

# Law and Justice Services

Budget Unit Name	BU No.	Page	Appropriation	Total
<b>Child Support Services</b>	204-1	165	<u>\$5,945,683</u>	\$5,945,683
<b>Conflict Indigent Defense</b>	210-5	169	<u>\$1,169,516</u>	\$1,169,516
<b>District Attorney</b>		171		
Criminal Prosecution	205-1	174	\$11,272,085	
Consumer Fraud & Enviro Protection	205-2	175	\$1,613,778	
Special Investigation (YONET)	205-3	176	\$115,000	
Victim Services	205-4	177	\$582,931	
Child Abduction	205-5	178	\$546,796	
Multi-Disciplinary Interview Center	205-7	179	\$313,442	
Criminal Prosecution Special Programs	205-8	180	\$2,621,695	
Insurance Fraud Grants	205-9	181	<u>\$566,929</u>	\$17,632,656
<b>Probation</b>		183		
Administration	261-1	186	\$1,449,568	
Detention/Work & Transportation	261-3	187	\$6,109,119	
Probation Service	261-6	188	\$1,642,113	
Youthful Offender Block Grants	261-2	N/A	\$589,873	
Care of Court Wards	575-1	190	\$1,130,444	
AB 1913 Juvenile Justice	261-7	191	\$525,165	
Community Corrections Performance				
Incentives Fund	261-8	192	\$2,164,217	
Yolo Community Corrections Partnership				
AB 109	261-9	192	<u>\$4,531,946</u>	\$18,142,445
<b>Public Defender</b>	210-1	193	<u>\$6,581,655</u>	\$6,581,655
<b>Public Guardian/Administrator</b>	287-1	199	<u>\$955,173</u>	\$955,173
<b>Sheriff-Coroner</b>		206		
AB109 - Yolo County Community				
Corrections Partnership	250-6	207	\$2,527,161	
Animal Services	280-1	207	\$2,425,786	
Civil Process	240-2	208	\$906,165	
Court Security	240-1	209	\$3,077,275	
Coroner	286-1	210	\$887,760	
Detention	250-9	211	\$14,113,107	
Management	250-2	212	\$2,950,104	
Marine Patrol	250-5	213	\$394,652	
Patrol	250-7	214	\$7,410,594	
Training	251-2	215	\$282,065	
Inmate Welfare	250-8	N/A	<u>\$352,100</u>	\$35,326,769
				<u>\$35,326,769</u>
			<b>TOTAL</b>	<b>\$85,753,897</b>





**Natalie Dillon**  
Director

**Mission Statement**

*The mission of the Department of Child Support Services is to promote the well-being of children and the self-sufficiency of families by assisting both parents to meet the financial and medical needs of their children through the professional establishment and enforcement of child support orders.*

**Goals**

*Improve organizational performance to ensure that families served by the child support program meet the financial and medical needs of their children.*

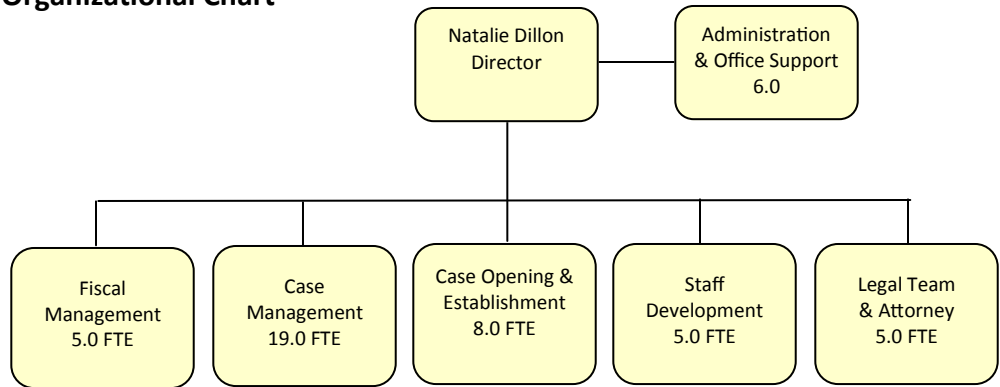
*Improve the efficiency and effectiveness of the Yolo County Child Support program; benefiting the children and families served by the department.*

*Increase child support collections distributed to families.*

*Increase the number of families served by the Yolo County Child Support program.*

# Child Support Services

## Organizational Chart



## Description of Major Services

The Department of Child Support Services (CSS) assists parents and guardians with court-ordered child and medical support. Child support services include locating a parent; establishing paternity; establishing, modifying and enforcing a court order for child support; and/or for medical insurance coverage. CSS works collaboratively with County health and human services departments, employers, the courts, the Probation department and various State and Federal agencies. CSS conducts criminal investigation and prosecution of parents who chronically fail to support their children but have the means to do so.

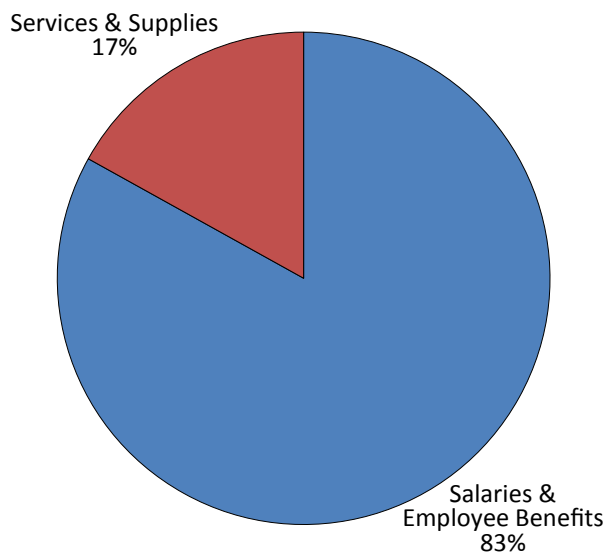
## 2015-16 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
Child Support Services (BU 204-1)	\$5,945,683	\$5,945,683	\$0	49.0
<b>TOTAL</b>	<b>\$5,945,683</b>	<b>\$5,945,683</b>	<b>\$0</b>	<b>49.0</b>

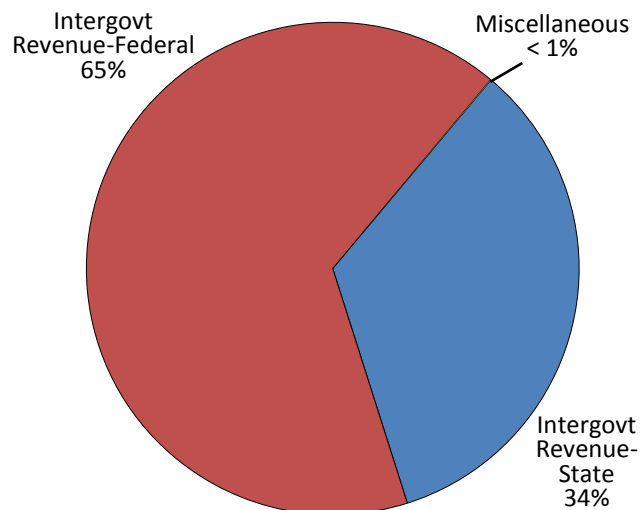
## Summary of Child Support Services 2015-16 budget

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015-16	Recommended 2015-16
<b>Revenues</b>					
Intergovt Revenue-State	\$1,876,842	\$1,980,931	\$2,020,584	\$2,020,852	\$2,020,852
Intergovt Revenue-Federal	\$3,811,238	\$3,845,336	\$3,922,310	\$3,922,831	\$3,922,831
Miscellaneous	\$1,889	\$2,362	\$2,000	\$2,000	\$2,000
<b>Total Revenue</b>	<b>\$5,689,969</b>	<b>\$5,828,629</b>	<b>\$5,944,894</b>	<b>\$5,945,683</b>	<b>\$5,945,683</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$4,757,664	\$4,810,537	\$5,027,432	\$5,033,231	\$5,033,231
Services And Supplies	\$912,383	\$1,026,580	\$917,462	\$1,025,844	\$1,025,844
Other Charges	\$0	\$21,892	\$0	\$0	\$0
Intrafund Transfers	\$0	\$0	\$0	(\$113,392)	(\$113,392)
<b>Total Appropriations</b>	<b>\$5,670,047</b>	<b>\$5,859,009</b>	<b>\$5,944,894</b>	<b>\$5,945,683</b>	<b>\$5,945,683</b>
<b>Use of fund balance available</b>	<b>(\$19,922)</b>	<b>\$30,380</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Expenditures**



**Revenues**



## Department Goals and Key Initiatives for 2015-16

### Child Support 2014-15 Accomplishments

- ◆ *Collected \$12,581,712 in child support*
- ◆ *Exceeded prior year performance in distributed collections, percent of current support collected, percent of cases with arrearage collections, percent of cases with paternity established and percent of cases with a child support order on our Federal Performance Measures*
- ◆ *Designed and implemented collaborations with the Probation Department to improve collections and increase program performance*

**Goal 1:** Increase organizational efficiencies in the child support program to improve quality of service and cost effectiveness.

**Key Initiatives for 2015-16:**

- Sublet CSS office space to DESS thereby reducing lease costs. **(Tactical Plan 3F)**
- Eliminate paper child support case files—image and upload to the child support automation system (CSE) all necessary paper documents and destroy case files.
- Implement a legal paperless solution that interfaces with CSE, creating an electronic litigation file for child support attorneys and staff working at the Yolo Superior Court. **(Tactical Plan 1F)**
- Examine and improve internal processes in an effort to decrease the time from opening a child support case to establishing an order for child support. **(Tactical Plan 8B)**

**Goal 2:** In support of family self sufficiency, increase the distribution of child support collections to families. **(Robust Economy)**

**Key Initiatives for 2015-16:**

- Develop and implement a more comprehensive child support outreach and education program. The purpose of the outreach is to educate local families on the available free and low cost child support services and to open more child support cases for Yolo County families. Additional outreach to local service agencies and County departments will be essential in developing new collaborative relationships. Furthermore, employers are a key partner in the collection of child support, as over 70% of child support is paid by income withholding order. **(Tactical Plan 4F)**
- Engage both parents in the establishment and enforcement of child support and increase the number of stipulated orders. Research shows that when both parents are involved in the establishment of child support orders, payment and support of children is more likely. **(Tactical Plan 4D)**

## Program Summary

Child Support Services is organized into the following units:

- **Case Management**—This is the core function of Child Support Officers. These units ensure that both parents share the financial responsibility for their children by: locating parents to establish court orders for paternity, child and medical support; enforcing court orders for this support; collecting and distributing child support payments; maintaining records of payments; and modifying court orders when appropriate.
- **Office Support & Management**—The staff in this unit are responsible for our receptionist duties as well as handling all incoming mail document imaging to our Statewide Child Support System. This unit is currently in the process of scanning and imaging all of our existing files in an efforts to become paperless.
- **Financial Management**—This unit is mandated by regulation and is charged with the creation and adjustments of accounts in the statewide computer system (CSE). Staff is responsible for auditing payment histories on cases to ensure the accuracy of the child support balances and audits the amount of aid paid to ensure accurate recoupment of aid.
- **Legal Team**—This team, comprised of three attorneys, is responsible for the legal work necessary to establish and modify court orders and other court proceedings required to establish, enforce and collect child support. They handle summons and complaints, modifications and all special remedies, contempt and criminal prosecutions.
- **Data & Performance Analysis and Special Project Teams**—The Data & Performance Analysis team is charged with data analysis for performance and organizational improvement. The Special Project team focuses on case recruitment, case retention, outreach and education. Both teams focus on improving outcomes for families.

## Program Objectives

- Objective A:** Improve total distributed collections by 3%.
- Objective B:** Improve collections on current support by 2%.
- Objective C:** Improve cases paying towards arrears by 2%.

## Performance Measurements

Measurement	Federal FY 2012-13 Actual	Federal FY 2013-14 Actual	Federal FY 2015-16 Estimate
Distributed collection per dollar of expense	\$2.23	\$2.13	\$2.25
Total distributed collections	\$12,496,797	\$12,581,712	\$12,959,163
Total distributed to families	\$9,393,129	\$9,762,188	\$10,055,054
Total distributed as recoupment	\$2,619,964	\$2,409,781	\$2,482,074
Percentage of current support collected	62.4%	66.3%	68.3%
Percentage of cases paying toward arrears	62.6%	63.7%	65.7%

## Child Support Services

**Budget Unit 204-1 Fund 115**

### Significant Items and/or Changes in 2015-16

The requested budget reflects an increase in expenses due to a significant increase in A-87 as well as OPEB costs. The department is taking a number of steps to offset these additional costs such as reducing workspace, sharing the building with DESS, as well as eliminating five vacant positions. The department has reorganized for greater efficiencies, mitigating reductions in staffing. State and Federal allocations are currently assumed to remain the same as the prior year.

The program receives no General Fund revenues.

### Revenue Sources for 2015-16

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt	\$5,943,683
Grants/Other	\$2,000
<b>TOTAL</b>	<b>\$5,945,683</b>

### Staffing History of Unit

2013-14 Funded	53.0 FTE
2014-15 Funded	54.0 FTE
Authorized 2015-16	49.0 FTE
2015-16 Funded	49.0 FTE



## Conflict Indigent Defense

### Description of Major Services

This unit finances the work of private criminal defense attorneys who provide representation to indigent criminal defendants when the Public Defender is legally required to declare a conflict of interest. Whenever possible, the Superior Court makes these appointments from the indigent defense panel, which is comprised of 10 attorneys retained by separate contracts with the county. Otherwise, the Superior Court appoints other criminal defense attorneys. These contracts are overseen by County Counsel. This budget unit also covers costs of investigations and experts, independent court-appointed contract attorneys and other costs associated with these cases.

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015-16	Recommended 2015-16
<b>Revenues</b>					
InterGovt Rev - Other	\$60,090	\$0	\$320,000	\$320,000	\$320,000
Charges for Services	\$259,910	\$320,000	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>
<b>Appropriations</b>					
Services and Supplies	\$1,374,104	\$1,426,672	\$1,451,326	\$1,489,516	\$1,489,516
<b>Total Appropriations</b>	<b>\$1,374,104</b>	<b>\$1,426,672</b>	<b>\$1,451,326</b>	<b>\$1,489,516</b>	<b>\$1,489,516</b>
<b>Use of fund balance available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$1,054,104</b>	<b>\$1,106,672</b>	<b>\$1,131,326</b>	<b>\$1,169,516</b>	<b>\$1,169,516</b>

Measurement	2012 Actual	2013 Actual	2014 Actual	2015 Estimate
Hours of representation by panel attorneys (Court data tracked by calendar year)	17,289	16,537	18,530	17,500







**Jeff Reisig**  
District Attorney

**Mission Statement**

*As the Yolo County District Attorney's Office:  
"We Pursue truth and justice for victims and our communities with commitment, courage and integrity."*

**Goals**

*Enhance public safety through effective AB109 implementation and innovative restorative justice programs*

*Continue the innovation and enhancement of the DA's paperless system and the High Tech Forensic Unit*

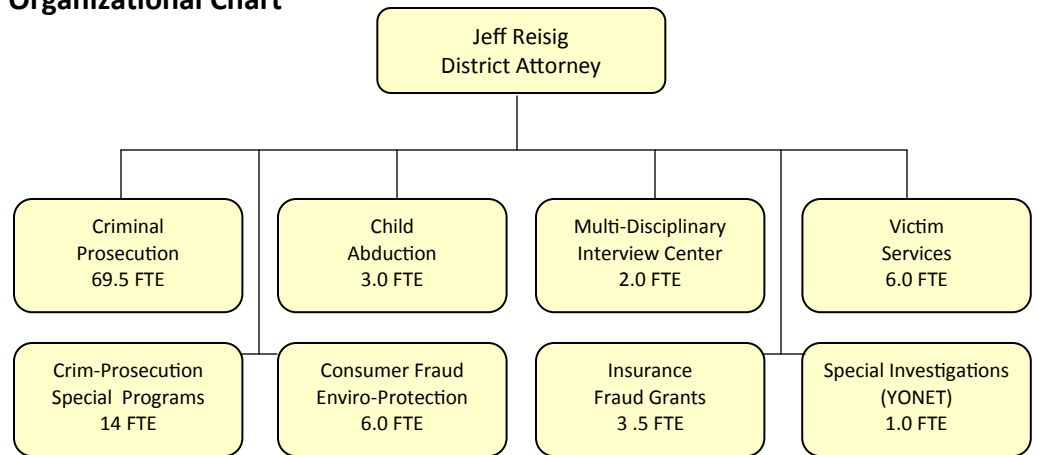
*Expand the Mentoring & Training Program for employees, continue to identify potential organizational leaders and develop a succession plan*

*Continue to enhance and expand the restorative justice based, Neighborhood Court Program*

*Continue to promote diversity, understanding and community engagement*

# District Attorney

## Organizational Chart



## Description of Major Services

The District Attorney is the County's chief law enforcement official and the chief criminal prosecutor. The department is responsible for prosecution of all adult and juvenile felonies and misdemeanors committed in Yolo County. The department is also responsible for environmental and consumer protection and advising the Grand Jury. Grant funds are received to pursue and prosecute life & annuity, automobile insurance, workers' compensation and welfare fraud. The department uses a combination of local and grant funding to provide comprehensive services for victims of violent crimes in the county. The District Attorney is responsible for overseeing the Yolo Narcotic Enforcement Team (YONET), which is a collaborative law enforcement effort to diminish the availability, manufacturing and sale of illegal drugs in Yolo County. The department also oversees the Multi-Disciplinary Interview Center, which coordinates and facilitates a multi-agency response to child abuse and the Neighborhood Court Program, a restorative justice-based program.

