

# Law and Justice Services

Budget Unit Name	BU No.	Page	Appropriation	Total
<b>Child Support Services</b>	204-1	167	<u>\$5,944,894</u>	\$5,944,894
<b>Conflict Indigent Defense</b>	210-5	171	<u>\$1,131,326</u>	\$1,131,326
<b>District Attorney</b>		173		
Criminal Prosecution	205-1	176	\$9,631,346	
Consumer Fraud & Enviro Protection	205-2	177	\$892,686	
Special Investigation (YONET)	205-3	178	\$92,716	
Victim Services	205-4	179	\$536,231	
Child Abduction	205-5	180	\$471,305	
Multi-Disciplinary Interview Center	205-7	181	\$284,873	
Criminal Prosecution Special Programs	205-8	182	\$2,100,923	
Insurance Fraud Grants	205-9	183	<u>\$447,668</u>	\$14,457,748
<b>Probation</b>		185		
Administration	261-1	188	\$1,449,568	
Detention/Work & Transportation	261-3	189	\$6,109,119	
Probation Service	261-6	190	\$1,642,113	
Youthful Offender Block Grants	261-2	N/A	\$589,873	
Care of Court Wards	575-1	192	\$1,130,444	
AB 1913 Juvenile Justice	261-7	193	\$525,165	
Community Corrections Performance				
Incentives Fund	261-8	N/A	\$2,164,217	
Yolo Community Corrections Partnership				
AB 109	261-9	194	<u>\$4,531,946</u>	\$18,142,445
<b>Public Defender</b>	210-1	195	<u>\$5,848,4</u>	\$5,848,4
<b>Public Guardian/Administrator</b>	287-1	201	<u>\$879,066</u>	\$879,066
<b>Sheriff-Coroner</b>		205		
AB109 - Yolo County Community				
Corrections Partnership	250-6	208	\$2,566,135	
Animal Services	280-1	209	\$2,059,742	
Civil Process	240-2	210	\$797,101	
Coroner	286-1	211	\$719,033	
Court Security	240-1	212	\$2,775,392	
Detention	250-9	213	\$13,847,487	
Management	250-2	214	\$3,327,528	
Marine Patrol	250-5	215	\$373,377	
Patrol	250-7	219	\$6,670,402	
Training	251-2	217	\$294,342	
Inmate Welfare	250-8	N/A	<u>\$352,100</u>	\$33,782,639
			<u><u>TOTAL</u></u>	<u><u>\$74,338,118</u></u>





**Natalie Dillon**  
Director

**Mission Statement**

*The mission of the Yolo County Department of Child Support Services is to promote the well-being of children and the self-sufficiency of families by assisting both parents to meet the financial and medical needs of their children through the professional establishment and enforcement of child support orders.*

**Goals**

*Improve organizational performance to ensure that families served by the child support program meet the financial and medical needs of their children.*

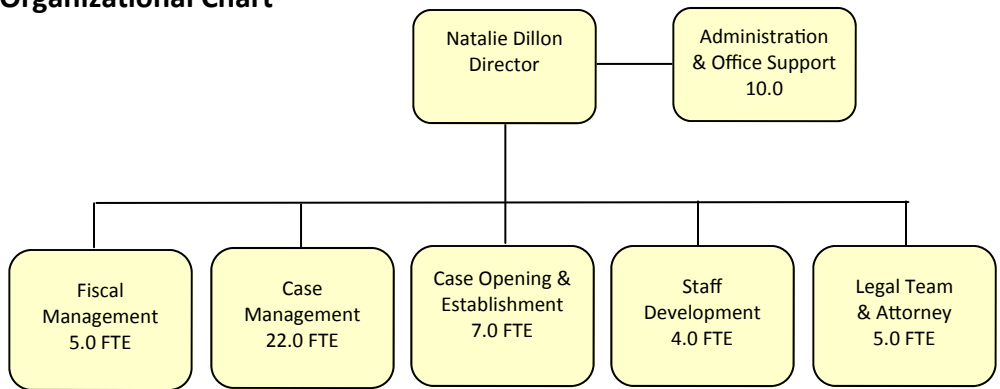
*Improve the efficiency and effectiveness of the Yolo County Child Support program; benefiting the children and families served by the department.*

*Increase child support collections distributed to families.*

*Increase the number of families served by the Yolo County Child Support program.*

# Child Support Services

## Organizational Chart



## Description of Major Services

The Department of Child Support Services assists parents and guardians with court-ordered child and medical support. Child support services include locating a parent; establishing paternity; establishing, modifying and enforcing a court order for child support; and/or for medical insurance coverage. Child Support Services works collaboratively with County health and human services departments, employers, the courts, the District Attorney’s office and various State and Federal agencies. Child Support Services conducts criminal investigation and prosecution of parents who chronically fail to support their children but have the means to do so.

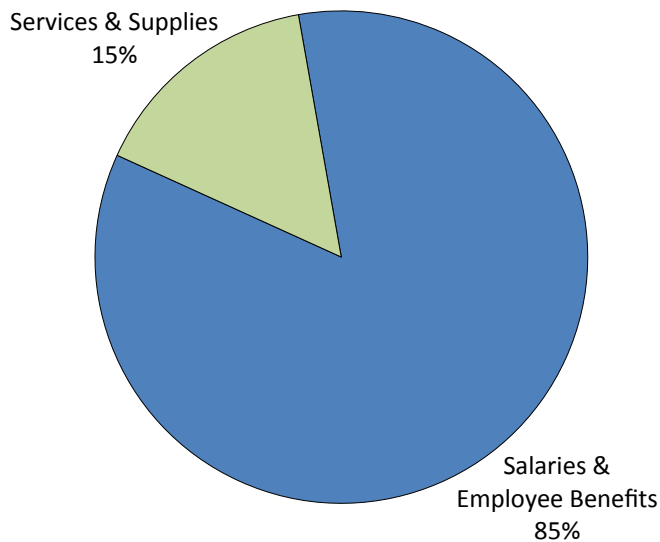
## 2014-15 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
Child Support Services (BU 204-1)	\$5,944,894	\$5,944,894	\$0	54.0
TOTAL	\$5,944,894	\$5,944,894	\$0	54.0

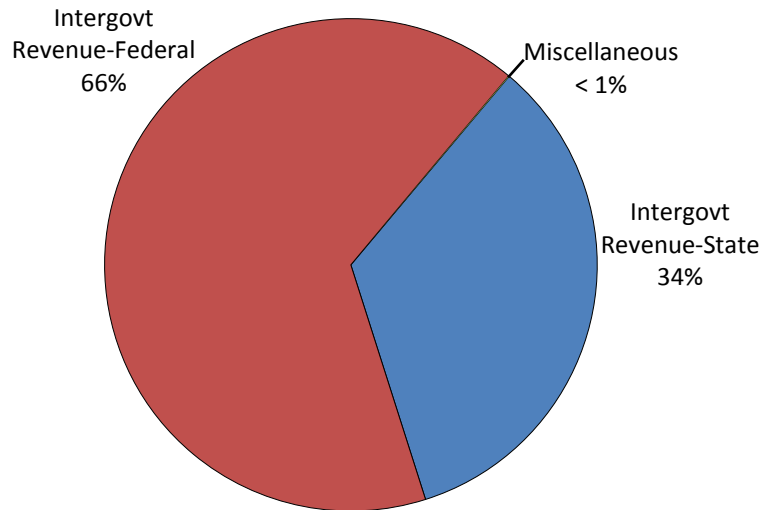
## Summary of Child Support Services 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
Intergovt Revenue-State	\$1,892,574	\$1,876,842	\$2,018,485	\$2,020,584	\$2,020,584
Intergovt Revenue-Federal	\$3,747,421	\$3,811,238	\$3,918,236	\$3,922,310	\$3,922,310
Miscellaneous	\$2,307	\$1,889	\$2,000	\$2,000	\$2,000
<b>Total Revenue</b>	<b>\$5,642,302</b>	<b>\$5,689,969</b>	<b>\$5,938,721</b>	<b>\$5,944,894</b>	<b>\$5,944,894</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$4,465,289	\$4,757,665	\$4,895,507	\$5,027,432	\$5,027,432
Services And Supplies	\$1,148,180	\$912,381	\$1,043,214	\$917,462	\$917,462
Other Charges	\$840	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>	<b>\$5,614,309</b>	<b>\$5,670,046</b>	<b>\$5,938,721</b>	<b>\$5,944,894</b>	<b>\$5,944,894</b>
Use of fund balance available	(\$27,993)	(\$19,923)	\$0	\$0	\$0
<b>Net County Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expenditures**



**Revenues**



**Child Support  
2013-14**

**Accomplishments**

- ◆ *Collected \$12,496,797 in child support.*
- ◆ *Exceeded prior year performance in order establishment and collections on current support.*
- ◆ *Designed and implemented a collaborative with the courts to expand services to Yolo County families.*
- ◆ *Began a re-branding effort of the Yolo County Child Support program.*
- ◆ *Met 2013 State goal in paternity establishment.*

**Department Goals and Key Initiatives for 2014-15**

**Goal 1:** Provide child support services to more Yolo County families so they are able to contribute to the economic stability of themselves, their family and the community.

**Key Initiatives for 2014-15:**

- Fully implement and refine the court outreach project in the family law courtrooms. The court outreach project also includes working with the Sexual Assault Domestic Violence Center; now referred to as Empower Yolo. We will provide a hands on approach with these families assisting them to obtain and enforce child support orders. This initiative will result in not only economic stabilization for families, but also a strengthened and positive relationship with our customers.
- Develop and participate in community outreach opportunities, including local movie theaters and youth sports programs. Increased public awareness of the Child Support program offers the community education and resources available to families with children in need of medical and child support services.

**Goal 2:** In support of family self sufficiency, increase the distribution of child support collections to families.

**Key Initiatives for 2014-15:**

- Develop and implement collection strategies through working targeted reports and queries. By working these targeted reports, Child Support staff will be more strategic in their enforcement efforts.
- Improve coordination and referral to the Yolo County One Stop Career Center. The information available to clients at the One Stop Career Center will provide job-readiness and access to local jobs. This will help assist parents who are court -ordered to provide child and/or medical support to their children an opportunity to participate in the program and support their families. (Tactical Plan 2C1)

<b>Program Summary</b>
<p>Child Support Services is organized into the following units:</p> <ul style="list-style-type: none"> <li>• <u>Case Management</u> is the core function of Child Support Officers. These units ensure that both parents share the financial responsibility for their children by: locating parents to establish court orders for paternity, child and medical support; enforcing court orders for this support; collecting and distributing child support payments; maintaining records of payments; and modifying court orders when appropriate.</li> <li>• <u>Office Support &amp; Management</u> - The staff in this unit handles all of the distribution of mail and case files. This unit is also responsible for imaging and scanning documents into our Statewide Child Support System. They handle the core internal office functions to ensure documents and files are tracked properly so the other units can continue their flow of work timely.</li> <li>• <u>Financial Management</u> - This unit is mandated by regulation and is charged with the creation and adjustments of accounts in the statewide computer system. Staff is responsible for auditing payment histories on cases to ensure the accuracy of the child support balances and staff audits the amount of aid paid to ensure accurate recoupment of aid.</li> <li>• <u>Legal Team</u> - This team, comprised of three attorneys and two Child Support Assistants, is responsible for the legal work necessary to establish and modify court orders and other court proceedings required to establish, enforce and collect child support. They handle summons and complaints, modifications and all special remedies, contempt and criminal prosecutions.</li> <li>• <u>Staff Development/Special Projects</u> - This unit is charged with the analysis and distribution of all law, regulation and policy applicable to the department; determining the need and producing the curriculum for staff training; and acting as system and policy subject matter experts for the office. The team is also responsible for the coordination of special projects, information technology and data analysis.</li> </ul>

<b>Program Objectives</b>
<p><b>Objective A:</b> Improve total distributed collections by 5%.</p> <p><b>Objective B:</b> Improve collections on current support by 2%.</p> <p><b>Objective C:</b> Improve cases paying towards arrears by 2%.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>FFY 2011-12 Actual</b>	<b>FFY 2012-13 Actual</b>	<b>FFY 2013-14 Estimate</b>	<b>FFY 2014-15 Projection</b>
Distributed collection per dollar of expense	\$2.33	\$2.23	\$2.25	\$2.25
Total distributed collections	\$12,773,608	\$12,496,797	\$13,121,637	\$13,777,719
Total distributed to families	\$9,933,473	\$9,393,129	\$9,972,444	\$10,471,066
Total distributed as recoupment	\$2,840,135	\$2,619,964	\$2,755,544	\$2,893,321
Percentage of current support collected	59.9%	62.4%	64.4%	66.4%
Percentage of cases paying toward arrears	61.3%	62.6%	64.6%	66.6%

<b><u>Child Support Services</u></b>	
<b>Budget Unit 204-1 Fund 115</b>	
<b><u>Significant Items and/or Changes in 2014-15</u></b>	
<p>The requested budget reflects a status quo budget. The department has taken a number of steps in the last couple of years to reorganize for greater efficiency. State and Federal allocations are currently assumed to remain the same as the prior year.</p> <p>In 2013-14, the department left one authorized Child Support Officer position unfunded. In 2014-15, this position has been re-funded changing our staffing from 53 FTEs to 54 FTEs.</p> <p>The program receives no General Fund revenues.</p>	
<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt	\$5,942,894
Fees	\$0
Grants/Other	\$2,000
<b>TOTAL</b>	<b>\$5,944,894</b>
<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	55.0 FTE
2013-14 Funded	53.0 FTE
Authorized 2014-15	54.0 FTE
2014-15 Funded	54.0 FTE



## Conflict Indigent Defense

### Description of Major Services

This unit finances the work of private criminal defense attorneys who provide representation to indigent criminal defendants when the Public Defender is legally required to declare a conflict of interest. Whenever possible, the Superior Court makes these appointments from the indigent defense panel, which is comprised of 10 attorneys retained by separate contracts with the county. Otherwise, the Superior Court appoints other criminal defense attorneys. These contracts are overseen by County Counsel. This budget unit also covers costs of investigations and experts, independent court-appointed contract attorneys and other costs associated with these cases.

### Summary of Conflict Indigent Defense 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
Reimbursement -Superior Court	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000
<b>Total Revenue</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>
<b>Appropriations</b>					
Services & Supplies	\$1,930,230	\$1,374,105	\$1,324,640	\$1,451,326	\$1,451,326
<b>Total Appropriations:</b>	<b>\$1,930,230</b>	<b>\$1,374,105</b>	<b>\$1,324,640</b>	<b>\$1,451,326</b>	<b>\$1,451,326</b>
<b>Use of Fund Balance Available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$1,610,230</b>	<b>\$1,054,105</b>	<b>\$1,004,640</b>	<b>\$1,131,326</b>	<b>\$1,131,326</b>

Measurement	2011 Actual	2012 Actual	2013 Actual	2014 Estimate
Hours of representation by panel attorneys (Court data tracked by calendar year)	17,580	17,289	16,537	17,000







**Jeff Reisig**  
District Attorney

**Mission Statement**

*As the Yolo County District Attorney's Office:*

*"We pursue truth and justice for victims and our communities with commitment, courage and integrity."*

**Goals**

*Enhance public safety through effective AB109 implementation and innovative restorative justice programs.*

*Continue the innovation and enhancement of the DA's paperless system and the High Tech Forensic Unit.*

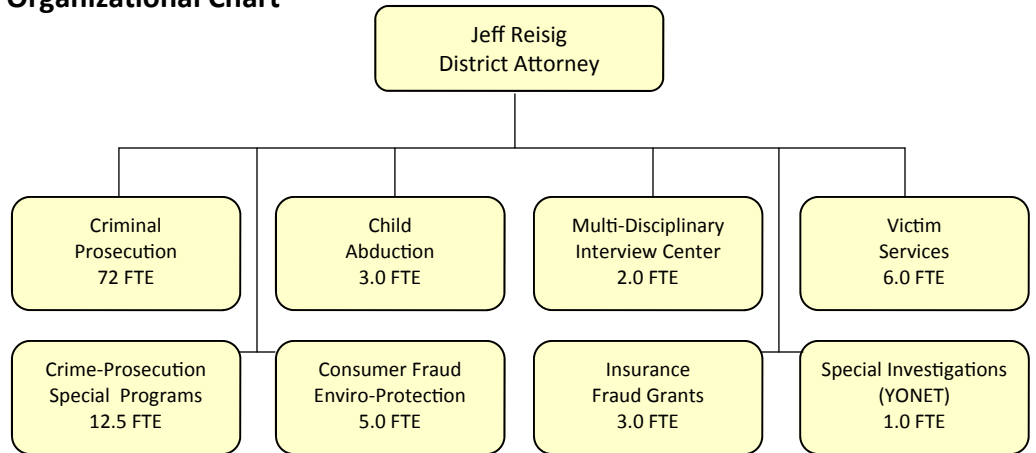
*Develop a Mentoring & Training program for employees, identify potential organizational leaders and develop a succession plan.*

*Continue to enhance and expand the restorative justice-based Neighborhood Court program.*

*Continue to promote diversity, understanding and community engagement.*

# District Attorney

## Organizational Chart



## Description of Major Services

The District Attorney is the county's chief law enforcement official and the chief criminal prosecutor. The department is responsible for prosecution of all adult and juvenile felonies and misdemeanors committed in Yolo County. The department is also responsible for environmental and consumer protection, and advising the Grand Jury. Grant funds are received to pursue and prosecute life & annuity, automobile insurance, worker's compensation and welfare fraud. The department uses a combination of local and grant funding to provide comprehensive services for victims of violent crimes in the county. The District Attorney is responsible for overseeing the **Yolo Narcotic Enforcement Team (YONET)**, which is a collaborative law enforcement effort to diminish the availability, manufacturing and sale of illegal drugs in Yolo County. The department also oversees the Multi-Disciplinary Interview Center, which coordinates and facilitates a multi-agency response to child abuse and the Neighborhood Court, a restorative justice-based program.

