued missing or incorrect records.

Note: All CalOMS-Tx data is protected PHI. At a minimum, when using this data, use protection that complies with the privacy and security requirements defined in the rules of the Health Insurance Portability and Accountability Act (HIPAA) and Confidentiality of Alcohol and Drug Abuse Patient Records (42 CFR Part 2).

REFERENCES

ADP Bulletin #12-13 CalOMS-Tx Reporting Requirements: Private-Pay/Non-Publicly Assisted Clients

42 Code Federal Regulations, Part 2

42 United States Code, Section 290dd-2

Health and Safety Code, Section 11755

Health and Safety Code, Section 11845.5

APPROVED BY:



ADMH Director

6-21-13

Date