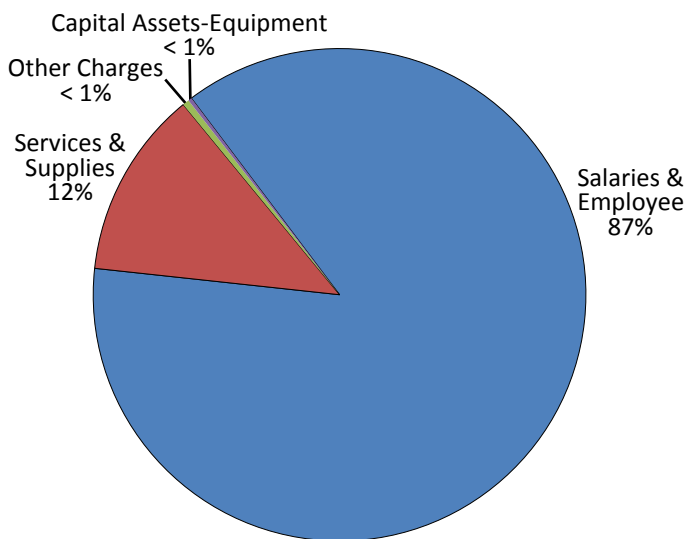
## 2015-16 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
Criminal Prosecution (205-1)	\$11,272,085	\$5,852,719	\$5,419,366	69.5
Consumer Fraud & Enviro Protection (205-2)	\$1,613,778	\$1,613,778	\$0	6.0
Special Investigation - YONET (205-3)	\$115,000	\$115,000	\$0	1.0
Victim Witness (205-4)	\$582,931	\$440,223	\$142,708	6.0
Child Abduction (205-5)	\$546,796	\$546,796	\$0	3.0
Multi-Disciplinary Interview Ctr (MDIC) (205-7)	\$313,442	\$298,442	\$15,000	2.0
Criminal Prosecution Special Programs (205-8)	\$2,621,695	\$1,129,565	\$1,492,130	14.0
Insurance Fraud Grants (205-9)	\$566,929	\$566,929	\$0	3.5
<b>TOTAL</b>	<b>\$17,632,656</b>	<b>\$10,563,452</b>	<b>\$7,069,204</b>	<b>105.0</b>

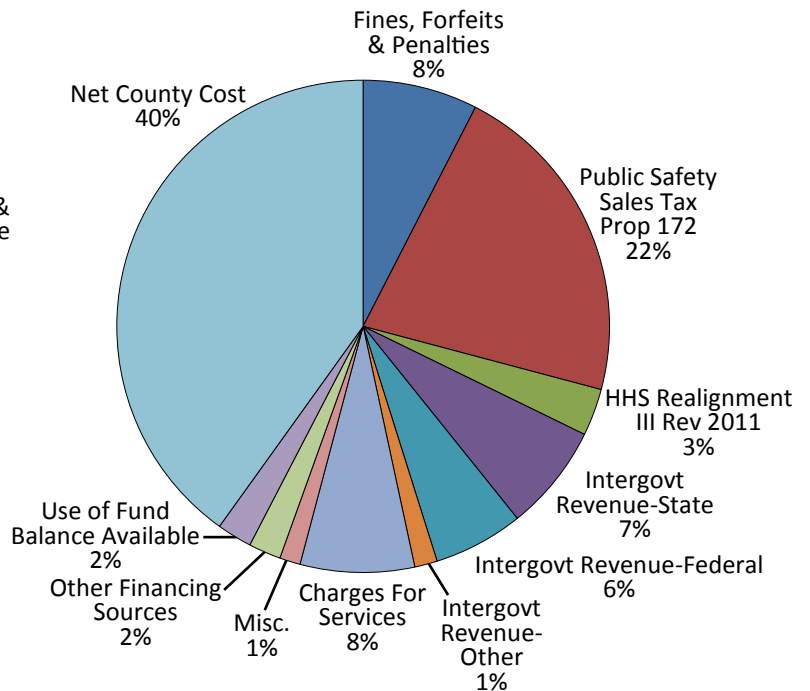
## Summary of District Attorney 2015-16 budget

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015-16	Recommended 2015-16
<b>Revenues</b>					
Fines, Forfeits & Penalties	\$1,732,459	\$1,894,190	\$753,686	\$1,328,778	\$1,328,778
Public Safety Sales Tax Prop 172	\$3,065,482	\$3,600,547	\$3,808,564	\$3,808,564	\$3,808,564
HHS Realignment III Rev 2011	\$483,127	\$611,519	\$612,625	\$546,052	\$546,052
Intergovt Revenue-State	\$958,417	\$1,612,765	\$1,057,559	\$1,235,053	\$1,235,053
Intergovt Revenue-Federal	\$372,942	\$545,424	\$505,808	\$1,041,791	\$1,041,791
Intergovt Rev-Other	\$268,368	\$232,115	\$262,000	\$262,000	\$262,000
Charges For Services	\$1,193,723	\$1,191,416	\$1,090,317	\$1,322,092	\$1,322,092
Miscellaneous	\$152,203	\$96,434	\$303,150	\$239,900	\$239,900
Other Financing Sources	\$93,960	\$87,854	\$373,931	\$493,931	\$373,931
<b>Total Revenue</b>	<b>\$8,320,681</b>	<b>\$9,872,264</b>	<b>\$8,767,640</b>	<b>\$10,278,161</b>	<b>\$10,158,161</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$10,754,938	\$11,898,543	\$13,371,783	\$15,646,106	\$15,390,154
Services And Supplies	\$1,006,564	\$1,016,056	\$1,664,490	\$2,196,952	\$2,183,452
Other Charges	\$40,995	\$107,788	\$47,050	\$76,050	\$76,050
Capital Assets-Equipment	\$70,143	\$100,145	\$24,025	\$162,000	\$42,000
Operating Transfers Out	\$30,000	\$0	\$0	\$0	\$0
Intrafund Transfers	(\$51,183)	(\$57,054)	(\$59,003)	(\$59,000)	(\$59,000)
<b>Total Appropriations</b>	<b>\$11,851,457</b>	<b>\$13,065,478</b>	<b>\$15,048,345</b>	<b>\$18,022,108</b>	<b>\$17,632,656</b>
<b>Use of fund balance available</b>	<b>(\$1,821,405)</b>	<b>(\$2,091,638)</b>	<b>\$224,852</b>	<b>\$405,291</b>	<b>\$405,291</b>
<b>Net County Cost</b>	<b>\$5,352,181</b>	<b>\$5,284,852</b>	<b>\$6,055,853</b>	<b>\$6,419,204</b>	<b>\$7,069,204</b>

### Expenditures



### Revenues



**District Attorney  
2014-15  
Accomplishments**

- ◆ *Continued to lead the state as the first District Attorney's office actively operating paperless in a court environment, resulting in increased efficiency, cost savings and environmental benefits*
- ◆ *Processed approximately 8,840 criminal cases involving over 10,016 defendants*
- ◆ *Litigated over 120 trials*
- ◆ *Victim Services Unit served over 1,930 new victims*
- ◆ *In accordance with the County Tactical Plan, created the Conviction Integrity Unit, only the second such unit in the State*
- ◆ *Awarded a \$1.9 million grant to expand the Neighborhood Court Program into the cities of West Sacramento and Woodland, also identified in the County Tactical Plan*
- ◆ *Created the District Attorney's Training & Leadership Development Program, as identified in the County Tactical Plan*

**Department Goals and Key Initiatives for 2015-16**

**Goal 1:** Enhance public safety programs. *(Robust Economy, Thriving Residents, Safe Communities)*

**Key Initiatives for 2015-16:**

- Implement new restorative justice programs, more effective rehabilitative services (AB 109) and closer collaboration among all criminal justice partners. **(Tactical Plan 5D)**
- Enhance DA Fraud Unit—Real Estate Fraud, Elder Protection & Identity Theft.
- Promote Neighborhood Court, an innovative restorative justice program. **(Tactical Plan 5D, 5K)**
- Expand Mental Health Court. **(Tactical Plan 5B)**

**Goal 2:** Continue the innovation and enhancement of the DA's Paperless System & the High Tech Forensic Unit.

**Key Initiatives for 2015-16:**

- Integrate with the Court and Law Enforcement through the Court's new access portal.
- Continue to improve upon digital recovery of all evidence, ranging from fraud and child molestation to homicides, and prepare to present during trials. **(Tactical Plan 5I, 5J)**

**Goal 3:** Continue to promote diversity, understanding and community engagement. *(Thriving Residents, Safe Communities)*

**Key Initiatives for 2015-16:**

- Develop additional projects for Multi-Cultural Community Council & Training. **(Tactical Plan 5G)**
- Further promote District Attorney-sponsored Citizens Academy.
- Continue to expand Neighborhood Court. **(Tactical Plan 5D, 5K)**
- Continue to expand Diversity forums.

## Program Summary

Criminal Prosecution provides services towards the prosecution of felony and misdemeanor crimes committed in Yolo County by adults and juveniles.

Elder Abuse provides services through the investigation and prosecution of financial and physical abuse to senior citizens and provides training and awareness to teach the elderly ways to protect themselves from becoming victims of fraud scams.

Gang Suppression works to protect communities in Yolo County by removing gang members from streets and neighborhoods.

Witness Protection protects the identity of potential witnesses who may fear retaliation from the defendant or the defendant's associates.

Public Safety Realignment (AB 109) reduces State prison overcrowding, cost and recidivism. The State directed that certain State prison inmates be returned to the county in which they were convicted/sentenced to finish serving time in the county jail or be placed into a electronic-monitoring supervision program for the duration of their respective sentence. The State distributed a formulated fiscal allocation to each county to assist in offsetting associated costs towards implementing and operating the county program.

## Program Objectives

**Objective A:** Promote public safety through aggressive prosecution of violent and repeat offenders.

**Objective B:** Obtain a speedy and just resolution of criminal cases.

**Objective C:** Reduce the negative effects of gang-related crimes on the residents of Yolo County.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Felony cases filed	1,639	2,228	1,851	1,906
Misdemeanor cases filed	3,185	3,804	3,849	3,613
Number of attorneys	33	33	33	33
Total cases filed per attorney	146	183	173	167
Criminal investigations completed by Investigations Unit	3,450	5,399	6,200	6,800
Total value of bad checks received by Yolo County businesses	\$216,671	\$266,638	\$414,000	\$425,000
Restitution recovered for Yolo County businesses	\$162,706	\$140,042	\$161,575	\$175,000

## District Attorney

### Criminal Prosecution

Budget Unit 205-1 Fund 117

### Significant Items and/or Changes in 2015-16

Two positions, a Legal Process Clerk and a Process Server, were included in the DA's requested budget but were not funded in the Recommended budget.

Four vehicles that were included in the DA's requested budget were not funded in the Recommended budget due to the unavailability of ACO funds.

### Revenue Sources for 2015-16

General Fund	\$5,419,366
Public Safety	\$3,665,857
PS Realignment	\$477,694
Federal/State/Other Govt.	\$32,800
Fees	\$1,119,137
Fund balance	\$52,400
Grants/Other	\$504,831
<b>TOTAL</b>	<b>\$11,272,085</b>

### Staffing History of Unit

2013-14 Funded	61.5 FTE
2014-15 Funded	68.0 FTE
Authorized 2015-16	69.5 FTE
2015-16 Funded	69.5 FTE

**Program Summary**

Consumer Fraud - Protects consumers from illegal, fraudulent, deceptive business practices, including advertising.

Environmental Protection - Ensures Yolo County residents' health and safety are protected and the integrity of the county's natural resources are maintained for now and into the future.

**Program Objectives**

- Objective A:** To protect businesses and residents of Yolo County from environmental crimes.
- Objective B:** To protect Yolo County consumers from illegal products and practices.
- Objective C:** To maintain a level playing field for businesses that conduct business in Yolo County.

**Performance Measurements**

Measurement	2012-13 Actual Settlements	2013-14 Actual Settlements	2014-15 Pending Cases	2015-16 Est. Pending Cases
Consumer Fraud/Environmental Protection Unit settlements and penalties received and pending case numbers	\$1,722,651	\$1,877,234	45	40

**District Attorney  
Consumer Fraud &  
Environmental Protection  
Budget Unit 205-2 Fund 044**

**Significant Items and/or  
Changes in 2015-16**

Yolo County received \$278,505 as part of a Consumer Fraud settlement against Mars, Inc. which will be used to fund programs in 2015-16

Yolo County received \$375,000 from a civil environmental prosecution against Safeway in which the Yolo Consumer Fraud-Environmental Protection Unit participated.

**Revenue Sources for 2015-16**

General Fund	\$0
Public Safety	\$0
Court Fine/Civil Assessment	\$1,313,778
Federal/State/Other Govt.	\$0
Fund Balance	\$300,000
Grants/Other	\$0
<b>TOTAL</b>	<b>\$1,613,778</b>

**Staffing History of unit**

2013-14 Funded	3.0 FTE
2014-15 Funded	5.0 FTE
Authorized 2015-16	6.0 FTE
2015-16 Funded	6.0 FTE

## Program Summary

The Yolo Narcotic Enforcement Team (YONET) is a collaborative effort of member agencies who provide personnel and resources. YONET receives additional operational support from the County Special Weapons and Tactics (SWAT) team, the State Campaign Against Marijuana Planting, the National Guard, the Department of Justice and various specialized street teams from the local agencies to provide air support and personnel during entries, service of search warrants, marijuana eradication and interdiction operations. Narcotic agent training is mandatory and is provided by various sources including but not limited to the California Narcotic Officers Association, the Department of Justice and Robert Presley's Institute of Criminal Investigation.

Yolo County has been deemed a "drug pipeline" because two major freeways transect the county; I-5 south to north and I-80 east to west. Interdiction stops by the California Highway Patrol (CHP) and the Yolo County Sheriff's Office (YCSO) are frequent and a close partnership between YONET, YCSO and the CHP prevent large quantities of drugs from being transported into or through Yolo County.

YONET consists of a commander from the supervising local agency for the current year, Davis Police Department, agents assigned from the various participating agencies and a District Attorney enforcement officer. The cost of the agents are budgeted by their host agencies. The operating budget consists of salaries and benefits for the half-time enforcement officer, along with the units' expenses for fuel, office supplies, investigative and tactical equipment, maintenance, training, travel, communications and medical/dental supplies and services.

The agencies participating in YONET are: Yolo County District Attorney, Sheriff-Coroner and Probation departments; Davis, UC Davis, West Sacramento, Winters and Woodland police departments; and the California Highway Patrol.

### District Attorney

### **Special Investigations (YONET)**

**Budget Unit 205-3 Fund 117**

#### Significant Items and/or Changes in 2015-16

No significant changes in this budget unit in 2015-16.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Investigations opened by YONET	203	151	215	249
Subjects arrested by YONET	200	161	144	167
Total street value of drugs seized by YONET	\$22,463,394	\$15,101,683	\$68,446,820	\$80,000,000

### Revenue Sources for 2015-16

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt.	\$115,000
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$115,000</b>

### Staffing History of unit

2013-14 Funded	1.0 FTE
2014-15 Funded	1.0 FTE
Authorized 2015-16	1.0 FTE
2015-16 Funded	1.0 FTE

## Program Summary

It is the goal of the Victim Services Program to serve crime victims with comprehensive services and to lead victims through the criminal justice process with as little trauma as possible. Staff refer victims to appropriate service agencies to facilitate recovery from adverse effects occurring as a result of the crime. Penal Code Section 13835 and Proposition 9 (as of November 2008) set forth the mandated services for victim services programs.