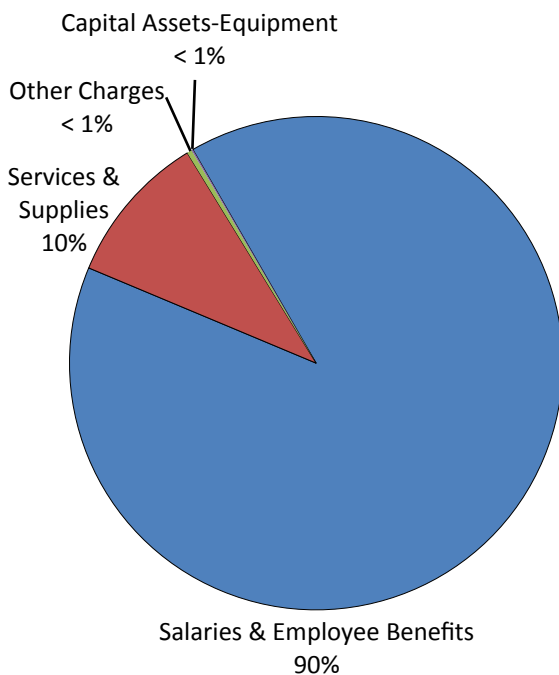
## 2014-15 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
General Prosecution (205-1)	\$9,631,346	\$5,544,491	\$4,086,855	67.0
Consumer Fraud & Enviro Protection (205-2)	\$892,686	\$892,686	\$0	5.0
Special Investigation (205-3)	\$92,716	\$92,716	\$0	0.5
Victim Witness (205-4)	\$536,231	\$412,444	\$123,787	6.0
Child Abduction (205-5)	\$471,305	\$471,305	\$0	3.0
Multi-Disciplinary Interview Ctr (MDIC)(205-7)	\$284,873	\$269,873	\$15,000	2.0
Criminal Prosecution Special Programs (205-8)	\$2,100,923	\$817,735	\$1,283,188	12.0
Insurance Fraud Grants (205-9)	\$447,668	\$447,668	\$0	2.5
<b>TOTAL</b>	<b>\$14,457,748</b>	<b>\$8,948,918</b>	<b>\$5,508,830</b>	<b>98.0</b>

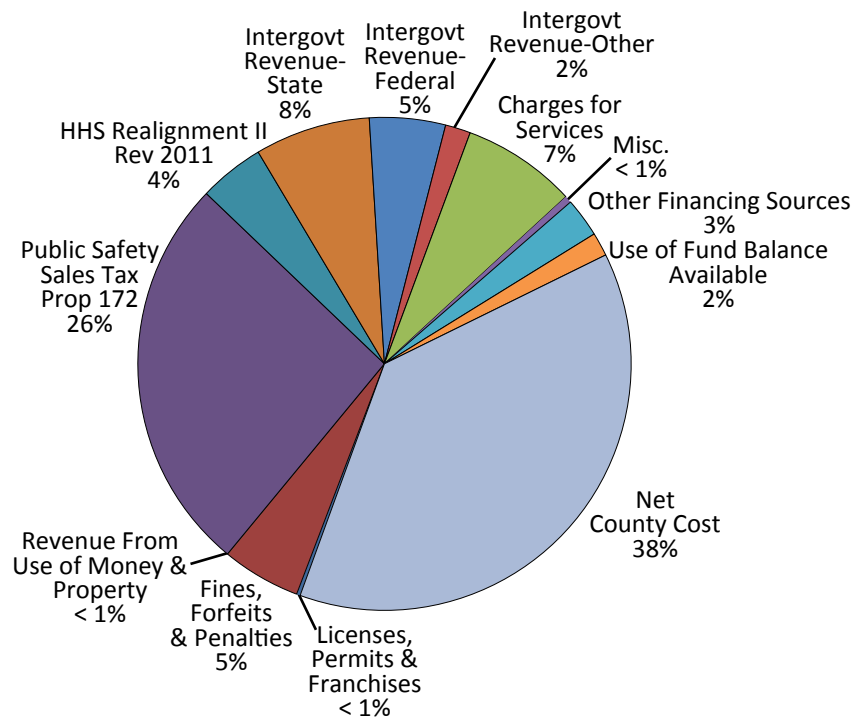
## Summary of District Attorney 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
Licenses, Permits & Franchises	\$31,975	\$32,504	\$33,900	\$35,900	\$35,900
Fines, Forfeits & Penalties	\$468,738	\$1,732,459	\$423,651	\$753,686	\$753,686
Revenue Fr Use Of Money & Prop	\$8,450	\$4,597	\$2,000	\$1,000	\$1,000
Public Safety Sales Tax Prop 172	\$3,209,658	\$3,065,482	\$3,600,547	\$3,708,564	\$3,808,564
HHS Realignment II Rev 2011	\$96,056	\$483,127	\$495,009	\$64,796	\$624,796
Intergovt Revenue-State	\$1,216,848	\$958,417	\$1,035,377	\$1,102,551	\$1,102,551
Intergovt Revenue-Federal	\$581,196	\$372,942	\$551,546	\$725,355	\$725,355
Intergovt Rev-Other	\$234,665	\$268,368	\$261,332	\$239,716	\$239,716
Charges For Services	\$1,140,625	\$1,193,723	\$1,339,021	\$1,092,317	\$1,092,317
Miscellaneous	\$89,804	\$115,102	\$73,250	\$66,250	\$66,250
Other Financing Sources	\$178,378	\$93,960	\$218,000	\$373,931	\$373,931
<b>Total Revenue</b>	<b>\$7,256,393</b>	<b>\$8,320,678</b>	<b>\$8,033,633</b>	<b>\$8,164,066</b>	<b>\$8,824,066</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$10,471,847	\$10,754,944	\$11,888,599	\$13,947,025	\$13,110,424
Services And Supplies	\$1,038,034	\$1,014,650	\$1,638,135	\$1,454,061	\$1,454,061
Other Charges	\$44,863	\$40,995	\$42,200	\$47,050	\$47,050
Capital Assets-Equipment	\$100,702	\$61,807	\$47,500	\$13,500	\$13,500
Operating Transfers Out	\$0	\$30,000	\$0	\$0	\$0
Intrafund Transfers	(\$66,444)	(\$51,183)	(\$89,345)	(\$67,287)	(\$67,287)
<b>Total Appropriations</b>	<b>\$11,589,003</b>	<b>\$11,851,213</b>	<b>\$13,527,089</b>	<b>\$15,394,349</b>	<b>\$14,557,748</b>
<b>Use of fund balance available</b>	<b>(\$557,184)</b>	<b>(\$1,821,646)</b>	<b>\$141,275</b>	<b>\$224,852</b>	<b>\$224,852</b>
<b>Net County Cost</b>	<b>\$4,889,794</b>	<b>\$5,352,181</b>	<b>\$5,352,181</b>	<b>\$5,508,830</b>	<b>\$5,508,830</b>

### Expenditures



### Revenues



**District Attorney  
2013-14  
Accomplishments**

- ◆ *Continued to lead the state as the first District Attorney's office actively operating paperless in a court environment—increased efficiency, green and cost-savings.*
- ◆ *Will have processed approximately 9,700 criminal cases involving over 10,335 defendants.*
- ◆ *High Tech Crimes Forensic Unit resolved several child exploitation cases resulting in 30 years to life sentences. Worked with local law enforcement to close four Internet gambling cafes.*
- ◆ *Litigated over 120 trials.*
- ◆ *Victim Services Unit served over 1,540 victims.*
- ◆ *Yolo County received \$800,000 as part of a \$22 million settlement against Target Corp. & \$600,000 as part of a \$12 million settlement against Rite Aid in civil environmental prosecutions in which the Yolo CFEP Unit had a leading role.*
- ◆ *Created the restorative justice-based Neighborhood Court program in the cities of Davis and West Sacramento*

## Department Goals and Key Initiatives for 2014-15

**Goal 1:** Enhance public safety programs.

**Key Initiatives for 2014-15:**

- Implement new restorative justice programs, more effective rehabilitative services (AB 109) and closer collaboration among all criminal justice partners. (Tactical Plan 5B3, 5B4, 5B5)
- Enhance DA Fraud Unit—Real Estate Fraud, Elder Protection & Identity Theft. (Tactical Plan 5A8)
- Promote Neighborhood Court, an innovative restorative justice program. (Tactical Plan 5B4, 5B5)
- Expand Mental Health Court. (Tactical Plan 5B4, 5B5)

**Goal 2:** Continue the innovation and enhancement of the DA's Paperless System & the High Tech Forensic Unit.

**Key Initiatives for 2014-15:**

- Complete programming necessary to upgrade the DA's paperless system (the HTML5 re-write of LAWSuite DA). (Tactical Plan 5J2)
- Implement e-Discovery and e-Subpoena. (Tactical Plan 5I1, 5J2)
- Implement integration with the Court and law enforcement through the Court's new access portal. (Tactical Plan 5I1, 5J1)
- Continue to improve upon digital recovery of all evidence ranging from fraud, to child molestation, to homicides, and prepare to present during trials. (Tactical Plan 5A7)

**Goal 3:** Continue to promote diversity, understanding and community engagement.

**Key Initiatives for 2014-15:**

- Develop additional projects for Multi-Cultural Community Council & Training. (Tactical Plan 5K2)
- Further promote District Attorney-sponsored Citizens Academy. (Tactical Plan 5K2)
- Continue to expand Neighborhood Court. (Tactical Plan 5B4, 5B5)
- Continue to expand Diversity Forums. (Tactical Plan 5K2)

## Program Summary

- Criminal Prosecution - provides services towards the prosecution of felony and misdemeanor crimes committed in Yolo County by adults and juveniles.
- Child Support Investigations - assists in child and family situations by helping to locate absent parents, obtain court-ordered child support awards and many other services.
- Elder Abuse - provides services through the investigation and prosecution of financial and physical abuse to senior citizens and provides training and awareness to teach the elderly ways to protect themselves from becoming victims of fraud scams.
- Gang Suppression - works to protect communities in Yolo County by removing gang members from streets and neighborhoods.
- Witness Protection - protects the identity of potential witnesses who may fear retaliation from the defendant or the defendant's associates.
- Public Safety Realignment (AB 109) - mandated program to reduce State prison overcrowding, cost and recidivism. The State directed that certain State prison inmates be returned to the county in which they were convicted/sentenced to finish serving time in the county jail or be placed into a electronic-monitoring supervision program for the duration of their respective sentence. The State distributed a formulated fiscal allocation to each county to assist in offsetting associated costs towards implementing and operating the county program.

## Program Objectives

- Objective A:** Promote public safety through aggressive prosecution of violent and repeat offenders.
- Objective B:** Obtain a speedy and just resolution of criminal cases.
- Objective C:** Reduce the negative effects of gang-related crimes on the residents of Yolo County.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Felony cases filed	1,726	1,639	1,713	1,800
Misdemeanor cases filed	4,383	3,185	2973	3,190
Number of attorneys	33	33	33	33
Total cases filed per attorney	185	146	142	151
Criminal investigations completed by Investigations Unit	3,450	3,450	3,802	3,900
Total value of bad checks received by Yolo County businesses	\$634,476	\$216,671	\$200,000	\$210,000
Restitution recovered for Yolo County businesses	\$475,415	\$162,706	\$158,000	\$160,000

## District Attorney Criminal Prosecution Budget Unit 205-1 Fund 117

### Significant Items and/or Changes in 2014-15

This budget continues adjustments to the State mandated "Public Safety Realignment Program".

### Revenue Sources for 2014-15

General Fund	\$4,086,855
Public Safety	\$3,584,778
PS Realignment	\$447,826
Federal/State/ Other Govt.	\$17,800
Fees	\$705,756
Grants/Other	\$0
<b>TOTAL</b>	

### Staffing History of Unit

2012-13 Funded	61.5 FTE
2013-14 Funded	64.0 FTE
Authorized 2014-15	72.0 FTE
2014-15 Funded	67.0 FTE

<b>Program Summary</b>
<ul style="list-style-type: none"> <li>• <u>Consumer Fraud</u> - Protects consumers from illegal, fraudulent, deceptive business practices, including advertising.</li> <li>• <u>Environmental Protection</u> - Ensures Yolo County residents' health and safety are protected and the integrity of the county's natural resources are maintained for now and into the future.</li> </ul>

<b>Program Objectives</b>
<p><b>Objective A:</b> To protect businesses and residents of Yolo County from environmental crimes.</p> <p><b>Objective B:</b> To protect Yolo County consumers from illegal products and practices.</p> <p><b>Objective C:</b> To maintain a level playing field for businesses that conduct business in Yolo County.</p>

<b>Performance Measurements</b>				
Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
DA Consumer Fraud/Environmental Protection Unit—Settlements and Penalties received	\$458,692	\$1,722,651	\$1,700,000	\$743,000

**District Attorney**  
**Consumer Fraud & Environmental Protection**  
**Budget Unit 205-2 Fund 044**

**Significant Items and/or Changes in 2014-15**

A new Assistant Chief Deputy DA-CFEPD position was added in 2014 and included in the 2014-15 budget to further enhance the unit in its investigations and prosecutions.

Yolo County received \$800,000 as part of a \$22 million settlement against Target Corp. in a civil environmental prosecution in which the Yolo CFEP Unit had a leading role.

Yolo County received \$600,000 as part of a \$12 million settlement against Rite Aid stores in a civil environmental prosecution in which the Yolo CFEP Unit participated.

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$0
Public Safety	\$0
Court Fine/Civil Assessment	\$743,000
Federal/State/Other Govt.	\$0
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$743,000</b>

<b><u>Staffing History of unit</u></b>	
2012-13 Funded	2.0 FTE
2013-14 Funded	3.0 FTE
Authorized 2014-15	5.0 FTE
2014-15 Funded	5.0 FTE

## Program Summary

The Yolo Narcotic Enforcement Team (YONET) is a collaborative effort of member agencies who provide personnel and resources. YONET receives additional operational support from the County Special Weapons and Tactics (SWAT) team, State Campaign Against Marijuana Planting, National Guard, Department of Justice and various specialized street teams from the local agencies to provide air support and personnel during entries, service of search warrants, marijuana eradication and interdiction operations. Narcotic agent training is mandatory and is provided by various sources including but not limited to the California Narcotic Officers Association, Department of Justice and Robert Presley's Institute of Criminal Investigation.

Yolo County has been deemed a "drug pipeline" because of the two major freeways that transect the county; I-5 south to north and I-80 east to west. Interdiction stops by the California Highway Patrol (CHP) and the Yolo County Sheriff's Office (YCSO) are frequent and a close partnership between YONET, YCSO and the CHP prevent large quantities of drugs from being transported into or through Yolo County.

