Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

 The Collaborative Applicant is responsible for:

- Reviewing the FY 2015 CoC Program Competition NOFA in its entirety for specific application and program requirements.
- Using the CoC Application Detailed Instructions for assistance with completing the application in e-snaps.
- Answering all questions in the CoC Application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing so, please keep in mind that:

 - This year, CoCs will see that a few responses have been imported from the FY 2013/FY 2014 CoC Application. Due to significant changes to the CoC Application questions, most of the responses from the FY 2013/FY 2014 CoC Application could not be imported.
  - For some questions, HUD has provided documents to assist Collaborative Applicants in filling out responses.
 - For other questions, the Collaborative Applicant must be aware of responses provided by project applicants in their Project Applications.
- Some questions require that the Collaborative Applicant attach a document to receive credit. This will be identified in the question.
 - All questions marked with an asterisk (*) are mandatory and must be completed in order to submit the CoC Application.

 For Detailed Instructions click here.

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1A-1. CoC Name and Number: CA-521 - Davis, Woodland/Yolo County CoC

1A-2. Collaborative Applicant Name: Yolo Community Care Continuum

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Yolo Community Care Continuum

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1B-1. From the list below, select those organizations and persons that participate in CoC meetings. Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board. Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	No	No
Local Jail(s)	No	No	No
Hospital(s)	No	No	No
EMT/Crisis Response Team(s)	Yes	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	Not Applicable	Not Applicable
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Not Applicable	Not Applicable	Not Applicable
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Youth advocates	Yes	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Legal Services Organizations	Yes	Yes	Yes
Homeless Veteran Organizations	Yes	Yes	Yes
Healthcare Providers	Yes	Yes	Yes

1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness in the geographic area or an interest in preventing and ending homelessness in the geographic area. Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.
(limit 1000 characters)

A wide range of individuals and organizations participate in the Yolo CoC. The group recruits new members year-round and actively engages new members that will fill any knowledge or experience gaps. Two examples of this include:

1. In 2015 Elica HealthCenters formed an outreach team composed of a physician working with formerly homeless outreach workers. The team engages the unsheltered homeless in health care services, but also connects them with other services. The team was recruited to participate in CoC meetings, and is able to provide unique insight into unsheltered homelessness.

2. There are no dedicated providers of homeless youth services outside the school districts in Yolo. However, the community does have organizations that provide general youth services. These providers participate in CoC meetings and provide expertise on issues facing youth. During the 2015 homeless count the youth providers formed a subcommittee to better identify and survey homeless youth.

1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings within the last 12 months (between October 1, 2014 and November 15, 2015).	Sat on the CoC Board as active member or official at any point during the last 12 months (between October 1, 2014 and November 15, 2015).
Yolo County Children's Alliance	No	Yes	Yes
RISE, Inc.	No	Yes	Yes
Center for Families	No	Yes	Yes
Yolo County Health and Human Services Agency	No	Yes	Yes

1B-1c. List the victim service providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings within the last 12 months (between October 1, 2014 and November 15, 2015).	Sat on CoC Board as active member or official at any point during the last 12 months (between October 1, 2014 and November 15, 2015).
Empower Yolo	Yes	Yes

1B-2. Does the CoC intend to meet the timelines for ending homelessness as defined in Opening Doors?

Opening Doors Goal	CoC has established timeline?
End Veteran Homelessness by 2015	Yes
End Chronic Homelessness by 2017	Yes
End Family and Youth Homelessness by 2020	Yes
Set a Path to End All Homelessness by 2020	Yes

1B-3. How does the CoC identify and assign the individuals, committees, or organizations responsible for overseeing implementation of specific strategies to prevent and end homelessness in order to meet the goals of Opening Doors?
 (limit 1000 characters)

The 10-Year Plan to End Homelessness Executive Commission drives local policy and sets priorities for ending homelessness in Yolo. The Executive Commission is composed of elected representatives from each local jurisdiction and the CoC Chair. The Commission has adopted a Housing First approach and is currently revising the Plan to mirror the timelines in Opening Doors.

Once goals are set by the Commission, the CoC is responsible for implementation. The CoC is supported in this effort through funding and technical support from jurisdictions. The CoC often forms ad hoc committees to ensure that progress is made on the 10-Year Plan timelines. For instance, the CoC has historically had very little knowledge regarding youth homelessness in Yolo. The CoC formed a youth subcommittee and pursued a grant to conduct targeted outreach to the homeless youth population in the 2015 PIT. This assisted the CoC in quantifying the problem and understanding the needs of Yolo's homeless youth.

1B-4. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for any new projects in 2015. (limit 1000 characters)

Notice of the CoC Competition is shared with the public in several ways to ensure that interested agencies (including current and new applicants) are aware of the opportunity. The Notice is sent to the CoC's full homeless provider email distribution list, as well as several other provider email lists maintained by the County. The Notice is also posted on the County website.

The CoC requires that all project applications be submitted 30 days before the full application is due to HUD. An objective ranking panel (with non-conflicted CoC members) scores each project based on program design, performance and grant management. The process uses comparable scoring criteria for renewal and new projects. If a renewal project is underperforming or unaligned with HUD and local priorities (as evidenced by a low score), the project is given one year to work with the CoC on improving its performance. If the project score does not improve it may be replaced by a new project in the following year.

1B-5. How often does the CoC invite new members to join the CoC through a publicly available invitation? Quarterly

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1C-1. Does the CoC coordinate with other Federal, State, local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Not Applicable
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
HeadStart Program	No
Other housing and service programs funded through Federal, State and local government resources.	Yes

1C-2. The McKinney-Vento Act, as amended, requires CoCs to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program interim rule at 24 CFR 578.7(c)(4) requires that the CoC provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110(b)(1) requires that the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number	Percentage
Number of Con Plan jurisdictions with whom the CoC geography overlaps	3	
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	3	100.00%
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	3	100.00%
How many of the Con Plan jurisdictions are also ESG recipients?	1	
How many ESG recipients did the CoC participate with to make ESG funding decisions?	1	100.00%

How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	1	100.00 %

1C-2a. Based on the responses selected in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency, extent, and type of interactions between the CoC and the Consolidated Plan jurisdiction(s).
(limit 1000 characters)

There are three Consolidated Plan jurisdictions within the Yolo CoC including the City of Davis, City of Woodland and State of California. Davis and Woodland are active members of the CoC with regular participation in the monthly CoC meetings (1.5 hours/month) and the quarterly 10-Year Plan to End Homelessness meetings (1 hour/quarter). Both jurisdictions also maintain involvement in multiple CoC sub-committees and regularly engage in discussions with local homeless providers regarding Yolo's progress towards ending homelessness. Additionally, members of the CoC are engaged in and provide feedback during the development of Con-Plans in both jurisdictions.

