



MEETING MINUTES

Monday, September 23, 2013, 7:00 PM

500 Jefferson Blvd., West Sacramento, CA 95605 – River City Conference Room

Members Present: Bret Bandle; Richard Bellows; Davis Campbell; Robert Canning, Vice-Chair; Martha Guerrero; June Forbes; Caren Livingstone; Supervisor Don Saylor; Robert Schelen, Chair; Robert Sommer; Tom Waltz; Tawny Yambrovich

Members Excused: Brad Anderson; Michael Hebda; Janlee Wong

Staff Present: Dirk Brazil, Assistant County Administrator;
Mark Bryan, Assistant Director and Mental Health Director
Jill Cook, Director – ADMH and Health Department
Robyn Drivon, County Counsel
Makayle Neuvert, ADMH Administrative Assistant

Community Members: Lindsey Weston; Sally Mandujan

Others/Guests: Roberta Chambers, RDA
Alison Hamburg, RDA

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- 1. Call to Order and Introductions:** The September 23rd, 2013 meeting of the Local Mental Health Board (LMHB) was called to order at 7:05 PM. Introductions were made. An agenda clarification was shared by the Chair, Bob Schelen. Per last month's discussion the Sheriff informally plans to attend the October LMHB meeting.
 - 2. Public Comment:** June Forbes announced Mental illness Awareness Week and related events, flyer shared.
 - 3. Approval of Agenda:** The addition of "legislation and resolutions committee report" added under the Chair's report. **Motion:** Martha Guerrero, **Second:** Robert Sommers, **Discussion:** None, **Vote:** Passes unanimously
 - 4. Approval of Minutes from August 26, 2013:** **Motion:** Tawny Yambrovich, **Second:** June Forbes, **Discussion:** On page 3, a typo was identified for correction, "rational" to be changed to "rationale, **Vote:** Passes with modification, one abstention.
 - 5. Announcements and Correspondence:**
 - Robert Canning inquires about the status of the grant submitted for Mental Health Court. Mark Bryan will get an update and report back.
 - Caren Livingstone notes the Cultural Competency workshop is being held next week and she and several other staff are attending, Oct 2-3rd. Bob and Martha are not able to attend. Anyone else interested in attending should email Bob or Makayle.

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6. Brown Act Review – Robyn Drivon, County Counsel presented an overview of the Brown Act and the history and basic rules were reviewed, see handout.

- The Brown Act is s Sunshine Law and a tool not a punitive/negative law
- Violations are not benign but when errors occur, re-do the process properly.
- Non-agendized items should be weighed in on only if it is in the course and scope of the body for action.
- Regarding additions to the agenda after the noticing period, these need to follow the noticing rules and most often, the items should only be mentioned and should be added to future agendas.
- Public comment can generate new and unknown items. Public Comment is usually a one-way discussion but can generate future agenda items. A member comments that strict adherence to such rules may lessens citizen involvement. However semi-rigid parameters are given because of the LMHB statutory relationship with the BOS.
- Sub-committees and ad hoc committees don't have to formally notice but standing committees must notice.
- Don Saylor comments that a key purpose of the Brown Act is to generate fair public participation.

MHSA Stakeholder Process – RDA, a presentation was shared including questions and answers. RDA will return with an update at the November/December LMHB meeting.

Clarifications and questions:

- PEI does not specifically apply to substance abuse because MHSA is intended to reform the mental health realm but co-occurring disorders are eligible.
- The list of required stakeholders will be engaged at some point in the process before the plan is finalized.
- The plan is submitted to the OAC but the approval responsibility falls to the BOS and this is necessary to receive funds. Each county has a certain amount of money for each component.
- The timeline for the 3 year plan begins on July 1, 2014. This is an ambitious timeline and must be approved by the BOS in February 2014. Assuming the approved plan includes new services that require contractors or the competitive bid process we need to have enough time to RFP and prepare contracts by the start of the fiscal year.

The Stakeholder meeting schedules are still being planned through the focus groups but will be posted on the website. We are looking for natural places for these meetings where groups are already convening.