YONET consists of a commander from the current supervising local agency, Davis P.D., for the current year, agents assigned from the various participating agencies and a half-time District Attorney enforcement officer. The cost of the agents are budgeted by their host agencies. The operating budget consists of salaries and benefits for the half-time enforcement officer, along with the units' expenses for fuel, office supplies, investigative and tactical equipment, maintenance, training, travel, communications and medical/dental supplies and services.

The agencies participating in YONET are: California Department of Justice-Bureau of Narcotic Enforcement (no longer participating after September 2013); Yolo County District Attorney; Yolo County Sheriff-Coroner; Yolo County Probation; Davis Police; West Sacramento Police; Winters Police; Woodland Police; and the California Highway Patrol and California Department of Corrections and Rehabilitation.

### District Attorney

### **Special Investigations (YONET)**

**Budget Unit 205-3 Fund 117**

### Significant Items and/or Changes in 2014-15

No significant changes in this budget unit in 2014-15.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Investigations opened by YONET	203	151	250	240
Subjects arrested by YONET	200	161	120	110
Total street value of drugs seized by Yolo Narcotics Enforcement Team	\$22,463,394	\$15,101,683	\$80,000,000	\$30,000,000

### Revenue Sources for 2014-15

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt.	\$160,003
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$160,003</b>

### Staffing History of unit

2012-13 Funded	1.0 FTE
2013-14 Funded	1.0 FTE
Authorized 2014-15	0.5 FTE
2014-15 Funded	0.5 FTE

## Program Summary

It is the goal of the Victim Services Program to serve crime victims with comprehensive services and to lead victims through the criminal justice process with as little trauma as possible. Staff refer victims to appropriate service agencies to facilitate recovery from adverse effects occurring as a result of the crime. Penal Code Section 13835 and Proposition 9 (as of November 2008) set forth the mandated services for victim services programs.

In 1980, the District Attorney Victim Services Unit was established. Staff members include a program manager, two victim advocates, a senior social worker, one legal secretary and three interns. On behalf of the victims and the families of these crime victims, the Victim Services Advocates dedicate and devote themselves to provide the peer counseling and the assistance to aid individuals through the stages of the court proceedings, while providing the coping skills to help victims and/or the families to overcome their various emotions during the process. Advocate Services include court accompaniment; assistance with completing State Victim of Crime applications for mental health and medical expenses; assistance to victims in submitting victim-impact statements to the court at the time of defendant's sentencing; and follow up counseling with victims as needed. Staff also participate in outreach activities and all community events that honor and support victims of crime and their families.

## District Attorney

### **Victim Services**

**Budget Unit 205-4**

**Funds 116 & 045**

### Significant Items and/or Changes in 2014-15

Victim Services hired a new Victim Services Advocate due to AB 109 funding.

## Program Objectives

**Objective A:** Reduce the trauma of crime victims by helping them understand the court process by accompanying them to court appearances.

**Objective B:** Help victims find appropriate services to deal with the impact of the crime on their lives.

**Objective C:** Ensure that victims' Constitutional Rights, as outlined in Proposition 9, the Victims' Bill of Rights Act of 2008: Marsy's Law are honored.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
New Victims assisted by Victim Services Advocates	1,510	1,503	2,174	2,150
Non-English speaking victims assisted by Victim Services Advocates	96	69	65	65
Individual services provided to Victims by Victim Services Advocates	11,129	10,698	12,134	12,100

### Revenue Sources for 2014-15

General Fund	\$115,911
Public Safety	\$116,951
Realignment	\$0
Federal/State/ Other Govt.	\$179,158
Fees	\$10,000
Grants/Other	\$18,000
<b>TOTAL</b>	<b>\$440,020</b>

### Staffing History of unit

2011-12 Funded	5.0 FTE
2012-13 Funded	5.0 FTE
Authorized 2013-14	6.0 FTE
2013-14 Funded	6.0 FTE

## Program Summary

This budget and program unit was created in 1996, pursuant to the child abduction and recovery mandate adopted by the State. By State law, this unit is charged with performing all actions necessary to locate and return children, by use of any appropriate civil or criminal proceeding, and to comply with other court orders relating to child custody or visitation.

The Child Abduction Unit functions include obtaining compliance with court orders relating to child custody or visitation proceedings and the enforcement of child custody or visitation orders. Within the scope of these functions, the unit establishes contact with children, parents, family members and other involved persons, receives reports and requests for assistance, and mediates with or advises involved individuals and law enforcement agencies. A critical function of the unit is to locate missing or concealed offenders and children. All appropriate civil or criminal court actions are utilized to secure compliance with court orders. Finally, the unit deals with cases involving child custody or visitation orders from other jurisdictions. These cases may include, but are not limited to utilization of the Uniform Child Custody Jurisdiction and Enforcement Act, Federal Parental Kidnapping Prevention Act and Hague Convention of October 1980 concerning the civil aspects of international child abduction. Additionally, the Child Abduction Unit provides training on child abduction and enforcement of child custody and visitation orders for local law enforcement.

## Program Objectives

- Objective A:** Locate and recover abducted children.
- Objective B:** Enforce child custody and visitation orders.
- Objective C:** Prevent child abduction and violation of court orders.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
New cases opened	293	330	452	358
Children recovered	20	49	44	38
Enforced visits	62	24	20	35
Interstate cases	42	34	60	45
International cases	16	6	8	10

## District Attorney

### **Child Abduction**

**Budget Unit 205-5 Fund 116**

### Significant Items and/or Changes in 2014-15

No significant changes in this budget unit in 2014-15.

### Revenue Sources for 2014-15

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt.	\$471,305
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$471,305</b>

### Staffing History of unit

2012-13 Funded	3.0 FTE
2013-14 Funded	3.0 FTE
Authorized 2014-15	3.0 FTE
2014-15 Funded	3.0 FTE



## Program Summary

The mission of the Multi-Disciplinary Interview Center (MDIC) is to coordinate and facilitate a multi-agency response to child sexual abuse. The MDIC provides forensic and child welfare interviews, sexual assault evidentiary exams, investigative assistance, clinical mental health services, advocacy, assistance with victims of crime applications, outreach and support services to all children who are suspected of being sexually abused. The center is a child-friendly and psychologically safe environment for child abuse victims to disclose their experiences to child interview specialists in the most comprehensive, forensically sound and least traumatic manner possible. The team approach improves the fact-finding process, minimizes the number of interviews, streamlines and expedites the overall process and reduces system-inflicted trauma to the victim. MDIC services are provided in both English and Spanish.

The MDIC is a collaborative team comprised of professionals from several agencies and could not sustain its operations without the strong partnership and cooperation from each of these agencies. The team includes representatives from: the MDIC (a social services assistant, deputy district attorneys, investigator and an enforcement officer/child interview specialist); District Attorney's office (program administration); Employment & Social Services (child welfare social workers and a child interview specialist); Alcohol, Drug & Mental Health (a mental health clinician); Sexual Assault & Domestic Violence Center (SART Director and victim advocates); Sutter Hospital and BEAR Center (sexual assault examiners); every local law enforcement agency (detectives and annual financial contributions to support the program); and Daisy, a working canine.

## Program Objective

**Objective A:** Reduce trauma for victims of child sexual abuse by coordinating a multi-agency response to their needs, in one place, where they receive effective and immediate support in a comfortable setting.

**Objective B:** Aid in the successful prosecution of offenders by coordinating and providing specialized resources, advanced training and utilizing the multi-disciplinary team approach for all cases.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Children and families served by the center	150	146	160	160

## District Attorney Multi-Disciplinary Interview Center (MDIC) Budget Unit 205-7 Fund 116

### Significant Items and/or Changes in 2014-15

No significant changes in this budget unit in 2014-15.

### Revenue Sources for 2014-15

General Fund	\$15,000
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt.	\$234,551
Fees	\$0
Grants/Other	\$23,500
<b>TOTAL</b>	<b>\$273,051</b>

### Staffing History of Unit

2012-13 Funded	2.0 FTE
2013-14 Funded	2.0 FTE
2014-15 Authorized	2.0 FTE
2014-15 Funded	2.0 FTE

## Program Summary

Anti-Drug Abuse - an annual grant that supports the formation and utilization of a countywide cooperative, collaborative, multi-jurisdictional task force composed of representatives from various law enforcement agencies throughout Yolo County to implement coordinated strategies.

Elder Abuse - General Fund funds one full time attorney and one partial Enforcement Officer for Elder Abuse prosecution and to conduct community-wide fraud prevention.

Career Criminal - General Fund will be utilized to focus on special investigation and effort into the prosecution of career criminals.

Office Traffic Safety DUI - To afford a greater presence to deter DUI activity through thorough "on-scene" investigation and prosecution. If appropriate, the attorney may provide the individual an opportunity to enter into a DA-sponsored diversion program.

Statutory Rape - General Fund will be utilized to prosecute adults who have sexual intercourse with minors in violation of Penal Code section 261.5; these services are directed for child victims under the age of 18, and their families.

High Tech-Forensic Crimes Unit - General Fund and grant funds will be utilized for the unit to provide extraction and analysis of digital evidence critical to the most serious felony prosecutions including but not limited to homicides, sexual assault and child sexual predators. It also provides trained digital forensic examiners to testify as expert witnesses.

Vehicle Theft Deterrence - The program is aimed to deter, investigate and prosecute vehicle code theft crimes; a joint forces program with the Yolo County DA and the Sacramento County Area Auto Thief Suppression Unit.

Major Narcotics Vendor Prosecution - General Fund will be utilized to reduce major illegal drug activity by convicting and incapacitating offenders who commit these serious violations.

Privacy & Piracy - Identifies, investigates and assists in the prosecution of individuals and organized crime networks who commit various forms of identity theft (equipment only).

JAG - This funding assists the DA's office to fund a portion of a DA Attorney for narcotics prosecution.

## Program Objectives

**Objective A:** Protect elderly population from financial and physical abuse.

**Objective B:** Prevent child exploitation through prevention, investigation and aggressive prosecution of Internet crimes against children.

**Objective C:** Preserve the dignity of all victims and the families of victims.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
<b>Elder Protection Unit:</b>				
Outreach events, reaching elders	43	27	47	25
Elder calls for assistance/help	140	152	144	140
<b>High-Tech-Forensic Crimes Unit</b>				
Community outreach presentations	12	15	15	15
Cases investigated	135	84	80	80

## District Attorney Criminal Prosecution Special Programs

Budget Unit 205-8 Fund 116

### Significant Items and/or Changes in 2014-15

The DA was awarded a DUI grant by the California Office of Traffic Safety (OTS) to fund the DUI program and the following positions:

- Attorney
- Investigator
- Legal Process Clerk

### Revenue Sources for 2014-15

General Fund	\$1,283,188
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt.	\$636,174
Fees	\$181,561
Grants/Other	\$0
<b>TOTAL</b>	<b>\$2,100,923</b>

### Staffing History of unit

2012-13 Funded	9.0 FTE
2013-14 Funded	10.0 FTE
Authorized 2014-15	12.0 FTE
2014-15 Funded	12.0 FTE

## Program Summary

The Insurance Fraud Unit is funded by three grant programs: Automobile Insurance Fraud, Worker's Compensation Fraud and Life Insurance & Annuities Fraud.

Over the past 20 years, the District Attorney's Office has received continuous funding from grants obtained through the California Department of Insurance and the Worker's Compensation Fraud Assessment Commission. All these programs have garnered statewide recognition. The areas of specialized investigation and prosecution are Worker's Compensation Insurance Fraud, Automobile Insurance Fraud, Life Insurance & Annuities Fraud. The various grants currently fund two full-time investigators, one full-time attorney and one half-time Enforcement Officer. The YoU RAT (Yolo Unlicensed Response Apprehension Team) program, which is designed to identify unlicensed and uninsured employers in the construction field, has netted over 250 arrests thus far. The participants are local and statewide agencies, all with the need to regulate and enforce certain labor code regulations. More sting operations are being planned to help protect Yolo County consumers.

This year marks the seventh year for the Yolo-Sacramento Regional Fraud Awareness Fair. This event involves the participation of over 40 law enforcement and private industry anti-fraud organizations to help make the community aware of various fraud themes and avoid becoming a victim.

## Program Objectives

- Objective A:** Reduce the incidence of automobile insurance fraud.
- Objective B:** Reduce the incidence of worker's compensation fraud.
- Objective C:** Identify unlicensed and uninsured employers in the construction industry.
- Objective D:** Reduce financial abuse and annuities fraud towards all Yolo citizens.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Arrests of unlicensed and uninsured employers in the construction field	21	19	21	<b>20</b>
Filed auto fraud cases	75	75	102	100
Filed worker's compensation cases	8	10	10	10

\* Assistance by the State of California is reduced; personnel being reassigned .

## District Attorney

**Insurance Fraud Grants**  
Budget Unit 205-9 Fund 116

### Significant Items and/or Changes in 2014-15

Because of the retirement of a long time investigator who assisted in the organization of the Fraud Unit, the DA's office is restructuring this unit.

### Revenue Sources for 2014-15

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt.	\$443,918
Fees	\$0
Grants/Other	\$3,750
<b>TOTAL</b>	<b>\$447,668</b>

### Staffing History of unit

20112-13 Funded	3.0 FTE
2013-14 Funded	3.0 FTE
Authorized 2014-15	3.0 FTE
2014-15 Funded	2.5 FTE





**Brent Cardall**  
Chief Probation Officer

**Mission Statement**

*The Yolo County Probation Department, in partnership with the community, enhances public safety by holding adult and juvenile offenders accountable while promoting positive behavioral change through responsible use of public resources.*

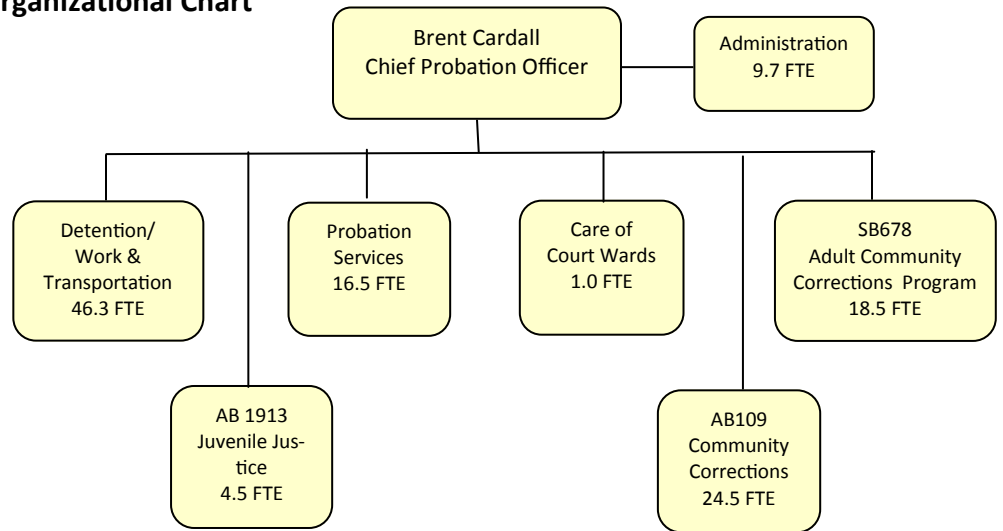
**Goals**

*Develop, implement and evaluate cost-effective community corrections programming, including supervision, case management and treatment that supports offender rehabilitation and reduces risk for re-offense.*

*Develop organizational infrastructure that supports efficient collection of relevant data, analysis, evaluation and continuous quality improvement.*

# Probation

**Organizational Chart**



**Description of Major Services**

The Probation Department’s responsibilities include: supervision, case management and correctional intervention with delinquent youth and their families, as well as the adult community corrections population (pretrial, probation, post-release community supervision and mandatory supervision); monitoring of youth who are placed in out-of-home settings; operating the Juvenile Detention Facility; completion of pre-trial and pre-sentence assessments and investigations to assist with judicial decision-making; investigation and assessment of all juvenile referrals and preparation of juvenile dispositional reports and recommendations; and providing alternatives to custody such as the work alternative program for adult and youthful offenders.