The CoC also maintains a relationship with the State by attending quarterly homeless roundtable meetings (6.5 hours/quarter) alongside State representatives to discuss statewide issues. The CoC provides feedback during the State Con-Plan development process and maintains engagement on other issues as appropriate.

1C-2b. Based on the responses selected in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities.
(limit 1000 characters)

The State of California is the only ESG recipient within the Yolo CoC's geographic area. The CoC maintains a relationship with the State by attending quarterly homeless roundtable meetings alongside State representatives to discuss statewide funding issues.The CoC also provides feedback during the State Con-Plan development process, including providing PIT and HMIS data as requested. When appropriate, the CoC provides feedback regarding the State's design for the ESG competition, including the use of appropriate performance measures.

Additionally, the CoC is responsible for leading a local decision making process regarding the use of ESG funds in Yolo. The CoC reviews and ranks all local ESG applications based on program design and performance, and makes a recommendation to the State regarding local funding priorities.

1C-3. Describe the how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld. (limit 1000 characters)

Empower Yolo (EY) is the only major domestic violence service provider in Yolo. EY coordinates with other homeless providers in the CoC to ensure that survivors are offered a range of safe housing options.

Scenario A: If a household presents to a homeless provider and discloses that they are a survivor, they are informed of the services available through EY. They are offered a choice between receiving services from EY or remaining with a general homeless provider. If they choose EY, the appropriate linkage is made. If they choose to remain with a general homeless provider, they are offered the opportunity to have their HMIS profile hidden.

Scenario B: If a household presents to EY for services they are educated regarding the other services available to them in Yolo, and linked as appropriate. EY does not input records regarding their clients in HMIS and does not disclose information regarding their clients to outside providers without a release of information.

1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between October 1, 2014 and March 31, 2015, and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program. (Full credit consideration may be given for the relevant excerpt from the PHA's administrative planning document(s) clearly showing the PHA's homeless preference, e.g. Administration Plan, Admissions and Continued Occupancy Policy (ACOP), Annual Plan, or 5-Year Plan, as appropriate).

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 10/1/14 to 3/31/15 who were homeless at entry	PHA has General or Limited Homeless Preference
Housing Authority of Yolo County	25.49%	No

1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness.
(limit 1000 characters)

LOCAL: Yolo maintains multiple locally funded PSH projects for people with disabilities, serving varying levels of people experiencing homelessness. One project, Cesar Chavez Plaza, has 32 beds dedicated to serving the chronically homeless. Another, Pacifico, filled 48% of its open beds with the homeless last year.

STATE: The State allocated $1.4M to Yolo for operating a rapid re-housing program dedicated to low-income homeless families eligible for TANF. Additionally, the County uses State mental health funding to operate a 22 bed PSH program for the homeless with mental illness.

FEDERAL: Yolo has 10 project based VASH vouchers for chronically homeless veterans.

Yolo uses several housing navigators to maximize the availability of housing options for people experiencing homelessness. These positions are responsible for (1) building relationships with local landlords, (2) maintaining knowledge of available affordable-housing units, and (3) assisting the homeless with housing placement.

1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply. For "Other," you must provide a description (2000 character limit)

Engaged/educated local policymakers:	X
Engaged/educated law enforcement:	X
Implemented communitywide plans:	X
No strategies have been implemented:	
Homeless Restorative Justice Program: Allows people experiencing homelessness to address criminal issues (non-violent) through a community restoration process, without being charged or getting a criminal record. The process often addresses tickets or arrests for homeless behaviors that have been criminalized, such as illegal camping or panhandling. The individual meets with a panel of local community members to discuss the issue, and then completes a series of actions agreed upon by the panel in order to avoid criminal charges or a costly ticket. The program employs a full-time social worker to assist the individuals with ending their homelessness.	X

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1D-1. Select the systems of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities	
None:	

1D-2. Select the systems of care within the CoC's geographic area with which the CoC actively coordinates to ensure that institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.

Foster Care:	X
Health Care:	X
Mental Health Care:	X
Correctional Facilities:	X
None:	

1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) and explain how the CoC plans to coordinate with the institution(s) to ensure persons discharged are not discharged into homelessness.
(limit 1000 characters)

Not Applicable. The CoC actively coordinates with the foster care, health care, mental health care and correctional systems to ensure that persons residing in these systems are not discharged into homelessness.

1E. Centralized or Coordinated Assessment (Coordinated Entry)

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

CoCs are required by the CoC Program interim rule to establish a Centralized or Coordinated Assessment system – also referred to as Coordinated Entry. Based on the recent Coordinated Entry Policy Brief, HUD's primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible regardless of where or how people present for assistance. Most communities lack the resources needed to meet all of the needs of people experiencing homelessness. This combined with the lack of a well-developed coordinated entry processes can result in severe hardships for persons experiencing homelessness who often face long wait times to receive assistance or are screened out of needed assistance. Coordinated entry processes help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner. Coordinated entry processes also provide information about service needs and gaps to help communities plan their assistance and identify needed resources.

1E-1. Explain how the CoC's coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.
(limit 1000 characters)

Yolo's coordinated entry system allows people to enter through multiple access points throughout the CoC's geographic area, including all CoC or ESG funded programs, the County Health and Human Services Agency, and contact with street outreach teams. A universal vulnerability assessment is completed on all homeless individuals and their information is entered into HMIS. Based on the assessment, individuals are prioritized for the type of housing that best fits their needs. As beds become available, individuals who are the most medically vulnerable and chronically homeless are prioritized for housing.

To ensure the system is accessible, all local service providers are aware of the coordinated entry system and access points. Providers are encouraged to make referrals of homeless individuals. In addition, Yolo has several street outreach teams that complete assessments on unsheltered homeless who are unlikely to access services through one of the other entry points.

1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If the organization or person does not exist in the CoC's geographic area, select "Not Applicable."   If there are other organizations or persons that participate not on this list, enter the information, click "Save" at the bottom of the screen, and then select the applicable checkboxes.