The Victim Services Unit has been providing services for 35 years. Staff include a program manager, three victim advocates, a senior social worker, a legal secretary and three interns. On behalf of the victims and the families of these crime victims, the Victim Services Advocates dedicate and devote themselves to provide peer counseling and assistance to aid individuals through the stages of the court proceedings, while providing the coping skills to help victims and/or families address their various emotions during the process. Advocate services include court accompaniment; assistance with completing State Victim of Crime applications for mental health and medical expenses; assistance submitting victim-impact statements to the court at the time of defendant's sentencing; and follow up counseling as needed. Staff also participate in outreach activities and all community events that honor and support victims of crime and their families.

## District Attorney Victim Services Budget Unit 205-4 Funds 116, 045 & 099

### Significant Items and/or Changes in 2015-16

A Victim Assistant Program Assistant was added during 2014-15 with funds from the Community Corrections Partnership.

## Program Objectives

- Objective A:** Reduce the trauma of crime victims by helping them understand the court process and accompanying them to court appearances.
- Objective B:** Help victims find appropriate services to deal with the impact of the crime on their lives.
- Objective C:** Ensure that victims' Constitutional Rights, as outlined in Proposition 9, the Victims' Bill of Rights Act of 2008: Marsy's Law, are honored.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
New victims assisted by Victim Services Advocates	1,515	1,535	1,930	2,041
Non-English speaking victims assisted by Victim Services Advocates	69	63	72	70
Individual services provided to victims by Victim Services Advocates	10,724	10,724	16,199	16,665

### Revenue Sources for 2015-16

General Fund	\$142,708
Public Safety 172	\$142,707
PS Realignment	\$68,358
Federal/State/ Other Govt.	\$184,158
Fees	\$15,000
Grants/Other	\$30,000
<b>TOTAL</b>	<b>\$582,931</b>

### Staffing History of unit

2013-14 Funded	5.0 FTE
2014-15 Funded	5.0 FTE
Authorized 2015-16	6.0 FTE
2015-16 Funded	6.0 FTE

## Program Summary

This budget and program unit was created in 1996, pursuant to the child abduction and recovery mandate adopted by the State. By State law, this unit is charged with performing all actions necessary to locate and return children, by use of any appropriate civil or criminal proceeding, and to comply with other court orders relating to child custody or visitation.

The Child Abduction Unit functions include obtaining compliance with court orders relating to child custody or visitation proceedings and the enforcement of child custody or visitation orders. Within the scope of these functions, the unit establishes contact with children, parents, family members and other involved persons, receives reports and requests for assistance, and mediates with or advises involved individuals and law enforcement agencies. A critical function of the unit is to locate missing or concealed offenders and children. All appropriate civil or criminal court actions are utilized to secure compliance with court orders. Finally, the unit deals with cases involving child custody or visitation orders from other jurisdictions. These cases may include, but are not limited to utilization of the Uniform Child Custody Jurisdiction and Enforcement Act, the Federal Parental Kidnapping Prevention Act and the Hague Convention of October 1980 concerning the civil aspects of international child abduction. Additionally, the Child Abduction Unit provides training on child abduction and enforcement of child custody and visitation orders for local law enforcement.

### District Attorney

### **Child Abduction**

**Budget Unit 205-5 Fund 116**

### Significant Items and/or Changes in 2015-16

No significant changes in this budget unit in 2015-16 .

## Program Objectives

**Objective A:** Locate and recover abducted children.

**Objective B:** Enforce child custody and visitation orders.

**Objective C:** Prevent child abduction and violation of court orders.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
New cases opened	330	455	460	359
Children recovered	49	34	20	34
Enforced visits	24	17	19	35
Interstate cases	34	48	29	41
International cases	6	15	5	12

### Revenue Sources for 2015-16

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt.	\$546,796
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$546,796</b>

### Staffing History of unit

2013-14 Funded	3.0 FTE
2014-15 Funded	3.0 FTE
Authorized 2015-16	3.0 FTE
2015-16 Funded	3.0 FTE



## Program Summary

The mission of the Multi-Disciplinary Interview Center (MDIC) coordinates and facilitates a multi-agency response to child sexual abuse. The MDIC provides forensic and child welfare interviews, sexual assault evidentiary exams, investigative assistance, clinical mental health services, advocacy, assistance with victims of crime applications, outreach and support services to all children who are suspected of being sexually abused. The center is a child-friendly and psychologically safe environment for child abuse victims to disclose their experiences to child interview specialists in the most comprehensive, forensically sound and least traumatic manner possible. The team approach improves the fact-finding process, minimizes the number of interviews, streamlines and expedites the overall process and reduces system-inflicted trauma to the victim. MDIC services are provided in both English and Spanish.

The MDIC is a collaborative team comprised of professionals from several agencies and could not sustain its operations without the strong partnership and cooperation from each of these agencies. The team includes representatives from: the MDIC (a social services assistant, deputy district attorneys, investigator and an enforcement officer/child interview specialist); District Attorney's office (program administration); Employment & Social Services (child welfare social workers and a child interview specialist); Alcohol, Drug & Mental Health (a mental health clinician); Sexual Assault & Domestic Violence Center (SART Director and victim advocates); Sutter Hospital and BEAR Center (sexual assault examiners); every local law enforcement agency (detectives and annual financial contributions to support the program); and Daisy, a working canine.

## Program Objective

**Objective A:** Reduce trauma for victims of child sexual abuse by coordinating a multi-agency response to their needs, in one place, where they receive effective and immediate support in a comfortable setting.

**Objective B:** Aid in the successful prosecution of offenders by coordinating and providing specialized resources, advanced training, and utilizing the multi-disciplinary team approach for all cases.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Children and families served by the center	146	165	170	170

### District Attorney

### **Multi-Disciplinary**

### **Interview Center (MDIC)**

**Budget Unit 205-7 Fund 116**

### Significant Items and/or Changes in 2015-16

No significant changes in this budget unit in 2015-16.

### Revenue Sources for 2015-16

General Fund	\$15,000
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt.	\$245,551
Fees	\$0
Fund Balance	52,891
<b>TOTAL</b>	<b>\$313,442</b>

### Staffing History of Unit

2013-14 Funded	2.0 FTE
2014-15 Funded	2.0 FTE
2015-16 Authorized	2.0 FTE
2015-16 Funded	2.0 FTE

<b>Program Summary</b>
<p><u>Neighborhood Court</u> - an annual grant supports an adult criminal diversion program based on restorative justice that addresses criminal violations that impact the quality of life in the community. Restorative justice is accomplished in Neighborhood Court by involving the victim, the offender and community members.</p> <p><u>Elder Abuse</u> - 1 full time attorney and 1 partial Enforcement Officer funded by General Fund for Elder Abuse prosecution and to conduct community wide fraud prevention.</p> <p><u>Career Criminal</u> - General Fund utilized to focus on special investigation and efforts in the prosecution of career criminals.</p> <p><u>Office Traffic Safety (OTS) DUI</u> - To afford a greater presence to deter DUI activity through "on-scene" investigation and prosecution. If appropriate, the attorney may provide the individual an opportunity to enter into a DA-sponsored diversion program.</p> <p><u>Statutory Rape</u> - General Fund utilized to prosecute adults who have sexual intercourse with minors in violation of Penal Code section 261.5; these services are directed for child victims under the age of 18, and their families.</p> <p><u>High Tech-Forensic Crimes Unit</u> - General Fund and grants utilized to provide extraction and analysis of digital evidence critical to the most serious felony prosecutions, including but not limited to homicides, sexual assault and child sexual predators. It also provides trained digital forensic examiners to testify as expert witnesses.</p> <p><u>Vehicle Theft Deterrence</u> - The program is aimed to deter, investigate and prosecute vehicle code theft crimes and DUI investigations and prosecution.</p> <p><u>Major Narcotics Vendor Prosecution</u> - General Fund utilized to reduce major illegal drug activity by convicting and incapacitating offenders who commit these serious violations.</p> <p><u>Privacy &amp; Piracy</u> - Identifies, investigates and assists in the prosecution of individuals and organized crime networks who commit various forms of identity theft (equipment only).</p> <p><u>JAG</u> - Assists in funding a portion of an attorney for narcotics prosecution.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Protect elderly population from financial and physical abuse.</p> <p><b>Objective B:</b> Prevent child exploitation through prevention, investigation and aggressive prosecution of Internet crimes against children.</p> <p><b>Objective C:</b> Preserve the dignity of all victims and the families of victims.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
<b>Neighborhood Court</b>				
Conferences Held	N/A	376	263	395
Completed Program	N/A	350	190	355
Failed Program	N/A	7	5	4
<b>Elder Protection Unit</b>				
Outreach events, reaching elders	27	39	30	30
Elder calls for assistance/help	152	147	659	600

**District Attorney**  
**Criminal Prosecution**  
**Special Programs**  
**Budget Unit 205-8 Fund 116**

**Significant Items and/or Changes in 2015-16**

The DA was awarded a \$1.9 million three year grant to expand the Neighborhood Court Program. The program will now include the cities of Davis, West Sacramento and Woodland, and will also address the Homeless Offender population. The program now includes:

- 3 deputy district attorney positions
- 2 paralegal positions
- 1 legal secretary position
- 1 social worker practitioner position

<b>Revenue Sources for 2015-16</b>	
General Fund	\$1,492,130
Public Safety	\$00
Realignment	\$00
Federal/State/Other Govt.	\$886,610
Fees	\$202,955
Grants/Other	\$40,000
<b>TOTAL</b>	<b>\$2,621,695</b>

<b>Staffing History of unit</b>	
2013-14 Funded	10.0 FTE
2014-15 Funded	11.5 FTE
Authorized 2015-16	14.0 FTE
2015-16 Funded	14.0 FTE

## Program Summary

The Insurance Fraud Unit is funded by three grant programs: Automobile Insurance Fraud, Worker's Compensation Fraud and Life Insurance & Annuities Fraud.

Over the past 21 years, the District Attorney's Office has received continuous funding from grants obtained through the California Department of Insurance and the Worker's Compensation Fraud Assessment Commission. All these programs have garnered statewide recognition. The areas of specialized investigation and prosecution are Worker's Compensation Insurance Fraud, Automobile Insurance Fraud and Life Insurance and Annuities Fraud. The various grants currently fund two full-time investigators, one full-time attorney and one half-time Enforcement Officer. The YoU RAT (Yolo Unlicensed Response Apprehension Team) program, which is designed to identify unlicensed and uninsured employers in the construction field, has netted over 250 arrests thus far. The participants are local and statewide agencies, all with the need to regulate and enforce certain labor code regulations. More sting operations are being planned to help protect Yolo County consumers.

This year marks the eighth year for the Yolo-Sacramento Regional Fraud Awareness Fair. This event involves the participation of over 40 law enforcement and private industry anti-fraud organizations to help make the community aware of various fraud themes and avoid becoming a victim.

## Program Objectives

- Objective A:** Reduce the incidence of automobile insurance fraud.
- Objective B:** Reduce the incidence of worker's compensation fraud.
- Objective C:** Identify unlicensed and uninsured employers in the construction industry.
- Objective D:** Reduce financial abuse and annuities fraud towards all Yolo citizens.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Arrests of unlicensed and uninsured employers in the construction field	4	7	9	12
Filed auto fraud cases	75	85	110	120
Filed workers' compensation cases	5	4	8	10

## District Attorney

**Insurance Fraud Grants**  
Budget Unit 205-9 Fund 116

### Significant Items and/or Changes in 2015-16

Because of the retirement of a long time investigator who assisted in the organization of the Fraud Unit, the DA's office is restructuring this unit.

### Revenue Sources for 2015-16

General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt.	\$566,929
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$566,929</b>

### Staffing History of unit

2013-14 Funded	3.0 FTE
2014-15 Funded	3.0 FTE
Authorized 2015-16	3.5 FTE
2015-16 Funded	3.5 FTE





**Brent Cardall**  
Chief Probation Officer

**Mission Statement**

*To provide public safety and foster behavioral change*

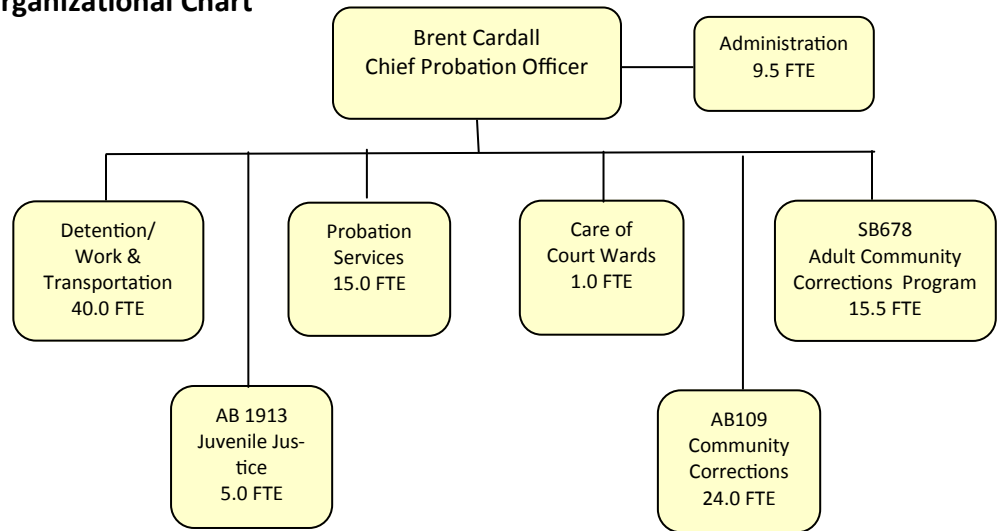
**Goals**

*Develop, implement and evaluate cost-effective community corrections programming, including supervision, case management and treatment that supports offender rehabilitation and reduces risk for re-offense.*

*Develop organizational infrastructure that supports efficient collection of relevant data, analysis, evaluation and continuous quality improvement.*

# Probation

## Organizational Chart



## Description of Major Services

Probation Department responsibilities include: supervision, case management and correctional intervention with delinquent youth and their families, as well as the adult community corrections population (pretrial, probation, post-release community supervision and mandatory supervision); monitoring of youth who are placed in out-of-home settings; operating the Juvenile Detention Facility; completion of pre-trial and pre-sentence assessments and investigations to assist with judicial decision-making; investigation and assessment of all juvenile referrals and preparation of juvenile dispositional reports and recommendations; and providing alternatives to custody such as the work alternative program for adult and youthful offenders.