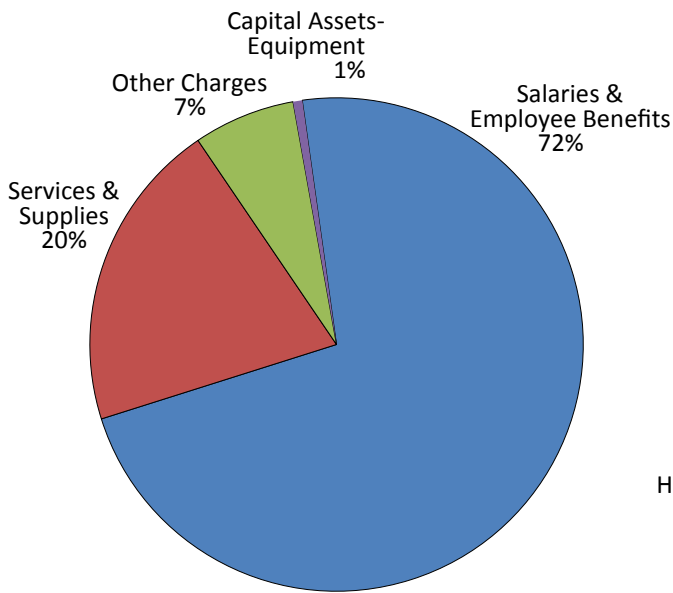
**2014-15 Summary of Budget Units**

	Appropriation	Revenue	General Fund	Staffing
Probation-Administration (261-1)	\$1,449,568	\$650,001	\$799,567	9.7
Probation-YOBG (261-2)	\$589,873	\$589,873	\$0	4.5
Probation-Detention (261-3)	\$6,109,119	\$5,195,817	\$913,302	46.3
Probation-Service Unit (261-6)	1,642,113	\$1,530,745	\$111,368	12.0
Probation-Cops Juv Justice (261-7)	\$525,165	\$525,165	\$0	4.5
Probation-CCPIF (261-8)	\$2,164,217	\$2,164,217	\$0	18.5
Probation-AB109 (261-9)	\$4,531,946	\$4,531,946	\$0	24.5
Probation-Care Of Court Wards (575-1)	\$1,130,444	\$1,130,444	\$0	1.0
<b>TOTAL</b>	<b>\$18,142,445</b>	<b>\$16,318,208</b>	<b>\$1,824,237</b>	<b>121.0</b>

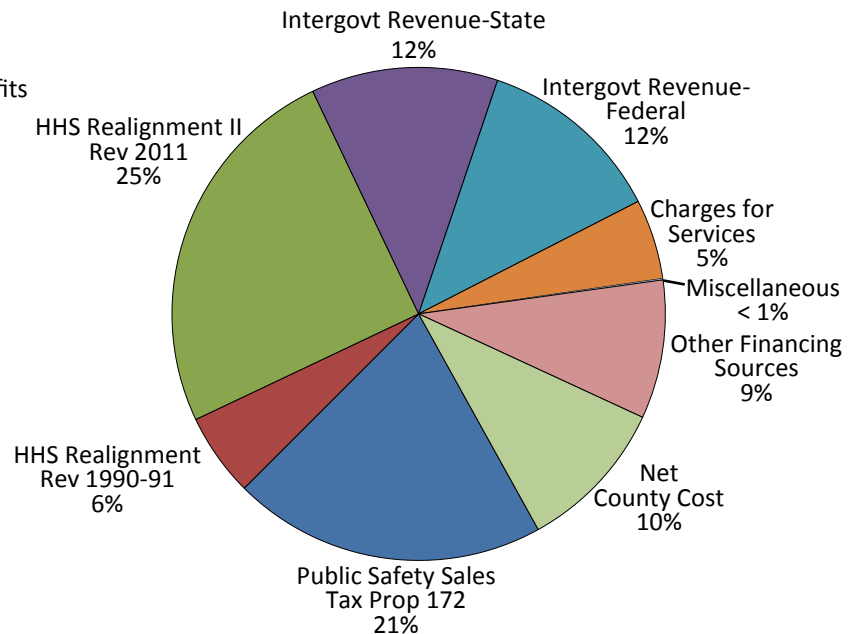
## Summary of Probation 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
Public Safety Sales Tax Prop 172	\$3,205,499	\$3,016,499	\$3,503,856	\$3,579,922	\$3,729,922
HHS Realignment Rev 1990-91	\$976,303	\$765,842	\$774,905	\$989,285	\$989,285
HHS Realignment II Rev 2011	\$2,225,035	\$4,176,292	\$3,697,000	\$4,531,946	\$4,531,946
Intergovt Revenue-State	\$1,498,114	\$1,719,106	\$1,433,481	\$2,221,617	\$2,221,617
Intergovt Revenue-Federal	\$2,087,947	\$1,425,032	\$823,236	\$2,227,190	\$2,227,190
Charges For Services	\$3,209,602	\$2,897,518	\$2,777,850	\$951,920	\$951,920
Miscellaneous	\$57,702	\$120,907	\$121,744	\$16,420	\$16,420
Other Financing Sources	\$1,467,702	\$1,607,190	\$1,590,956	\$1,649,908	\$1,649,908
<b>Total Revenue</b>	<b>\$14,727,904</b>	<b>\$15,728,386</b>	<b>\$14,723,028</b>	<b>\$16,168,208</b>	<b>\$16,318,208</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$12,178,866	\$11,905,897	\$12,387,775	\$13,256,371	\$13,125,068
Services And Supplies	\$2,149,602	\$2,892,461	\$3,773,947	\$3,698,160	\$3,698,160
Other Charges	\$779,233	\$918,786	\$977,071	\$1,209,817	\$1,209,817
Capital Assets-Equipment	\$94,493	\$0	\$135,000	\$109,400	\$109,400
Operating Transfers Out	\$686,995	\$653,299	\$0	\$0	\$0
Intrafund Transfers	(\$81,515)	(\$12,500)	\$0	\$0	\$0
<b>Total Appropriations</b>	<b>\$15,807,674</b>	<b>\$16,357,943</b>	<b>\$17,273,793</b>	<b>\$18,273,748</b>	<b>\$18,142,445</b>
<b>Use of fund balance available</b>	<b>(\$768,376)</b>	<b>(\$1,141,547)</b>	<b>\$779,661</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$1,848,146</b>	<b>\$1,771,104</b>	<b>\$1,771,104</b>	<b>\$2,105,540</b>	<b>\$1,824,237</b>

**Expenditures**



**Revenues**



**Probation  
2013-14  
Accomplishments**

- ◆ *Established a Community Review Board*
- ◆ *Established a Juvenile Review Board*
- ◆ *Incorporated positive motivational statements in the Juvenile Detention Facility*
- ◆ *Facilitated the development of a Public Safety Realignment Strategic Plan*
- ◆ *Reorganized the Department to improve caseload ratios*
- ◆ *Improved the Departmental culture*
- ◆ *Achieved Institute for Medical Quality Accreditation in the Juvenile Detention Facility.*

## Department Goals and Key Initiatives for 2014-15

**Goal 1:** Develop, implement and evaluate cost-effective community corrections programming, including supervision, case management and treatment that supports offender rehabilitation and reduces risk for re-offense.

**Key Initiatives for 2014-15:**

- Fully and efficiently integrate risk/needs assessment information into court reports for adults. **(Tactical Plan 5D)**

The department will continue to work with the Court and other justice partners to ensure that probation reports provide better information in the most critical cases and decision points, while more efficiently providing only essential information in less complicated matters.

- Develop and fully implement a collaboratively developed system of graduated sanctions and incentives for probationers that maximally supports behavior change. **(Tactical Plan 5D)**

The department will continue to work with the Court and other justice partners to develop an agreed upon policy of set responses to violations of probation and/or incentives for positive behavior change in order to ensure a sanction of appropriate severity can be imposed in all violations of probation in a timely manner.

- Enhance collaboration with partner agencies and community stakeholders to provide better and more comprehensive correctional treatment services and cost-effective public safety solutions. **(Tactical Plan 5A, 5F)**

The department will continue to support deliberate, collaborative and data-driven planning processes to guide program development, resource allocation and enhanced cooperation between agencies to provide the most effective public safety practices possible.

**Goal 2:** Develop organizational infrastructure that supports efficient collection of relevant data, analysis, evaluation and continuous quality improvement.

**Key Initiatives for 2014-15:**

- Develop and enhance technology solutions to increase efficiency and provide more relevant reporting that supports outcome evaluation. **(Tactical Plan 5I)**

The Department will implement a new probation case management system in within this fiscal year to increase efficiency and improve the reporting capabilities.

## Program Summary

This budget unit finances the administration functions of the department. It includes most of the administrative and general support positions.

The Chief Probation Officer is responsible for the overall administration of the department. The Chief Probation Officer coordinates broad-scale activity of probation services among the various department divisions, as well as with other departments in the county.

Administration includes:

- Fiscal administration services responsible for the department's financial accounting and administration as follows: budget development, maintenance and reporting; contracts and grants development, monitoring and reporting; audits; purchasing; billings; accounts payable and receivable; deposits; collections; human resource/personnel; employee payroll; and officer training programs.
- Clerical services responsible for reception and clerical functions as follows: greeting the public, answering phones and processing mail/communications; responding to routine inquiries; entering data and compiling statistics; collecting fees, fines and victim restitution payments; typing probation reports and documents; filing documents with the Court within statutorily required timeframes; updating and ordering probation forms and manuals; maintenance of case files and other database systems; and assisting other divisions with clerical functions.

## Program Objectives

**Objective A:** Comply with grant guidelines and file reports within the designated timeframes.

**Objective B:** Collect fees, fines and victim restitution.

**Objective C:** Comply with Standards and Training for Corrections (STC) Program guidelines and annual goals.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Grant reports completed	72	28	20	14
Percentage of grant reports completed in a timely manner	100%	100%	100%	100%
Percentage of sworn staff who remain in compliance with STC training requirements	100%	100%	100%	100%

## Probation

### Administration

Budget Unit 261-1 Fund 117

### Significant Items and/or Changes in 2014-15

In an effort to improve tracking expenses and revenue associated with Standards & Training for Corrections (STC) requirements, all STC reimbursable costs are now located in this Budget Unit.

One position was transferred to budget unit 261-8.

### Revenue Sources for 2014-15

General Fund	\$799,567
Public Safety	\$593,901
STC Reimbursement	\$56,100
Federal/State/Other Govt	\$0
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$1,449,568</b>

### Staffing History of Unit

2012-13 Funded	8.0 FTE
2013-14 Funded	10.0 FTE
Authorized 2014-15	9.7 FTE
2014-15 Funded	9.7 FTE



## Program Summary

This budget unit finances the operation of the Yolo County Juvenile Detention Facility and the Work Alternative Sentencing Program and Transportation Unit.

The Juvenile Detention Facility has a Corrections Standards Authority-approved capacity of 90 minors with an average population of less than 50 youth; at least 20 of whom are from another jurisdiction and housed at that jurisdiction's expense. On-site services include: education, medical and psychiatric services, mental health screening, assessment and counseling services, as well as evidence-based programs designed to promote social literacy, including literacy, general education diploma readiness, Aggression Replacement Therapy, cognitive self change and social skills training. Community volunteers provide mentorship, positive role models and additional program services that cannot be provided by facility staff. The detention facility continues bed rental partnerships with the U.S. Department of Health & Human Services Office of Refugee Resettlement and the counties of Tuolumne, Amador and Calaveras.

The work alternative sentencing program provides alternatives to incarceration for juvenile and adult offenders. Through this program, bed space is saved at the County Jail and at the Juvenile Detention Facility, while allowing offenders to give back to the community by providing community work services. The department collects adult offender participation fees and garners revenue from State, city, and county agencies that utilize the work crews to provide landscaping, community clean-up and beautification at cost savings.

The transportation unit transports in-custody minors to and from superior and immigration court, medical appointments, residential placements in and out of the State, the Division of Juvenile Justice and other juvenile facilities. This unit also transports adult offenders from the County Jail to residential treatment facilities in the rare cases where indigent defendants have no other means of transportation.

## Program Objectives

- Objective A:** Provide juvenile detention services for Yolo County youth.
- Objective B:** Provide contracted detention services for youth from other jurisdictions.
- Objective C:** Support productive work as an alternative to custody and a method for giving back to the community for juvenile and adult offenders.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Average daily population of Yolo County youth	13	14	20	28
Average daily bed rentals to other counties and the federal government	20	20	15	20
Adult and juvenile work program hours supervised	73,651	58,974	48,974	50,000

## Probation Detention/ Work & Transportation Budget Unit 261-3 Fund 117

### Significant Items and/or Changes in 2014-15

One position was transferred to Budget Unit 261-1 to reflect that the work performed was generally in support of the overall department administration.

### Revenue Sources for 2014-15

General Fund	\$913,302
Public Safety	\$2,726,888
Realignment	\$0
Federal/State/ Other Govt	\$85,499
Fees	\$2,340,430
Grants/Other	\$0
Tribal (Litter Abatement)	\$40,000
Other	\$3,000
<b>TOTAL</b>	<b>\$6,109,119</b>

### Staffing History of Unit

2012-13 Funded	54.6 FTE
2013-14 Funded	47.0 FTE
Authorized 2014-15	53.3 FTE
2014-15 Funded	46.3 FTE

## Program Summary

### ADULT PROBATION SERVICES

Adult Court Investigations - Probation officers prepare investigative reports and provide recommendations to the Court regarding felony matters as mandated by law, and completes risk assessments on offenders.

Adult Supervision - Supervises more than 2,000 adult felons in the community, including those who have committed sexual offenses and domestic violence offenses. Completes risk assessments to help guide decision-making with regard to appropriate supervision levels (includes the supervision of moderate-risk offenders on a telephone call-in caseload).

Probation Specialized Victim's Unit - The unit consists of three probation officers, one of who is completely funded by the program. The officers provide intensive community supervision and case management services for 120 probationers convicted of sexual assault, domestic violence and stalking crimes.

Mental Health Court - The Probation Department has provided an officer to the Court to assist in the piloting of a local mental health court. The officer will supervise up to 10 severely mentally ill offenders and participate on the mental health court collaborative team.

Drug Court - The Probation Department, through collaboration with the Courts and Alcohol, Drug & Mental Health, has provided a senior probation officer to act as the coordinator for the Drug Court Program. The officer supervises all of the clients enrolled in the program and coordinates all associated activities.

### JUVENILE PROBATION SERVICES

Juvenile Intake - Pursuant to the Welfare & Institutions Code, probation officers screen all intakes (in-custody and out-of-custody referrals). Youth are screened using a validated risk assessment tool, mental health screening tool and detention risk assessment instrument to determine custody status, appropriate services referrals and/or referral to the District Attorney. When possible, alternatives to incarceration (contract release, EMP, GPS) are utilized during the Court process pre-adjudication phase.

Juvenile Court Investigations - Probation officers assess all minors who are referred to juvenile court, utilizing the Positive Achievement Change Tool to identify criminogenic needs that must be targeted in order to reduce their likelihood to reoffend. Based on the outcome, a case plan is generated, which helps to drive the recommendations to the Juvenile Court for appropriate terms and conditions of probation and targeted treatment interventions. These processes have been incorporated into legislatively mandated social studies and dispositional reports.

Juvenile Supervision - Probation officers work to engage youth and families in behavior change programs designed to reduce the likelihood that they will reoffend and work directly with families to get them ready to participate in and benefit from rehabilitative programming. Alternatives to incarceration supervision (EMP, GPS) may be utilized at post-disposition phase of the Court process.

## Probation

### Probation Service

Budget Unit 261-6 Fund 117  
and  
Budget Unit 261-2 (YOBG)  
Fund 069

### Significant Items and/or Changes in 2014-15

The Federal Government recently reclassified certain juvenile pre-out-of-home placement activities as non-allowable for reimbursement through the Title IV-E program. This is a mandated activity.

To offset the loss in revenue, two positions is being transferred from this budget unit to 261-8.

### Revenue Sources for 2014-15

General Fund	\$111,368
Fines & Forfeits	\$4,000
State Govt	\$410,433
Federal Govt	\$375,000
Fees	\$272,181
Miscellaneous	\$9,420
Transfer In from Fund 099	\$1,049,584
Fund Balance	\$0
<b>TOTAL</b>	<b>\$2,231,986</b>

### Staffing History of Unit

2012-13 Funded	40.0 FTE
2013-14 Funded	17.5 FTE
Authorized 2014-15	18.5 FTE
2014-15 Funded	16.5 FTE

<b>Program Objectives</b>	
<b>Objective A:</b>	Provide reports and recommendations to the Court for adults and juveniles.
<b>Objective B:</b>	Supervise moderate risk probationers on a call-in caseload.
<b>Objective C:</b>	Provide OR reports and recommendations to the Court.
<b>Objective D:</b>	Supervise adult defendants released on supervised own recognizance pending trial.
<b>Objective E:</b>	Investigate nature of juvenile referrals and determine best course of action to be taken.
<b>Objective F:</b>	Supervise and provide targeted interventions to juvenile probationers at a level consistent with their individual risk to community and individual needs.
<b>Objective G:</b>	Supervise youth released on alternatives to incarceration (contract, EMP, GPS) pre and post adjudication.