Organization/Person Categories	Participates in Ongoing Planning and Evaluation	Makes Referrals to the Coordinated Entry Process	Receives Referrals from the Coordinated Entry Process	Operates Access Point for Coordinated Entry Process	Participates in Case Conferencing	Not Applicable
Local Government Staff/Officials	X	X	X	X	X	
CDBG/HOME/Entitlement Jurisdiction	X	X	X			
Law Enforcement		X				
Local Jail(s)						X
Hospital(s)						X
EMT/Crisis Response Team(s)		X				
Mental Health Service Organizations	X	X	X	X	X	
Substance Abuse Service Organizations	X	X	X	X	X	
Affordable Housing Developer(s)	X	X				
Public Housing Authorities	X	X	X			
Non-CoC Funded Youth Homeless Organizations	X	X				
School Administrators/Homeless Liaisons	X	X				
Non-CoC Funded Victim Service Organizations	X	X	X		X	
Street Outreach Team(s)	X	X	X	X	X	
Homeless or Formerly Homeless Persons	X	X				

District Attorney Homeless Court	X	X	☐	X	X	☐
Homeless Veteran Providers	X	X	X	☐	☐	☐
	☐	☐	☐	☐	☐	☐

1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1F-1. For all renewal project applications submitted in the FY 2015 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2015 CoC Program Competition?	9

How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	4

How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2015 CoC Program Competition?	5

Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2015 CoC Competition?	100.00%

1F-2. In the sections below, check the appropriate box(s) for each section to indicate how project applications were reviewed and ranked for the FY 2015 CoC Program Competition. (Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.)

Type of Project or Program (PH, TH, HMIS, SSO, RRH, etc.)	X

Performance outcomes from APR reports/HMIS	
Length of stay	X
% permanent housing exit destinations	X
% increases in income	X
Linkage to mainstream benefits	X

Monitoring criteria	
Participant Eligibility	
Utilization rates	X
Drawdown rates	X
Frequency or Amount of Funds Recaptured by HUD	X

Need for specialized population services	
Youth	X
Victims of Domestic Violence	X
Families with Children	X
Persons Experiencing Chronic Homelessness	X
Veterans	X
Persons with mental illness and/or substance use	X

None	

1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)

Yolo considered the severity of need of participants in the ranking process by issuing an additional 5 points (out of 75) to projects serving highly vulnerable populations.

For PSH projects, the ranking process considered whether the project was prioritizing the chronically homeless, who generally have extensive vulnerabilities, including low incomes, substance use, criminal records, health or behavioral health challenges, resistance to receiving services, and vulnerability to victimization, illness or death.

For TH projects, the ranking process considered the rates of target populations served including: Veterans, who often have substance use issues, criminal records, and health or behavioral health issues; Survivors of domestic violence, who are often vulnerable to additional victimization; People with mental illness and/or substance use, who often have low incomes, criminal records, health issues; and youth, who often have an LGBTQ status and are vulnerable to victimization.

1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. In addition, describe how the CoC made this information available to all stakeholders. (Evidence of the public posting must be attached)
(limit 750 characters)

The CoC publicly shared its local review, ranking and selection process on October 13, 2015. The process was emailed to the entire CoC membership and was also posted on the County of Yolo website.

1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2015 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition, evidence of communicating decisions to the CoC's full membership must be attached.)   11/18/2015

1F-5. Did the CoC use the reallocation process in the FY 2015 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.)   No

1F-5a. If the CoC rejected project application(s) on what date did the CoC and Collaborative Applicant notify those project applicants their project application was rejected in the local CoC competition process? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.)

1F-6. Is the Annual Renewal Demand (ARD) in the CoC's FY 2015 CoC Priority Listing equal to or less than the ARD on the final HUD-approved FY 2015 GIW?   Yes

1G. Continuum of Care (CoC) Addressing Project Capacity

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

1G-1. Describe how the CoC monitors the performance of CoC Program recipients.
(limit 1000 characters)

The CoC monitors the performance of recipients by reviewing concrete data and evidence each year during the project ranking process. This review ensures that funding is going to recipients that have the appropriate capacity to manage the funds and are achieving desired outcomes.

To ensure recipient capacity to manage funds, the CoC reviews data from the local HUD office on the frequency of drawdowns and amount of funds expended, as well as LOCCS receipts provided by recipients. The CoC also considers evidence provided by recipients regarding on-time APR submissions and the resolution of HUD monitoring findings.

To ensure that projects are achieving desired outcomes, the CoC reviews the most recent APR for each project and considers outcomes related to bed utilization, housing stability, participant income and access to mainstream benefits. The CoC is aware of the HUD expectations in each of these areas, and considers the achieved versus expected outcomes as a part of the review.

1G-2. Did the Collaborative Applicant review and confirm that all project applicants attached accurately completed and current dated form HUD 50070 and form HUD-2880 to the Project Applicant Profile in e-snaps?   Yes

1G-3. Did the Collaborative Applicant include accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing?   Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2A-1. Does the CoC have a governance charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the charter itself or by reference to a separate document like an MOU? In all cases, the CoC's governance charter must be attached to receive credit. In addition, if applicable, any separate document, like an MOU, must also be attached to receive credit.

Yes

2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or the attached MOU.

Pg. 6 of Charter, Pgs. 2-5 of MOU

2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application.

No

2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organizations (CHOs)?

Yes

2A-4. What is the name of the HMIS software used by the CoC (e.g., ABC Software)? Applicant will enter the HMIS software name (e.g., ABC Software).

Clarity

2A-5. What is the name of the HMIS software vendor (e.g., ABC Systems)? Applicant will enter the name of the vendor (e.g., ABC Systems).

Silver Spur Systems LLC/Bitfocus, Inc.

2B. Homeless Management Information System (HMIS) Funding Sources

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2B-1. Select the HMIS implementation coverage area: Multiple CoCs

* 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.

2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	$5,333
ESG	$5,000
CDBG	$0
HOME	$0
HOPWA	$0
Federal - HUD - Total Amount	$10,333

2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	$0
Department of Health and Human Services	$0
Department of Labor	$0
Department of Agriculture	$0
Department of Veterans Affairs	$0
Other Federal	$0
Other Federal - Total Amount	$0

2B-2.3 Funding Type: State and Local

Funding Source	Funding
City	$0
County	$0
State	$0
State and Local - Total Amount	$0

2B-2.4 Funding Type: Private

Funding Source	Funding
Individual	$0
Organization	$5,867
Private - Total Amount	$5,867

2B-2.5 Funding Type: Other

Funding Source	Funding
Participation Fees	$0
Other - Total Amount	$0

2B-2.6 Total Budget for Operating Year	$16,200

2C. Homeless Management Information System (HMIS) Bed Coverage

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2C-1. Enter the date the CoC submitted the 2015 HIC data in HDX, (mm/dd/yyyy): 05/15/2015

2C-2. Per the 2015 Housing Inventory Count (HIC) indicate the number of beds in the 2015 HIC and in HMIS for each project type within the CoC. If a particular housing type does not exist in the CoC then enter "0" for all cells in that housing type.