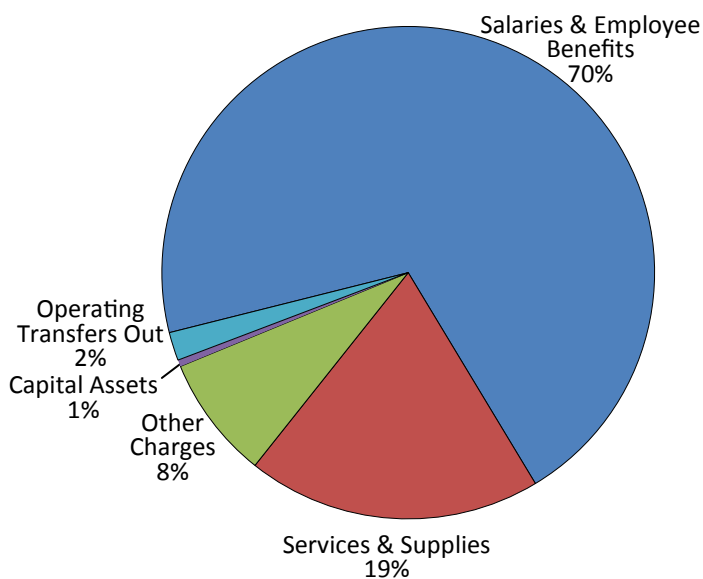
## 2015-16 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
Probation-Administration (261-1)	\$1,618,317	\$669,704	\$948,613	9.5
Probation-YOBG (261-2)	\$732,049	\$732,049	\$0	4.5
Probation-Detention (261-3)	\$5,347,440	\$4,212,844	\$1,134,596	40.0
Probation-Service Unit (261-6)	\$1,349,353	\$1,312,153	\$37,200	10.5
Probation-Cops Juv Justice (261-7)	\$599,339	\$599,339	\$0	5.0
Probation-CCPIF (261-8)	\$1,860,491	\$1,860,491	\$0	15.5
Probation-AB109 (261-9)	\$4,840,891	\$4,840,891	\$0	24.0
Probation-Care Of Court Wards (575-1)	\$1,349,433	\$1,267,294	\$82,139	1.0
<b>TOTAL</b>	<b>\$17,697,313</b>	<b>\$15,494,765</b>	<b>\$2,202,548</b>	<b>110.0</b>

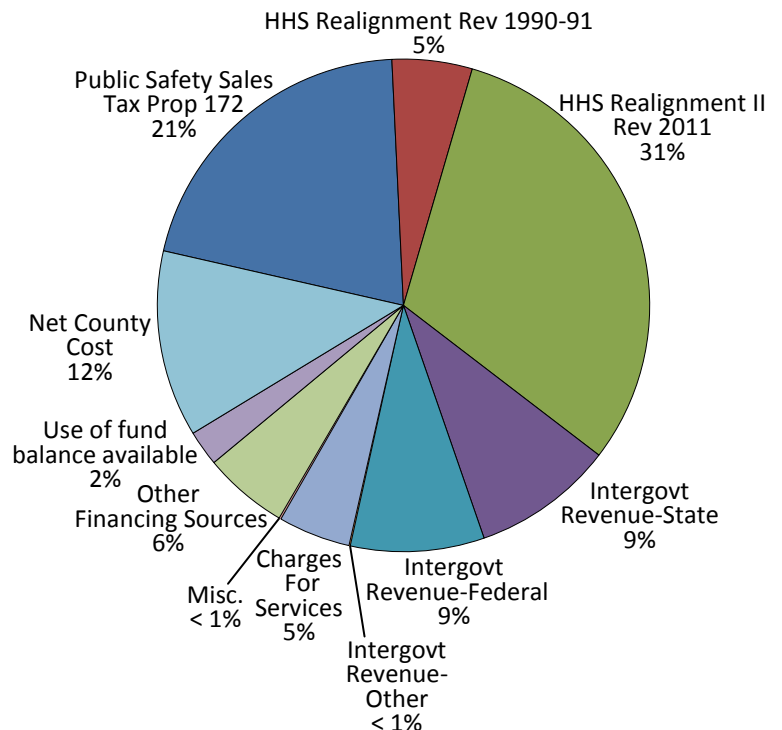
## Summary of Probation 2015-16 budget

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015- 16	Recommended 2015-16
<b>Revenues</b>					
Public Safety Sales Tax Prop 172	\$3,016,499	\$3,839,210	\$3,729,922	\$3,729,922	\$3,729,922
HHS Realignment Rev 1990-91	\$765,842	\$1,123,964	\$989,285	\$948,820	\$948,820
HHS Realignment li Rev 2011	\$4,176,292	\$5,046,835	\$5,221,819	\$5,510,737	\$5,571,501
Intergovt Revenue-State	\$1,719,106	\$1,299,031	\$2,067,858	\$1,674,891	\$1,674,891
Intergovt Revenue-Federal	\$1,425,032	\$1,755,686	\$2,079,976	\$1,582,784	\$1,582,784
Intergovt Rev-Other	\$27,140	\$45,840	\$37,641	\$15,409	\$15,409
Charges For Services	\$2,897,518	\$1,356,854	\$951,920	\$854,670	\$854,670
Miscellaneous	\$93,767	\$9,032	\$22,420	\$23,620	\$23,620
Other Financing Sources	\$1,607,190	\$1,648,142	\$1,666,539	\$1,736,128	\$1,003,377
<b>Total Revenue</b>	<b>\$15,728,386</b>	<b>\$16,124,594</b>	<b>\$16,767,380</b>	<b>\$16,076,981</b>	<b>\$15,404,994</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$11,905,897	\$12,179,489	\$12,533,268	\$12,944,451	\$12,674,052
Services And Supplies	\$2,892,461	\$3,406,328	\$4,078,761	\$3,690,114	\$3,484,114
Other Charges	\$918,786	\$1,400,944	\$1,209,817	\$1,544,747	\$1,460,747
Capital Assets-Struct & Imp	\$0	\$24,091	\$0	\$0	\$0
Capital Assets-Equipment	\$0	\$107,391	\$527,500	\$78,400	\$78,400
Operating Transfers Out	\$653,299	\$622,900	\$853,810	\$838,559	\$0
Intrafund Transfers	(\$12,500)	(\$10,908)	\$0	\$0	\$0
<b>Total Appropriations</b>	<b>\$16,357,943</b>	<b>\$17,730,235</b>	<b>\$19,203,156</b>	<b>\$19,096,271</b>	<b>\$17,697,313</b>
<b>Use of fund balance available</b>	<b>(\$1,141,547)</b>	<b>(\$165,056)</b>	<b>\$611,539</b>	<b>\$420,416</b>	<b>\$425,579</b>
<b>Net County Cost</b>	<b>\$1,771,104</b>	<b>\$1,770,697</b>	<b>\$1,824,237</b>	<b>\$1,933,691</b>	<b>\$2,202,548</b>

**Expenditures**



**Revenues**



**Probation  
2014-15  
Accomplishments**

- ◆ *Adopted Public Safety Realignment Strategic Plan*
- ◆ *Awarded Justice Reinvestment Initiative Phase II grant*
- ◆ *Implemented new assessment tool (Ohio Risk Assessment System)*
- ◆ *Developed new partnership program with Child Support Services*
- ◆ *Implemented new court-ordered community service program*
- ◆ *Implemented new bicycle rehabilitation project for probationers*
- ◆ *Implemented graduated sanctions and incentives model for use during probation supervision*

**Department Goals and Key Initiatives for 2015-16**

**Goal 1:** Develop, implement and evaluate cost-effective community corrections programming, including supervision, case management and treatment that supports offender rehabilitation and reduces risk for re-offense. *(Thriving Residents, Safe Communities)*

**Key Initiatives for 2015-16:**

- Enhance collaboration with partner agencies and community stakeholders to provide better and more comprehensive correctional treatment services and cost-effective public safety solutions. **(Tactical Plan 5A, 5F)**

The department will work with the Courts and the Yolo County Health and Human Services Agency to enhance adult mental health court services and provide additional in-custody, out-of-custody and out-of-home juvenile treatment services.

- Begin research projects to determine adult supervision recidivism rates and the affect of implementing a new assessment tool. **(Tactical Plan 5H)**

The department is working with a university to establish independent multi-year research of select Probation activities. This research will help the Department identify the affect on the criminal justice system due to the change in assessment tools. It will also look at adult supervision recidivism rates of those participating in certain adult programs and identify opportunities for program improvement.

**Goal 2:** Develop organizational infrastructure that supports efficient collection of relevant data, analysis, evaluation and continuous quality improvement.

**Key Initiatives for 2015-16:**

- Develop and enhance technology solutions to increase efficiency and provide more relevant reporting that supports outcome evaluation. **(Tactical Plan 5I)**

The Department will implement a new probation case management system within this fiscal year to increase efficiency and improve the reporting capabilities.

## Program Summary

This budget unit finances the administration functions of the department. It includes most of the administrative and general support positions.

The Chief Probation Officer is responsible for the overall administration of the department coordinating broad-scale activity of probation services among the various divisions, as well as with other departments in the county.

Administration includes:

- Fiscal administration services responsible for the department's financial accounting and administration as follows: budget development, maintenance and reporting; contracts and grants development, monitoring and reporting; audits; purchasing; billings; accounts payable and receivable; deposits; collections; human resource/personnel; employee payroll; and officer training programs.
- Clerical services responsible for reception and clerical functions as follows: greeting the public, answering phones and processing mail/communications; responding to routine inquiries; entering data and compiling statistics; collecting fees, fines and victim restitution payments; typing probation reports and documents; filing documents with the Court within statutorily required timeframes; updating and ordering probation forms and manuals; maintenance of case files and other database systems; and assisting other divisions with clerical functions.

## Program Objectives

- Objective A:** Comply with grant guidelines and file reports within the designated timeframes.
- Objective B:** Collect fees, fines and victim restitution.
- Objective C:** Comply with Standards and Training for Corrections (STC) Program guidelines and annual goals.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Grant reports completed	28	17	10	6
Percentage of grant reports completed in a timely manner	100%	100%	100%	100%
Percentage of sworn staff who remain in compliance with STC training requirements	100%	100%	100%	100%

## Probation Administration

Budget Unit 261-1 Fund 117

### Significant Items and/or Changes in 2015-16

The department created a new Deputy Chief Probation Officer to manage court services and probation supervision activities. The department defunded a Senior Probation Officer position used for training and standards administration after reassigning duties to existing positions.

### Revenue Sources for 2015-16

General Fund	\$948,613
Public Safety	\$622,384
STC Reimbursement	\$47,320
Federal/State/Other Govt	\$0
Fees	\$0
Grants/Other	\$0
<b>TOTAL</b>	<b>\$1,618,317</b>

### Staffing History of Unit

2013-14 Funded	10.0 FTE
2014-15 Funded	9.7 FTE
Authorized 2015-16	9.5 FTE
2014-15 Funded	9.5 FTE



## Program Summary

This budget unit finances the operation of the Juvenile Detention Facility and the Work Alternative Sentencing Program and Transportation Unit.

The Juvenile Detention Facility has a Corrections Standards Authority-approved capacity of 90 minors with an average population of approximately 30 youth; and up to 10 of whom are from another jurisdiction and housed at that jurisdiction's expense. On-site services include: education, medical and psychiatric services, mental health screening, assessment and counseling services, as well as evidence-based programs designed to promote social literacy, including literacy, general education diploma readiness, Aggression Replacement Therapy, cognitive self change and social skills training. Community volunteers provide mentorship, positive role models and additional program services that cannot be provided by facility staff. The detention facility continues bed rental partnerships with the U.S. Department of Health & Human Services Office of Refugee Resettlement and the County of Amador.

The Work Alternative Sentencing Program provides alternatives to incarceration for juvenile and adult offenders. Through this program, bed space is saved at the County Jail and at the Juvenile Detention Facility, while allowing offenders to give back to the community by providing community work services. The department collects adult offender participation fees and garners revenue from State, city and county agencies that utilize the work crews to provide landscaping, community clean-up and beautification at cost savings. In this coming fiscal year, this program will begin monitoring offenders' participation in court-ordered community service programs.

The Transportation Unit transports in-custody minors to and from superior and immigration court, medical appointments, residential placements in and out of the State, the Division of Juvenile Justice and other juvenile facilities. This unit also transports adult offenders from the County Jail to residential treatment facilities in the rare cases where indigent defendants have no other means of transportation.

## Program Objectives

- Objective A:** Provide juvenile detention services for Yolo County youth.
- Objective B:** Provide contracted detention services for youth from other jurisdictions.
- Objective C:** Support productive work as an alternative to custody and a method for giving back to the community for juvenile and adult offenders.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Average daily population of Yolo County youth	13	14	25	33
Average daily bed rentals to other counties and the federal government	20	20	15	15
Adult and juvenile work program hours supervised	58,974	44,469	36,000	45,000

## Probation Detention/ Work & Transportation Budget Unit 261-3 Fund 117

### Significant Items and/or Changes in 2015-16

The department is committed to maintaining staffing levels at the legally mandated Federal and State staff-to-youth ratios. The department continuously reviews existing operations to identify areas that can be more efficient.

### Revenue Sources for 2015-16

General Fund	\$1,134,596
Public Safety	\$2,601,879
Realignment	\$0
Federal/State/ Other Govt	\$976,976
Fees	\$589,489
Grants/Other	\$4,500
Tribal (Litter Abatement)	\$40,000
<b>TOTAL</b>	<b>\$5,347,440</b>

### Staffing History of Unit

2013-14 Funded	47.0 FTE
2014-15 Funded	47.3 FTE
Authorized 2015-16	40.0 FTE
2015-16 Funded	40.0 FTE

## Program Summary

### ADULT PROBATION SERVICES

Adult Court Investigations - Probation officers prepare investigative reports and provide recommendations to the Court regarding felony matters as mandated by law. Officers also complete risk assessments on offenders.

Adult Supervision - Supervises more than 2,000 adult felons in the community, including those who have committed sexual offenses and domestic violence offenses. Completes risk assessments to help guide decision-making with regard to appropriate supervision levels (includes the supervision of moderate-risk offenders on a telephone call-in caseload).

Probation Specialized Victim's Unit - The unit consists of three probation officers, one of who is completely funded by the program. The officers provide intensive community supervision and case management services for 120 probationers convicted of sexual assault, domestic violence and stalking crimes.

Mental Health Court - The Probation Department has provided an officer to the Court to assist in the piloting of a local mental health court. The officer will supervise up to 10 severely mentally ill offenders and participate on the mental health court collaborative team.

Drug Court - The Probation Department, through collaboration with the Courts and the Yolo County Health and Human Services Agency, has provided a senior probation officer to act as the coordinator for the Drug Court Program. The officer supervises all of the clients enrolled in the program and coordinates all associated activities.

### JUVENILE PROBATION SERVICES

Juvenile Intake - Pursuant to the Welfare & Institutions Code, probation officers screen all intakes (in-custody and out-of-custody referrals). Youth are screened using a validated risk assessment tool, mental health screening tool and detention risk assessment instrument to determine custody status, appropriate services referrals and/or referral to the District Attorney. When possible, alternatives to incarceration (contract release, electronic monitoring, GPS) are utilized during the Court process pre-adjudication phase.

Juvenile Court Investigations - Probation officers assess all minors who are referred to juvenile court, utilizing the Positive Achievement Change Tool to identify criminogenic needs that must be targeted in order to reduce their likelihood to reoffend. Based on the outcome, a case plan is generated, which helps to drive the recommendations to the Juvenile Court for appropriate terms and conditions of probation and targeted treatment interventions. These processes have been incorporated into legislatively mandated social studies and dispositional reports.

Juvenile Supervision - Probation officers work to engage youth and families in behavior change programs designed to reduce the likelihood that they will reoffend and work directly with families to get them ready to participate in and benefit from rehabilitative programming. Alternatives to incarceration supervision (electronic monitoring, GPS) may be utilized at post-disposition phase of the Court process.

## Probation

### Probation Service

Budget Unit 261-6 Fund 117  
and  
Budget Unit 261-2 (YOBG)  
Fund 069

### Significant Items and/or Changes in 2015-16

The Department continues to face declining revenues due to changes in the Federal Title IV-E program that support certain juvenile pre-out-of-home placement activities.

The Department requested one new Deputy Probation Officer position to supervise and provide case management services to probationers released from custody pursuant to Proposition 47. Money was not available to fund this position so it will be considered in September with the Adopted Budget.

### Revenue Sources for 2015-16

General Fund	\$37,200
Public Safety	408,651
State Govt	\$102,500
Federal Govt	\$110,000
Other Gov't	\$15,409
Fees	\$265,181
Fund balance	\$5,163
Miscellaneous	\$19,120
Transfer In from Fund 099	\$1,118,178
<b>TOTAL</b>	<b>\$2,081,402</b>

### Staffing History of Unit

2013-14 Funded	17.5 FTE
2014-15 Funded	16.5 FTE
Authorized 2015-16	15.0 FTE
2015-16 Funded	15.0 FTE

<b>Program Objectives</b>	
<b>Objective A:</b>	Provide reports and recommendations to the Court for adults and juveniles.
<b>Objective B:</b>	Supervise moderate risk probationers on a call-in caseload.
<b>Objective C:</b>	Provide OR reports and recommendations to the Court.
<b>Objective D:</b>	Supervise adult defendants released on supervised own recognizance pending trial.
<b>Objective E:</b>	Investigate nature of juvenile referrals and determine best course of action to be taken.
<b>Objective F:</b>	Supervise and provide targeted interventions to juvenile probationers at a level consistent with their individual risk to community and individual needs.
<b>Objective G:</b>	Supervise youth released on alternatives to incarceration (contract, electronic monitoring, GPS) pre and post adjudication.

