

**Yolo County Library Advisory Board**  
226 Buckeye Street, Woodland CA 95695

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**Meeting Location:** Knights Landing Library  
Wednesday, July 8, 2015 at 7 PM

**CALL TO ORDER: 7 PM**

**PRESENT:** Susan Martimo, Bill Campbell, Holly Bishop, Rie Surad-Miller, Rebecca Fridae, Sharon Hallberg, Diane Adams, Marianne Estes representing Supervisor Oscar Villegas, Patty Wong, and Jenny Tan. Guests: Scott Wolf, Sylvia Moreno, and Cristina Ruiz

**EXCUSED:** Desmond Jolly

**INTRODUCTIONS/WELCOME** Marianne Estes, Sylvia Moreno, Cristina Ruiz, Scott Wolf, and Jenny Tan, and LAB members. Sylvia Moreno and Cristina Ruiz reported on Summer Reading signups and activities at AFT Community Library (WS)

**PUBLIC COMMENT:** none

**APPROVAL of Minutes for April 8, 2015:** Holly Bishop (1<sup>st</sup>) and Bill Campbell (2<sup>nd</sup>) Approved

**LAB DEVELOPMENT**

- A. Discussion of Proposed Library Advisory Board Goals for 2015:
  - a. Agreed on a retreat for August 12<sup>th</sup> LAB meeting in Esparto, beginning at 7 p.m.
  - b. Focus of retreat will be review and prioritization of proposed 2015 and 2016 goals, possibly discussing distribution and use of LAB brochure/funding ideas/advocacy and planning for Friends recognition.
- B. All Friends Reception Planning
  - a. Agreed to October 10th, 9 AM – 1 PM; booked at Winters Library, Parson's Room
  - b. Culinary Class at Winters High School to cook/provide food for event
  - c. Inviting all BoS to event, asking one to speak at event? Showcase importance of Friends of the Library?
  - d. Scott Evans as possible keynote/speaker (5 minutes)
  - e. Share invitation with elected – County, cities, Assembly, State Senate, Congressman Garamendi
  - f. Asking each Friends group to create a 'Brag Board' honoring achievements or accomplishments of the year or past years. Jenny Tan will assist Friends with compiling.
  - g. Rie will create list of reception schedule and what to talk to Friends group about regarding event
- C. Calendar Update and Discussion
  - a. Added Winters FOL Summer Concert series and FOL meetings
  - b. Added Clarksburg FOL meetings
  - c. Added West Sacramento FOL meetings, book sale, and Wine Tasting/Art Auction
  - d. Added Yolo Architect Meeting
  - e. Updates attached and re-sent to LAB members

**OLD BUSINESS**

- A. Little Free Libraries Update
  - a. Plaques made through Holly for LFL in Davis, Zamora, Dunnigan, and Yolo

- b. Winters would like 2 more LFL; **Bill will email LFL forms again to LAB members**
  - c. Option of signing up for National LFL, \$39 registration fee (get national recognition, ideas for future fundraising, etc.)
  - d. Instances of vandalism to LFL doors in Winters. For more information contact Bill Campbell for access to NCCT (Northern CA Construction Training) for repair.
- B. South Davis Ad Hoc Committee – September 29 BoS Meeting
- a. Patty secured date for 9/29 meeting
  - b. Holly and Sharon to present report findings
  - c. Goal is to have BoS think about additional support and growth, the geographical isolation of South Davis means they have great need
  - d. **Patty will update Friends rosters and send electronically to rest of LAB**

## NEW BUSINESS

- A. LAB Committee Reports: Finance
- a. Holly met with Susan, decided they need to know more in depth where to find out what money goes where
  - b. **Patty will give information; set up meeting between Patty, Jenny, Chris, Holly and Susan to go over finance/budget**
  - c. Letter was drafted by Susan to State Library for additional funding before finding out additional allocations were already made.
- B. LAB Committee Reports: Hospitality
- a. **Susan will contribute with some food to the next meeting at Esparto. Rebecca will provide hospitality.**
- C. LAB Committee Reports: Legislative
- a. Susan says she feels somewhat positive; Governor gave additional money for broadband, but it will not cover whole cost. Original letter supporting budget went through process and shared with BoS but not forwarded to Governor due to timing.
  - b. CLA putting a positive spin on \$14 million budget, however money is already earmarked.
  - c. Asking CA State Librarian Greg Lucas and lead CLLS staff Carla Lehn to consider including use of funding for literacy for a different focus, such as county border programs (i.e. KL serves KL and Robbins)
  - d. **Diane asked for a staff liaison that she and Sharon can work with for directions, assistance. Jenny agreed to assist Diane and Sharon.**