**Probation  
Probation Service  
(continued)**

**Budget Unit 261-6    Fund 117**

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Estimate</b>	<b>2014-15 Projection</b>
Juvenile investigative reports completed	250	141	128	134
Adult probation reports and documents completed	1,005	1,071	1,057	1,100
Population supervised as high-risk (*This is a snapshot of clients due to data limitations in our current records keeping system)	450	692	681	700
Moderate-risk adult probationers supervised via call-in caseload	N/A	215	200	250
Youth and their families served utilizing FFP model (Use of the FFP model is ending June 30, 2014)	201	131	130	N/A
Youth referred to behavior change programs	N/A	148	150	150
Youth supervised utilizing alternatives to incarceration	N/A	96	200	200

<b>Program Summary</b>
<p>This budget unit finances the services and treatment needs of minors who become wards of the Juvenile Court and who have been placed in the SB 163 Wraparound Program or out-of-home into a relative placement, foster home, residential group home, camp or ranch, or AB12 Non-Minor Dependent program.</p> <p>Probation officers locate placement for wards of the Court, as directed by the Court, in out-of-home placement settings, monitor progress and work to safely transition youth to his/her home or other permanent place.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Provide mandated services to youth in placement programs and ensure reunification services.</p>

<b>Performance Measurements</b>				
Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Youth sent to out-of-home placement by the courts	18	17	24	20
Youth successfully re-enter	N/A	2	2	2

**Probation**  
**Care of Court Wards**  
**Budget Unit 575-1 Fund 117**

**Significant Items and/or Changes in 2014-15**

An increase in the number of youth sent to out-of-home placements placed an extraordinary cost pressure on the Department. The budget reflects a continuation of the existing out-of-home placement activity. The Department continues to work on in-county juvenile treatment alternative that will offer better results. Once an alternative is developed, the Department will return to the Board of Supervisors for the approval of the alternative.

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$0
Public Safety	\$0
Social Services Realignment	\$989,285
Federal/State/Other Govt	\$141,159
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$1,130,444</b>

<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	1.0 FTE
2013-14 Funded	1.0 FTE
Authorized 2014-15	1.0 FTE
2014-15 Funded	1.0 FTE

<b>Program Summary</b>
<p>This budget unit historically finances the department's moderate-high risk offenders and families using Functional Family Probation (FFP) case management model.</p> <p>Beginning in Fiscal Year 2014-15, the Probation Department is redirecting its FFP efforts to support development of an Evening Learning Center.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Supervise and provide targeted interventions to probationers at a level consistent with their individual risk to community and individual needs.</p>

<b>Performance Measurements</b>				
Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Youth Served in FFP who did not require out-of-home placement	N/A	96	126	N/A

**Probation**  
**Juvenile Justice Crime Prevention Act (JJCPA)**  
**AB 1913**

**Budget Unit 261-7 Fund 063**

**Significant Items and/or Changes in 2014-15**

Due to a decline in funding, one position is transferred to budget unit 261-2.

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt	\$0
Fees	\$0
Grants/Other	\$0
Transfer In from Fund 099	\$525,165
Fund Balance	\$0
<b>TOTAL</b>	<b>\$525,165</b>

<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	6.0 FTE
2013-14 Funded	5.5 FTE
Authorized 2014-15	4.5 FTE
2014-15 Funded	4.5 FTE

## Program Summary

The Adult Community Corrections Program is the driving force behind practice change in Yolo County Community Corrections. Over the long-term, Probation has developed the program in strong collaboration with the Community Corrections Partnership, which is comprised of leaders from all local public safety agencies, related health and human services agencies and community-based organizations providing community treatment to the offender population. Services that will be provided include:

- Working with stakeholders to provide pre-sentence reports that incorporate risk and needs assessments to assist in decision making.
- Supervision of adult offenders as their risk for re-offense indicates.
- Case management of high-risk adult offenders based on criminogenic needs, referring them to treatment services whenever possible.
- Imposing sanctions for violations and developing incentives for positive behavior change in order to maximally reduce risk for re-offense.
- Intensive focus on internal capacities that include staff development, practice change, data collection and evaluation.
- Collaboration with community organizations and stakeholders to improve and increase treatment services as cost-effectively as possible.

It should be noted that this budget unit provides supplemental funding to the Work Alternative Program as well as the Community Corrections Case Management Program. As such, many of the objectives and measures overlap.

## Program Objectives

- Objective A:** Case manage and supervise high risk defendants based on criminogenic needs.
- Objective B:** Refer clients to appropriate service based upon the risk, needs, and responsibly principles.
- Objective C:** Respond to violations based on a matrix that takes into consideration risk level.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
1170(h) on supervision per month (snapshot)	N/A	55	100	165
PRCS clients released/served	212	112	75	50
Violations of supervision filed	N/A	403	447	450
Risk assessments completed	N/A	1,737	1,600	1,650
Needs assessments completed	N/A	839	840	860
OR Reports Completed	1,012	935	1,059	1,100
Defendants supervised on OR pending trial	201	405	414	440

## Probation

### Adult Community Corrections Program (SB 678)

Budget Unit 261-8 Fund 068 &

### Yolo Community Corrections Partnership (AB 109)

Budget Unit 261-9 Fund 099

### Significant Items and/or Changes in 2013-14

**BU 261-8 (SB 678):** This budget unit will receive one position from Budget Unit 261-1 and two positions from 261-6 this upcoming fiscal year.

**BU 261-9 (AB 109):** The State allocation to Yolo County for Community Corrections Partnership (CCP) funds are expected to decline noticeably. The CCP will meet prior to the Board of Supervisors' June 2014 budget hearings to determine the recommended budget allocation to each realignment activity.

### Revenue Sources for 2014-15

Realignment AB109	\$4,531,946
Federal/State/Other Govt	\$2,164,217
Fund Balance	\$0
<b>TOTAL</b>	<b>\$6,696,163</b>

### Staffing History of Unit

2012-13 Funded	27.4 FTE
2012-13 Funded	39.0 FTE
Authorized 2014-15	44.0 FTE
2013-14 Funded	43.0 FTE



**Tracie Olson**  
Public Defender

**Mission Statement**

*The mission of the Yolo County Public Defender's Office is to provide all clients with high quality legal representation that protects their liberty and constitutional rights and serves the interests of society in a fair and efficient system of criminal justice.*

**Goals**

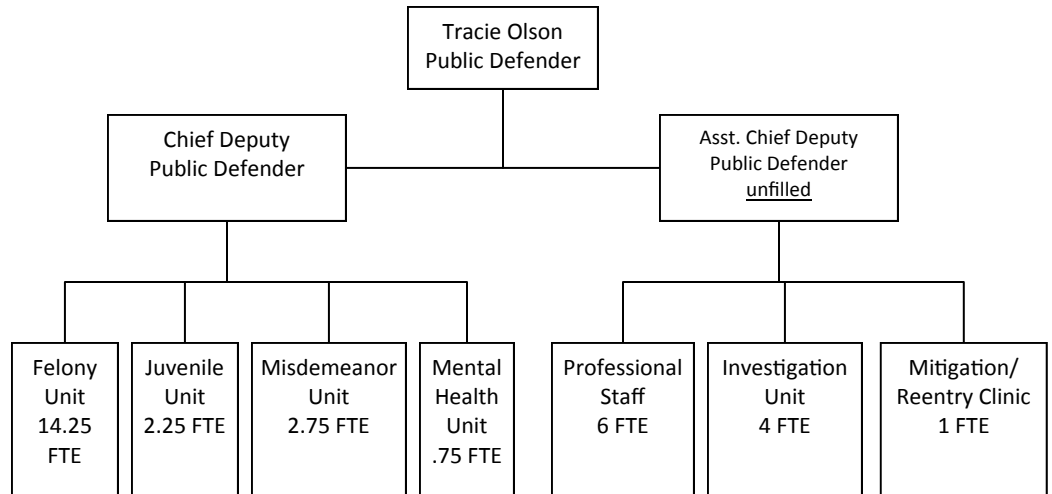
*Ensure zealous, high quality representation for each client.*

*Collaborate with other justice system stakeholders and community partners to establish client-centered policies and procedures for local justice system operations.*

*Support a strong, positive work environment.*

*Advance the understanding of the work of public defense.*

# Public Defender



**Description of Major Services**

The Public Defender's Office provides legal services to adult, indigent persons accused of felony and misdemeanor criminal violations; juveniles prosecuted for alleged conduct that would be criminal if they were adults; individuals in mental health (e.g., conservatorship) cases; and other persons whose liberty or parenting interest may be affected by the government.

The Public Defender's Office provides primary services to indigent defendants. In circumstances where the office must declare a conflict of interest, a pool of criminal defense attorneys provides representation through contracts with the County. Program information for conflict indigent defense services is found in a separate section.

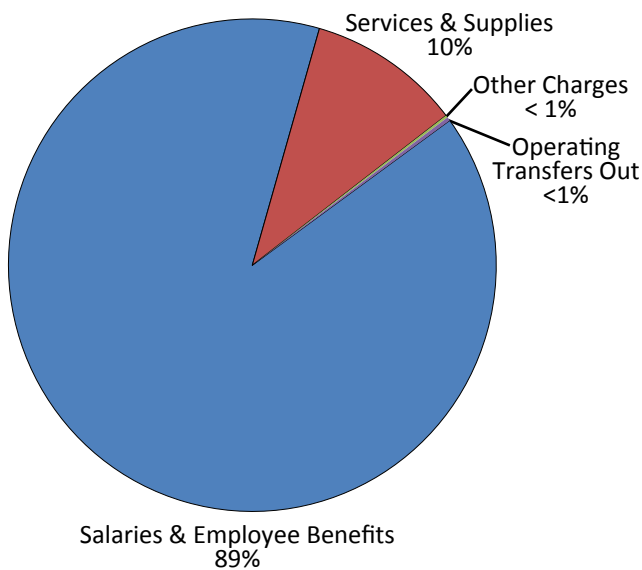
**2013-14 Summary of Budget Unit**

	Appropriation	Revenue	General Fund	Staffing
Public Defender (BU 210-1) (includes Fund 099 and 110)	\$5,848,448	\$233,570	\$5,614,878	33.0

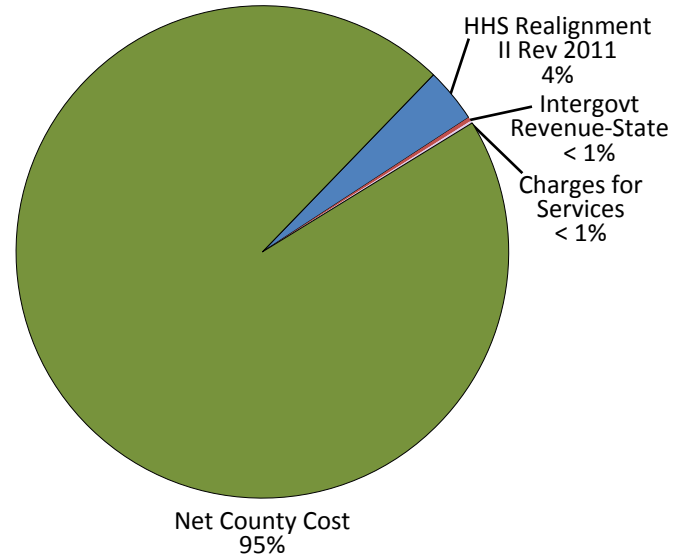
## Summary of Public Defender 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
HHS Realignment II Rev 2011	\$96,056	\$58,133	\$60,000	\$209,217	\$209,217
Intergovt Revenue-State	\$3,222	\$17,676	\$0	\$0	\$15,176
Charges For Services	\$3,165	\$11,311	\$0	\$0	\$9,177
Miscellaneous	\$24	\$0	\$0	\$0	\$0
Other Financing Sources	\$23,218	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$125,685</b>	<b>\$87,120</b>	<b>\$60,000</b>	<b>\$209,217</b>	<b>\$233,570</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$4,222,556	\$4,522,369	\$4,833,742	\$5,514,143	\$5,231,743
Services And Supplies	\$423,059	\$432,506	\$526,070	\$629,386	\$594,386
Other Charges	\$5,941	\$5,847	\$6,015	\$8,919	\$8,919
Capital Assets-Equipment	\$23,218	\$0	\$0	\$46,000	\$0
Operating Transfers Out	\$0	\$9,200	\$8,800	\$14,400	\$14,400
Intrafund Transfers	(\$1,112)	(\$1,094)	\$0	(\$1,000)	(\$1,000)
<b>Total Appropriations</b>	<b>\$4,673,662</b>	<b>\$4,968,828</b>	<b>\$5,374,627</b>	<b>\$6,211,848</b>	<b>\$5,848,448</b>
<b>Use of fund balance available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$4,547,977</b>	<b>\$4,881,708</b>	<b>\$5,270,627</b>	<b>\$6,002,631</b>	<b>\$5,614,878</b>

### Expenditures



### Revenues





**Public Defender  
2013-14  
Accomplishments**

- ◆ *Aggressively litigated appropriate cases. In 2013, this office was the attorney of record in 81% of the approximately 120 jury trials litigated. The office litigated 26% more trials than in 2012; 2013-14 projected an increase in felony caseload of 22.5%, misdemeanor caseload 26.6% and juvenile caseload 10.9%.*
- ◆ *Opened Record Mitigation and Community Reintegration Clinic, providing post-conviction legal and social support services for offenders. The clinic prepares, files and appears in court with ex-offenders to obtain relief that mitigates the effects of criminal convictions. The clinic also develops and implements discharge plans for sentenced inmates who Probation will not supervise; creates proposed disposition plans for pretrial clients to encourage sentences that focus on rehabilitation; partners with the Sheriff's electronic monitoring program to add case management services to the supervised population; coordinates efforts to benefit incarcerated offenders (e.g., Medi-Cal); and allows the office to continue to host social worker interns who are then paired with youth at high risk of incarceration or out-of-home placement.*

## Department Goals and Key Initiatives for 2014-15

**Goal 1:** Ensure zealous, high quality representation for each client.

**Key Initiatives for 2014-15:**

- Through training, supervision and other management practices, ensure attorneys and staff understand and adhere to their professional and ethical responsibilities to pursue, with knowledge and skill, whatever lawful and ethical measures are required to vindicate a client's cause. (Tactical Plan 5E1)
- Develop and implement holistic defense practices that achieve client-centered advocacy. (Tactical Plan 5E2, 5E3, 5E4)
- Identify and implement evidence-based practices. (Tactical Plan 1B3)
- Continue to expand training beyond professional mandates. (Tactical Plan 5G1)

**Goal 2:** Expand the Record Mitigation and Community Reintegration Clinic.

**Key Initiatives for 2014-15:**

- Ensure that rehabilitated offenders have access to quality, post-conviction legal services to obtain the relief to which they are legally entitled, thereby supporting their successful re-entry into the community. (Tactical Plan 5E4)
- Utilize multidisciplinary model to leverage expertise of social workers to develop and implement discharge plans for sentenced inmates who will not otherwise receive support; create proposed disposition plans for pretrial clients to encourage sentences that focus on rehabilitation; and augment advocacy on behalf of high-risk youth in schools and in the community. (Tactical Plan 5E2)
- Continue collaboration with Employment & Social Services to identify offenders eligible for benefits, such as Medi-Cal and CalFresh, and streamline the intake and application. (Tactical Plan 4A2, 4F4, 5E3)

**Goal 3:** Support a strong, positive work environment that promotes employee development.

**Key Initiatives for 2014-15:**

- Support employee activities to ensure a good work-life balance; recognize high performers; overcome constraints by operating in a dated office building. (Tactical Plan 3D1, 8H2)
- Focus on leadership skill development that clarifies expectations, aligns tactics and supports professional training opportunities inside and outside the County. (Tactical Plan 5G1)
- Digitally archive a portion of client files and continue to enhance technology in the workplace in order to augment, enhance and maximize services. (Tactical Plan 5J1, 5J2)

