

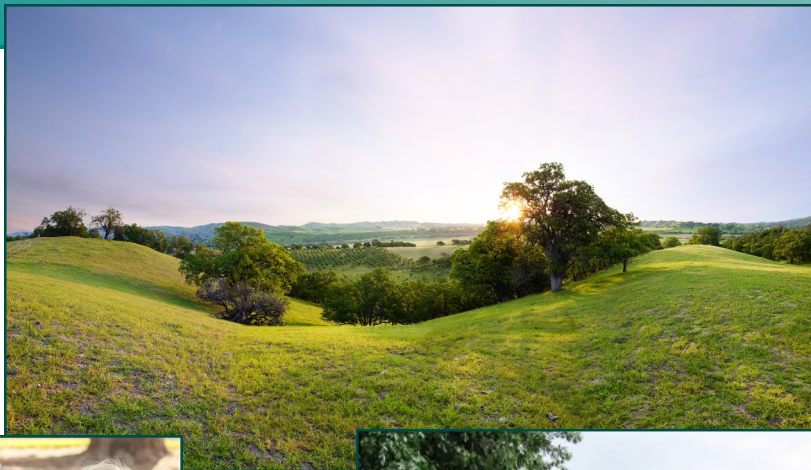


Children and Families Commission

Invites applications for
Executive Director

\$93,258 to \$113,356 annually plus an excellent benefits package

An Equal Employment Opportunity Employer





YOLO COUNTY

Located in the rich agricultural regions of California's Central Valley and the Sacramento River Delta, Yolo County is bordered by the counties of Sacramento, Solano, Napa, Lake, Colusa, and Sutter.

Yolo County is home to over 202,000 people, with over 12,000 children under the age of five. Nearly 85% of the population lives in the County's four cities: Davis, West Sacramento, Winters and Woodland. Sacramento, the State Capitol, is located 20 miles southeast of Woodland. Traditionally, farming and ranching activities have played an important role in making Yolo County one of the leading agricultural producers in the nation.

There are excellent leisure-time and cultural opportunities in Yolo County and nearby Sacramento. The Woodland Opera House and Mondavi Center for the Performing Arts host a variety of high quality events. For outdoor activities, there is whitewater rafting along Cache Creek, bicycling on scenic country roads, and fishing and water-skiing along the Sacramento River. West Sacramento is home to the Sacramento River Cats, a AAA professional baseball team, and there are numerous locally organized sporting activities for all ages.

The County is home to the University of California, Davis with its 3,600-acre campus and a student population of more than 25,000. Other county education institutions include Woodland Community College and several excellent public school districts.



FIRST 5 YOLO

It's all about the kids!

Mission

First 5 Yolo will assist our community to raise children who are healthy and ready to learn. We will assure that our resources are effectively used and all community voices heard.

Guiding Principles

- Our mission is to raise children that are healthy and ready to learn. The needs and concerns of children and families will remain our principal focus.
- Community and provider input will inform Commission planning, allocations, and evaluation processes.
- Diversity is a strength we value, and we will facilitate respect and understanding of all cultures and promote access for all families.
- Strategies will respect existing community assets while recognizing and investing in creative and innovative solutions for addressing community needs.
- Commission actions will foster a system of care that sustains and links community resources and services.
- As community stewards, we will use our voices to leverage new resources for the community and advocate for new policies to support children and families.
- Evaluations will be developed and administered in partnership with local agencies to provide feedback, support, and technical assistance for ongoing program development.

Current Goals & Priorities

The following goals were developed during the first strategic planning process. These goals support the priority focus areas of Improved Child Health, Improved Child Development, Improved Family Functioning, and Improved Systems and Network. They remain the focus of our work at First 5 Yolo.

- Identify and respond to community needs for children ages 0-5 and their families.
- Promote the coordination and integration of services to best meet the needs of residents.
- Raise awareness about the challenges and opportunities for young children and their families.
- Build community capacity to respond to the needs of children ages 0-5.
- Foster collective ownership and accountability for Yolo County's young children.

First 5 Yolo's Strategic Plan, and other information about our program can be found at www.first5yolo.org.

THE POSITION

Joining First 5 Yolo is an opportunity to positively affect new initiatives and system changes that touch the lives and future of children and families in our community. The Executive Director exercises overall responsibilities for vision, planning, organizing, and directing all activities. This position is at-will, and serves at the pleasure of the Commission appointed by the County Board of Supervisors. The Executive Director ensures that their actions are consistent with the Commission's values, guiding principles, and policies.

