



# COUNTY OF YOLO

Office of General Services  
Parks Division

*Patrick Blacklock*  
County Administrator

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## PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC)

### Summary of Minutes

July 22, 2013

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**Members in Attendance:** Jennifer Henning, Kirk Alexander, Andrew Fulks, Rodney Higgins, Kent Lang, Patrick Reynolds, Carolyn Hinshaw, Catherine Portman

**Members Absent:** Josh Martinez, Gerald Hartwig

**County Staff in Attendance:** Deputy CAO Mindi Nunes, Director of General Services Department Kevin Yarris, Associate Parks Planner Jen Santos, Administrative Services Analyst Laura Liddicoet

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#### 1. CALL TO ORDER

Chair Hinshaw called the meeting to order at 6:31 PM.

#### 2. ADOPTION OF AGENDA

The agenda was adopted as presented.

**Motion: Reynolds. Second: Fulks. Ayes: ALL**

#### 3. ADOPTION OF MINUTES

The February 11, 2013 minutes were adopted.

**Motion: Portman. Second: Alexander. Ayes: ALL**

#### 4. PUBLIC COMMENTS

None.

#### 5. REGULAR AGENDA

5.1 PRWAC to elect a new Chair and Vice Chair for 2013/14: The PRWAC elected Gerald Hartwig as Chair and Jennifer Henning as Vice Chair of the committee for 2013/14.

5.2 Paperless future PRWAC meetings - presented by District 5 member, Catherine Portman: District 5 member Catherine Portman discussed the possibility of limiting the amount of paper used by the committee during meetings. Staff reported it is possible to move meetings to a new location where information can be presented digitally. However, due to the meetings being open to the public, some printed material must be used. PRWAC members still preferring hard copy of the minutes, agendas and supplemental material can request to do so.

5.3 Canyon Parks and Commercial Rafting Update: Parks Planner Jen Santos provided an update related to the use of Canyon Parks and the Commercial Rafting Ordinance. Discussion made regarding master fees schedule.

**6. PARKS DIVISION STAFF UPDATE** (*Information below was provided by the Parks Planner unless otherwise noted.*)

6.1 Report on the Status of the Solar Project at Grasslands Park: Staff reports that progress on the solar project is progressing as expected and wetland development is occurring as required. The installation is currently operational.

6.2 Report of State Grant Activities for Prop 40- Campground Showers: Staff reports that progress for the showers is moving forward. Staff anticipates the bidding process to occur through late summer with construction concluding by December.

6.3 Report of State Grant Activities for Prop 50- Putah Creek shade shelters: Staff reports that the shade shelters project is a continuation of the Putah Creek Prop 50 grant and that staff will be finalizing shade shelter selection and moving into construction this fall. Restoration improvements will be handled by the Yolo County RCD.

6.4 Knights Landing Boat Launch improvements (Dept. of Boating & Waterways funded): Staff reports that this project is encountering delays due to environmental permits and other nuances of the project but is on schedule to begin construction next summer.

6.5 Clarksburg Park Host Project-WCB funded: Staff reports that the project has been completed. The Parks Division will be placing a park host on the property as soon as is possible and will be preparing for audit by the State.

6.6 Other parks, recreation, or wildlife related matters: Nothing to report.

**7. COMMITTEE MEMBER REPORTS**

Reports by Committee Members on information they have received and meetings they have attended which would be of interest to the Committee or the public. *Please note that under the California Open Meetings Law (Government Code Section 54954.2); discussion of the Committee Members' reports is limited to asking clarifying questions. However, the Committee or any individual Committee members may request that an item be placed on a future agenda for further discussion.*

Committee Member Higgins reported on the Yolo County Health program. More information can be found at: <http://www.yolocounty.org/Index.aspx?page=65>

Committee Member Portman reported that a Burrowing Owl Event is happening in Shasta August 27-28.

Committee Member Fulks reported that two Eagle Scouts are doing projects in the Canyon off of Road 40.

**8. ITEMS FOR FUTURE AGENDA'S:**

- 8.1 Cache Creek Parkway Plan Update
- 8.2 Rail Line relocation

**9. ADJOURNMENT**

Chair Hinshaw adjourned the meeting at 7:30PM. The next regular meeting of the PRWAC is tentatively scheduled for September 9, 2013.

Respectfully submitted by:

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