## Public Defender

2013-14

### Accomplishments

- ◆ *Actively collaborated with stakeholders to influence criminal justice policy, including membership and participation in: AB 109 CCP executive committee and various workgroups; DESS; DRC; Library's literacy program; Local Mental Health Board; Criminal Justice Cabinet; Blue Ribbon Commission; NCCT; and WIB. Partnered with other stakeholders to implement Veterans Stand Down.*
- ◆ *Increased civic engagement by: hosting a fundraiser to benefit the local homeless shelter, Fourth & Hope; coaching River City H.S. mock trial team; participating in Road Trip Nation interviews and career day and government class presentations at Woodland and Lee Jr. high schools; serving as adjunct professor at UC Davis School of Law; providing literacy tutoring for DRC clients; judging moot court at McGeorge School of Law; serving as leaders in YCBA, California Attorneys for Criminal Justice and California Public Defenders Association; membership in Inn of Courts, YCBA, and OddFellows.*
- ◆ *Hosted law student, social worker and undergraduate interns, as well as volunteer attorneys to enhance services in a cost-effective but mutually beneficial way.*

## Department Goals and Key Initiatives for 2014-15

**Goal 4:** Advance understanding of the work of public defense.

### Key Initiatives for 2014-15:

- Educate the community about the purpose and function of the public defense system by developing and maintaining stakeholder relationships and collaborations. (Tactical Plan 5K2)
- Support intern programs by hosting law student, social worker, undergraduate, high school and paralegal interns as well as volunteer attorneys. (Tactical Plan 5K3)
- Develop a public education campaign to increase awareness of legal rights and related topics. (Tactical Plan 5K1)

<b>Program Summary</b>
<p><u>Adult Felony Unit</u> - Attorneys are responsible for all aspects of each case assigned to them, including preliminary hearings, motions, plea negotiations, jury trials and post-conviction proceedings. Attorneys may also file writs from decisions made in the Superior Court. With the passage of AB 109, this unit also handles all Post-Release Community Supervision, Mandatory Supervision and Parole revocation proceedings.</p> <p><u>Adult Misdemeanor Unit</u> - Attorneys handle all aspect of their cases, from motion work, to plea negotiations, to jury trials.</p> <p><u>Juvenile Unit</u> - Attorneys represent minors through all stages of the proceedings, from the initial detention hearing, through motions, court trials, dispositions and post-adjudication proceedings. The attorneys advocate for minors in collateral matters such as education proceedings (i.e., Individual Education Plan and disciplinary proceedings) and non-dependent minor (AB 12) proceedings.</p> <p><u>Mental Health Unit</u> - This unit represents clients in civil commitments, including sexually violent predator and mentally disordered offender commitments, involuntary commitment extensions and Laura’s Law proceedings. This unit also represents individuals in conservatorship proceedings, the majority of which are instituted after an allegation that the person is gravely disabled due to a mental disorder and unable to provide for his or her basic personal needs for food, clothing or shelter.</p> <p><u>Record Mitigation and Community Reintegration Clinic</u> - This unit provides post-conviction legal services and other social support services integral to successful re-entry of offenders into the community.</p>

<b>Performance Measurements</b>				
<b>Measurement Public Defender</b>	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
New felony cases	1,481	1,599	1,959 (up 22.5%)	static
New misdemeanor cases	1,457	1,417	1,794 (up 26.6%)	static
New juvenile delinquency cases	322	229	254 (up 10.9%)	static
New conservatorship cases	78	53	42 (down 20.7%)	static
New violations of probation (VOPs)	952	1,087	1,161 (up 6.8%)	static
New Post Release Community Supervision (PRCS) cases	76	179	117 (down 34.6%)	increase
New Mandatory Supervision cases		12	14 (up 16.7%)	Increase
New Parole cases			48	increase

<b>Criminal Jury Trials Litigated</b> (calendar year)	2009 Actual	C2010 Actual	2011 Actual	C2012 Actual	2013 Actual	2014 Projection
Total countywide (felony/misdemeanor)	121 (93/28)	112 (81/31)	106 (79/27)	104 (67/37)	120 (67/53)	static
Public Defender (felony/misdemeanor)		83 (74%) (57/26)	84 (79%) (62/22)	77 (74%) (49/28)	97 (81%) (53/44)	static
% change Public Defender trials year-to-year			Up 1.2%	Down 8.3%	Up 26%	static

**Public Defender**  
**Budget Unit 210-1 Fund 110  
and Fund 099**

**Significant Items and/or Changes in 2014-15**

Insufficient staffing and resource parity issues with involved County departments challenges the delivery of quality legal advocacy.

The following three new positions were requested: Social Worker Practitioner, Deputy Public Defender and Investigator, but not recommended by the CAO at this time.

Lack of dedicated internal information technology resources to steer the office into sophisticated data and document management solutions disadvantages the office and limits efficiency.

Size, location and quality of the office’s current building limits growth and productivity.

<b>Revenue Sources for 2014-15</b>	
General Fund	\$5,614,878
Public Safety	\$0
Realignment II/AB 109 (anticipated)	\$209,217
Other Revenue	\$24,353
<b>TOTAL</b>	<b>\$5,848,448</b>

<b>Staffing History of Unit</b>	
2012-13 Funded	31.0 FTE
2013-14 Funded	33.0 FTE
Authorized 2014-15	33.0 FTE
2014-15 Funded	33.0 FTE





**Cass Sylvia**  
Public Guardian -  
Public Administrator

**Mission Statement**

*The office of the Public Guardian-Public Administrator is committed to treating every client with dignity and compassion. In carrying out its statutory role, the office will act in the best interest of each client and execute sound fiscal management of client estates.*

**Goals**

*Treat every client with dignity, compassion and understanding*

*In carrying out our statutory role, we act in the best interest of each client*

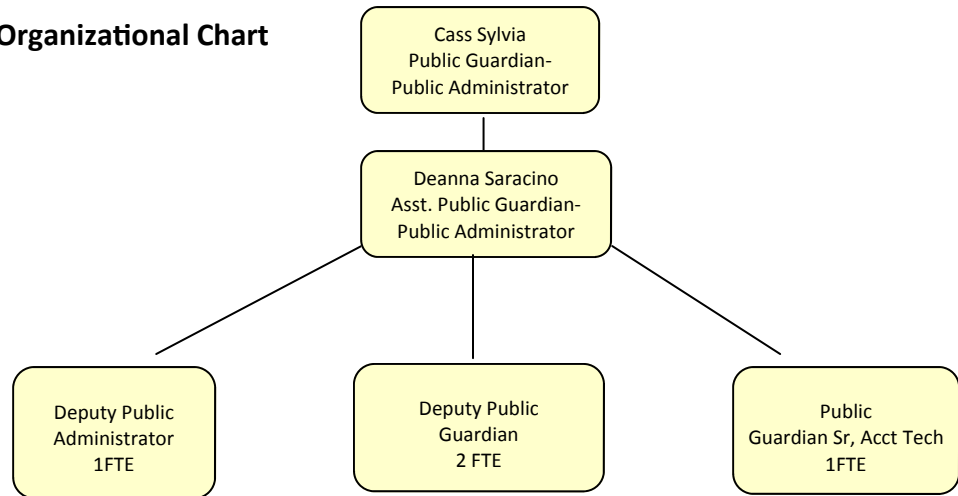
*Exercise sound fiscal management of client's estates*

*Maintain effective relationships with County departments that interact with this office as we coordinate services for each client individually*

*Create a rewarding work environment for employees, encouraging professional growth through training*

# Public Guardian-Public Administrator

**Organizational Chart**



**Description of Major Services**

The office of the **Public Guardian** manages the affairs of vulnerable people who cannot care for themselves due to serious physical illness, mental illness or other disability. If deemed gravely disabled by the Court, people may be placed on public conservatorship and managed by the Public Guardian. Conservatorship of the person and/or estate is authorized by order of the Superior Court.

The **Public Administrator** investigates and may administer the estates of persons who die in Yolo County without a relative willing or able to act as administrator. The Public Administrator also manages the County's Indigent Burial/Cremation program. More than 130 residents of Yolo County are served by this program each year.

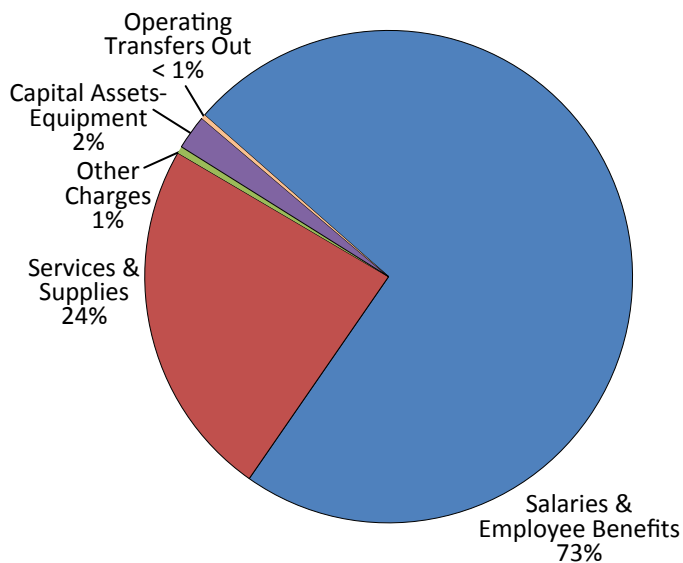
**2014-15 Summary of Budget Unit 287-1**

	Appropriation	Revenue	General Fund	Staffing
Public Guardian (BU 287-1)	\$879,066	\$218,000	\$661,066	6.0

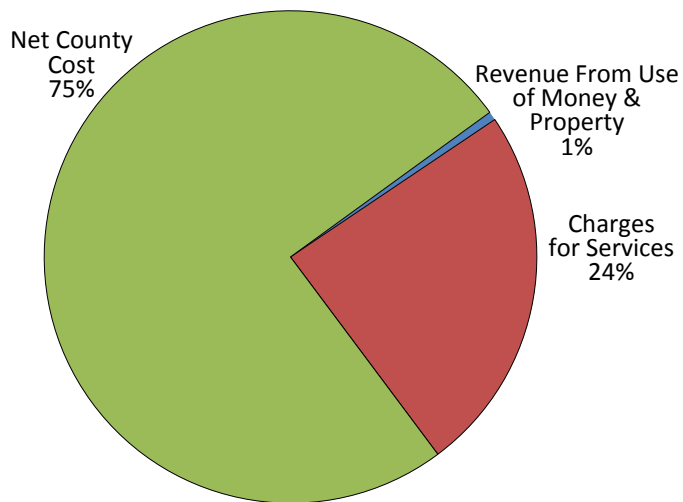
## Summary of Public Administrator-Public Guardian 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
Revenue For Use Of Money & Prop	\$4,660	\$2,530	\$3,000	\$5,000	\$5,000
Intergovt Revenue-Federal	\$6,159	\$0	\$0	\$0	\$0
Charges For Services	\$172,403	\$207,272	\$183,000	\$213,000	\$213,000
Miscellaneous	(\$22)	\$0	\$0	\$0	\$0
Other Financing Sources	\$6,551	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$189,751</b>	<b>\$209,802</b>	<b>\$186,000</b>	<b>\$218,000</b>	<b>\$218,000</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$529,723	\$621,559	\$619,121	\$644,373	\$644,373
Services And Supplies	\$167,324	\$229,645	\$202,741	\$221,968	\$208,243
Other Charges	\$1,062	\$3,561	\$3,550	\$4,050	\$4,050
Capital Assets-Equipment	\$6,551	\$0	\$0	\$20,000	\$20,000
Operating Transfers Out	\$0	\$2,400	\$2,400	\$2,400	\$2,400
<b>Total Appropriations</b>	<b>\$704,660</b>	<b>\$857,165</b>	<b>\$827,812</b>	<b>\$892,791</b>	<b>\$879,066</b>
Use of fund balance available	\$0	\$0	\$0	\$0	\$0
<b>Net County Cost</b>	<b>\$514,909</b>	<b>\$647,363</b>	<b>\$641,812</b>	<b>\$674,791</b>	<b>\$661,066</b>

**Expenditures**



**Revenues**



**Public Administrator-  
Public Guardian  
2013-14  
Accomplishments**

- ◆ *Continued to serve Yolo County's most vulnerable clients, working always in their best interest regardless of staff reductions and budget cuts*
- ◆ *Provided over 130 Yolo County residents cremation when they died and lacked the funds for basic decedent disposition*
- ◆ *Used volunteers to assist in special projects*

## Department Goals and Key Initiatives for 2014-15

**Goal 1:** The role of the Conservator of a Person is to provide the best quality of life possible for each conservatee.

**Key Initiatives for 2014-15:**

- Provide for proper healthcare by arranging for doctor appointments, monitoring medical treatment, advocating for necessary treatment and voicing the wishes of the conservatee. (Tactical Plan 4A-4D)
- Arrange for proper nutrition.
- Arrange for appropriate clothing, as needed. (Tactical Plan 4G)
- Provide for housing that is appropriate and least restrictive. (Tactical Plan 4B)
- Arrange for reasonable safety, comfort, social services, recreation and family contact. (Tactical Plan 4D)

**Goal 2:** The role of the Conservator of Estate is to protect and maximize the assets of the conservatee.

**Key Initiatives for 2014-15:**

- Locate and marshal assets, assuring they are adequately protected against loss. (Tactical Plan 8C)
- Prepare an inventory of the assets for the Court. (Tactical Plan 8C)
- Apply for and maintain benefits the Conservatee is entitled. (Tactical Plan 4F)
- Make a budget and pay all legitimate bills for Conservatee. (Tactical Plan 8F)
- Invest the Conservatee's assets and income in safe investments that will meet his/her needs and meet Court requirements. (Tactical Plan 8I)
- Remain accountable to the Court on all expenditures, income, assets and property. (Tactical Plan 8C)
- Prepare a final report and accounting of the estate at the time the Conservatorship terminates. (Tactical Plan 8C)

## Program Summary

The **Public Administrator** is charged with investigating and administering the estates of persons who die without a will, or without an appropriate person willing or able to act as an administrator to settle the estate of the decedent. The Public Administrator has the same duties and functions as private administrators which include:

- Disposition of the decedent's body; including funeral and/or burial arrangements
- Marshaling all funds, assets and property to secure and prevent loss
- Conducting thorough investigations to discover all of the decedents' assets
- Collecting all dues owed to the estate
- Ensuring all estate benefits are applied for and received
- Paying the decedent's bills and taxes
- Ensuring the estate is administered according to the decedent's wishes
- Locating persons entitled to inherit from the estate and ensuring inheritance is received.

The **Public Guardian** conducts official investigations in response to receiving a referral for conservatorship. If found appropriate, the Public Guardian petitions the Court and once granted conservatorship, serves as the legally appointed guardian for persons who have been determined by the Court to be incapable of caring for themselves. These are generally older, frail and vulnerable adults who are at risk for self-neglect, or have been a victim of abuse or neglect. The other population who may require conservatorship are those who suffer from **severe mental illness** and are therefore unable to provide the basic necessities; food, shelter or clothing for themselves, and who may be at risk to themselves or others.

When appointed **conservator of the estate**, the Public Guardian manages the finances of the conservatee who has been found by the Court to be unable to manage their finances, or is susceptible to being taken advantage of financially by others. In this role, the Public Guardian locates and takes control of the conservatee's assets, collects income, pays debts and taxes and invests funds.

When appointed **conservator of the person**, the Public Guardian is responsible for ensuring the conservatee has proper food, clothing, shelter and health care. The Public Guardian may receive authorization from the Court to make medical decisions for the conservatee as well.

## Program Objectives

**Objective A:** Provide appropriate residential placement and needed services to individuals placed on court-ordered public conservatorship and sound management of their finances.

**Objective B:** Serve qualifying decedents and their families who request the indigent cremation program. Ensure proper disposition of qualifying veterans. Administer estates of decedents who die without a will or an appropriate named to act.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Projection
Volunteer hours contributed to the program	70-80	90-120	90-120	100
Decedents handled by Public Administrator	106	>100	>115	>130
Decedent cases where department assisted family members in taking over the disposition or accessing other resources	7	11	31	unknown
People served on mental health and probate conservatorships	135	150	168	168

## Public Administrator- Public Guardian

Budget Unit 287-1 Fund 110

### Significant Items and/or Changes in 2014/15

To safely transport clients and staff, the department included the cost to replace an older vehicle which projected repair cost would be higher than its current value. The cost of the car replacement is approximately \$20,000.