## COUNTY LIBRARIAN'S REPORT

- A. Thank you to Marianne Estes for representing Supervisor Villegas' office and his role as alternate BoS liaison to LAB.
- B. Budget Update
- a. Staffing levels up to 39 hours at Winters for summer hours.
  - b. Additional 5 hours/week of custodial service (Winters Joint Unified School District).
  - c. Winters needs subsidy to balance cost of operations
  - d. Returning Toni Mendieta to Winters branch to help bring energy and interest back from public
  - e. WHS Principal Paul Fawcett agreed to put up half of the costs to equip a new computer lab (30 new chromebooks) at \$11,000 total. **Library staff will approach WFOL for the remaining half \$5500. Maintenance to be arranged by WJUSD.** Library will be able to use computers for related programming in addition to class use.
- C. Questions with the Report
- a. Clarification of bequest for Davis (Doris May Horrigan) → money is in a sequestered fund to be saved for a later date/use. Some discussion of dedication of funding to future services in South Davis.

- b. Clarification on what Winters position (15 hour Library Tech) will do → cover lunches and meetings of staff members so there is no interrupted scheduling. Next year coverage during the school year to include County support on Friday afternoons to cover lunches.
- c. Clarification of what signifies a 'Subject Matter Expert'. Libraries are considered more involved in 'Robust Economy' and 'Thriving Residents' to the county.
- d. Clarification on Link+ → a consortial group that allows for seamless access to the materials of hundreds of local and regional public and other libraries. The program provides us with this resource sharing enables customers to receive requested materials in a matter of days.
- D. City of Davis no longer has Child Care Services unit which maintained Toy Libraries. Items in toy lending program were distributed for library programming, and to related partners serving youth such as the family resource centers.
- E. Questions with the Organization Chart
  - a. Vacant Assistant County Librarian's position; this was a voluntary move for Elizabeth Gray to manage and lead Central Services operations including Tech Services, IT implementation, execution of the Library's Technology Plan, future technology trends and data analysis and literacy.
  - b. Rachel Wolf is now Rachel Hudson.
  - c. Clarification of staff at Davis, there were many promotions and so staff may have changed positions or went to another site.
- F. Approval of 'Lucky DOG' instead of 'Lucky Day' by Winters FOL for new collection/items
  - a. Possibly designing a sticker of a dog to put on designated books.

## **ADVISORY BOARD MEMBER REPORTS**

- A. Sharon Hallberg (City of Davis)
  - a. Donation through Yolo Friends resulted in much needed table and activity: kids and teens put together and paint an outdoor picnic table
  - b. Davis DOG donations totaling approximately \$3400
  - c. National Friends of the Library week is October 19<sup>th</sup>
  - d. Provided a tour for the Yolo FOL
- B. Rebecca Fridae
  - a. Winters DOG sales \$28000 (discussion of counting givers as members now)
  - b. Happy about extra hours and staff
  - c. Did not need to replace furniture, just cleaned it
  - d. FOL does not sell as many items on Amazon now
  - e. New Superintendent – interim Todd
  - f. 4 concerts left for Concerts @ the Gazebo
  - g. Shakespeare in the Park (18<sup>th</sup> – 19<sup>th</sup>)
- C. Diane Adams
  - a. Woodland Public Library - working on community learning lab space; conducting groups/surveys right now with consultants.
  - b. 917 funds, see if can invest money in Yolo Community Foundation
  - c. All trustees went to ALA Conference in SF
- D. Rie
  - a. Looking forward to the new school year and sitting in on hiring committee for school's library
  - b. New Principal at the elementary school; Diego Ochoa will serve as HS Principal and Superintendent of Esparto Unified School District.
  - c. After 4 years, the new Ag Mechanics Teacher had students build new trophy case
- E. Holly
  - a. Met with Davis FOL; DOG had \$3400; last year was \$1475
  - b. Staff Day Tour on April 20<sup>th</sup> to several libraries
  - c. May 4<sup>th</sup> and 11<sup>th</sup> met with Susan on finances
  - d. Worked with Davis FOL and Bill/Patty on plaque script

- e. Participated in staff meeting/evaluation of library regional manager
- F. Bill
  - a. Book Sale bookmarks
  - b. Ability to rent out activity room at Clarksburg
  - c. Clarksburg Wine Tasting and Art Auction day coming up; great way to support library; **Bill will send out announcement for this event.**
- G. Susan
  - a. WSFOL to consider participating in next year's Big DOG
  - b. Participated in Yocha Dehe Community Fund lunch at Capay Valley, they recognized the community recipients of their funding.
  - c. Cancelled contract with Better World Books since receiving little money for books sent to them
  - d. Looking to find a new place to distribute leftover book sale books (possibly veterans hospital?)
- H. Board/Marianne Estes
  - a. Congratulated Patty on her award and CENIC position
- I. Patty
  - a. Showcased Archives t-shirt that Meredith designed and made

**SCHEDULED NEXT MEETING: August 12<sup>th</sup> at 7 PM, Esparto Branch Library**

Meeting Adjourned at 9:15 PM