Project Type	Total Beds in 2015 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter beds	190	35	59	38.06%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	172	0	164	95.35%
Rapid Re-Housing (RRH) beds	7	0	7	100.00%
Permanent Supportive Housing (PSH) beds	91	0	37	40.66%
Other Permanent Housing (OPH) beds	10	0	0	0.00%

2C-2a. If the bed coverage rate for any housing type is 85% or below, describe how the CoC plans to increase this percentage over the next 12 months.
(limit 1000 characters)

Several of Yolo's bed coverage rates are lower than the desired 85%, including emergency shelter beds (rate of 38%), permanent supportive housing (rate of 40%) and other permanent beds (in Yolo this included our 10 VASH vouchers) (rate of 0%). The CoC plans to do extensive work on the data quality and bed coverage of its HMIS system in the next year. The County of Yolo has made a commitment to help improve the usage of HMIS by starting to input its homeless programs in the system, and to ensure that all homeless service contracts with the County include a requirement that the contracted provider utilize HMIS. Additionally, the County is in the process of hiring a full time HMIS analyst who will be responsible for working with local agencies to ensure that they have the knowledge and skills needed to effectively use the HMIS system. The analyst will conduct capacity building with the existing users, as well as potential new users of the system.

2C-3. HUD understands that certain projects are either not required to or discouraged from participating in HMIS, and CoCs cannot require this if they are not funded through the CoC or ESG programs. This does NOT include domestic violence providers that are prohibited from entering client data in HMIS. If any of the project types listed in question 2C-2 above has a coverage rate of 85% or below, and some or all of these rates can be attributed to beds covered by one of the following programs types, please indicate that here by selecting all that apply from the list below. (limit 1000 characters)

VA Domiciliary (VA DOM):	
VA Grant per diem (VA GPD):	
Faith-Based projects/Rescue mission:	X
Youth focused projects:	
HOPWA projects:	
Not Applicable:	

2C-4. How often does the CoC review or assess its HMIS bed coverage?   Annually

2D. Homeless Management Information System (HMIS) Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" during the time period of October 1, 2013 through September 30, 2014.

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	13%	0%
3.3 Date of birth	2%	0%
3.4 Race	5%	1%
3.5 Ethnicity	2%	0%
3.6 Gender	2%	0%
3.7 Veteran status	2%	0%
3.8 Disabling condition	3%	0%
3.9 Residence prior to project entry	3%	0%
3.10 Project Entry Date	0%	0%
3.11 Project Exit Date	0%	0%
3.12 Destination	1%	0%
3.15 Relationship to Head of Household	0%	0%
3.16 Client Location	0%	2%
3.17 Length of time on street, in an emergency shelter, or safe haven	2%	39%

2D-2. Identify which of the following reports your HMIS generates. Select all that apply:

CoC Annual Performance Report (APR):	X
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	X
Annual Homeless Assessment Report (AHAR) table shells:	X

Point in Time/ Housing Inventory	X
None	

2D-3. If you submitted the 2015 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR?   0

2D-4. How frequently does the CoC review data quality in the HMIS?   Annually

2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both?   Both Project and CoC

2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.

VA Supportive Services for Veteran Families (SSVF):	
VA Grant and Per Diem (GPD):	X
Runaway and Homeless Youth (RHY):	
Projects for Assistance in Transition from Homelessness (PATH):	X
None:	

2D-6a. If any of the federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the federal partner program and the anticipated start date.
(limit 750 characters)

Yolo does not expect any federal partner programs to begin entering data in HMIS in the next 12 months. The PATH program and VA Grant and Per Diem programs are already being entered in HMIS, and Yolo does not have any programs funded by VA SSVF or RHY.

2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

The data collected during the PIT count is vital for both CoCs and HUD. Communities need accurate data to determine the size and scope of homelessness at the local level so they can best plan for services and programs that will appropriately address local needs and measure progress in addressing homelessness. HUD needs accurate data to understand the extent and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. This information helps inform Congress' funding decisions, and it is vital that the data reported is accurate and of high quality.

2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2015 sheltered PIT count? Yes

2E-2. Indicate the date of the most recent sheltered PIT count (mm/dd/yyyy): 01/26/2015

2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2015, was an exception granted by HUD? Not Applicable

2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX, (mm/dd/yyyy): 05/15/2015

2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2015 PIT count:

Complete Census Count:	X
Random sample and extrapolation:	
Non-random sample and extrapolation:	

2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:

HMIS:	X
HMIS plus extrapolation:	
Interview of sheltered persons:	X
Sample of PIT interviews plus extrapolation:	

2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology.
(limit 1000 characters)

The Yolo CoC conducted the 2015 Homeless Count (sheltered and unsheltered) on January 26, 2015. The Planning Group convened for the first time in December, and met multiple times before the count. The group included representatives from many local services providers and County departments. The Group developed the count methodology, which was then approved by the full CoC.

On the night of the count, responses for all sheltered homeless individuals were entered into an online survey form by shelter staff (a paper option was also offered). Organizations that use HMIS could enter the data directly from HMIS, and organizations without HMIS conducted a direct interview with every client.

Yolo is a small community with a consistent homeless count of approximately 400-500 homeless individuals per night. This is a manageable number of surveys to conduct in a single day, and Yolo felt that direct surveys would be more reliable than an extrapolation in this community.

2F-4. Describe any change in methodology from your sheltered PIT count in 2014 to 2015, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training and change in partners participating in the PIT count). (limit 1000 characters)

Not Applicable.

2F-5. Did your CoC change its provider coverage in the 2015 sheltered count?   Yes

2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2015 sheltered count. (limit 750 characters)

REMOVED IN 2015
Davis Community Meals Cold Weather Shelter (8 beds): In 2014 the City of Davis funded cold weather shelter with DCM, but in 2015 decided to switch the funds towards homeless outreach.

Turning Point Emergency Shelter (1 bed): In 2014 Turning Point provided emergency shelter through a motel voucher to one individual. The organization was not providing any motel vouchers on the night of the 2015 count, so this item was removed.

ADDED IN 2015
County of Yolo Bridge to Housing (65 beds): Bridge to Housing was a new pilot project in Yolo that ran from November 2014 through February 2015, with the purpose of providing temporary shelter (and a link to permanent housing) for an entire encampment of homeless individuals.

2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:

Training:	X
Provider follow-up:	X
HMIS:	
Non-HMIS de-duplication techniques:	X

2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2014 to 2015 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g., change in sampling or extrapolation method).
(limit 1000 characters)

In 2015 the Homeless Count Planning Group implemented several changes intended to improve the overall quality of the sheltered count data, including:

1) Expanding training provided to shelter providers, to ensure that counters understood all questions and that the methodology used was consistent.

