



# County of Yolo

## PROBATION DEPARTMENT

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Community Corrections

**Brent Cardall**  
Chief Probation  
Officer

### Community Corrections Partnership (CCP)

### MINUTES

**Monday, February 9, 2015, 1:30 pm – 3:30 pm**  
County Administration Building  
Atrium Training Room  
625 Court St., Woodland CA 95695

**CCP Members, Executive Committee:**

Public Defender Tracie Olson, Sheriff Ed Prieto, District Attorney Jeff Reisig, Davis Chief of Police Landy Black, Chief Probation Officer Brent Cardall, Public Health Director, Jill Cook, Court Executive Officer, Shawn Landry.

**Voting Alternates/Staff Present:**

Nate Palmer, Patrick Blacklock, Dan Bellini, Maggi Shubert, Gina Daleiden, Austin Trujillo, Tom Lopez, Rosario Ruiz-Dark, Elizabeth Jacobson, George Bierwirth, Matt Rexroad, John Gilbert, Lori Thompson, Randy Tryon, Christina Andrade-Lemus, Jennifer Grillat, Lisa Howard.

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1. Call to Order and Introductions – The February 9, 2015, meeting of the Community Corrections Partnership (CCP) was called to order at 1:36 pm.
  2. Approval of Agenda – *Motion: Jill Cook, Second Shawn Landry Vote: Passes 7.0*
  3. Approval of Minutes from January 12, 2015 – *Motion: Tracie Olson, Second Ed Prieto Vote: Passes 7.0*
  4. Justice Reinvestment Initiative Update –

- a. Jail Treatment Coordinator - Sheriff

*Nate Palmer gave update regarding the Justice Reinvestment Initiative (JRI). Sheriff Prieto hired Ms. Emily Kochly, the new Jail Treatment Coordinator at the Monroe Detention Center. Sheriff Prieto states Ms. Kochly is a great addition to his team and will be a great asset to the department and the community.*

- b. Ohio Risk Assessment Tools – Probation

*Chief Cardall states the probation department has "gone live" with our new Case Management System. We are now using the Ohio Risk Assessment tool as of Monday, February 2<sup>nd</sup>.*

c. Soaring II and Risk-Needs-Responsivity (RNR) Provider Programming Assessments – Probation

*Nate Palmer gave an overview of the Soaring II Programming Assessment Tool. Probation will establish four coaches to train officers in updated EBP case management practices. All of the providers currently contracted to provide services funded by the CCP including the Sacramento County Office of Education, CommuniCare Health Services, Cache Creek Lodge, and Fourth and Hope will undergo the Risk Needs Responsivity Assessment Tool coordinated by George Mason University and Probation Staff.*

d. Felony Court Reminder System – Courts/Probation

*Shawn Landry gave a short update on the new court call-in system. Things are going very well with the project and Mr. Landry is looking forward to the system being implemented in approximately one – two months.*

5. Presentation by Municipal Police Departments – Chief Black/Deanne Machado

*Chief Black introduced Ms. Deanne Machado of the Davis Police Department. Ms. Machado gave us a detailed overview of the Yolo County Crime Report regarding violent crimes, burglaries, larcenies, adult and juvenile arrest data for 2011 – 2014. Also, included in her presentation were Parole, Probation and PRCS contacts and arrests for 2012 – 2014. The data encompasses, Davis, West Sacramento, Woodland and Winters. DA Reisig requested a more extensive data report outlining violent crimes from PDs. Ms. Machado will collect this data and present to the CCP in the near future. Discussion.*

6. Review CCP Strategic Plan Strategy Updates –

a. Check-in on Strategic Planning Items Due Prior to February 2015:

i. Law Enforcement (2a2)

*Chief Black provided update. Ms. Machado will re-tool the Crime Report and report back at a future meeting.*

ii. District Attorney (2b2, 2d2, 2f1)

*DA Reisig will continue to pursue restitution collection through the canteen fund to increase victim restitution revenue. Discussion will continue with the Sheriff's Department. Sheriff Prieto gave a detailed summary of the canteen fund and the low return of revenue that could be expected from pursuing this option.*




iii. Probation/Sheriff (3f)

*Chief Cardall reports the Day Reporting Center is continuing at 80%.*

iv. Public Defender (2a1)

*PD Olson gave update.*

1. *Ms. Olson suggested separating goals 2a1 because the objectives between the Public Defender and Davis Police Department are separate tasks and require individual solutions independent of each leads work. Motion: Brent Cardall, Second Jill Cook, Vote: Passes unanimously 7:0. Corrections reflected below:*

