



DATA SHARING AGREEMENT¹ BETWEEN YOLO COUNTY SHERIFF'S OFFICE AND RESOURCE DEVELOPMENT ASSOCIATES

I. PURPOSE

This Data Sharing Agreement (DSA) is entered into by the Yolo County Sheriff's Office and Resource Development Associates, to allow for the sharing of confidential data. The sharing of this data is necessary for evaluation of the County of Yolo's Mobile Community Intervention Program (CIP). CIP and follow-up peer counseling support is a collaboration between the County of Yolo's law enforcement agencies, Department of Alcohol, Drug, Mental Health (ADMH), and the community-based service provider Turning Point. CIP's goal is to have trained clinical staff available when law enforcement responds to a mental health crisis to minimize the costly placement of individuals in hospitals and jails when a less restrictive therapeutic intervention and/or treatment is available. The peer counseling component provides follow-up support after a crisis event has passed to facilitate access to and engagement in services that will prevent future crisis events and promote recovery and wellness.

II. SCOPE OF WORK

The County of Yolo has contracted with Resource Development Associates (RDA), a consulting firm, to evaluate the CIP program. The evaluation aims to examine program utilization and cost effectiveness. The goals of the intervention are to reduce ER, hospital and jail service utilization, increase participation in post-crisis alternative services, and reduce overall system and per person treatment costs. In order to measure the above aims, data will be requested from law enforcement agencies. These data will be collected on a monthly basis, targeted for the 15th of each month, and aggregated over the three year evaluation period. At onset of the CIP, these data will be compared to the same data collected from one year before implementation. Evaluation reports will be compiled by RDA on a quarterly, mid-year, and annual basis and will be shared with all program partners.

The evaluation will match individual-level Sheriff's data to records from ADMH, Turning Point, and to other law enforcement agencies in Yolo County. In order to conduct the data match, personally identifying client information will be collected from the Sheriff's Office. The data shall be gathered at both an aggregate and individual level. In regards to the client level data, identifying information will be collected for any 5150 and 913 call and the following will be collected:

¹ This form is adapted from a template published online by the California Department of Social Services. The Template is the [CDSS DSA Template for State Agency Data Sharing](http://www.cdssweb/PG2346.htm), located on the webpage "California Child Welfare Council Data Linkage and Information Sharing Committee's Inventory of Best Practices" (<http://www.dss.cahwnet.gov/cdssweb/PG2346.htm>). Accessed 4 September 2014.





County of Yolo Evaluation of Mobile Community Intervention Program: Data Sharing Agreement

- Clients' first, middle, and last names
- Date of birth
- Home address
- Available ID numbers such as Social Security and driver's license numbers.

Additionally law enforcement case related information will also be collected, and will include:

- Case dispositions
- Dates and times of police response during a crisis response
- Location of the encounter
- Number of officers on the scene
- Any subsequent police transports (i.e. to hospital or jail)
- Any custodies/arrests that occurred.

Furthermore, any demographic related information will also be collected including:

- Gender
- Race/ethnicity
- Age

We will also be requesting cost related data for the median hourly rate of a deputy. In relation to the aggregate level data we will be requesting the same information as above, just as basic counts and frequencies from January to December 2014; this will include no identifying information.

After we receive client level data, we will match to other agencies' and departments' data, and this will take place at RDA on a secure network. These matches will then be used over the entire evaluation period to assess the extent to which law enforcement involvement and health services provided change over time for those individuals receiving crisis support from CIP.

All data files containing personally identifying information will be encrypted for transmission and will be stored on desktop computers with safeguards in place to protect accidental or intentional sharing of information. RDA is compliant with HIPAA and protection of human subject's research. The data on the computers will be stored on a secure server. The data will be used for the purposes of analysis, evaluation and monitoring. The data will be analyzed at RDA and no individual-level data will be reported in the evaluation. The analysis will be incorporated into a report that will be sent to the respective law enforcement agencies, ADMH and Turning Point.

The Sheriff's Office shall provide data solely for the purposes mentioned above. The data provided will be in an encrypted electronic dataset from the Sheriff's databases.



III. RDA RESPONSIBILITIES

- A. RDA will use the Sheriff's Office confidential data, as provided under the terms of this DSA, only for the research and statistical purposes and during the requested years specified above.
- B. RDA will not, under any circumstances, identify any person, household, or family, nor contact any individuals from any of the data files for any purpose other than those enumerated and described in the Purpose and Scope of Work of this DSA.
- C. RDA will designate a contact person to be responsible for oversight and supervision of the security and confidentiality of the data, and to act in a liaison capacity throughout the term of this DSA. RDA will immediately notify the Sheriff's Office in writing of a contact person change. The contact person shall be: _____ Peter Ennis _____.
- D. RDA will not transfer or reveal any of the information obtained under this agreement to third parties.
- E. Any reports or publications based on the information obtained under this agreement will not identify, either directly or indirectly, any individuals whose data is provided to RDA.

V. TERM

The term of this DSA is: _February 2015-June 2017_____.

VI. GENERAL PROVISIONS

- A. This DSA may be amended at any time by written mutual consent of all parties.
- B. Termination without cause: This DSA may be terminated by either party without cause upon 30 days written notice.
- C. Termination with cause: This DSA may be terminated immediately by either party if the terms of this DSA are violated in any manner.
- D. This DSA is not effective until signed by both parties.
- E. With the exception that this section shall in no event be construed to require indemnification by Contractor to a greater extent than permitted under the public policy of the State of California,



County of Yolo

Evaluation of Mobile Community Intervention Program: Data Sharing Agreement

RDA shall indemnify, defend and hold harmless the County of Yolo, its officers, agents, employees and volunteers from and against any and all claims, damages, demands, losses, defense costs, expenses (including attorney fees) and liability of any kind or nature arising out of or resulting from disclosure of information to RDA, provided that any such claim, damage, demand, loss, cost, expense or liability is caused in whole or in part by any negligent or intentional act or omission of the RDA, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. RDA’s responsibility for such defense and indemnity obligations shall survive the termination or completion of this agreement for the full period of time allowed by law.

VII. Signatures

By: _____

By:

Name and Title of signing staff
staff

Name and Title of signing

Date: _____

Date:

Resource Development Associates

Sheriff’s Office