### Revenue Sources for 2014-15

General Fund	\$661,066
Federal/State/ Other Govt	\$0
Fees	\$218,000
Grants/Other	\$0
<b>TOTAL</b>	<b>\$879,066</b>

### Staffing History of Unit

2012-13 Funded	6.0 FTE
2013-14 Funded	6.0 FTE
Authorized 2014-15	6.0 FTE
2014-15 Funded	6.0 FTE

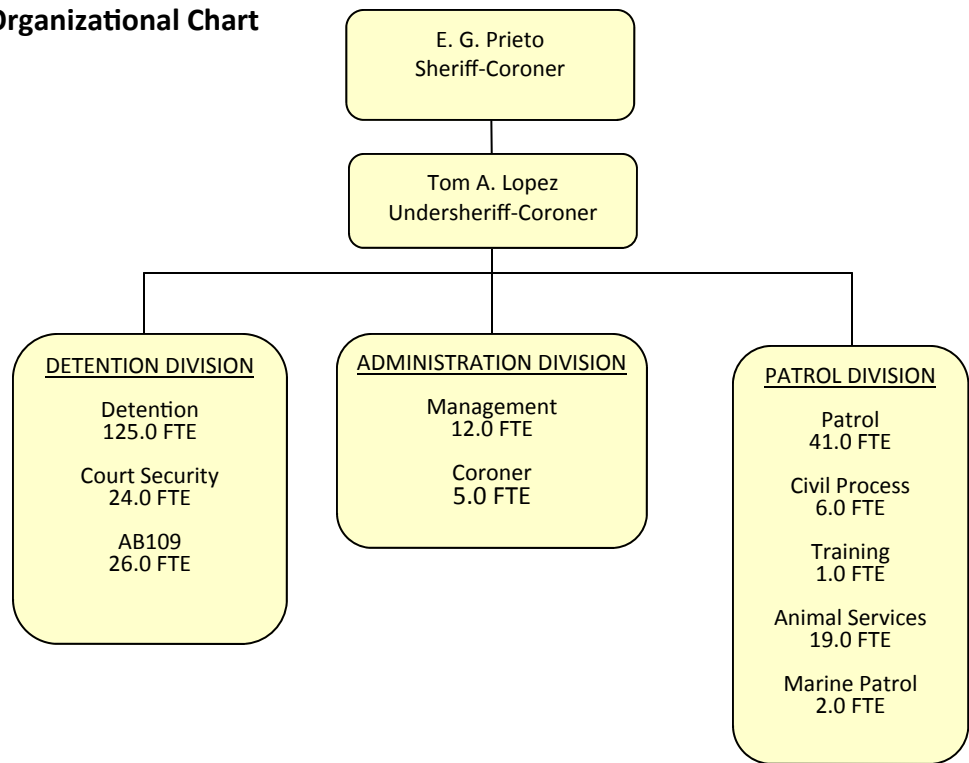




**E. G. Prieto**  
Sheriff-Coroner

# Sheriff-Coroner

## Organizational Chart



### Mission Statement

*We will continually strive for excellence, performing our duties with professionalism and integrity, taking pride in ourselves and the community we serve.*

### Goals

*To improve and maintain the quality of life we enjoy and to ensure that our county is a safe place to live, work and visit.*

*To protect the lives, property and rights of all people, to maintain order and to enforce the laws.*

*To provide a safe, sanitary and secure place of detention for all persons committed to the Sheriff's jurisdiction for detention or correction.*

*To ensure that the citizens of Yolo County receive the best possible investigation of each death.*

*To enforce the laws and ordinances pertaining to animal control and management, provide humane sheltering and disposal of stray and unwanted animals, and promote responsible pet ownership.*

### Motto

*"Service Without Limitations"*

## Description of Major Services

The Sheriff acts as the chief law enforcement officer for Yolo County by providing a full range of law enforcement services throughout the unincorporated areas, as well as within the incorporated cities. The Sheriff-Coroner Office provides the following services: patrol, civil, detention, coroner, investigation, bailiff and animal control.

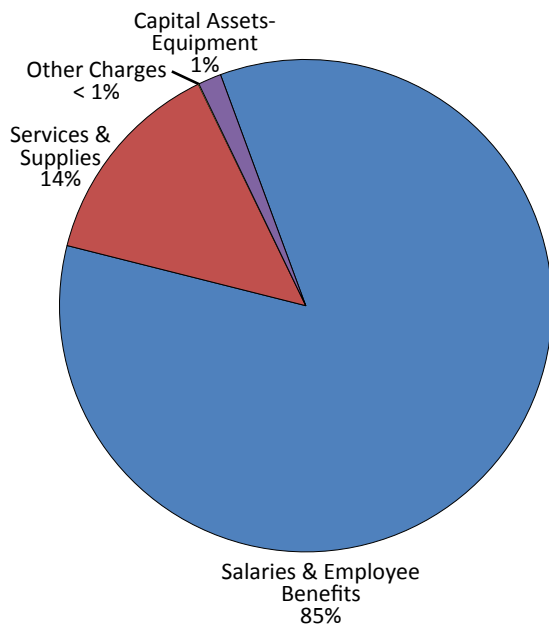
## 2014-15 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
AB 109 - Yolo County Community Corrections Partnership (BU 250-6) (Fund 99)	\$2,566,135	\$2,566,135	\$0	26.0
Animal Services (BU 280-1) (Fund 110)	\$2,059,742	\$1,744,283	\$315,459	19.0
Civil Process (BU 240-2) (Fund 117, 57 and 58)	\$797,101	\$573,351	\$223,750	6.0
Coroner (BU 286-1) (Fund 117)	\$719,033	\$393,271	\$325,762	5.0
Court Security (BU240-1) (Fund 117)	\$2,775,392	\$2,775,392	\$0	24.0
Detention (BU 250-9) (Fund 117, 56 and 60)	\$13,847,487	\$6,965,610	\$6,881,877	125.0
Inmate Welfare (BU 250-8) (Fund 55)	\$352,100	\$352,100	\$0	0.0
Management (BU 250-2) (Fund 117, 59 & 61)	\$3,327,528	\$2,578,966	\$748,562	12.0
Marine Patrol (BU 250-5) (Fund 117)	\$373,377	\$365,431	\$7,946	2.0
Patrol (BU 250-7) (Fund 117 and 60)	\$6,670,402	\$3,674,685	\$2,995,717	41.0
Training (BU 251-2) (Fund 117)	\$294,342	\$158,122	\$136,220	1.0
<b>TOTAL</b>	<b>\$33,782,639</b>	<b>\$22,147,346</b>	<b>\$11,635,293</b>	<b>261.0</b>

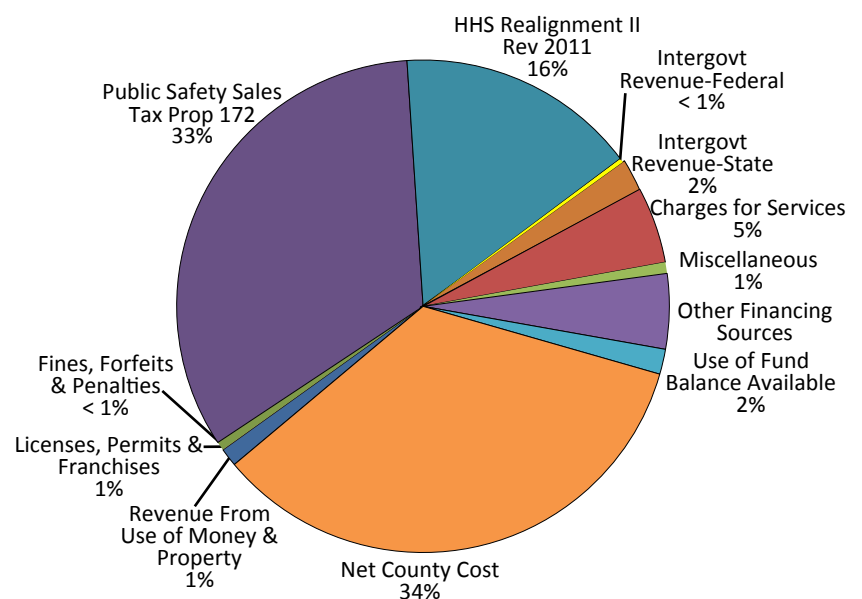
## Summary of Sheriff-Coroner 2014-15 budget

	Actual 2011-12	Actual 2012-13	Budget 2013-14	Requested 2014-15	Recommended 2014-15
<b>Revenues</b>					
Licenses,Permits & Franchises	\$305,986	\$404,985	\$354,260	\$404,260	\$404,260
Fines, Forfeits & Penalties	\$5,461	\$10,800	\$8,000	\$8,000	\$8,000
Revenue Fr Use Of Money & Prop	\$128,983	\$148,353	\$191,500	\$191,500	\$191,500
Public Safety Sls Tax Prop 172	\$9,346,412	\$9,829,033	\$10,625,353	\$10,944,114	\$11,244,114
Hhs Realignment Ii Rev 2011	\$4,193,547	\$4,938,351	\$5,204,745	\$5,341,527	\$5,341,527
Intergovt Revenue-State	\$943,693	\$639,602	\$636,245	\$686,245	\$686,245
Intergovt Revenue-Federal	\$277,105	\$150,296	\$267,000	\$107,000	\$107,000
Intergovt Rev-Other	\$1,115	\$0	\$0	\$0	\$0
Charges For Services	\$1,948,208	\$1,642,945	\$1,635,472	\$1,694,507	\$1,694,507
Miscellaneous	\$338,598	\$446,089	\$212,300	\$247,300	\$247,300
Other Financing Sources	\$4,209,950	\$4,428,228	\$1,858,610	\$1,668,303	\$1,668,303
Transfer Adjustments	(\$2,270,556)	(\$2,726,202)	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$19,428,502</b>	<b>\$19,912,480</b>	<b>\$20,993,485</b>	<b>\$21,292,756</b>	<b>\$21,592,756</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$25,271,911	\$26,305,971	\$27,631,580	\$31,216,162	\$28,609,675
Services And Supplies	\$3,987,611	\$4,649,278	\$4,356,865	\$4,772,516	\$4,692,516
Other Charges	\$13,200	\$23,097	\$15,700	\$15,701	\$15,701
Capital Assets-Equipment	\$765,196	\$448,792	\$540,747	\$809,747	\$514,747
Operating Transfers Out	\$2,298,556	\$2,754,202	\$238,000	\$28,000	\$0
Intrafund Transfers	(\$104,872)	(\$83,830)	(\$190,000)	(\$50,000)	(\$50,000)
Transfer Adjustments	(\$2,270,556)	(\$2,726,202)	\$0	\$0	\$0
<b>Total Appropriations</b>	<b>\$29,961,046</b>	<b>\$31,371,308</b>	<b>\$32,592,892</b>	<b>\$36,792,126</b>	<b>\$33,782,639</b>
<b>Use of fund balance available</b>	<b>(\$375,535)</b>	<b>\$748,477</b>	<b>\$693,049</b>	<b>\$554,590</b>	<b>\$554,590</b>
<b>Net County Cost</b>	<b>\$10,908,079</b>	<b>\$10,710,351</b>	<b>\$10,906,358</b>	<b>\$14,944,780</b>	<b>\$11,635,293</b>

**Expenditures**



**Revenues**



## Sheriff-Coroner

2013-14

### Accomplishments

- ◆ *STARS assisted the Department with Agricultural Crime Technology Information and Operations Network (ACTION) - a free crime prevention program to help farmers protect equipment.*
- ◆ *Dedication ceremony for Tony Diaz Memorial Rest Area, held at the North Bound I-5 Rest Area in Dunnigan between County Road 6 and County Line Road.*
- ◆ *The Sheriff's Office had zero at-fault crashes during the first year of the Below 100 Program and continues to be the National model for the program. Deputies reduced their Speed Activations by 91% from previous year.*
- ◆ *Uninsured indigent adult inmates of the Yolo County detention facility receiving psychiatric medications will have access to a 30-day supply of their medications when they are discharged from custody. This collaborative process included partnering with Health, Alcohol, Drug & Mental Health, Public Defender, Probation and California Forensic Medical Group (CFMG).*

## Department Goals and Key Initiatives for 2014-15

**Goal 1:** Improve and maintain the quality of life we enjoy and ensure that our county is a safe place to live, work and visit.

### Key Initiatives for 2014-15:

- Continue to expand community education and outreach programs on crime prevention and identity theft to bridge law enforcement with community members utilizing town hall meetings and neighborhood watch programs.
- Develop short-term and long-term strategic plans and a vision for the Sheriff's Office.
- Restore positions that were previously lost in prior fiscal years. (Tactical Plan 5F5)
- Replace aging safety equipment that previous budgets had not allowed.

**Goal 2:** Provide a safe, sanitary and secure place of detention for all persons committed to the Sheriff's jurisdiction for detention or correction.

### Key Initiatives for 2014-15:

- Continue to work with General Services on planning of the Detention Facility Expansion.
- Explore the use of future state funding in order to continue the expansion of the jail can.
- Continue to expand and enhance programs that were initiated with public safety realignment funds to provide the tools necessary for inmates to successfully re-enter the community. (Tactical Plan 5D, 5F)

**Goal 3:** To enforce the laws and ordinances pertaining to animal control and management, and provide humane sheltering and disposal of stray and unwanted animals, and promotion of responsible pet ownership.

### Key Initiatives for 2014-15:

- Continue to reduce the animal population with preventative spays and neuters.
- Coordinate with UC Davis Vet Med Teaching Hospital to develop new animal shelter and veterinarian services.

<b>Program Summary</b>
<p>The 2011 Public Safety Realignment encompassed in AB109 impacts local criminal justice systems and communities. Funds related to this realignment are used in many ways and this program addresses the management of the correctional population at the local level. Specifically, the County correctional facilities are Monroe and Leinberger discussed under the Detention program.</p> <p>In dealing with these changes, the Sheriff's Office has implemented new programs and enhanced existing programs with the goal of partnering with the local criminal justice community in reforming the system's approach to adult offenders.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Implement programs to assign offenders in obtaining skills needed to succeed upon release (i.e. GED, occupational training, etc.).</p> <p><b>Objective B:</b> Utilize home electronic monitoring for offender reintegration and accountability.</p> <p><b>Objective C:</b> Make use of flash incarceration to achieve desired behavioral change and allow for minimal jail bed resources.</p> <p><b>Objective D:</b> Increase the number of jail beds available to meet the needs of the population shift from state to local facilities.</p>

<b>Performance Measurements</b>				
Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Programs provided to inmates while incarcerated	8	6	12	15
Number of AB109 Post Release Community Supervision Bookings	86	243	206	200
Number of AB109 Bookings with Parole Holds	449	409	328	350
Number of AB109 Mandatory Supervision bookings w/ violations	9	36	25	25
Number of AB109 Sentenced Inmates	178	206	163	200
Number of AB109 offenders assigned to electronic monitoring	18	50	75	100

**Sheriff-Coroner**  
**Sheriff - AB109**  
**Budget Unit 250-6 Fund 099**

**Significant Items and/or Changes in 2014-15**

Increased costs will require additional funding to maintain status quo. This funding will be requested through the CCP process .

**Revenue Sources for 2014-15**

General Fund	\$0
Public Safety	\$0
Realignment II	\$2,566,135
Federal/State/Other Govt	\$0
Fees	\$0
Other Revenue	\$0
<b>TOTAL</b>	<b>\$2,566,135</b>

**Staffing History of Unit**

2012-13 Funded	26.0 FTE
2013-14 Funded	26.0 FTE
Recommended 2014-15	26.0 FTE
2014-15 Funded	26.0 FTE

## Program Summary

This budget unit funds the operation of the Yolo County Animal Services Shelter and Patrol Services provided by the unit. The Animal Service Unit:

- Protects the public from aggressive, dangerous dogs causing injury to people and other animals, which includes investigating and quarantining vicious animals.
- Offers low-cost vaccinations and microchips to the public of owned animals and provides health and welfare checks for injured, sick, abused and neglected animals, for both stray and owned animals.
- Offers safe-keeping of owned animals when owners are involved in traffic accidents, fires, or death of owners until next of kin can be located.
- Enforces laws pertaining to animal abuse including animal fighting, hoarding cases and cases of neglect and abandonment.
- Manages the rabies control program in reports of animal bites and enforces State and County rabies and licensing laws.