**Probation**  
**Probation Service**  
**Budget Unit 261-6 Fund 117**  
**and**  
**Budget Unit 261-2 (YOBG)**  
**Fund 069**  
**(continued)**

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Juvenile investigative reports completed	250	141	180	185
Adult probation reports and documents completed	1,005	1,071	1,109	1,200
Population supervised as high-risk (*This is a snapshot of clients due to data limitations in our current records keeping system)	450	692	681	700
Moderate-risk adult probationers supervised via call-in caseload	N/A	215	465	380
Youth referred to behavior change programs	N/A	148	165	185
Youth supervised utilizing alternatives to incarceration	N/A	96	230	250

<b>Program Summary</b>
<p>This budget unit finances the services and treatment needs of minors who become wards of the Juvenile Court and who have been placed in the SB 163 Wraparound Program or out-of-home into a relative placement, foster home, residential group home, camp or ranch, or AB12 Non-Minor Dependent program.</p> <p>Probation officers locate placement for wards of the Court, as directed by the Court, in out-of-home placement settings, monitor progress and work to safely transition youth to his/her home or other permanent place.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Provide mandated services to youth in placement programs and ensure reunification services.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Youth sent to out-of-home placement by the courts	18	17	7	8
Youth successfully re-enter	N/A	2	4	5

<b><u>Probation</u></b>	
<b>Care of Court Wards</b>	
<b>Budget Unit 575-1 Fund 117</b>	
<b><u>Significant Items and/or Changes in 2015-16</u></b>	
<p>The inability to control the number of youth in placement, the level of services provided or the length of stay continues to make the costs in this budget unit difficult to control.</p> <p>The Department continues to develop a financially viable alternative that will provide enhanced services to out-of-home placement youths.</p>	
<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$82,139
Public Safety	\$97,008
Social Services Realignment	\$948,820
Federal Gov't	\$160,000
Fees	\$0
Grants/Other	\$61,466
<b>TOTAL</b>	<b>\$1,349,433</b>
<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	1.0 FTE
2014-15 Funded	1.0 FTE
Authorized 2015-16	1.0 FTE
2015-16 Funded	1.0 FTE

<b>Program Summary</b>
<p>This budget unit historically finances the department's moderate-high risk offenders and families using Functional Family Probation (FFP) case management model.</p> <p>Beginning in fiscal year 2014-15, the Probation Department is redirecting its FFP efforts to support additional supervision of youth.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Supervise and provide targeted interventions to probationers at a level consistent with their individual risk to community and individual needs.</p>

<b>Performance Measurements</b>
<p>Performance Measurements are reflected in Budget Unit 261-6 Narrative</p>

**Probation**  
**Juvenile Justice Crime Prevention Act (JJCPA)**  
**AB 1913**

**Budget Unit 261-7 Fund 063**

**Significant Items and/or Changes in 2015-16**

No major change occurred in this budget unit.

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt	\$0
Fees	\$0
Grants/Other	\$0
Transfer In from Fund 099	\$577,248
Fund Balance	\$22,091
<b>TOTAL</b>	<b>\$599,339</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	5.5 FTE
2014-15 Funded	4.5 FTE
Authorized 2015-16	5.0 FTE
2015-16 Funded	5.0 FTE

<b>Program Summary</b>
<p>The Adult Community Corrections Program is the driving force behind practice change in Yolo County Community Corrections. Over the long-term, Probation has developed the program in strong collaboration with the Community Corrections Partnership, which is comprised of leaders from all local public safety agencies, related health and human services agencies and community-based organizations providing community treatment to the offender population. Services that will be provided include:</p> <ul style="list-style-type: none"> <li>• Working with stakeholders to provide pre-sentence reports that incorporate risk and needs assessments to assist in decision making.</li> <li>• Supervision of adult offenders as their risk for re-offense indicates.</li> <li>• Case management of high-risk adult offenders based on criminogenic needs, referring them to treatment services whenever possible.</li> <li>• Imposing sanctions for violations and developing incentives for positive behavior change in order to maximally reduce risk for re-offense.</li> <li>• Intensive focus on internal capacities that include staff development, practice change, data collection and evaluation.</li> <li>• Collaboration with community organizations and stakeholders to improve and increase treatment services as cost-effectively as possible.</li> </ul> <p>It should be noted that this budget unit provides supplemental funding to the Community Corrections Case Management Program. As such, some of the objectives and measures overlap.</p>

<b>Program Objectives</b>
<p><b>Objective A:</b> Case manage and supervise high risk defendants based on criminogenic needs.</p> <p><b>Objective B:</b> Refer clients to appropriate service based upon the risk, needs and responsibly principles.</p> <p><b>Objective C:</b> Respond to violations based on a matrix that takes into consideration risk level.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
1170(h) on supervision per month (snapshot)	N/A	55	110	90
Post Release Community Supervision clients released/served	212	112	130	125
Violations of supervision filed	N/A	403	600	636
Risk assessments completed	N/A	1,737	1,346	1,350
Needs assessments completed	N/A	839	860	1,175
Own recognizance Reports Completed	1,012	935	682	708
Defendants supervised on own recognizance pending trial	201	405	440	400

**Probation**  
**Adult Community Corrections Program (SB 678)**  
**Budget Unit 261-8 Fund 068**  
**&**  
**Yolo Community Corrections Partnership (AB 109)**  
**Budget Unit 261-9 Fund 099**

**Significant Items and/or Changes in 2015-16**

**BU 261-8 (SB 678):**

The final allocation of SB 678 funds remains unknown until later in the budget process. Until then, the Probation Department budgeted using a conservative revenue estimate.

**BU 261-9 (AB 109):**

No change is anticipated this year from the previous year.

<b><u>Revenue Sources for 2015-16</u></b>	
Realignment 2011	\$4,777,986
Federal/State/Other Govt	\$1,525,071
Fund Balance	\$398,325
<b>TOTAL</b>	<b>\$6,701,382</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	39.0 FTE
2014-15 Funded	43.0 FTE
Authorized 2015-16	39.5 FTE
2015-16 Funded	39.5 FTE



**Tracie Olson**  
Public Defender

**Mission Statement**

*The mission of the Public Defender's Office is to provide quality legal representation through zealous advocacy that protects the liberty and constitutional rights of our clients and ensures a fair system of justice.*

*We strive to be client-centered by advising holistically and assisting clients with the services necessary to address both their legal and social support needs.*

*We believe in treating every client with compassion and respect as well as pursuing each case with commitment, professionalism and teamwork.*

**Goals**

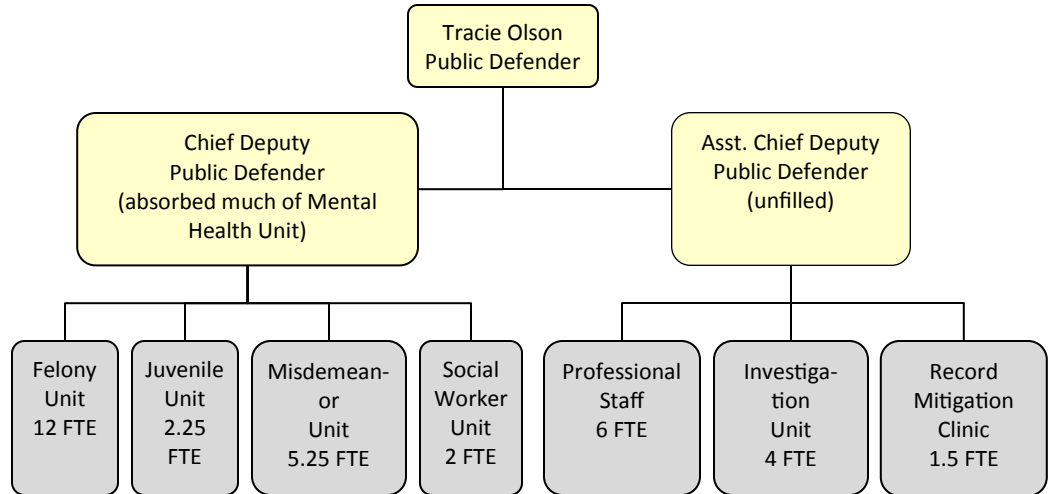
*Ensure zealous, high quality representation for each client.*

*Collaborate with other justice system stakeholders and community partners to establish client-centered policies and procedures for local justice system operations.*

*Support a strong, positive work environment.*

*Advance the understanding of the work of public defense.*

# Public Defender



**Description of Major Services**

The Public Defender's Office provides legal services to adult, indigent persons accused of felony and misdemeanor criminal violations; juveniles prosecuted for alleged conduct that would be criminal if they were adults; individuals in mental health (e.g., conservatorship) cases; and other persons whose liberty or parenting interest may be affected by the government.

The Public Defender's Office provides primary services to indigent defendants. In circumstances where the office must declare a conflict of interest, a pool of criminal defense attorneys provides representation through contracts with the County. Program information for conflict indigent defense services is found in a separate section.

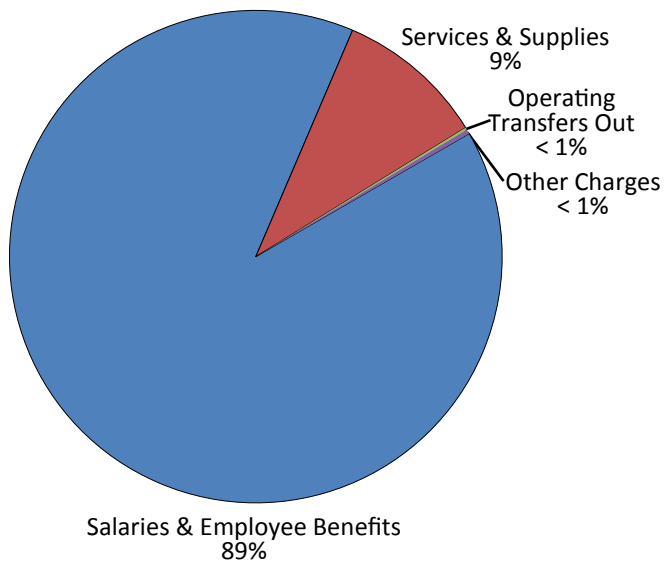
**2014-15 Summary of Budget Unit**

	Appropriation	Revenue	General Fund	Staffing
Public Defender (BU 210-1) (includes Fund 099)	\$6,581,655	\$283,451	\$6,298,204	35.0

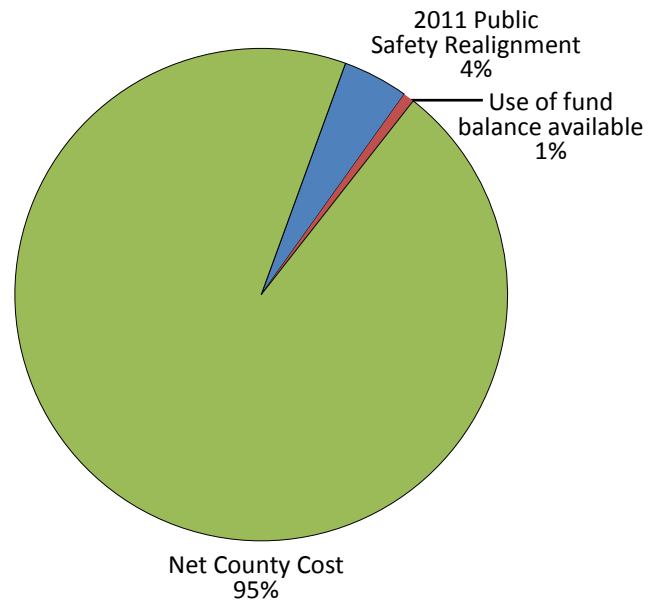
## Summary of Public Defender 2015-16 budget

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015-16	Recommended 2015-16
<b>Revenues</b>					
2011 Public Safety Realignment	\$58,133	\$197,214	\$209,217	\$243,451	\$283,451
Intergovt Revenue-State	\$17,676	\$40,393	\$15,176	\$0	\$0
Charges For Services	\$11,312	\$10,882	\$9,177	\$0	\$0
Miscellaneous	\$0	\$35	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$87,121</b>	<b>\$248,524</b>	<b>\$233,570</b>	<b>\$243,451</b>	<b>\$283,451</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$4,522,370	\$5,027,458	\$5,424,022	\$6,107,219	\$5,907,764
Services And Supplies	\$432,507	\$611,966	\$608,386	\$644,722	\$644,722
Other Charges	\$5,846	\$9,406	\$8,919	\$8,919	\$8,919
Operating Transfers Out	\$9,200	\$9,200	\$14,400	\$20,250	\$20,250
Intrafund Transfers	(\$1,094)	(\$720)	(\$120,154)	\$0	\$0
<b>Total Appropriations</b>	<b>\$4,968,829</b>	<b>\$5,657,310</b>	<b>\$5,935,573</b>	<b>\$6,781,110</b>	<b>\$6,581,655</b>
<b>Use of fund balance available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,495</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$4,881,708</b>	<b>\$5,408,786</b>	<b>\$5,682,508</b>	<b>\$6,537,659</b>	<b>\$6,298,204</b>

**Expenditures**



**Revenues**





**Public Defender  
2014-15  
Accomplishments**

- ◆ *In 2014, litigated 78% of the 116 jury trials, experiencing a 64% "success" rate.*
- ◆ *Received technical assistance award from The Center for Holistic Defense to review best practices in holistic defense with the goal of broadening the availability of multi-disciplinary support services offered to clients.*
- ◆ *In 2014, offered no less than 13 credits of State Bar-approved continuing legal education to attorneys.*
- ◆ *Record Mitigation Clinic is averaging 25 petitions for relief per month (non-Prop 47). Clinic is supported by 20% financial award from the Yolo Indian Gaming Local Community Benefit Committee to focus on convictions accrued due to Cache Creek Casino operations.*
- ◆ *Since November 2014, 648 Proposition 47 petitions to reduce felonies to misdemeanors have been granted. The Record Mitigation Clinic will start absorbing the responsibility of filing these petitions for the next 3 years.*
- ◆ *Dedicated full-time social worker to work exclusively with juvenile clients at high risk for incarceration. In first 6 months, her efforts resulted in an avoidance of 1,958 juvenile hall days, or an average of 65 days of avoided incarceration per engaged minor placements.*

## Department Goals and Key Initiatives for 2015-16

**Goal 1:** Ensure zealous, high quality representation for each client. *(Thriving Residents)*

**Key Initiatives for 2015-16:**

- Through training, supervision and other management practices, ensure attorneys and staff understand and adhere to their professional and ethical responsibilities to pursue with knowledge and skill whatever lawful and ethical measures are required to vindicate a client's cause. Embed tenants of California Attorney Guidelines of Civility and Professionalism into everyday interactions. **(Tactical Plan 5E1, 5G1)**
- Develop and implement holistic defense practices that achieve client-centered advocacy. Conclude collaboration with The Center for Holistic Defense and implement appropriate evidence-based changes. **(Tactical Plan 1B3, 5E2, 5E4)**
- Continue to expand training beyond professional mandates. **(Tactical Plan 5G1)**
- Maintain and expand the Record Mitigation Clinic to ensure that rehabilitated offenders and Proposition 47 affected defendants have access to quality, post-conviction legal services to obtain the relief to which they are legally entitled, thereby supporting their successful re-entry into the community. **(Tactical Plan 5E4)**
- Utilize multidisciplinary model to leverage expertise of social workers to develop and implement discharge plans for adult-sentenced inmates with special focus on the mentally ill and create proposed disposition plans for pretrial adult clients that encourage sentences that focus on rehabilitation versus incarceration beyond that necessary to successfully intervene in noncompliant behavior. **(Tactical Plan 5E2)**
- Pair social workers directly with delinquent youth at high risk for incarceration and/or out-of-home placement to determine sources of instability and develop goals that address barriers to success and promote positive change. **(Tactical Plan 5E2)**
- Recruit and direct social worker intern in mezzo level activities to identify gaps and support cultural and institutional changes that meet minors' needs in the community. **(Tactical Plan 5E2)**
- Continue collaboration with Department of Employment and Social Services to identify and serve offenders eligible for benefits such as Medi-Cal and CalFresh. **(Tactical Plan 4A2, 4F4)**

**Public Defender  
2014-15  
Accomplishments**

- ◆ *Outreach collaboration with DESS benefitted 103 offenders with Medi-Cal and/or CalFresh in the first 8 months of the fiscal year.*
- ◆ *Entire office trained in Mental Health First Aid.*
- ◆ *Updated front office space to increase productivity and morale.*
- ◆ *Collaborated with DA's Office, IT and private vendor to create a paperless integration/upgrade pilot project that will serve as the foundation for e-discovery.*
- ◆ *Civic engagement: Fourth & Hope canned food drive; River City HS mock trial team; presentations at Woodland HS, Lee Jr. HS, and Douglas Middle School; adjunct professor at UC Davis School of Law; literacy tutors for DRC clients; moot court at McGeorge and UCD Schools of Law; UCD Police Citizen Academy and CSUS MPPA speakers; leaders in YCBA, California Attorneys for Criminal Justice and California Public Defenders Association; Stand Down for Veterans, Bridge to Housing participants.*
- ◆ *Hosted 8 volunteer attorneys, 9 law students, 1 CSUS master's graduate student, 4 social worker interns, 1 paralegal intern, 3 undergraduate interns and 2 high school students to enhance services in a cost-effective but mutually beneficial way.*

**Department Goals and Key Initiatives for 2015-16**

**Goal 2:** Collaborate with other justice system stakeholders and community partners to establish client-centered policies and procedures for local justice system operations. *(Safe Communities)*

**Key Initiatives for 2015-16:**

- Continue to invest in on-going collaborations including Community Corrections Partnership executive committee and workgroups, Criminal Records Access Management, Justice Reinvestment Initiative, Employee Council, Talent Development Initiative, Veterans Stand Down, and Strategic Planning Working Group. Continue to strive to develop consensus surrounding a protocol to address the needs of the realigned Proposition 47 offenders. *(Tactical Plan 5H1, 5H4, 5L1)*
- Collaboratively pursue grant opportunities including the immediately upcoming Residential Substance Abuse Treatment and Supervised Population Workforce Training (AB 2060) grants. *(Tactical Plan 5H2, 5H4)*

**Goal 3:** Support a strong, positive work environment that promotes employee development.

**Key Initiatives for 2015-16:**

- Support employee activities; recognize collaboration as a county value; recognize high performers; seek and value feedback; overcome constraints of operating in a dated office building. *(Tactical Plan 3D1, 8H2)*
- Focus on leadership skill development that clarifies expectations, aligns tactics and supports professional training opportunities inside and outside the County. Actively participate in the Talent Development Initiative to augment training opportunities for employees. *(Tactical Plan 5G1)*
- Complete scan-on-demand and paperless integration/upgrade project with DA's Office, IT and vendor to serve as foundation for e-discovery; enhance technology in the workplace in order to augment, enhance and maximize services. *(Tactical Plan 5J1, 5J2)*

**Goal 4:** Advance understanding of the work of public defense. *(Safe Communities)*

**Key Initiatives for 2015-16:**

- Educate the community about the purpose and function of the public defense system by developing and maintaining stakeholder relationships and collaborations. *(Tactical Plan 5K2)*
- Support intern programs by hosting volunteer attorneys, law students, graduate students, social worker and paralegal interns, and undergraduate and high school interns. *(Tactical Plan 5K3)*
- Develop a public education campaign to increase awareness of legal rights and related topics. *(Tactical Plan 5K1)*

## Program Summary & Objectives

**Felony and Misdemeanor Units:** Attorneys are responsible for all aspects of each case assigned to them. Attorneys may also file writs from decisions made in the Superior Court. With the passage of AB 109, these units also handle all Post Release Community Supervision, Mandatory Supervision and Parole revocation proceedings.