2) Recruiting a strong mix of formerly homeless and experienced homeless providers to help with the count.

3) Creating an electronic survey to reduce data entry errors caused by having to enter a large number of paper surveys into a spreadsheet.

4) Providing electronic tablets to counters.

5) Convening a Youth Count Sub-Committee, to focus on better identification of homeless youth in the count.

6) Providing incentives for homeless individuals to participate in the count (such as gift cards, hygiene supplies and socks).

2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

The unsheltered PIT count assists communities and HUD to understand the characteristics and number of people with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground. CoCs are required to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, CoCs are strongly encouraged to conduct the unsheltered PIT count annually, at the same time that it does the annual sheltered PIT count. The last official PIT count required by HUD was in January 2015.

2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count? Yes

2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy): 01/26/2015

2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2015, was an exception granted by HUD? Not Applicable

2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy): 05/15/2015

2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2I-1. Indicate the methods used to count unsheltered homeless persons during the 2015 PIT count:

Night of the count - complete census:	
Night of the count - known locations:	X
Night of the count - random sample:	
Service-based count:	X
HMIS:	

2I-2. Provide a brief description of your CoC's unsheltered PIT count methodology and describe why your CoC selected its unsheltered PIT count methodology.
(limit 1000 characters)

The Homeless Count Planning Group convened for the first time in December, and met multiple times before the count. The group included representatives from many local services providers and County departments. The Group developed the count methodology, which was then approved by the full CoC.

The unsheltered count was conducted using a multi-day count, in which each of Yolo's four geographic areas were counted on a different day of the week. The count was conducted through canvassing in all known locations, and counters were also placed at all service-based locations where homeless often visit. Each homeless person encountered by a counter was surveyed, and extrapolation was only used in cases where a homeless person refused to be interviewed.

The CoC selected this methodology because Yolo is small enough that a random sample is not necessary to conduct a thorough count, but has a very large rural area that makes it impossible to do a complete census covering all of Yolo.

2I-3. Describe any change in methodology from your unsheltered PIT count in 2014 (or 2013 if an unsheltered count was not conducted in 2014) to 2015, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training and change in partners participating in the count).
(limit 1000 characters)

Not Applicable.

2I-4. Does your CoC plan on conducting   No
**   an unsheltered PIT count in 2016?**

(If "Yes" is selected, HUD expects the CoC to conduct an unsheltered PIT count in 2016. See the FY 2015 CoC Program NOFA, Section VII.A.4.d. for full information.)

2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2015 unsheltered population PIT count:

Training:	X
"Blitz" count:	
Unique identifier:	X
Survey question:	X
Enumerator observation:	X
None:	

2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2014 (or 2013 if an unsheltered count was not conducted in 2014) to 2015 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual methodology (e.g., change in sampling or extrapolation method).
 (limit 1000 characters)

In 2015 the Homeless Count Planning Group implemented several changes intended to improve the overall quality of the unsheltered count data, including:

1) Expanding training provided to street canvassers, to ensure that counters understood all questions and that the methodology used was consistent.

2) Recruiting a strong mix of formerly homeless and experienced homeless providers to help with the count.

3) Creating an electronic survey (a paper option was also available), to reduce data entry errors caused by having to enter a large number of paper surveys into a spreadsheet.

4) Providing electronic tablets to counters to be used in street outreach.

5) Convening a Youth Count Sub-Committee, to focus on better identification of homeless youth in the count.

6) Providing incentives for homeless individuals to participate in the count (such as gift cards, hygiene supplies and socks).

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons

Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2014 and 2015 PIT counts as recorded in the Homelessness Data Exchange (HDX).

		2014 PIT (for unsheltered count, most recent year conducted)	2015 PIT	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		442	498	56
Emergency Shelter Total		111	163	52
Safe Haven Total		0	0	0
Transitional Housing Total		133	142	9
Total Sheltered Count		244	305	61
Total Unsheltered Count		198	193	-5

3A-1b. Number of Sheltered Persons Homeless - HMIS.

Using HMIS data, CoCs must use the table below to indicate the number of homeless persons who were served in a sheltered environment between October 1, 2013 and September 30, 2014.

		Between October 1, 2013 and September 30, 2014
Universe: Unduplicated Total sheltered homeless persons		214
Emergency Shelter Total		0
Safe Haven Total		0
Transitional Housing Total		214

3A-2. Performance Measure: First Time Homeless.

Describe the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors for becoming homeless for the first time.
(limit 1000 characters)

Yolo has identified that low-income households are at risk of first time homelessness due to low housing vacancy rates and rising rent costs in Yolo. The CoC has worked with Legal Services to identify that landlords are evicting low-income households from their existing rentals, in order to raise the rent. These individuals often become homeless because the housing market is limited.

The CoC has taken several steps to avoid first time homelessness.
1) Legal Services assists people at risk of eviction with avoiding the eviction.
2) Household that are likely to become homeless are assessed for potential diversion opportunities.
3) Housing navigators build relationships with local landlords, and help people at risk of homelessness in securing housing.
4) Several local providers offer down payment assistance, and assistance with paying utilities.
5) Rapid re-housing providers offer households at-risk of homelessness assistance in locating and paying for new housing.

3A-3. Performance Measure: Length of Time Homeless.

Describe the CoC's efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.
(limit 1000 characters)

The Yolo CoC uses HMIS as the tool for tracking the length of time people remain homeless. In the upcoming year the CoC intends to significantly expand the number of providers using HMIS, including street outreach teams. This will allow Yolo to better track the length of homelessness for all individuals entering the system, rather than just CoC and ESG funded programs.

Additionally, the CoC's 10-Year Plan to End Homelessness has identified the chronically homeless as a priority area. The CoC plans to reduce Yolo's average length of time homeless in the upcoming year by targeting the most medically vulnerable and chronically homeless individuals for permanent housing. The CoC will use its coordinated entry system to identify the most chronically homeless using a vulnerability assessment. Once identified, the CoC will target these individuals for PSH beds, and other opportunities to secure permanent housing.

* 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.

In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.

3A-4a. Exits to Permanent Housing Destinations:

In the chart below, CoCs must indicate the number of persons in CoC funded supportive services only (SSO), transitional housing (TH), and rapid re-housing (RRH) project types who exited into permanent housing destinations between October 1, 2013 and September 30, 2014.

		Between October 1, 2013 and September 30, 2014
Universe: Persons in SSO, TH and PH-RRH who exited		133
Of the persons in the Universe above, how many of those exited to permanent destinations?		76
% Successful Exits		57.14%

3A-4b. Exit To or Retention Of Permanent Housing:

In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2013 and September 31, 2014.

