



Community Corrections

County of Yolo

PROBATION DEPARTMENT

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Brent Cardall
Chief Probation
Officer

Community Corrections Partnership (CCP)

MINUTES

Monday, September 8, 2014, 1:30 pm – 3:30 pm

County Administration Building

Atrium Training Room

625 Court St., Woodland CA 95695

Voting Members in attendance:

Health Director Jill Cook, Public Defender Tracie Olson, Sheriff Ed Prieto, District Attorney Jeff Reisig, Davis Chief of Police Landy Black, Chief Probation Officer Brent Cardall, Court Executive Office Shawn Landry

Voting Alternates/Staff Present:

Nate Palmer, Tom Lopez, Jonathan Raven, Rob Strange, Rosario Ruiz Dark, Maggi Schubert, Sergio Gutierrez, Ray Simmons, Ryan Pistochni, Debbie Geisser, Jayne Crandall, Austin Trujillo and Lisa Howard

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1. Call to Order and Introductions – The September 08, 2014 meeting of the Community Corrections Partnership (CCP) was called to order at 1:37 pm.
 2. Approval of Agenda – *Motion: Traci Olson, Second Shawn Landry, Vote: Passes unanimously 7:0*
 3. Approval of Minutes from August 11, 2014 – *Motion: Jill Cook, Second Ed Prieto Vote: Passes unanimously 7:0*
 4. Review and Approve the Crime and Justice Institute's Yolo County Strategic Planning Document - Voting Members
 - a. Final Report by Crime and Justice Institute at CRJ (Attachment B)

From our August meeting it was decided the CCP Strategic Workgroup would reconvene to review and update the CCP Strategic Plan with the Public Defenders addendums and the Board Ad Hoc Committee recommendations. Final outcome: CCP Strategic Plan approved. Motion for approval: Motion: Traci Olson, Second Ed Prieto, Vote: Passes unanimously 7:0

5. Review and Approve Budget Planning Recommendations to Board of Supervisors – Voting Members
 - a. Legislative Update, FY 14/15 County Realignment Allocation Schedule (Attachment C)
 - b. Review of Fiscal Year 2013-14 Fund Balance (Cardall/Pistochni)
 - c. CCP Budget Items (Attachment D)

- i. District Attorney's Chart Display (Attachment E)
- ii. Public Defender's Budget Supplemental (Attachment F)

Roundtable discussion on Legislative Update, FY 13/14 Fund Balance, CCP Budget items along with the District Attorney and Public Defender's items. Mr. Blacklock gave an example of base and growth formula coupled with the possibility of looking at a multi-year (3 plus) plan. Mr. Blacklock suggested meeting prior to the BoS meeting on 9/23/14 and outlining a balanced budget. Chief Cardall went over some Probation line items where some cuts could be made. Overall, they totaled roughly \$150K. Mr. Reisig suggested the possibility of requesting some general fund dollars to assist with the CCP shortfall. Chief states we are still looking at a \$600K shortfall. Ms. Cook mentioned we need to be attentive with having our funding plan match our strategic plan. Mr. Landry states we need to make sure we review our revenue vs. expenditures and work on a long term multi-year plan as suggested by Patrick. All voting members were in agreement of meeting on September 15th beginning at 8:30 a.m. at the Atrium Training Room. Lisa will send out the invitation.

6. Approve Recommendation to Board of Supervisors for Probation to administer Community Recidivism Reduction –
 - a. CPOC Letter (Attachment G)
 - b. Grant Penal Code (Attachment H)
 - c. County Distribution (Attachment I)

Chief Cardall went over the letter from the Board of State and Community Corrections that was sent to the Chief Probation Officer of California regarding the Community Recidivism Reduction Grant. Chief suggested we use our \$50K allocation for for Transitional Housing/Emergency Shelter Services. All voting members were in agreement of dividing the \$50K among five (5) treatment providers. Motion for approval: Motion: Ed Prieto, Second, Landy Black. Vote: Passes unanimously 7:0

7. Public Comment – *Nate Palmer introduced our new Probation Department Intern, Mr. Austin Trujillo. Mr. Trujillo will be assisting with the CCP Data Workgroup and Dashboard Displays as well as other projects.*
8. Future Agenda Items – *Court Case Management System (CMS) Portal Solution (Landry)*
9. Next Regularly Scheduled Community Corrections Partnership Meeting: October 14th, 1:30 – 3:30 pm in the Atrium Training Room of the County Administration Building
10. Program Statistics from CCP Contracted Partners

Mr. Reisig inquired as to the increase in client's attending DRC. Ms. Shubert explained we are working hard to get client's treatment and the numbers each month will fluctuate.

11. Adjournment – *Motion: Ed Prieto, Second, Shawn Landry. The meeting was adjourned at 2:26 p.m.*

Minutes Taken/Transcribed by: Lisa Howard, Secretary to Chief Probation Officer, Brent Cardall