



Community Corrections

County of Yolo

PROBATION DEPARTMENT

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Brent Cardall
Chief Probation
Officer

Community Corrections Partnership (CCP)

MINUTES

Monday, October 13, 2014, 1:30 pm – 3:30 pm

County Administration Building

Atrium Training Room

625 Court St., Woodland CA 95695

CCP Members, Executive Committee:

BoS Jim Provenza, Health Director Jill Cook, Public Defender Tracie Olson, Sheriff Ed Prieto, District Attorney Jeff Reisig, Woodland Chief of Police Dan Bellini, Chief Probation Officer Brent Cardall. Absent, Shawn Landry, Court Executive Officer.

Voting Alternates/Staff Present:

BoS Don Saylor, Nate Palmer, Tom Lopez, Jonathan Raven, Rob Strange, Rosario Ruiz Dark, Maggi Schubert, Sergio Gutierrez, Ryan Pistochini, George Bierwirth, Pete Smith, Marc Nigel, Doug Zeck, David Hafter, Lisa Howard.

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1. Call to Order and Introductions – The October 13, 2014 meeting of the Community Corrections Partnership (CCP) was called to order at 1:34 pm.
 2. Approval of Agenda – *Motion: Jill Cook, Second Jeff Reisig, Vote: Passes unanimously 6:0*
 3. Approval of Minutes from September 9, 2014 – *Motion: Jeff Reisig, Second Ed Prieto Vote: Passes unanimously 6:0*
 4. Approval of Minutes from October 15, 2014 (Special Meeting re: Budget Planning) - *Motion: Tracie Olson, Second Jeff Reisig, Sustained Dan Bellini. Vote: Passes unanimously 5:0*
 5. Review, Prioritize and Approve Fiscal Year 14/15 Planning Strategies from the Crime and Justice Institute's (CJI) Yolo County Strategic Planning Document (Attachment C) – Voting Members
 - a. CCP Data Workgroup – Establish workgroup and appoint members

Chief Cardall announced the Board of Supervisors approved our Crime and Justice Institute's Yolo County Strategic Plan in October. Chief thanked the Board for approval of the CJI Strategic Plan. Chief Cardall and CAO Blacklock will meet to review the unfunded request and County funding options. Chief Cardall will be reporting to the Board of Supervisors future goal accomplishments.

Supervisor Provenza suggested we look at both our expenditures and revenue as outlined in our recently approved plan. Nate Palmer went over how each of the leads was outlined in the CCP Strategic Planning Matrix. As a group we went over each goal one at a time and assigned lead(s) to each task. Chief Cardall inquired as to how we want to complete and

report in on our assigned tasks. All voting members agreed Nate Palmer will check in with all leads on a quarterly basis prior to our regularly scheduled monthly meeting.

6. Budget Review Memo (Attachment D) (Pistochini) – Voting Members

Ryan provided updated revenue projections of available funding for the CCP. The new unanticipated revenue will go into CCP fund balance if it is not allocated by the CCP.

7. Request for Annual Funding Support of Annual Courts Portal Fee (\$14K Annually For All Members) – Voting Members

Chief Cardall explained the probation department covered the initial start-up fees of \$44K. All voting members in attendance were in favor of using CCP Realignment dollars to cover the \$14K annual maintenance fee. Motion for approval: Motion: Jeff Reisig, Second, Tracie Olson. Vote: Passes unanimously 6:0

8. Public Comment – *no public comment(s).*

9. Future Agenda Items – *none at this time.*

10. Next Regularly Scheduled Community Corrections Partnership Meeting: December 8th, 1:30 – 3:30 pm in the Atrium Training Room of the County Administration Building

11. Program Statistics from CCP Contracted Partners – Voting Members

September statistics reported. No comments.

12. Adjournment – *Motion: Ed Prieto, Second, Tracie Olson. The meeting was adjourned at 2:31 p.m.*

Minutes Taken/Transcribed by: Lisa Howard, Secretary to Chief Probation Officer, Brent Cardall