

# HPAC Meeting Minutes

April 22, 2015

Cesar Chavez Plaza, Davis

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**Chair:** Bill Pride

**Co-Chair:** Ryan Collins

**Secretary:** Kacey Dominguez

**Attendees:** Isaac Blackstock, YCCC  
Janice Critchlow, Yolo County Homeless Coordinator  
Tracey Dickinson, Yolo County CAO's Office  
Bob Ekstrom, Center for Families  
Danielle Foster, City of Davis  
Robin Frank, Yolo County Children's Alliance (YCCA)  
Janis Holt, Yolo County Housing  
Irma Jiménez-Pérez, Yolo County Housing  
Karen Larsen, Yolo County Department of Health Services  
Tom Martens, STEAC  
Alysa Meyer, Legal Services of Northern California (LSNC)  
Victoria Peña Lewis, 211-Yolo  
Sergei Shkurkin, United Christian Centers (UCC)  
Nolan Sullivan, Yolo County DESS  
Michelle Washington, Center for Families  
K. Katy Zane, STEAC  
Doug Zeck, Fourth and Hope

## Meeting notes:

- 1) Meeting called to order at 9:05; agenda approved
- 2) March 25, 2015 minutes approved with no changes
- 3) Introductions and Agency Updates
  - a. STEAC: More job services are available including forklift training in West Sacramento, Safe Certification for food handling. Rental assistance increased from \$400 to \$600
  - b. Fourth and Hope: Continuing work on Transitional Housing grant to convert stock to permanent supportive housing, to be completed in 1-2 weeks.
  - c. Yolo County Housing: VASH vouchers are full. From Bridge to Housing (B2H), 18 people are housed, 12 receiving assistance and many are still searching for housing. Updates on TBRA assistance, the Drought and HOME program, and housing for seasonal farm workers was given.
  - d. YCCA: Holding annual Fashion Show fundraiser for Child Abuse Prevention Month. Will email information about a family toolkit.

- e. UCC: Continue to work with the DESS CalWORKs Housing Support Program to place families in units
  - f. Legal Services: Attending the annual Fair Housing Conference with a main topic being housing released offenders
  - g. YCCC Housing Now: 10 B2H participants housed, helping others find available units
  - h. DESS: Continue working with families and partners to find housing for families through the CalWORKs Housing Allocation
  - i. City of West Sacramento: Town Hall meeting tomorrow related to homelessness
  - j. City of Davis: CDBG award accepted. Hired CIP individual
- 4) Youth and General Homeless Census – update and draft reports
- a. Tracey Dickinson and Kacey Dominguez presented the draft data reports from the 2015 General and Youth Homeless Point in Time (PIT) Count. Asked group to provide feedback. Next step is to present to Board of Supervisors and release to general public
- 5) New DESS Representative
- a. Kacey Dominguez is filling Rebecca Pfeifle’s role as DESS representative and HPAC Secretary
- 6) Homeless Coordinator Positions Update and Draft Job Description
- a. Karen Larsen, Director of Mental Health, soon to be the Adult and Aging Branch Director for the Yolo County Health and Human Services Agency (HHSA), presented the draft job description for the Homeless Coordinator position (HHSA draft organizational chart was also provided)
  - b. Homeless Coordinator will be a County employee. Cities are still contributing to Homeless Coordinator position and County is covering the difference to make position full time
  - c. Will receive input to finalize job description and present again to HPAC before job posting is made public
  - d. HPAC and city representatives will be on interview panel
  - e. Concerns
    - i. What if position is not filled by June 30 when current Coordinator position contract expires? Possibly extending current contract
    - ii. Advocacy - how to develop and ensure no conflict of interest. Requires more thought
    - iii. Grants – Coordinator will write grants for county-wide (either one word or hyphenate) projects and can write for an individual agency with prior HPAC approval
    - iv. How will position interact in the 10-year plan? Need to develop that relationship in the job description. Will work with YCH
- 7) Coordinated Entry and Assessment
- a. HUD released policy briefing regarding Coordinated Entry and Assessment requirement for Continuum of Care. There is no funding to develop and implement Coordinated Entry and it will not necessarily create more services and housing.

- i. Goal is to improve efficiency and coordination of services in the county and to meet HUD standards. To eventually tailor services to the community needs, or “right sizing”
    - ii. Ease of use for clients and providers and a Housing First orientation are key aspects of a coordinated entry and assessment system
    - iii. Hybrid of the “no wrong door” or “single door” systems
  - b. Victoria Peña Lewis (211-Yolo) presented a model for coordinated entry and assessment system through 211-Yolo. The idea is to have one person who coordinates services among all service providers and is the point of entry for clients. This individual will use an assessment tool to identify the needs of the clients and connect them to the appropriate services in the community
  - c. This will be discussed further at the May 20<sup>th</sup> Technical meeting
- 8) Motion to adjourn at 10:25am

**Next Meeting:** Technical Meeting on May 20<sup>th</sup> at 9:00 at 25 N. Cottonwood Street, Woodland in the Clarksburg Room