**Juvenile Unit:** Attorneys represent minors through all stages of the proceedings and advocate in collateral matters such as education proceedings (i.e., Individual Education Plan and disciplinary proceedings) and non-dependent minor (AB 12) proceedings.

**Mental Health Unit:** Unit represents individuals in conservatorship proceedings, the majority of which are instituted after an allegation that the person is gravely disabled due to a mental disorder and unable to provide for his/her basic personal needs for food, clothing or shelter. The office additionally represents clients in civil commitments, including sexually violent predator and incompetent to stand trial proceedings, involuntary commitment extensions and Laura's Law proceedings.

**Investigations:** Unit conducts investigations to support the legal defense of a wide variety of criminal and mental health cases.

**Social Workers:** Offers offenders seamless access to services that meet their social support needs resulting in more positive case dispositions and adjustment to supervision terms.

**Record Mitigation Clinic:** Unit provides post-conviction legal services to clear criminal convictions of rehabilitated offenders, thereby supporting successful re-entry into the community. This unit will also file Proposition 47 petitions for eligible defendants.

## Public Defender

**Budget Unit 210-1 Fund 110  
and Fund 099**

### Significant Items and/or Changes in 2015-16

2011 realignment funding has increased by \$40,000.

The challenges facing the department include:

- Addressing the needs of the realigned Proposition 47 population.
- Insufficient staffing/resource parity issues with involved County departments challenges the delivery of quality legal advocacy.
- Lack of dedicated internal information technology resources to steer office into more sophisticated data and document management solutions limits efficiency gains.
- Size, location and quality of the office's current building limits growth and impacts productivity.

### Revenue Sources for 2015-16

General Fund	\$6,298,204
Public Safety	\$0
Realignment II/ AB 109 (anticipated)	\$283,451
<b>TOTAL</b>	<b>\$6,581,655</b>

### Staffing History of Unit

2013-14 Funded	33.0 FTE
2014-15 Funded	35.0 FTE
Authorized 2015-16	35.0 FTE
2015-16 Funded	35.0 FTE

## Performance Measurements

Measurement Public Defender	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Newly opened (with reopened) felony cases	1,477 (3,097)	1,781 (3,482)	1,451 (3,333)	Lower
Newly opened (with reopened) misdemeanor cases	1,547 (2,565)	2,040 (3,364)	2,328 (4,333)	Higher
Newly opened (with reopened) juvenile delinquency cases	330 (353)	244 (402)	260 (384)	Static
Newly opened (with reopened) conservatorship/writ cases	56 (128)	57 (120)	42 (123)	Static
New violation of supervision matters (PRCS/Mandatory Sup/Parole)	Data Not Available	206 (148/9/49)	162 (134/1/27)	Static
Prop 47 petitions filed (Nov—March)	Data Not Available	Data Not Available	648 (5 mos)	Unknown

Criminal Jury Trials Litigated	Calendar Year 2010 Actual	Calendar Year 2011 Actual	Calendar Year 2012 Actual	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Projection
Total countywide (felony/misdemeanor)	112 (81/31)	106 (79/27)	104 (67/37)	120 (67/53)	116 (71/45)	Static
Public Defender (felony/misdemeanor)	83 (74%) (57/26)	84 (79%) (62/22)	77 (74%) (49/28)	97 (81%) (53/44)	91 (78%) (50/41)	Static
Case Investigations (felony/misdemeanor/conservatorship)	Data Not Available	Data Not Available	Data Not Available	Data Not Available	261/98/130	Static
Record Mitigation Clinic (average petitions filed)	Data Not Available	Data Not Available	Data Not Available	Data Not Available	19.2 per month	25 per month





**Cass Sylvia**  
Public Guardian-  
Public Administrator

**Mission Statement**

*The office of the Public Guardian-Public Administrator is committed to treating every client with dignity and compassion. In carrying out its statutory role, the office will act in the best interest of each client and execute sound fiscal management of client estates.*

**Goals**

*Treat every client with dignity, compassion and understanding.*

*In carrying out our statutory role, we act in the best interest of each client.*

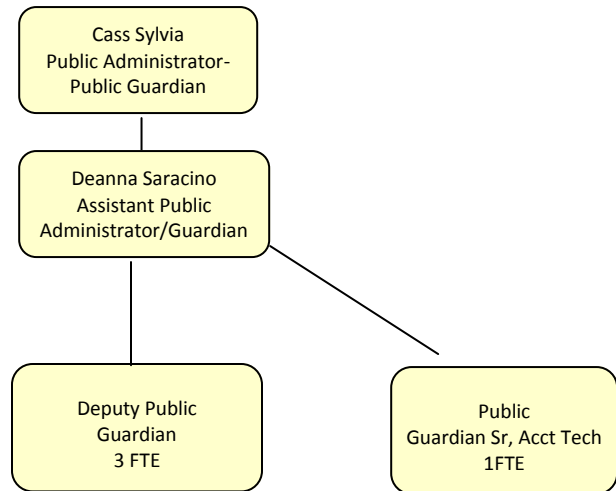
*Exercise sound fiscal management of client's estates.*

*Maintain effective relationships with County departments that interact with this office as we coordinate services for each client individually.*

*Create a rewarding work environment for employees, encouraging professional growth through training.*

# Public Guardian-Public Administrator

## Organizational Chart



## Description of Major Services

The office of the **Public Guardian** manages the affairs of vulnerable people who cannot care for themselves due to serious physical illness, mental illness or other disability. If deemed gravely disabled by the Court, people may be placed on public conservatorship and managed by the Public Guardian. Conservatorship of the person and/or estate is authorized by order of the Superior Court.

The **Public Administrator** investigates and may administer the estates of persons who die in Yolo County without a relative willing or able to act as administrator. The Public Administrator also manages the County's Indigent Burial/Cremation program. More than 130 residents of Yolo County are served by this program each year.

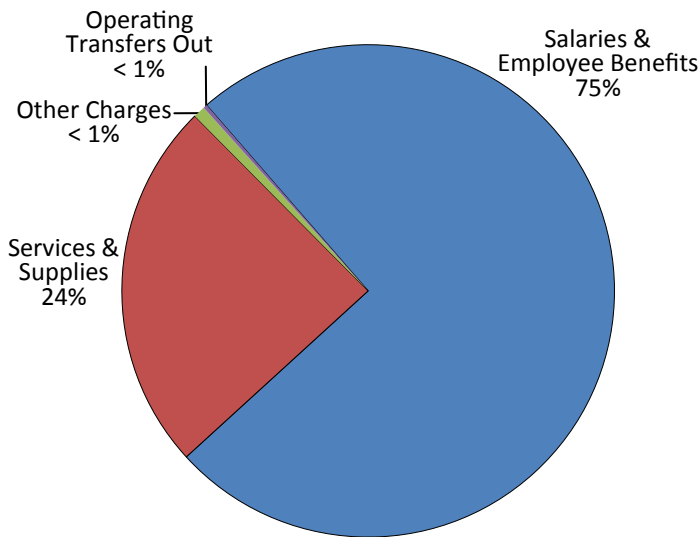
## 2015-16 Summary of Budget Unit 287-1

	Appropriation	Revenue	General Fund	Staffing
Public Guardian (BU 2871)	\$955,173	\$228,000	\$727,173	6 FTE

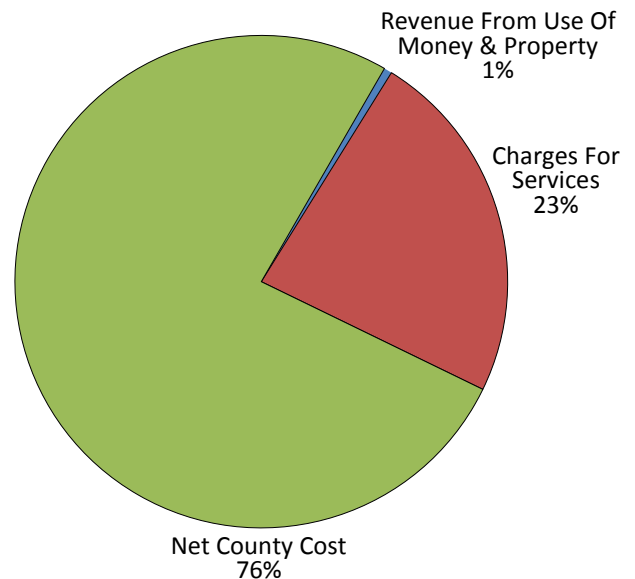
## Summary of Public Administrator-Public Guardian 2015-16 budget

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015-16	Recommended 2015-16
<b>Revenues</b>					
Revenue Fr Use Of Money & Prop	\$2,530	\$2,415	\$5,000	\$5,000	\$5,000
Charges For Services	\$207,272	\$190,281	\$213,000	\$223,000	\$223,000
<b>Total Revenue</b>	<b>\$209,802</b>	<b>\$192,696</b>	<b>\$218,000</b>	<b>\$228,000</b>	<b>\$228,000</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$621,559	\$649,174	\$644,373	\$712,658	\$712,658
Services And Supplies	\$229,646	\$206,869	\$208,243	\$232,615	\$232,615
Other Charges	\$3,561	(\$161)	\$4,050	\$7,500	\$7,500
Capital Assets-Equipment	\$0	\$0	\$20,000	\$0	\$0
Operating Transfers Out	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
<b>Total Appropriations</b>	<b>\$857,166</b>	<b>\$858,282</b>	<b>\$879,066</b>	<b>\$955,173</b>	<b>\$955,173</b>
<b>Use of fund balance available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$647,364</b>	<b>\$665,586</b>	<b>\$661,066</b>	<b>\$727,173</b>	<b>\$727,173</b>

**Expenditures**



**Revenues**



**Public Administrator-  
Public Guardian  
2014-15  
Accomplishments**

- ◆ *Continued to serve Yolo County's most vulnerable clients, working always in their best interest regardless of staff reductions and budget cuts.*
- ◆ *Provided over 130 Yolo County residents cremation when they died and lacked the funds for basic decedent disposition.*
- ◆ *Used volunteers to assist in special projects.*

**Department Goals and Key Initiatives for 2015-16**

**Goal 1:** The role of the Conservator of a Person is to provide the best quality of life possible for each conservatee. *(Thriving Residents & Safe Communities)*

**Key Initiatives for 2015-16:**

- Provide for proper healthcare by arranging for doctor appointments, monitoring medical treatment, advocating for necessary treatment and voicing the wishes of the conservatee. *(Tactical Plan 4A-4D)*
- Arrange for proper nutrition. *(Tactical Plan 4C, 4D)*
- Arrange for appropriate clothing, as needed. *(Tactical Plan 4B)*
- Provide for housing that is appropriate and least restrictive. *(Tactical Plan 4B)*
- Arrange for reasonable safety, comfort, social services, recreation and family contact. *(Tactical Plan 4D)*

**Goal 2:** The role of the Conservator of Estate is to protect and maximize the assets of the conservatee. *(Thriving Residents & Safe Communities)*

**Key Initiatives for 2015-16:**

- Locate and marshal assets, assuring they are adequately protected against loss. *(Tactical Plan 8C)*
- Prepare an inventory of the assets for the Court. *(Tactical Plan 8C)*
- Apply for and maintain benefits for which Conservatees are entitled. *(Tactical Plan 4F)*
- Make a budget and pay all legitimate bills for the Conservatee. *(Tactical Plan 8C)*
- Invest the Conservatee's assets and income in safe investments that will meet his/her needs and meet Court requirements. *(Tactical Plan 8F, 8I)*
- Remain accountable to the Court on all expenditures, income, assets and property. *(Tactical Plan 8C)*
- Prepare a final report and accounting of the estate at the time the Conservatorship terminates. *(Tactical Plan 8C)*

## Program Summary

The **Public Administrator** is charged with investigating and administering the estates of persons who die without a will, or without an appropriate person willing or able to act as an administrator to settle the estate of the decedent. The Public Administrator has the same duties and functions as private administrators which include:

- Disposition of the decedent's body; including funeral and/or burial arrangements
- Marshaling all funds, assets and property to secure and prevent loss
- Conducting thorough investigations to discover all of the decedents' assets
- Collecting all dues owed to the estate
- Ensuring all estate benefits are applied for and received
- Paying the decedent's bills and taxes
- Ensuring the estate is administered according to the decedent's wishes
- Locating those entitled to inherit from the estate and ensuring inheritance is received

The **Public Guardian** conducts official investigations in response to receiving a referral for conservatorship. If found appropriate, the Public Guardian petitions the Court and once granted conservatorship, serves as the legally appointed guardian for persons who have been determined by the Court to be incapable of caring for themselves—generally older, frail and vulnerable adults at risk for self-neglect or a victim of abuse or neglect. The other population who may require conservatorship are those who suffer from **severe mental illness** and are therefore unable to provide the basic necessities; food, shelter or clothing for themselves, and who may be at risk to themselves or others.

When appointed **conservator of the estate**, the Public Guardian manages the finances of the conservatee who has been found by the Court to be unable to manage their finances, or is susceptible to being taken advantage of financially by others. In this role, the Public Guardian locates and takes control of the conservatee's assets, collects income, pays debts and taxes and invests funds.

When appointed **conservator of the person**, the Public Guardian is responsible for ensuring the conservatee has proper food, clothing, shelter and health care. The Public Guardian may receive authorization from the Court to make medical decisions for the conservatee as well.

## Program Objectives

**Objective A:** Provide appropriate residential placement and needed services to individuals placed on court-ordered public conservatorship and sound management of their finances.

**Objective B:** Serve qualifying decedents and their families who request the indigent cremation program. Ensure proper disposition of qualifying veterans. Administer estates of decedents who die without a will or an appropriate named to act.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Projected
Volunteer hours contributed to the program	90-120	90-120	100	100-120
Decedents handled by Public Administrator	>100	>115	>130	120-150
Decedent cases where department assisted family members in taking over the disposition or accessing other resources	11	31	unknown	unknown
People served on mental health and probate conservatorships	150	168	168	195

## Public Administrator- Public Guardian

**Budget Unit 287-1 Fund 110**

### Significant Items and/or Changes in 2015/16

The inclusion of Other Post Employment Benefits (OPEB) is the largest change from the prior year's budget. The remaining cost increases are associated with other staffing cost (health care, retirement, cost of living adjustments) and higher transportation and travel expenses to provide client services.

