

YOLO COUNTY LIBRARY ADVISORY BOARD

226 Buckeye Street, Woodland CA 95695

Meeting Location: 42351 Third St., Knights Landing, CA 95645

Wednesday, June 12, 2013

7:00 pm

**Call to order:** 7:05 pm

**Present:** Holly Bishop, Chair; Andrea Jones, Vice-Chair; Rebecca Fridae; Susan Martimo; Rie Surad Miller; Bill Campbell; Sharon Hallberg; Patty Wong, County Librarian; Elizabeth Gray, Assistant County Librarian

**Introductions/Welcome:** Michael Wong present with no comments

**Approval of Minutes for April 10, 2013:** Approved with changes.

**LAB DEVELOPMENT** (Standing Item)

1. Calendar update and discussion – Review of LAB meetings for the rest of 2013. Review of calendar items for June – August 2013. Add Yolo Friends meeting; WFOL concert series; Juneteenth. Rie will attend the Yolo Friends of the Archives meeting. Holly gone 1 -11 of July.
2. Positions responsibilities/descriptions
3. Board Buddy System – Sharon will fill in Nora on today's meeting
4. Liaison to Friends of the Yolo County Archives – temporarily Rie.

**OLD BUSINESS**

1. Preservation of out-of-print and first editions – Holly expressed a concern for preserving these books for future generations. Elizabeth reported on the Collection Development Policy and Procedure for requests to consider removing a book from circulation for any reason (including value; rarity, etc.)

**COUNTY LIBRARIAN'S REPORT**

1. Budget – The Library budget allocation from the County leaves \$210,000 not accounted for in FY 2012-13. This is the new normal. We will be able to use reserves for FY 2013-14. However, in the future, YCL will not use the reserves. Staff has done a great job maintaining and providing excellent services with a 20% extra-help staff reduction. Winters branch has reduced summer hours to reduce the operating deficit. The materials budget will be reduced. The State Library provided a \$10,000 last minute grant for materials. This helped give us a boost at the end of our Fiscal Year to buy materials that support the Strategic Plan. YCL will be considering a one-shift plan for rural branches that do not have enough property tax to fund their current operations. YCL received IGLBC grant monies to fund operating expenses at Esparto Regional Branch. However, an ongoing solution needs to be negotiated with the community. Turner Community Library security issues have been addressed by Patty and Marty Tuttle, WS City Manager.

Turner branch manager will work with WSFOL and other volunteers to provide “greeters” to create a safer, more welcoming environment. Turner library will have security cameras that will be plugged into the West Sac police department and the police will monitor them.

2. Fundraising – Bequests are a boon for the library. This is something LAB might want to discuss to develop further. The Cities are very supportive. Continued fundraising is needed for Yolo Reads.
3. YCL will work with County to create A-87 charges that will help fund Archives. Currently, County departments are charged for use of the Records Center and this covers Records Center costs.
4. HR update – County Archives interviews will be held on June 17.
5. Solano Community College received state money to expand education services in Winters. YCL is working to be in on the ground floor discussions with Winters Joint Unified School District and Solano Community College.
6. Yolo Friends are doing a great job. They have by-laws, a budget, and a website. They need to raise \$25,000 this year. They will create a fund-raising tax force.
7. South Davis update: Patty is working with Board of Supervisors on the next steps
8. Tactical Plan: Patty is the lead on the Collaboration area of the Tactical Plan.
9. Moving forward on Broadband issue. LAFCO (local area formation committee) will take the leadership on this issue. Christine Crawford is the executive director. We are working with Kevin Yarris, IT and GS Director for Yolo County.
10. YDI (Youth Development Institute) training was incredible. Sharon Hallberg attended. There will be an opportunity for Yolo County groups to participate in an upcoming YDI, date yet to be determined.
11. New projects: Discover & Go, Whitney Pinkerton collection development grant.
12. Toni Mendieta, Branch Supervisor at Winters, was accepted to San Jose MLIS program and expects to begin in Fall 2013.
13. Affordable Care Act requires that anyone who works 30 hours or more on average over a 6 month period is provided health care as a full-time employee. This would cost YCL \$7,000 per year per employee.
14. Senator Wolk’s bill made it through the Senate and is going through the legislative process.
15. Patty Wong was elected member of the year for CLA 2013.
16. The LAB members are encouraged to learn about Strengths Based Leadership. LAB is interested and YCL will coordinate getting members their password.

## **REPORTS FROM MEMBERS**

**Susan Martimo – West Sacramento, Arthur F. Turner Community Library** Susan is back but is returning for more treatment. She will keep us updated.

**Bill Campbell – District 1, Clarksburg Library and Turner Community Library** – The Tour of the branches was a success. Bill is working on the insurance deal for all the Friends – WS, Davis, Winters. Need CL, KL, Yolo and Esparto. Lynda Campbell put an ad in the paper that we needed books and WSFOL is getting lots of books.

**Holly Bishop – District 4, Stephens Davis Branch, Davis** – Book club at Homestead finished a book and is starting *Bedlam and Broomsticks*.

**Rebecca Fridae – City of Winters, Winters Community Library – Youth – Summer Reading Program** began. Two teen volunteers from RISE and another teen volunteer through WIA are working this summer. The reduced hours has resulted in few complaints, many are pleased that it has not been cut more. The ROAR (reading) program is moving into the library over the summer – will include a writing portion, working with Lori Mariani, ROAR coordinator. Rebecca presented at the Winters City Council and the City passed a Proclamation. The City Mayor has asked her to return every year with an update. WFOL is having an armchair travel series. July 19 and 20 is the Shakespeare in the Park – Nashville style.

**Andrea Jones – District 3, Woodland, Knights Landing–** WIC meets at the KL library every other month. A Workforce Investment Act (WIA) teen is working at the library this summer. The Dia celebration at KL was a big success. Andrea is communicating with Greta Galinda, Woodland Public Library director.

**Rie Surad-Miller – District 5, Esparto Regional Library –** The new Friends of Esparto Library (FERL) is doing a great job. \$2,500 was voted to support programs and the branch supervisor's supplies for programs. FERL will have a Bunco fund raiser in July. The Harvest Dinner will return in November. FERL is discussing the insurance deal with Bill. Rie has worked with the FERL Board to bring in a HS member who would communicate with the HS. Also, include someone from the K-8 school. It would be great if this would include someone of Hispanic heritage to represent Esparto community. FERL is hosting a Chamber mixer on July 10. Summer Reading has started and there is a great line up of programs.

**Nora Brazil – District 2, Stephens Davis Branch, Montgomery Elementary, Davis –** Jay Johnstone, Davis branch manager is working with City of Davis on Juneteenth and StreetSmarts (rewards people for riding their bike to the library). The Davis FOL has information about Juneteenth on their website. The replantings in front of the library were a joint project with volunteers and County services. The Montgomery elementary extension has a number of programs and attendance is growing. Summer Reading has begun at Montgomery and Davis.

**Sharon Hallberg – City of Davis, Stephens Davis Branch –**Davis Friends treasurer reports that they gained approximately \$7,500 at the recent book sale. There is a webinar on Advocacy that is free – as Legislative person – Sharon encourages people to attend. The YDI workshop helped Sharon learn more about staff and develop relationships with staff that she had met but had not known. It was an excellent training. Sharon shared the ALTAFF journal.

**CALENDAR** – distributed to LAB members and reviewed.

**LAB meeting schedule** – review next meeting date and location

**Meeting adjourned:** 8:56 pm.