		Between October 1, 2013 and September 30, 2014
Universe: Persons in all PH projects except PH-RRH		17
Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?		13
% Successful Retentions/Exits		76.47%

3A-5. Performance Measure: Returns to Homelessness:

**Describe the CoC's efforts to reduce the rate of individuals and families who return to homelessness.   Specifically, describe at least three strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness.
(limit 1000 characters)**

Yolo uses HMIS as the tool for monitoring returns to homelessness. The CoC maintains a record of each formerly homeless person in HMIS, which can be viewed if the person re-enters the system. The person's previous record remains attached to their profile as they receive new services.

Yolo uses several strategies to reduce the rate of returns to homelessness.

1) Persons exiting the homeless system are connected with mainstream services to ensure that they get the support they need to maintain their housing. Additionally, all PSH programs in Yolo provide intensive support services for residents.

2) In cases where a formerly homeless individual is at risk of losing their housing, housing navigators are available to provide supports (such as landlord mediation and assistance in paying past due rent.

3) If a formerly homeless individual loses their housing they are assessed for potential diversion or re-housing options to prevent them from re-entering the homeless system.

3A-6. Performance Measure: Job and Income Growth.

Describe specific strategies implemented by CoC Program-funded projects to increase the rate by which homeless individuals and families increase income from employment and non-employment sources (include at least one specific strategy for employment income and one for non-employment related income, and name the organization responsible for carrying out each strategy).
(limit 1000 characters)

In the past year the CoC has made multiple efforts to increase the rate of income from employment for people experiencing homelessness, most notably, by partnering with Northern California Construction Training (NCCT). NCCT provides construction training and work experience to low-income individuals in order to increase their marketable skills and help them secure employment. NCCT recently expanded their programing in Yolo, and the organization accepts many homeless and formerly homeless individuals into their program.

In the past year the County Health and Human Services Agency has provided sub-grants to local organizations (all member agencies of the CoC) to conduct outreach and screenings for low-income people that may be eligible for mainstream benefits (including TANF, food stamps, general assistance and Medi-Cal). These outreach efforts often target homeless individuals living on the streets or in shelter and transitional housing programs in Yolo.

3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income.
(limit 1000 characters)

The Employment Division of the Yolo County Health and Human Services Agency (HHSA) works closely with other homeless providers to assist homeless individuals in securing mainstream employment. HHSA provides training and assistance to homeless individuals looking for employment (such as resume assistance, skills training, interview prep, job search and placement, and bus tickets to interviews). HHSA works with a wide range of mainstream employers in Yolo (such as the Lincoln Training Center), and holds large job fairs on a bi-annual basis.

100% of homeless providers in Yolo work directly with HHSA to help their participants secure income. In addition, some non-profit providers maintain their own relationships with private employers, or hire homeless individuals for positions within their own organization. For instance, United Christian Centers maintains a work training program for homeless individuals, and also has multiple formerly homeless individuals on staff.

3A-7. Performance Measure: Thoroughness of Outreach.

How does the CoC ensure that all people living unsheltered in the CoC's geographic area are known to and engaged by providers and outreach teams?
(limit 1000 characters)

Yolo has several street outreach teams that identify and track persons who are experiencing unsheltered homelessness, and help them secure housing. In the event that a housing option is immediately available the street outreach teams provide direct referrals and warm handoffs to housing providers. In the event that housing is not immediately available or the individual is not willing to accept housing, the street outreach workers continue to regularly engage with the individual to build a positive relationship. Once a housing option becomes available the street outreach teams use their rapport to help get the individual to accept housing.

In the upcoming year all of Yolo's street outreach teams will begin entering the unsheltered homeless into HMIS, and assessing them for coordinated entry. This process will ensure that the most medically vulnerable and chronically unsheltered homeless are considered first for housing vacancies.

3A-7a. Did the CoC exclude geographic areas from the 2015 unsheltered PIT count where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g., deserts)? No

3A-7b. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?
(limit 1000 characters)

Not Applicable.

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 1: Ending Chronic Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

Opening Doors, Federal Strategic Plan to Prevent and End Homelessness (as amended in 2015) establishes the national goal of ending chronic homelessness. Although the original goal was to end chronic homelessness by the end of 2015, that goal timeline has been extended to 2017. HUD is hopeful that communities that are participating in the Zero: 2016 technical assistance initiative will continue to be able to reach the goal by the end of 2016. The questions in this section focus on the strategies and resources available within a community to help meet this goal.

3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).

		2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons		134	87	-47
Sheltered Count of chronically homeless persons		37	43	6
Unsheltered Count of chronically homeless persons		97	44	-53

3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, decrease, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2015 compared to 2014. To possibly receive full credit, both the overall total and unsheltered changes must be addressed.
(limit 1000 characters)

Between 2013 and 2015 there was a noticeable drop in chronic homelessness in Yolo County. In the past two years the CoC has added multiple permanent housing projects targeted towards the chronically homeless that have likely contributed to this change. 4th and Hope has converted some of its TH funding to create 13 additional PSH beds; Turning Point Community Programs has increased its PSH beds by 4; Yolo Community Care Continuum has added 4 additional PSH beds; Yolo County Housing has secured 10 HUD-VASH vouchers. This results in 31 additional permanent housing beds, all of which are targeted towards the chronically homeless. The CoC has also added two rapid re-housing programs and several housing navigators since 2013.

The Yolo PIT found a slight increase in the number of sheltered chronically homeless persons. This is likely due to the County's Bridge to Housing Project, which provided temporary shelter to a large encampment of chronically homeless individuals.

**3B-1.2. From the FY 2013/FY 2014 CoC Application: Describe the CoC's two year plan (2014-2015) to increase the number of permanent supportive housing beds available for chronically homeless persons and to meet the proposed numeric goals as indicated in the table above. Response should address the specific strategies and actions the CoC will take to achieve the goal of ending chronic homelessness by the end of 2015.
(read only)**

There are 3 Permanent Supportive Housing projects. Two serve only chronically homeless. The third serves people with mental illness and has agreed to dedicate three more beds for CH and target openings that occur to the CH.

A City of Davis CH project is funded but not yet begun. We will open this program.

Two TH projects are exploring reallocating their HUD grants to PSH. The State Department of Housing and Community Development may release a NOFA to assist and allow those with EHAPCD funded transitional housing projects to convert them to PSH. These agencies will apply if feasible.

Continue HUD VASH efforts.

Efforts to increase CH beds were hindered by the 2012 and 2013 cuts. The 2012 Bonus Project of $43,482 was not funded.