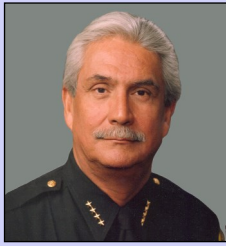
### Revenue for 2015-16

General Fund	\$727,173
Federal/State/ Other Govt	\$0
Fees	\$228,000
Grants/Other	\$0
<b>TOTAL</b>	<b>\$955,173</b>

### Staffing History of Unit

2013-14 Funded	6.0 FTE
2014-15 Funded	6.0 FTE
Authorized 2015-16	6.0 FTE
2015-16 Funded	6.0 FTE

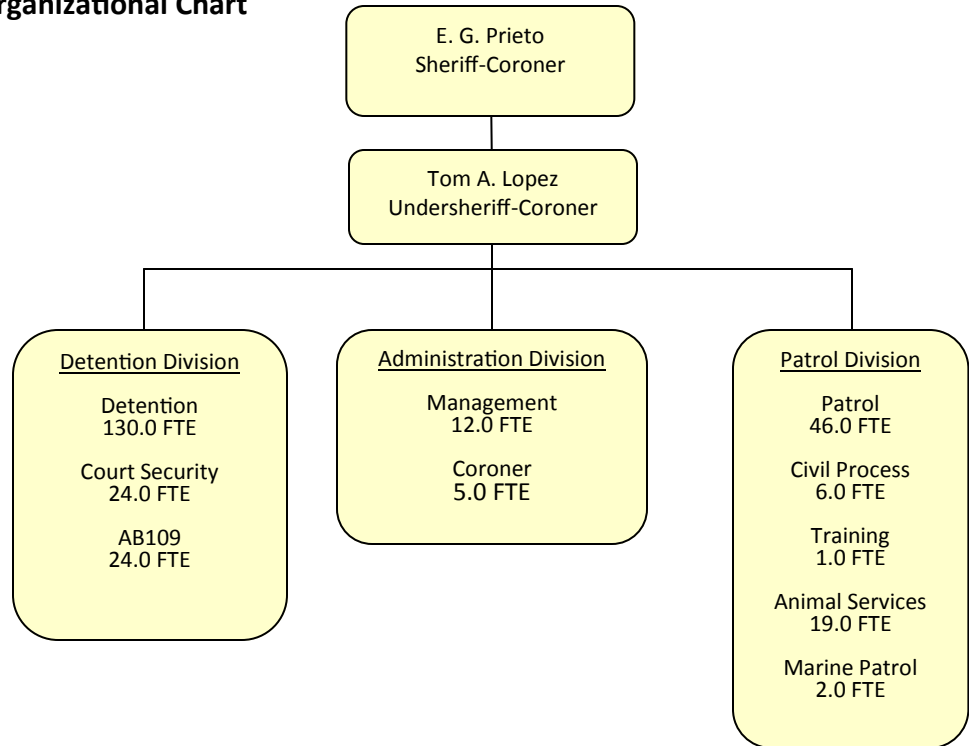




**E. G. Prieto**  
Sheriff-Coroner

# Sheriff-Coroner

## Organizational Chart



### Mission Statement

*We will continually strive for excellence, performing our duties with professionalism and integrity, taking pride in ourselves and the community we serve.*

### Goals

*Improve and maintain the quality of life we enjoy and ensure that our county is a safe place to live, work and visit.*

*Protect the lives, property and rights of all people, maintain order and enforce the laws.*

*Provide a safe, sanitary and secure place of detention for all persons committed to the Sheriff's jurisdiction for detention or correction.*

*Ensure that the citizens of Yolo County receive the best possible investigation of each death.*

*Enforce the laws and ordinances pertaining to animal control and management, provide humane sheltering and disposal of stray and unwanted animals, and promote responsible pet ownership.*

### Motto

*"Service Without Limitations"*

## Description of Major Services

The Sheriff acts as the chief law enforcement officer for Yolo County by providing a full range of law enforcement services throughout the unincorporated areas, as well as within the incorporated cities. The Sheriff-Coroner's Office provides the following services: patrol, civil, detention, coroner, investigation, bailiff and animal control.

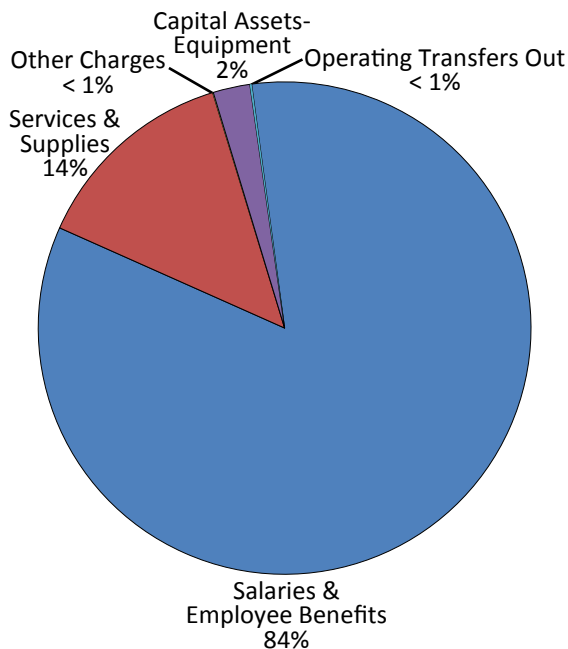
## 2015-16 Summary of Budget Units

	Appropriation	Revenue	General Fund	Staffing
AB 109 - Yolo County Community Corrections Partnership (BU 250-6) (Fund 099)	\$2,527,161	\$2,527,161	\$0	24.0
Animal Services (BU 280-1) (Fund 110)	\$2,425,786	\$1,998,233	\$427,553	19.0
Civil process (BU 240-2) (Fund 57, 58 and 117)	\$906,165	\$621,571	\$284,594	6.0
Coroner (BU 286-1) (Fund 117)	\$887,760	\$370,660	\$517,100	5.0
Court Security (BU240-1) (Fund 117)	\$3,077,275	\$3,077,275	\$0	24.0
Detention (BU 250-9) (Fund 56, 60 and 117)	\$14,113,107	\$6,834,230	\$7,278,877	130.0
Inmate Welfare (250-8) (Fund 55)	\$352,100	\$352,100	\$0	0.0
Management (BU 250-2) (Fund 59, 61 and 117)	\$2,950,104	\$2,040,063	\$910,041	12.0
Marine Patrol (BU 250-5) (Fund 117)	\$394,652	\$388,042	\$6,610	2.0
Patrol (BU 250-7) (Fund 60 and 117)	\$7,410,594	\$3,733,435	\$3,677,159	46.0
Training (BU 251-2) (Fund 117)	\$282,065	\$136,228	\$145,837	1.0
<b>TOTAL</b>	<b>\$35,326,769</b>	<b>\$22,078,998</b>	<b>\$13,247,771</b>	<b>269.0</b>

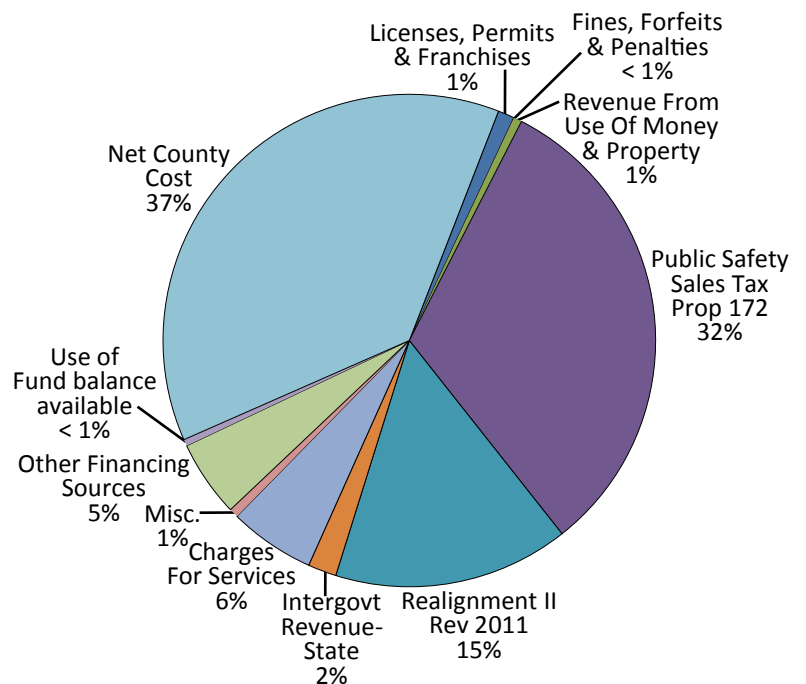
## Summary of Sheriff-Coroner 2015-16 budget

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Requested 2015-16	Recommended 2015-16
<b>Revenues</b>					
Licenses, Permits & Franchises	\$404,985	\$419,061	\$404,260	\$379,260	\$379,260
Fines, Forfeits & Penalties	\$10,800	\$16,074	\$8,000	\$8,000	\$8,000
Revenue Fr Use Of Money & Prop	\$148,352	\$178,849	\$191,500	\$187,000	\$187,000
Public Safety Sales Tax Prop 172	\$9,829,032	\$11,267,179	\$11,272,114	\$11,272,114	\$11,244,114
Realignment II Rev 2011	\$4,938,351	\$5,237,754	\$5,341,527	\$5,465,395	\$5,465,395
Intergovt Revenue-State	\$639,601	\$643,901	\$686,245	\$660,851	\$660,851
Intergovt Revenue-Federal	\$150,296	\$103,815	\$107,000	\$0	\$0
Charges For Services	\$1,642,944	\$1,624,452	\$1,694,507	\$1,992,267	\$1,992,267
Miscellaneous	\$446,090	\$380,509	\$247,300	\$212,100	\$212,100
Other Financing Sources	\$4,428,229	\$1,858,384	\$1,668,303	\$1,775,873	\$1,775,873
<b>Total Revenue</b>	<b>\$22,638,680</b>	<b>\$21,729,978</b>	<b>\$21,620,756</b>	<b>\$21,952,860</b>	<b>\$21,924,860</b>
<b>Appropriations</b>					
Salaries And Employee Benefits	\$26,305,974	\$28,608,293	\$29,109,675	\$31,802,539	\$29,909,410
Services And Supplies	\$4,535,370	\$4,650,615	\$4,692,516	\$4,975,484	\$4,854,409
Other Charges	\$23,097	\$33,463	\$15,701	\$15,700	\$15,700
Fixed Assets	\$0	\$0	\$0	\$0	(\$310,000)
Capital Assets-Equipment	\$423,641	\$500,032	\$809,747	\$863,200	\$863,200
Operating Transfers Out	\$2,754,202	\$238,000	\$28,000	\$72,050	\$44,050
Intrafund Transfers	(\$83,830)	(\$54,386)	(\$50,000)	(\$50,000)	(\$50,000)
<b>Total Appropriations</b>	<b>\$33,958,454</b>	<b>\$33,976,017</b>	<b>\$34,605,639</b>	<b>\$37,678,973</b>	<b>\$35,326,769</b>
<b>Use of fund balance available</b>	<b>\$609,423</b>	<b>\$985,792</b>	<b>\$870,049</b>	<b>\$332,807</b>	<b>\$154,138</b>
<b>Net County Cost</b>	<b>\$10,710,351</b>	<b>\$11,260,247</b>	<b>\$12,114,834</b>	<b>\$15,393,306</b>	<b>\$13,247,771</b>

**Expenditures**



**Revenues**



**Sheriff-Coroner  
2014-15  
Accomplishments**

- ◆ *Launched the Sheriff's Office Facebook page: [www.facebook.com/YoloCountySheriffsOffice](http://www.facebook.com/YoloCountySheriffsOffice)*
- ◆ *Prop 47 went into effect with 100 defendants released from custody.*
- ◆ *County Counsel approved the Sheriff's Office Policy & Procedures on Immigration Holds.*
- ◆ *Implemented new communications service, NIXLE, which allows the Department to send community information directly to residents who subscribe to the free service.*
- ◆ *Participated in Assembly Member's Yamada's AB 60 Driver's License Information Session in Woodland, along with representatives from DMV & the Mexican Consulate to present the procedures for applying for a license and for obtaining identification documents.*

## Department Goals and Key Initiatives for 2015-16

**Goal 1:** Improve and maintain the quality of life we enjoy and ensure that our county is a safe place to live, work and visit. *Safe Communities*

**Key Initiatives for 2015-16:**

- Continue to expand community education and outreach programs on crime prevention and identity theft through town hall meetings and neighborhood watch programs to bridge law enforcement with community members.
- Develop short-term and long-term strategic plans and a vision for the Sheriff's Office.
- Restore positions that were lost in prior fiscal years. **(Tactical Plan 5F)**
- Replace aging safety equipment.
- Develop a Compliance Sergeant position to maintain policy and procedures with the inclusion of the legal services function.

**Goal 2:** Provide a safe, sanitary and secure place of detention for all persons committed to the Sheriff's jurisdiction for detention or correction. *Thriving Residents*

**Key Initiatives for 2015-16:**

- Continue to work with County Administrator's Office on planning for the Detention Facility Remodel/Expansion.
- Explore the use of future SB 863 funds to see if the expansion of the jail can continue.
- Continue to expand and enhance programs that were initiated with AB109 funds to provide the tools necessary for inmates to satisfactorily re-enter the community. **(Tactical Plan 5D, 5F)**

**Goal 3:** Enforce the laws and ordinances pertaining to animal control and management, provide humane sheltering and disposal of stray and unwanted animals and promote responsible pet ownership. *Safe Communities*

**Key Initiatives for 2015-16:**

- Continue to reduce the animal population with preventative spays and neuters.
- Coordinate with UC Davis Vet Med Teaching Hospital to develop new animal shelter and veterinarian services.

**Program Summary**

The 2011 Public Safety Realignment encompassed in AB109 impacts local criminal justice systems and communities. Funds related to this realignment are used in many ways and this program addresses the management of the correctional population at the local level. Specifically, the County correctional facilities are Monroe and Leinberger discussed under the Detention program.

In dealing with these changes, the Sheriff's Office has implemented new programs and enhanced existing programs with the goal of partnering with the local criminal justice community in reforming the system's approach to adult offenders.

**Sheriff-Coroner**  
**Sheriff - AB109**  
**Budget Unit 250-6**  
**Fund 099**

**Significant items and/or changes in 2015-16**

The staffing modifications in this budget unit are the result of department-wide efforts to have each budget unit more accurately reflect its daily operation. In this case, positions are moving from AB109 to Patrol.

Department wide, there are no new positions or reduction of positions.

**Program Objectives**

**Objective A:** Implement programs to assign offenders in obtaining skills needed to succeed upon release (i.e. GED, occupational training, etc.).

**Objective B:** Utilize home electronic monitoring for offender reintegration and accountability.

**Objective C:** Make use of flash incarceration to achieve desired behavioral change and allow for minimal jail bed resources.

**Objective D:** Increase the number of jail beds available to meet the needs of the population shift from state to local facilities.

**Performance Measurements**

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Programs provided to inmates while incarcerated	8	12	12	15
Number of AB109 Post Release Community Supervision Bookings	243	238	292	200
Number of AB109 Bookings with Parole Holds	409	386	320	350
Number of AB109 Mandatory Supervision bookings w/ violations	36	73	118	25
Number of AB109 Sentenced Inmates	206	260	195	200
Number of AB109 offenders assigned to electronic monitoring	50	165	131	100

**Revenue Sources for 2015-16**

General Fund	\$0
Public Safety	\$0
Realignment	\$2,527,161
<b>TOTAL</b>	<b>\$2,527,161</b>

**Staffing History of Unit**

2013-14 Funded	26.0 FTE
2014-15 Funded	26.0 FTE
Authorized 2015-16	24.0 FTE
2015-16 Funded	24.0 FTE

## Program Summary

Animal Services unit:

- Protects the public from aggressive, dangerous dogs causing injury to people and other animals, including investigating and quarantining vicious animals.
- Offers low-cost vaccinations and microchips to the public.
- Provides health and welfare checks for injured, sick, abused and neglected animals, for both stray and owned animals.
- Offers safe-keeping of owned animals when owners are involved in traffic accidents or fires, or in the case of the death of the owner, until next of kin can be located.
- Enforces laws pertaining to animal abuse including animal fighting, hoarding, neglect and abandonment.
- Manages rabies control program in reports of animal bites, and enforce State and County rabies and licensing laws.
- Provides humane sheltering of stray and unwanted animals, as well as humane euthanasia. The program also works to increase rescues of unadoptable animals by organizations that will rehabilitate them, giving them a second chance for life.

## Program Summary

**Objective A:** Return to their rightful owners all dogs and cats which are impounded.

**Objective B:** Find suitable homes for all impounded, healthy and adoptable dogs and cats.

**Objective C:** Educate the public by explaining State and local laws, codes and regulations relating to the care and control of animals.