2a. Implement a process of reporting on and using social media to communicate with and gather input from communities about community-specific crime issues by 1-31-2015.	2a1. Develop a plan for using social media to communicate with and gather input from communities about community-specific crime issues.	Public Defender Probation District Attorney	• Plan complete and submitted to CCP for approval.	 AB 109 CCP Funding	X		
	2a2. Each law enforcement agency will develop a plan for using social media using general guidelines from County PIO. Probation and the Public Defender will coordinate a sub-committee of public information officers focused on the CCP website and disseminating department releases and reports to communities.	Law Enforcement	• Plan complete and submitted to CCP for approval.	 AB 109 CCP Funding	X		
	2a3. Develop and regularly disseminate a community-level crime report i. Reports will be linked to and from website and agencies.	Law enforcement agencies	• Community-level crime report developed and disseminated regularly.	 AB 109 CCP Funding			X

2. *Approve 2a1 CCP Public Relations Protocol (Attachment B)*  
*Chief Cardall reports the Guidelines on the Provision of Information to the Public and News Media is complete. Motion: Jeff Reisig, Second Shawn Landry, Vote: Passes unanimously 7:0*

- v. Probation (5c)  
*Chief Cardall reported this task has been completed.*

7. Data Reporting – Nate Palmer

- a. Posted Dashboard/Treatment Statistics (Attachment C)

*Mr. Palmer reviewed the CCP Dashboard/Treatment statistics. DA Reisig inquired if the CCP Dashboard/Treatment statistics are currently on the CCP website for public review. Mr. Palmer reports they are currently available for public access. After further review, the CCP Treatment Statistics were not posted, and have since been correctly added to the website.*

- b. Update on Probation Violation and Revocation Report – Chief Cardall

*Chief Cardall reports our priority for the Probation Department is continued development of the new Case Management System. Once we are finished up completely with this project, Probation and IT will have additional capacity to respond to individualized data requests.*

8. Public Comment – *no public comments.*

9. Future Agenda Items –

- a. Scheduling Future Data Reports

- b. Public Outreach Meetings:

- i. *Chief Cardall updated the CCP that public outreach meetings will prompt the CCP to forego an April meeting to accommodate travel and presentations that CCP members will be participating in. Tracie and Public Relations Committee will prepare a press release.*

1. *District Attorney Reisig and Chief Cardall will work on the agenda and presentation*
2. *District 4 Supervisor's Deputy Gina Daleiden offered El Macero Country Club meeting room for Davis outreach meeting. Chief Cardall accepted the offer to coordinate that venue with Deputy Daleiden.*

10. Next Regularly Scheduled Community Corrections Partnership Meeting: March 9, 2015, 1:30 – 3:30 pm in the Atrium Training Room of the County Administration Building.

11. Adjournment – *Motion: Jill Cook, Second, Tracie Olson. The meeting was adjourned at 2:26 pm.*

Minutes Taken/Transcribed by: Lisa Howard, Secretary to Chief Probation Officer, Brent Cardall



# County of Yolo

Community Corrections Partnership



Community Corrections

Monday, February 9, 2015

Brent Cardall  
Chief Probation Officer

	Name	Organization	Signature
41.	Nate Park	Probation	Nate Park
42.	Austin Trujillo	Probation	Austin Trujillo
43.	Tom Lopez	Sheriff	Tom Lopez
44.	Rosario Ruz-Dan	Sheriff	Rosario Ruz-Dan
45.	Maggi Schubert	DRC	Maggi Schubert
46.	Dina Aleman	305-4	Dina Aleman
47.	Dan Bolwin	WOOD PD	Dan Bolwin
48.	Elizabeth Adams	WOOD PD	Elizabeth Adams
49.	LENE DISENIATO	WOOD PD	LENE DISENIATO
410.	Matt Rozwood	Yolo County	Matt Rozwood
411.	John Gilbert	Phoenix House	John Gilbert
412.	Lorei Thompson	Phoenix House	Lorei Thompson
413.	RANDY TRYON	FOURTH & HOPE	Randy Tryon
414.	Brent Hankill	Prof	Brent Hankill
415.	CHRISTINA ANDRADE-LEMUS	COMMUNICARE	Christina Andrade-Lemus
416.	Patrick Blacklock	CAO	Patrick Blacklock
417.	Landy Buck	DAVIS PD.	Landy Buck
418.	Jeff Reising	Yolo DA	Jeff Reising
419.	Tracey Oso	Pub Def.	Tracey Oso
4	PHOTO		J.O. [Signature]



# County of Yolo

## Community Corrections Partnership



Community Corrections

Monday, February 9, 2015

Brent Cardall  
Chief Probation Officer

	Name	Organization	Signature
4 20.	J. Gellat	WSPD	J. Gellat
4 21.	Jill Cook	Health Dept.	
4 22.	Shawn Landry	Courts	
4 23.	Lisa Howard	Probation	Lisa Howard
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