The Department of Employment and Social Services, Yolo County Housing, the County Administrator's Office have all expressed interest in using Housing First to place chronically homeless and families with children. HPAC will collaborate to develop a funding plan.

3B-1.2a. Of the strategies listed in the FY 2013/FY 2014 CoC Application represented in 3B-1.2, which of these strategies and actions were accomplished?
(limit 1000 characters)

The CoC's previous two year plan to address chronic homelessness is provided below, as well as a description of actions taken since 2013 to accomplish each item.

1. Continue existing PSH projects, and expand beds for chronically homeless. ACTION: All existing PSH projects are still operating. Since 2013 two existing PSH projects (YCCC and TPCP) have increased beds dedicated towards chronic homelessness by 17 beds.

2. Begin operating City of Davis PSH project. ACTION: This project began operating (March 2015).

3. Reallocate TH funds to PSH. ACTION: 4th and Hope will convert all remaining TH funds to PSH in the current CoC funding round (Oct 2015).

4. Continue efforts to secure HUD-VASH vouchers. ACTION: Yolo successfully secured 10 VASH vouchers (Oct 2014).

5. Explore funding opportunities with County. ACTION: In 2014 the County funded a project that successfully placed 36 chronically homeless individuals living in a homeless encampment into permanent housing (Nov 2014).

3B-1.3. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count, as compared to those identified on the 2014 Housing Inventory Count.

	2014	2015	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homelessness persons identified on the HIC.	42	77	35

3B-1.3a. Explain the reason(s) for any increase, decrease or no change in the total number of PSH beds (CoC Program and non CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2015 Housing Inventory Count compared to those identified on the 2014 Housing Inventory Count.
(limit 1000 characters)

The Yolo CoC's has significantly increased beds dedicated towards chronic homelessness since 2014. In the past year 4th and Hope has converted CoC funded transitional housing dollars to create 11 additional beds dedicated to the chronically homeless; Yolo Community Care Continuum has created 2 additional beds; and Turning Point Community Programs has dedicated 15 additional beds towards the chronically homeless (previously could be used for any homeless). Additionally, Yolo secured 10 HUD VASH vouchers in October 2014. This resulted in 38 additional chronically homeless beds. However, the CoC also had several projects slightly decrease their beds dedicated to the chronically homeless, resulting in a loss of 3 beds. After considering both the added and lost beds, the CoC has increased chronically homeless beds by a total of 35.

3B-1.4. Did the CoC adopt the orders of priority in all CoC Program-funded PSH as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status ? No

3B-1.4a. If "Yes", attach the CoC's written standards that were updated to incorporate the order of priority in Notice CPD-14-012 and indicate the page(s) that contain the CoC's update. Not Applicable

3B-1.5. CoC Program funded Permanent Supportive Housing Project Beds prioritized for serving people experiencing chronic homelessness in FY2015 operating year.

Percentage of CoC Program funded PSH beds prioritized for chronic homelessness		FY2015 Project Application
Based on all of the renewal project applications for PSH, enter the estimated number of CoC-funded PSH beds in projects being renewed in the FY 2015 CoC Program Competition that are not designated as dedicated beds for persons experiencing chronic homelessness.		6
Based on all of the renewal project applications for PSH, enter the estimated number of CoC-funded PSH beds in projects being renewed in the FY 2015 CoC Program Competition that are not designated as dedicated beds for persons experiencing chronic homelessness that will be made available through turnover in the FY 2015 operating year.		4
Based on all of the renewal project applications for PSH, enter the estimated number of PSH beds made available through turnover that will be prioritized beds for persons experiencing chronic homelessness in the FY 2015 operating year.		4

This field estimates the percentage of turnover beds that will be prioritized beds for persons experiencing chronic homelessness in the FY 2015 operating year.	100.00%

3B-1.6. Is the CoC on track to meet the goal of ending chronic homelessness by 2017? No

This question will not be scored.

3B-1.6a. If "Yes," what are the strategies implemented by the CoC to maximize current resources to meet this goal? If "No," what resources or technical assistance will be implemented by the CoC to reach the goal of ending chronically homeless by 2017? (limit 1000 characters)

In order to end chronic homelessness in Yolo the CoC needs additional resources for permanent supportive housing and housing subsidies. The CoC is planning to add several new PSH projects in the upcoming 1-4 years, but they will not accommodate Yolo's entire chronically homeless population, and in some cases will take several years to get up and running.

Additionally, Yolo's current system is not strong enough to prevent additional people from becoming chronically homeless. Yolo has limited prevention services, so new households are constantly entering the homeless system. Once a person becomes homeless, low housing vacancy rates and high rent costs make it difficult to help the person secure new housing at an affordable rate. The CoC would benefit from technical assistance on effective strategies for rapidly housing people with limited housing options, so they don't become chronically homeless.

3B. Continuum of Care (CoC) Strategic Planning Objectives

Objective 2: Ending Homelessness Among Households with Children and Ending Youth Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

Opening Doors outlines the goal of ending family (Households with Children) and youth homelessness by 2020. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-2.1. What factors will the CoC use to prioritize households with children during the FY2015 Operating year? (Check all that apply).

Vulnerability to victimization:	X
Number of previous homeless episodes:	X
Unsheltered homelessness:	X
Criminal History:	X
Bad credit or rental history (including not having been a leaseholder):	X
Head of household has mental/physical disabilities:	X
Frequency of interactions with law enforcement or hospital systems	X
N/A:	

3B-2.2. Describe the CoC's plan to rapidly rehouse every family that becomes homeless within 30 days of becoming homeless on the street or entering shelter.
(limit 1000 characters)

In FY 15 Yolo received a $1.4M allocation from the State to provide RRH services to any low-income CalWORKs (TANF) family. When a homeless family is identified the County immediately places them in shelter or a motel paid for by the County. Case managers work intensively with families to secure permanent housing within 30 days, and the County pays the household's rent for up to 6 months. Case managers work with the household to help them become self-sufficient in the 6 month timeframe.

The CoC also receives a small RRH allocation from ESG. This funding prioritizes low-income families that do not qualify for CalWORKs (to avoid duplication of services). The program also serves the most vulnerable single adults when needed.

In FY 2015 the County CalWORKs Housing program will begin participating in coordinated entry to ensure that the most vulnerable households are placed in permanent housing first.

3B-2.3. Compare the number of RRH units available to serve families from the 2014 and 2015 HIC.

	2014	2015	Difference
RRH units available to serve families in the HIC:	48	7	-41

3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, or gender when entering shelter or housing? (check all strategies that apply)

CoC policies and procedures prohibit involuntary family separation:	X
There is a method for clients to alert CoC when involuntarily separated:	
CoC holds trainings on preventing involuntary family separation, at least once a year:	
Individual agency policies and procedures prohibit involuntary family separation	X
None:	

3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).