**Objective D:** Investigate rabies calls which include domestic animals and wildlife.

## Performance Measurements

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Responses to calls for services	9,736	7,932	8,260	9,000
Average daily population at the shelter	118	106	105	110
Animals returned to rightful owners	666	688	761	750
Animals adopted by suitable homes	726	994	1,010	1,000
Presentations made to promote proper pet control and management	41	45	45	45
Investigations regarding potential rabies	678	539	539	600
Dogs vaccinated at public clinics	120	114	114	120
Rabid bats identified	5	19	19	20

## Sheriff-Coroner

### Animal Services

Budget Unit 280-1 Fund 110

### Significant items and/or changes in 2015-16

The department is continuing its efforts to encourage animal adoption, which includes providing the necessary preparation services needed to have them adopted. As a result, the department is looking to the cities to help support this effort through increases in the cost of the city contracts.

### Revenue Sources for 2015-16

General Fund	\$427,553
Public Safety	\$0
Realignment	\$0
Federal/State/Other Govt	\$1,611,533
Fees	\$377,700
Other Revenue	\$9,000
<b>TOTAL</b>	<b>\$2,425,786</b>

### Staffing History

2013-14 Funded	19.0 FTE
2014-15 Funded	19.0 FTE
Authorized 2015-16	19.0 FTE
2015-16 Funded	19.0 FTE

<b>Program Summary</b>
<p>The Civil Process unit works in conjunction with the Civil Courts in Yolo County to provide process services for all civil documents and assistance in enforcement of judgment processes. Civil process includes writs of possession of real and personal property, writs of execution and other non-writ process, small claims, summons and complaints, civil subpoenas and restraining orders.</p> <p>The unit accepts and services all types of civil processes, to include civil subpoenas emanating from any court of law, judicial officer or competent authority in any state or foreign country, money judgments, property judgments and miscellaneous court action services</p>

**Sheriff-Coroner**  
**Civil Process**  
**Budget Unit 240-2**  
**Fund 57, 58 and 117**

**Significant items and/or changes in 2015-16**  
 No significant changes.

<b>Program Summary</b>
<p><b>Objective A:</b> Continue to process documents received within 24 hours.</p> <p><b>Objective B:</b> Provide training to Field Operations for backup civil process after hours and on weekends.</p> <p><b>Objective C:</b> Maximize civil process service fees for the Sheriff-Coroner's Department in accordance with Government Code.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Civil documents served	3,409	3,387	2,820	3,200
Livescan applicants processed	1,191	1,222	1,359	1,350

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$284,594
Public Safety	\$290,905
Realignment	\$0
Federal/State/Other Govt	\$0
Fees	\$216,900
Fund Balance	\$113,766
<b>TOTAL</b>	<b>\$906,165</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	6.0 FTE
2014-15 Funded	6.0 FTE
Authorized 2015-16	6.0 FTE
2015-16 Funded	6.0 FTE

<b>Program Summary</b>
<p>The Court Security budget unit provides bailiff and security services for courthouse staff and the general public in 14 different courtrooms and various offsite locations.</p> <p>The unit conducts threat assessment investigations involving judges and court staff, and provides required law enforcement services in the courthouse in support of the contracted private, perimeter security officers. The Superior Court provides funding for this service as provided in State law (Budget Unit 240-1, Fund 117).</p>

<b>Program Summary</b>
<p><b>Objective A:</b> Increase generalized and specialized training for personnel assigned to the unit.</p> <p><b>Objective B:</b> Work with court staff in developing an efficient court calendar system, which provides an adequate number of personnel for security, while meeting expanding needs and timelines of the court.</p> <p><b>Objective C:</b> Reduce overtime by flexing work schedules and work hours.</p> <p><b>Objective D:</b> Train staff and relocate into new Court House.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Hours of overtime worked	553	617	500	500
Hours of Training Conducted	840	840	840	840

**Sheriff-Coroner**  
**Court Security**  
**Budget Unit 240-1 Fund 099**

**Significant items and/or changes in 2015-16**  
 No significant change.

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$0
Public Safety	\$0
Realignment	\$0
Federal/State/ Other Govt	\$0
Fees	\$2,938,234
Fund Balance	\$139,041
<b>TOTAL</b>	<b>\$3,077,275</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	24.0 FTE
2014-15 Funded	24.0 FTE
Authorized 2015-16	24.0 FTE
2015-16 Funded	24.0 FTE

<b>Program Summary</b>
Coroner personnel investigate all sudden, violent and unusual deaths that occur in Yolo County. The primary duty of the Coroner is to determine the cause and manner of death through on-scene investigation, examination of evidence, interviews, medical records, toxicological analysis, forensic pathology examinations and autopsies. In addition, the Coroner's unit determines positive identification of decedents, issues certificates of death, provides notification to next-of-kin, collects and processes evidence, and secures decedent's property.

**Sheriff-Coroner**  
**Coroner**  
**Budget Unit 286-1 Fund 117**

**Significant items and/or changes in 2015-16**

No significant changes.

<b>Program Summary</b>
<b>Objective A:</b> Provide quality forensic investigations for the growing number of deaths in Yolo County in this fiscally challenging era.
<b>Objective B:</b> Find innovative ways to investigate deaths, through technology and other environmentally sound ideas, that also save money.
<b>Objective C:</b> Provide forensic services to outside agencies.

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Deaths investigated in Yolo County	933	891	984	950
Deaths from other than natural causes	84	88	92	90
Forensic autopsies	90	78	96	90
Forensic external examinations	18	29	30	20
Forensic medical record reviews and co-signed deaths	30	34	22	20
Outside agency forensic autopsies performed in Yolo County	51	66	52	65

<b><u>Revenue Sources for 2014-15</u></b>	
General Fund	\$517,100
Public Safety	\$330,660
Realignment	\$0
Federal/State/Other Govt	\$0
Fees	\$32,000
Other Revenue	\$8,000
<b>TOTAL</b>	<b>\$887,760</b>

<b><u>Staffing History of unit</u></b>	
2013-14 Funded	5.0 FTE
2014-15 Funded	5.0 FTE
Authorized 2015-16	5.0 FTE
2015-16 Funded	5.0 FTE



<p><b>Program Summary</b></p> <p>The Monroe Detention Center is the main jail for Yolo County. It is a medium/maximum security facility rated to house prisoners of virtually every security classification.</p> <p>Leinberger Center is primarily a working facility designed to house sentenced inmates who work at various city, County and State agencies to reduce their jail time.</p> <p>This division constitutes the largest portion of the Sheriff's workforce. The adult detention facilities have all the basic needs of a small city in order to provide for the care, custody and control of those incarcerated. In addition to meeting their basic needs, inmates are offered special programs such as educational opportunities, work experience, certified medical care, and when qualified, the electronic home detention program.</p> <p>With the implementation of AB109, the division has increased the use of Home Custody and Electronic Monitoring to expand the numbers of inmates that can remain under Sheriff custody and control.</p>
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**Sheriff-Coroner**  
**Detention**  
**Budget Unit 250-9**  
**Fund 56, 60 and 117**

**Significant items and/or changes in 2015-16**

One previously unfunded position is being funded in the recommended budget.

In addition, this fiscal year the department has utilized a projected 5% salary savings factor in Detention to help balance its budget.

<p><b>Program Summary</b></p> <p><b>Objective A:</b> Keep overtime down by reallocating staff when available.</p> <p><b>Objective B:</b> Maintain training to remain in compliance with Standards and Training for Corrections.</p> <p><b>Objective C:</b> Maximize the number of inmates that can be adequately supervised.</p> <p><b>Objective D:</b> Increase inmate programs in an effort to reduce recidivism.</p>
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<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Felony bookings recorded at the jail	1,873	2,261	2,132	2,000
Misdemeanor bookings recorded at the jail	3,666	3,888	4,564	4,000
Bookings with both felony and misdemeanor charges recorded at the jail	1,856	2,206	1,976	1,800
Releases	7,356	8,337	8,748	7,500
Hours custodial officers have spent guarding inmates in hospitals.	818	2,165	2,663	3,168

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$7,278,877
Public Safety	\$6,247,710
Realignment	\$0
Federal/State/Other Govt	\$510,820
Fees	\$52,700
Other Revenue	\$9,000
Fund Balance	\$14,000
<b>TOTAL</b>	<b>\$14,113,107</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	125.0 FTE
2014-15 Funded	129.0 FTE
Authorized 2015-16	130.0 FTE
2014-15 Funded	130.0 FTE

**Program Summary**

The program focus of the management team includes continued improvement of internal processes. The mission of the Legal Services function is to ensure that the integrity of the Yolo County Sheriff's Office is maintained through a system of internal discipline where objectivity and fairness is assured by impartial investigations. Legal Services also coordinates all civil lawsuits, claims and risk management issues.

The Personnel Section coordinates personnel related matters for the Sheriff's Department. This section is responsible for the maintenance of personnel files, coordination of worker's compensation claims, employee health and benefit changes, as well as managing issues and inquiries arising from employees and outside agencies. The section also coordinates and oversees the employee evaluation process and recruiting and screening of prospective employees.

The Planning and Research Section manages projects that require professional assessment, evaluation, development and implementation. This section is directed to research, develop and write grants, manage contracts and proposals, and create policies and procedures.

The Finance Section's role is to maintain fiscal accountability and stability for the Department. The responsibilities of this section include forecasting, developing, implementing and maintaining the general fund operating budget, eight public safety-operating budgets and an Inmate Welfare Trust.

**Sheriff-Coroner  
Management  
Budget Unit 250-2  
Fund 59, 61 and 117**

**Significant items and/or changes in 2015-16**  
No significant changes.

**Program Summary**

**Objective A:** Explore ideas to help maintain current staffing levels in all areas of the department.

**Objective B:** Explore grants in all areas that would be beneficial to the department, i.e. COPS grant.

**Objective C:** Continue to evaluate future use of AB 900 and SB 863 funding in an effort to expand the jail along with other funding.

**Objective D:** Add a Compliance Sergeant to maintain all department policies and procedures with the inclusion of the legal services function.

**Revenue Sources for 2015-16**

General Fund	\$910,041
Public Safety	\$1,662,538
Realignment	\$0
Federal/State/ Other Govt	\$0
Fees & Charges	\$9,194
Other Revenues	\$368,331
<b>TOTAL</b>	<b>\$2,950,104</b>

**Performance Measurements**

Measurement	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Projection
Department wide overtime hours	18,127	19,512	18,000	16,000
Reserve Deputies added to Sheriff's Department	0	2	2	4

**Staffing History of Unit**

2013-14 Funded	11.0 FTE
2014-15 Funded	12.0 FTE
Authorized 2015-16	12.0 FTE
2015-16 Funded	12.0 FTE

<b>Program Summary</b>
<p>The primary mission of the Marine Patrol unit is to ensure and promote the safety of the boating public. This unit also provides countywide search and rescue services for lost, stranded and injured victims. In addition, deputies give demonstrations and provide boat care training to the general public.</p> <p>The responsibilities of the unit include ensuring the safety of the boating public on the Sacramento River, Cache Creek, Putah Creek, Sutter Slough, Elkhorn Slough and the Yolo Bypass. The program conducts boating safety checks, investigates watercraft accidents and conducts search and countywide rescue operations for lost, stranded or injured victims.</p>

**Sheriff-Coroner  
Marine Patrol  
Budget Unit 250-5 Fund 117**

**Significant items and/or changes in 2015-16**  
No significant changes.

<b>Program Summary</b>
<p><b>Objective A:</b> Promote community-based water safety.</p> <p><b>Objective A:</b> Reduce boating under-the-influence occurrences on the Sacramento River.</p> <p><b>Objective A:</b> Promote water safety awareness on Cache Creek and Putah Creek through proactive patrol.</p>

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Hours of on the water patrol provided	786	350	600	1,300
Citations issued to boaters	97	78	75	75
Warnings issued	889	575	700	1,200
People arrested for DUI	31	15	20	50

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$6,610
Public Safety	\$65,778
Realignment	\$0
Federal/State/Other Govt	\$322,264
Fees	\$0
Other Revenue	\$0
<b>TOTAL</b>	<b>\$394,652</b>

<b><u>Staffing History of Unit</u></b>	
2012-13 Funded	2.0 FTE
2013-14 Funded	2.0 FTE
Authorized 2014-15	2.0 FTE
2014-15 Funded	2.0 FTE

<p><b>Program Summary</b></p> <p>The Patrol unit uses proactive procedures and problem-oriented policing techniques to cover all unincorporated areas of the county, from Clarksburg to Rumsey. Units may be called out to address problems ranging anywhere from drugs and domestic violence to burglaries and homicides. The calls received by Patrol also include requests for assistance by other agencies and jurisdictions. Each patrol car is outfitted with video cameras for officer safety and laptop computers so deputies can stay available in the field (instead of having to return to the office). This unit also provides a presence at community events and in the schools.</p>
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<p><b>Program Summary</b></p> <p><b>Objective A:</b> Continue to utilize the return of laid off deputies to provide more pro-active style of community-oriented policing.</p> <p><b>Objective B:</b> Expand community Town Hall meetings to partner with each of our communities to learn how we can better work as a team to reduce crime and increase communication.</p> <p><b>Objective C:</b> Establish a partnership with the Farm Bureau to offer solutions to Ag crimes by establishing a permanent Ag Task Force.</p> <p><b>Objective D:</b> Replace aging safety equipment.</p>
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<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Reports taken by Patrol Deputies	2,669	3,560	3,474	3,100
Citations issued by Patrol Deputies	1,032	1,068	900	550
Arrests made by Patrol Deputies	1,182	2,413	2,256	1,300
Calls for service for Patrol Deputies	31,180	28,882	32,492	32,000
Volunteer hours by STARS Members	6,867	8,345	9,702	10,000

**Sheriff-Coroner**  
**Patrol**  
**Budget Unit 250-7**  
**Fund 60 and 117**

**Significant items and/or changes in 2015-16**

The staffing modifications in this budget unit reflect the department-wide effort to more accurately reflect operations, including the transfer of positions from AB109 to Patrol.

Department-wide, no new positions have been added.

In addition, this fiscal year the department has utilized a projected 5% salary savings factor in Patrol to help balance its budget.

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$3,677,159
Public Safety	\$2,612,175
ACO Funds	\$0
Federal/State/Other Govt	\$76,707
Fees	\$79,500
Other Revenue	\$105,000
Tribal Mitigation	\$825,053
Fund Balance	\$35,000
<b>TOTAL</b>	<b>\$7,410,594</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	43.0 FTE
2014-15 Funded	43.0 FTE
Authorized 2015-16	46.0 FTE
2015-16 Funded	46.0 FTE

<b>Program Summary</b>
The Training unit works to ensure that all personnel receive current, realistic, quality training and resources in order to enhance their work performance and professional skills, and maintain a specified level of law enforcement proficiency. The State of California mandates that all peace officers be certified and attend a minimum of 24 hours of certified training every two years to meet the requirements of the Commission for Peace Officer Standards and Training (POST). The State of California Standards and Training for Corrections (STC), through the State Board of Corrections, also requires a minimum of 24 hours of certified training for all non-sworn staff annually.

<b>Program Summary</b>
<b>Objective A:</b> Ensure that State-mandated training is accomplished and all sworn deputy and correctional positions are in compliance.
<b>Objective B:</b> Facilitate all newly hired deputies and correctional officers through the Core Academy.

<b>Performance Measurements</b>				
<b>Measurement</b>	<b>2012-13 Actual</b>	<b>2013-14 Actual</b>	<b>2014-15 Estimate</b>	<b>2015-16 Projection</b>
Training hours provided	15,556	15,449	15,248	15,000
Training classes provided	397	336	287	300
Percentage of sworn deputies in compliance with state-mandated training requirements	100%	100%	100%	100%
Percentage of correctional officers in compliance with state-mandated training requirements	100%	100%	100%	100%

**Sheriff-Coroner**  
**Training**  
**Budget Unit 251-2 Fund 117**

**Significant items and/or changes in 2015-16**  
 No significant changes.

<b><u>Revenue Sources for 2015-16</u></b>	
General Fund	\$145,837
Public Safety	\$34,348
Realignment	\$0
Federal/State/Other Govt	\$101,880
Fees	\$0
Other Revenue	\$0
<b>TOTAL</b>	<b>\$282,065</b>

<b><u>Staffing History of Unit</u></b>	
2013-14 Funded	1.0 FTE
2014-15 Funded	1.0 FTE
Authorized 2015-16	1.0 FTE
2015-16 Funded	1.0 FTE