The Executive Director oversees a budget of \$2.5 million, and a dedicated, talented, and experienced staff who oversee programs and evaluations, business and fiscal management, early care management, and administration. The Executive Director oversees several advisory committees and works closely with foundations and community partners. The core responsibility areas for this position include:

Programs & Evaluations

Maintains and builds on the current momentum of the First Five Yolo strategic plan; collaborates with individuals, and organizations, including funded partners, for successful program outcomes; stays up to date on program development, research, and strategies in early childhood development.

Community Relationships

Convenes current and future partners together to address services; builds community coalitions and public will to leverage Commission resources.

Communications

Keeps stakeholders informed of important operational, funding, legislative, or other matters potentially impacting the organization; represents and acts as spokesperson for the Commission.

Fiduciary & Administrative

Ensures that resources are used effectively, accountability is maintained for all resources, and all legal requirements affecting the Commission and First Five California are complied with.

Leadership

Supports, nurtures, and guides staff to maximize their expertise and their ability to work as a team; demonstrates passion and commitment to improving the lives of young children.

Advocacy & Legislative Affairs

Monitors legislation and engages elected officials and key decision makers on policy and measures; promotes activities that support young children and their families.



PROFESSIONAL SKILLS AND ABILITIES

The desired qualifications for this position are listed below and will be used for screening purposes to determine the strongest candidates for the position.

- A Bachelor's degree in Public Administration, Political Science, Organizational Development, Business, Social Work, Early Childhood Education/ Health/Development or related fields. A graduate degree would be helpful.
- Considerable management level experience running a like-sized department/organization with similar organizational responsibilities.
- Knowledge and/or employment history in early childhood education/development, social services, public administration, education, or health.
- Knowledge and employment history working in multicultural communities and with high-risk, underserved, and disenfranchised populations.

First 5 Yolo is looking for a dynamic, and influential leader and seasoned professional to join our team that has:

- Excellent relationship development and collaboration skills to work cohesively with the public, stakeholders, and staff
- Familiarity with public/private funding partnerships
- Strong organizational and business/fiduciary skills
- Skills to navigate political and organizational dynamics
- Knowledge of community based organizations and foundations
- A system-wide perspective
- Confidence to perform, and experience in, legislative affairs and advocacy responsibilities
- Outstanding verbal and written communication skills
- Experience writing and reviewing RFP's.

HOW TO APPLY

To apply for this exciting career opportunity, please submit your cover letter and detailed resume to:

Jenny Brown, Personnel Analyst

County of Yolo Human Resources

625 Court Street, Room 101

Woodland, CA 95695

Or send via email to jenny.brown@yolocounty.org

Should you have any questions with regard to your own interest, or a recommendation of a colleague, please contact Jenny Brown at (530) 666-8328. The deadline to apply for this position is Friday, December 4th, 2015. Resume submissions will be reviewed in accordance with the criteria outlined in this brochure and candidates with the most relevant qualifications may be contacted for additional discussion and screening. After all applications have been screened, candidate interviews are scheduled to proceed in January, 2016.

COMPENSATION PACKAGE

First 5 Yolo offers a competitive total compensation package. The current annual salary range for this position is **\$93,258 to \$113,356**. The salary placement will be made based on the qualifications of the selected candidate. In addition, an example of the benefits includes:

Retirement - CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25% of salary toward retirement.) First 5 participates in Social Security and Medicare programs.

Health Benefits - First 5 offers nine health plans. The Executive Director receives a benefit package of \$20,454 annually to purchase health, dental, and vision insurance. The remaining balance is paid to the employee as taxable earnings.

Life Insurance - A \$50,000 Life and AD&D Policy is provided

Deferred Compensation - First 5 provides up to a \$500 match each calendar year when the Executive Director defers \$500

Sick Leave: 8 hours per month

Vacation Leave: 80 hours per year (1st year through 3rd year); 120 hours after 3 years of employment

Administrative Leave: 80 hours per year

Holidays: 10.5 holidays per year; additional 32 hours each year for floating holidays

Disability Insurance: Eligible for short-term disability benefit at 85% of salary

Employee Assistance Program: Confidential counseling program with up to 6 visits each year

For additional information, please visit www.first5yolo.org



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