## Program Objectives

- Objective A:** Return to their rightful owners all dogs and cats which are impounded.
- Objective B:** Find suitable homes for all impounded, healthy and adoptable dogs and cats.
- Objective C:** Educate the public by explaining state and local laws, codes and regulations relating to the care and control of animals.
- Objective D:** Investigate rabies calls which include domestic animals and wildlife.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Number of responses to calls for services	11,739	9,736	10,000	10,000
Average daily population at the shelter	190	118	130	130
Number of animals returned to rightful owners	662	666	600	600
Number of animals adopted by suitable homes	568	725	555	555
Number of presentations made to promote proper pet control and management	30	41	30	30
Number investigations regarding potential rabies	620	678	700	700
Total number of dogs vaccinated at Public clinics	236	120	150	150
Total number of rabid bats	1	5	2	2

## Sheriff-Coroner

### **Animal Services**

**Budget Unit 280-1 Fund 110**

### Significant Items and/or Changes in 2014-15

No significant changes.

### Revenue Sources for 2014-15

General Fund	\$315,459
Public Safety	\$0
Federal/State/Other Govt	\$1,091,268
Fees	\$604,515
Other Revenue	\$48,500
<b>TOTAL</b>	<b>\$2,059,742</b>

### Staffing History of Unit

2012-13 Funded	15.0 FTE
2013-14 Funded	19.0 FTE
Recommended 2014-15	19.0 FTE
2014-15 Funded	19.0 FTE

<b>Program Summary</b>
<p>The Civil Process unit works in conjunction with the Civil Courts in Yolo County to provide process services for all civil documents and assistance in enforcement of judgment processes. Civil process includes writs of possession of real and personal property, writs of execution and other non-writ process, small claims, summons and complaints, civil subpoenas and restraining orders.</p> <p>The unit accepts and services all types of civil processes, to include civil subpoenas emanating from any court of law, judicial officer or competent authority in any state or foreign country, money judgments, property judgments and miscellaneous court action services</p>

**Sheriff-Coroner  
Civil Process  
Budget Unit 240-2  
Fund 57, 58 and 117**

**Significant Items and/or  
Changes in 2014-15**

No significant changes.

<b>Program Objectives</b>
<p><b>Objective A:</b> Continue to process documents received within 24 hours.</p> <p><b>Objective B:</b> Provide training to Field Operations for backup civil process after hours and on weekends.</p> <p><b>Objective C:</b> Maximize civil process service fees for the Sheriff-Coroner's Office in accordance with Government Code.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Estimate</b>	<b>2014-15 Projection</b>
Number of civil documents served	3,443	3,409	3,500	3,500
Number of Livescan applicants processed	1,344	1,191	1,350	1,350

**Revenue Sources for 2014-15**

General Fund	\$223,750
Public Safety	\$290,905
Realignment II	\$0
Federal/State/ Other Govt	\$0
Fees & Charges	\$216,900
Other Revenue	\$65,546
<b>TOTAL</b>	<b>\$797,101</b>

**Staffing History of Unit**

2012-13 Funded	6.0 FTE
2013-14 Funded	6.0 FTE
Recommended 2014-15	6.0 FTE
2014-15 Funded	6.0 FTE

<b>Program Summary</b>
Coroner personnel investigate all sudden, violent and unusual deaths that occur in Yolo County. The primary duty of the Coroner is to determine the cause and manner of death through on-scene investigation, examination of evidence, interviews, medical records, toxicological analysis, forensic pathology examinations and autopsies. In addition, the Coroner's unit determines positive identification of decedents, issues the certificates of death, provides notification to the next-of-kin, collects and processes evidence, and secures the decedent's property.

**Sheriff-Coroner  
Coroner**  
Budget Unit 286-1 Fund 117

**Significant Items and/or  
Changes in 2014-15**  
No significant changes.

<b>Program Objectives</b>
<b>Objective A:</b> Continue to provide quality forensic investigations for the growing number of death in Yolo County in this fiscally challenging era.
<b>Objective B:</b> Continue to find innovative ways to investigate deaths, through technology and other environmentally sound ideas, that also save money.
<b>Objective C:</b> Continue to provide forensic services to outside agencies.

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Estimate</b>	<b>2014-15 Projection</b>
Number of deaths investigated in Yolo County	876	933	956	950
Number of these deaths from other than natural causes	87	84	90	90
Number of forensic autopsies	82	90	92	90
Number of forensic external examinations	22	18	19	20
Number of forensic medical record reviews and co-signed deaths	20	30	14	20
Number of outside agency forensic autopsies performed in Yolo County	23	51	62	65

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$325,762
Public Safety	\$353,271
Realignment II	\$0
Federal/State/ Other Govt	\$0
Fees	\$32,000
Other Revenue	\$8,000
<b>TOTAL</b>	<b>\$719,033</b>

<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	4.0 FTE
2013-14 Funded	5.0 FTE
Recommended 2014-15	5.0 FTE
2014-15 Funded	5.0 FTE

## Program Summary

This budget unit provides bailiff and security services for courthouse staff and the general public in 14 different courtrooms and various offsite locations.

The unit conducts threat assessment investigations involving judges and court staff, and provides required law enforcement services in the courthouse in support of the contracted private, perimeter security officers. The Superior Court provides funding for this service as provided in state law (Budget Unit 240-1, Fund 117).

## Program Objectives

- Objective A:** Increase generalized and specialized training for personnel assigned to the unit
- Objective B:** Continue to work with court staff in developing an efficient court calendar system, which provides an adequate number of personnel for security, while meeting expanding needs and timelines of the court.
- Objective C:** Reduce overtime by flexing work schedules and work hours.
- Objective D:** Work with the Superior Court in the design of the new Court House.

## Performance Measurements

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Number of hours of overtime worked	197.25	142.5	150	150
Hours of Training Conducted	840	840	840	840

## Sheriff-Coroner

### **Court Security**

**Budget Unit 240-1 Fund 099**

### Significant Items and/or Changes in 2014-15

No significant changes.

### Revenue Sources for 2014-15

General Fund	\$00
Public Safety	\$00
Realignment II	\$2,775,392
Federal/State/ Other Govt	\$00
Other Revenue	\$00
<b>TOTAL</b>	<b>\$2,775,392</b>

### Staffing History of Unit

2012-13 Funded	22.0 FTE
2013-14 Funded	24.0 FTE
Recommended 2014-15	24.0 FTE
2014-15 Funded	24.0 FTE



<b>Program Summary</b>
<p>The Monroe Detention Center is the main jail for Yolo County. It is a medium/maximum security facility rated to house prisoners of virtually every security classification.</p> <p>Leinberger Center is primarily a working facility designed to house sentenced inmates who work at various city, County and State agencies to reduce their jail time.</p> <p>This division constitutes the largest portion of the Sheriff's workforce. The office's adult detention facilities have all the basic needs of a small city in order to provide for the care, custody and control of those incarcerated. Besides meeting their basic needs, inmates are also offered special programs such as educational opportunities, work experience, certified medical care, and when qualified, the electronic home detention program.</p> <p>With the implementation of AB109, this division has increased the Home Custody and Electronic Monitoring to expand the numbers of inmates that can remain under the department's custody and control; in addition to expanding inmate programs.</p>

**Sheriff-Coroner**  
**Detention**  
**Budget Unit 250-9**  
**Fund 56, 60 and 117**

**Significant Items and/or**  
**Changes in 2014-15**  
 No significant changes.

<b>Program Objectives</b>
<p><b>Objective A:</b> Continue to keep overtime down by reallocating staff when available.</p> <p><b>Objective B:</b> Maintain training to remain in compliance with Standards and Training for Corrections.</p> <p><b>Objective C:</b> Maximize the number of inmates that can be adequately supervised.</p> <p><b>Objective D:</b> Increase inmate programs in an effort to reduce recidivism.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2011-12 Actual</b>	<b>2012-13 Actual</b>	<b>2013-14 Estimate</b>	<b>2014-15 Projection</b>
Number of felony bookings recorded at the jail	1,920	1,873	1,975	2,000
Number of misdemeanor bookings recorded at the jail	3,981	3,666	3,784	4,000
Number of bookings with both felony and misdemeanor charges recorded at the jail	1,831	1,856	1,862	1,800
Number of Releases	7,732	7,356	7,621	7,500
Number of hours custodial officers have spend guarding inmates in hospitals.	912	400	516	800

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$6,881,877
Public Safety	\$6,247,710
Realignment II	\$322,000
Special Revenue	\$200,000
Federal/State/ Other Govt	\$100,000
Fees	\$72,700
Other Revenue	\$9,200
Special Revenue Fund Balance	\$14,000
<b>TOTAL</b>	<b>\$13,847,487</b>

<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	131.0 FTE
2013-14 Funded	125.0 FTE
Recommended 2014-15	125.0 FTE
2014-15 Funded	125.0 FTE

**Program Summary**

The program focus of the management team includes continued improvement of internal processes. The mission of the Legal Services function is to ensure that the integrity of the Yolo County Sheriff's Office is maintained through a system of internal discipline where objectivity and fairness is assured by impartial investigations. Legal Services also coordinates all civil lawsuits, claims and risk management issues.

The Personnel Section of the Sheriff's Office coordinates personnel related matters for the Office. This section is responsible for the maintenance of the Office's personnel files, coordination of worker's compensation claims, employee health and benefit changes, as well as issues and inquiries arising from Office employees, County Human Resources, and outside agencies. The section also coordinates and oversees the employee evaluation process and coordinates the recruiting and screening of prospective employees.

The Planning and Research Section manages projects that require professional assessment, evaluation, development and implementation. Planning and Research is directed to research, develop and write grants, contracts and proposals, and policy and procedures.

The Finance Section's role is to maintain fiscal accountability and stability for the Office. Responsibilities of this section include forecasting, developing, implementing and maintaining the Department's one general fund operating budget, eight public safety-operating budgets and an Inmate Welfare Trust.

**Sheriff-Coroner  
Management  
Budget Unit 250-2  
Fund 59, 61 and 117**

**Significant Items and/or  
Changes in 2014-15**

An Admin Clerk position has been added to this budget unit.

**Program Objectives**

**Objective A:** Explore ideas to help maintain current staffing levels in all areas of the department.

**Objective B:** Explore grants in all areas that would be beneficial to the office. Example is the COPS grant.

**Objective C:** Continue to evaluate future use of AB 900 funding in an effort to expand the jail along with other funding.

**Performance Measurements**

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Office wide overtime hours	11,692	16,888	16,000	12,000
Number of Reserve Deputies added to Sheriff's Office	1	0	2	4

**Revenue Sources for 2014-15**

General Fund	\$748,562
Public Safety	\$1,662,538
Special Revenue	\$500,000
Federal/State/Other Govt	\$10,500
Fees	\$9,884
Other Revenue	\$16,000
Special Revenue Fund Balance	\$380,044
<b>TOTAL</b>	<b>\$3,327,528</b>

**Staffing History of Unit**

2012-13 Funded	11.0 FTE
2013-14 Funded	11.0 FTE
Recommended 2014-15	12.0 FTE
2014-15 Funded	12.0 FTE

<b>Program Summary</b>
<p>The primary mission of the Marine Patrol unit is to ensure and promote the safety of the boating public. This unit also provides countywide search and rescue services for lost, stranded and injured victims. In addition, deputies give demonstrations and provide boat care training to the general public.</p> <p>Responsibilities include ensuring the safety of the boating public on the Sacramento River, Cache Creek, Putah Creek, Sutter Slough, Elkhorn Slough and the Yolo Bypass. The program conducts boating safety checks, investigates watercraft accidents and conducts search and countywide rescue operations for lost, stranded or injured victims</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Promote community-based water safety.</p> <p><b>Objective A:</b> Reduce boating under-the-influence occurrences on the Sacramento River.</p> <p><b>Objective A:</b> Promote water safety awareness on Cache Creek and Putah Creek through proactive patrol.</p>

<b>Program Objectives</b>				
<b>Measurement</b>	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Number of hours of on the water patrol provided	1,022	786	1,000	1,300
Number of citations issued to boaters	74	97	75	75
Number of warnings issued	1,053	889	1,100	1,200
Number of people arrested for DUI	27	31	30	50

**Sheriff-Coroner**  
**Marine Patrol**  
**Budget Unit 250-5 Fund 117**

**Significant Items and/or Changes in 2014-15**  
 No significant changes.

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$7,946
Public Safety	\$43,167
Realignment II	\$00
Federal/State/ Other Govt	\$322,264
Fees	\$0
Other Revenue	\$0
<b>TOTAL</b>	<b>\$373,377</b>

<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	2.0 FTE
2013-14 Funded	2.0 FTE
Recommended 2014-15	2.0 FTE
2014-15 Funded	2.0 FTE

**Program Summary**

The Patrol unit uses proactive procedures and problem-oriented policing techniques to cover all unincorporated areas of the county, from Clarksburg to Rumsey. Units may be called out to address problems ranging anywhere from drugs and domestic violence to burglaries and homicides. The calls received by Patrol also include requests for assistance by other agencies and jurisdictions. Each patrol car is outfitted with video cameras for officer safety, and now have laptop computers so deputies can stay available in the field vs. having to return to the office. This unit also provides a presence at community events and in the schools.

**Sheriff-Coroner**  
**Patrol**  
**Budget Unit 250-7**  
**Fund 60 and 117**

**Significant Items and/or Changes in 2014-15**  
 No significant changes.

**Program Objectives**

**Objective A:** Continue to utilize the return of laid off deputies to provide more proactive style of community-oriented policing.

**Objective B:** Expand community Town Hall meetings to partner with each of our communities to learn how we can better work as a team to reduce crime and increase communication.

**Objective C:** Establish a partnership with the Farm Bureau to offer solutions to Ag crimes by establishing a permanent Ag Task Force.

**Objective D:** Replace aging safety equipment that previous budget cuts have prevented us from purchasing.

**Performance Measurements**

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Number of reports taken by Patrol Deputies.	2,865	2,669	3,024	3,100
Number of citations issued by Patrol Deputies.	538	1032	547	550
Number of arrest made by Patrol Deputies.	1,103	1,182	1,251	1,300
Number of calls for service for Patrol Deputies.	28,265	31,180	31,188	32,000
Number of volunteer hours by STARS Members.	4,666	6,867	6,367	6,500

**Revenue Sources for 2014-15**

General Fund	\$2,995,717
Public Safety	\$2,612,175
Special Revenue	\$100,000
Tribal Mitigation	\$706,303
Federal/State/Other Govt	\$76,707
Fees	\$79,500
Other Revenue	\$5,000
Special Revenue Fund Balance	\$95,000
<b>TOTAL</b>	<b>\$6,670,402</b>

**Staffing History of Unit**

2012-13 Funded	41.0 FTE
2013-14 Funded	41.0 FTE
Recommended 2014-15	41.0 FTE
2014-15 Funded	41.0 FTE

**Program Summary**

The Training unit works to ensure that all personnel receive current, realistic, quality training and resources in order to enhance their work performance and professional skills, and maintain a specified level of law enforcement proficiency. The State of California mandates that all peace officers be certified and attend a minimum of 24 hours certified training every two years to meet the standards of the Commission for Peace Officer Standards and Training (POST). The State of California Standards and Training for Corrections (STC), through the State Board of Corrections, also requires a minimum of 24 hours of certified training for all non-sworn staff annually.

**Sheriff-Coroner  
Training  
Budget Unit 251-2 Fund 117**

**Significant Items and/or Changes in 2014-15**  
No significant changes.

**Program Objectives**

**Objective A:** Ensure that State-mandated training is accomplished and all sworn deputy and correctional positions are in compliance.

**Objective B:** Facilitate all newly hired deputies and correctional officers through the Core Academy.

**Performance Measurements**

Measurement	2011-12 Actual	2012-13 Actual	2013-14 Estimate	2014-15 Projection
Number of hours of training hours provided	12,009	15,556	12,571	11,000
Number of training classes provided	340	397	350	350
Percentage of sworn deputies in compliance with state-mandated training requirements	100%	100%	100%	100%
Percentage of correctional officers in compliance with state-mandated training requirements	100%	100%	100%	100%

**Revenue Sources for 2014-15**

General Fund	\$136,220
Public Safety	\$34,348
Realignment II	\$00
Federal/State/Other Govt	\$123,774
Fees	\$00
Other Revenue	\$00
<b>TOTAL</b>	<b>\$294,342</b>

**Staffing History of Unit**

2012-13 Funded	1.0 FTE
2013-14 Funded	1.0 FTE
Recommended 2014-15	1.0 FTE
2014-15 Funded	1.0 FTE