Members suggest considering engaging the following stakeholders:

- Yolo County mental health consumers who are sent to out of County facilities
- Con Rep consumers – challenges exist with this group because this group does not fall under Yolo County oversight but the provider could potentially be contacted
- Foster children specifically the aged out population/ TAY populations
- Seniors
- Rural community residents

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- Non-English language speakers/ cultural communities
- Chronically homeless
- Mental health court participants and administrators

7. Board of Supervisors Report – Supervisor Don Saylor

- a. The Herbert and Hannah Bauer Community Garden dedication was today at The Bauer Building.
- b. NAMI Bikes event is occurring November 2nd, 2013
- c. The last installment in the Farm to Fork, Food Justice speaking series will be held on October 2nd at the Davis County Building at 600 A Street at 6:30 PM.

8. Department Report – Jill Cook, Director/ Mark Bryan, Assistant Director

- a. Mental Health Director Position Update: Jill Cook referenced the staff position change where Treva Sue Strain has decided to accept a different position as a supervisor therefore vacating the Clinical Deputy Director position. The proposed approach is to modify this vacant position by renaming it as the Mental Health Director and hire a clinical person to provide service. This position would report to Jill Cook. Mark would remain Alcohol and Drug Administrator. This position change allows the LMHB members to give input on the Mental Health Director hired.

A member asks what will the scope of services look like for potential new populations considering ACA changes and the funding from realignment? Knowing this will help the LMHB weigh in on the appropriateness of the mental health director choice. Jill and Mark answer that the role or scope of the mental health director position is not expected to change significantly based on these aspects. The specific ACA impact on our populations served is still somewhat unclear and being discussed. The SMI and SED population will likely stay the same. If part of the new eligible group of single individuals from 18-24 access services, there is an expanded benefit in terms of what the government will pay and some other potential new benefits. The freeing up realignment is a bigger County issue and indeed there will probably be shift, but this is a BOS position. At the October meeting, the hope is to have a more specific detailed discussion on how the County will implement ACA.

9. LMHB Chair Report – Bob Schelen, LMHB Chair

- a. Strategic Plan Implementation/ Bylaws Sub-Committee Report: The proposed draft bylaws were shared for review. Discussion will take place at the October meeting and a vote will occur at the Nov/December joint meeting. Send comments to Bob or Makayle. The bylaws are primarily based on ordinance, the strategic plan and some new language. 1) Statutory requirements cannot be changed but please offer feedback on all others. 2) Suggestion is to take each of the statutory responsibilities and have a meeting with full board around each topic. 3) With new bylaws, new trustee packets requested.
- b. LMHB Long Range Planning Calendar: This draft document was introduced and shared. It is a historical view and future planning tool that will be updated and added to the October Agenda for further review and discussion.
- c. The LMHB Webpage: This page will be created but kept simple while awaiting new website overhaul. Agendas and approved minutes will be posted.
- d. Legislation and Resolutions Committee:
 - Continuing update on the Investment in Mental Health Wellness and related funding: A meeting will be held this Thursday where the timeline will be shared. Further

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finalization and support are expected. The hope is that Yolo County will participate along with City of West Sacramento which is experiencing a rise in crime and the homeless population. The collaborative stakeholder process will be looked at but not until December.

- Community Conversations on Mental Health: Suggest convening a community conversation that will be funded by Eli Lilly in December to discuss the implementation of the ACA.

10. Plan Next Meeting Agenda Items

a. October:

- Health and Human Services Analysis Report/Recommendation – RDA
- Sheriff Visit
- LRPC review
- Bylaws
- Hope is to have a more specific discussion on how the County will implement ACA.

b. November/December Consolidated Meeting Date – December 2nd: This will be a joint meeting with the Yolo County Alliance for Healthy Aging to discuss mental health concern. We will consider a larger venue for this meeting.

11. Adjournment – The meeting was adjourned at 9:16 PM.

12. Next Meeting Date and Location – Monday, October 28th, 2013,
137 N. Cottonwood, Woodland, CA 95695 – Bauer Building, Walker/Thomson Conference Room