PIT Count of Homelessness Among Households With Children

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: **Total PIT Count of sheltered and unsheltered homeless households with children:**	38	42	4
Sheltered Count of homeless households with children:	38	36	-2
Unsheltered Count of homeless households with children:	0	6	6

3B-2.5a. Explain the reason(s) for any increase, decrease or no change in the total number of homeless households with children in the CoC as reported in the 2015 PIT count compared to the 2014 PIT count. (limit 1000 characters)

In the Yolo CoC's 2015 PIT Count the number of homeless households with children increased by 4.

The unsheltered count increased from 0 households (in 2013) to 6 households (in 2015). This is likely due to improved outreach and canvassing in the count. 3 of the households were unaccompanied minors. Yolo organized a targeted outreach process towards unaccompanied minors and TAY for the first time in 2015, which is likely why these households were identified. Additionally, the overall count was bolstered with an increase in volunteers, improved training, and a multi-day approach that avoided spreading resources and volunteers too thin.

The sheltered count decreased from 38 households (in 2014) to 36 households (in 2015). This is likely caused by fluctuations in the size of households being served.

3B-2.6. Does the CoC have strategies to address the unique needs of unaccompanied homeless youth (under age 18, and ages 18-24), including the following:

Human trafficking and other forms of exploitation?	Yes
LGBTQ youth homelessness?	Yes
Exits from foster care into homelessness?	Yes
Family reunification and community engagement?	Yes

Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs?	Yes
Unaccompanied minors/youth below the age of 18?	Yes

3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	X
Increase housing and service options for youth fleeing or attempting to flee trafficking:	X
Specific sampling methodology for enumerating and characterizing local youth trafficking:	X
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	X
Community awareness training concerning youth trafficking:	X
N/A:	

3B-2.7. What factors will the CoC use to prioritize unaccompanied youth (under age 18, and ages 18-24) for housing and services during the FY2015 operating year? (Check all that apply)

Vulnerability to victimization:	X
Length of time homeless:	X
Unsheltered homelessness:	X
Lack of access to family and community support networks:	X
N/A:	

3B-2.8. Using HMIS, compare all unaccompanied youth (under age 18, and ages 18-24) served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2013 (October 1, 2012 - September 30, 2013) and FY 2014 (October 1, 2013 - September 30, 2014).

	FY 2013 (October 1, 2012 - September 30, 2013)	FY 2014 (October 1, 2013 - September 30, 2104)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:	1	4	3

3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 is lower than FY 2013, explain why.
(limit 1000 characters)

Not applicable.

3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2015 to projected funding for CY 2016.

	Calendar Year 2015	Calendar Year 2016	Difference
Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	$0.00	$0.00	$0.00
CoC Program funding for youth homelessness dedicated projects:	$0.00	$0.00	$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):	$0.00	$0.00	$0.00

3B-2.10. To what extent have youth housing and service providers and/or State or Local educational representatives, and CoC representatives participated in each other's meetings over the past 12 months?

Cross-Participation in Meetings	# Times
CoC meetings or planning events attended by LEA or SEA representatives:	5
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:	0
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):	6

3B-2.10a. Given the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local eduction liaisons and State educational coordinators.
(limit 1000 characters)

The Yolo CoC and McKinney-Vento local education liaisons regularly coordinate on planning processes related to homelessness:

1. Education liaisons for the Yolo County Office of Education (YCOE) and Woodland Joint Unified School District attend CoC meetings.

2. Education liaisons actively participated on the Youth Count Sub-Committee for the 2015 homeless count.

3. Education liaisons participate in the local 10-Year Plan to End Homelessness, including providing input on planning efforts, and updates regarding progress.

The Yolo CoC and education liaisons also work closely together to identify and address the needs of homeless families. CoC member agencies and schools districts routinely collaborate on shared clients, working together to develop case plans for families that respect the children's educational rights. School districts also work closely with the County's CalWORKs Housing team to ensure that homeless families get rapidly re-housed.

3B-2.11. How does the CoC make sure that homeless participants are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow. In addition, include how the CoC, together with its youth and educational partners (e.g. RHY, schools, juvenilee justice and children welfare agencies), identifies participants who are eligible for CoC or ESG programs.
(limit 2000 characters)

All member agencies within the CoC (including CoC and ESG funded programs) are fully aware of the educational requirements outlined in the McKinney-Vento Act. It is the CoC's local policy that every time a household with minor children enters one of Yolo's housing programs or youth service providers the agency staff must inform the household of their educational rights. The agency staff then must collaborate with the education liaisons to ensure that every family has access to the appropriate educational services.

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 3: Ending Veterans Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

Opening Doors outlines the goal of ending Veteran homelessness by the end of 2015. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2015 PIT count compared to 2014 (or 2013 if an unsheltered count was not conducted in 2014).

	2014 (for unsheltered count, most recent year conducted)	2015	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	44	44	0
Sheltered count of homeless veterans:	24	28	4
Unsheltered count of homeless veterans:	20	16	-4

3B-3.1a. Explain the reason(s) for any increase, decrease or no change in the total number of homeless veterans in the CoC as reported in the 2015 PIT count compared to the 2014 PIT count.
(limit 1000 characters)

The count of homeless veterans in Yolo did not change between the 2013 and 2015 homeless counts. Yolo received 10 new HUD-VASH vouchers in 2014 to house chronically homeless veterans, which would seem to indicate a drop in the number of homeless veterans. However, the CoC also did a lot of work to improve the 2015 PIT through an increase in volunteers, improved training, and changing to a multi-day approach that avoided spreading resources and volunteers too thin. It's likely that these two efforts balanced each other out, resulting in the appearance that no progress has been made on housing homeless veterans in Yolo.

**3B-3.2. How is the CoC ensuring that Veterans that are eligible for VA services are identified, assessed and referred to appropriate resources, i.e. HUD-VASH and SSVF?
(limit 1000 characters)**

Veterans enter the homeless system in Yolo by (1) presenting for services at a provider, (2) being contacted by an outreach team, or (3) being referred from the local veteran's services. All persons entering Yolo's homeless system are asked multiple questions during intake regarding their veteran status. If an individual is determined to be a veteran the CoC takes several steps to connect them with services:

1) Determine whether the individual is already receiving veteran's benefits, and help address any issues.

2) Place them on the waitlist for HUD-VASH.

3) Provide a direct referral and warm hand-off to the VAMC and local veteran's services office.

4) Ensure that the veteran has transportation to the closest VA office if needed.

**3B-3.3. For Veterans who are not eligible for homeless assistance through the U.S Department of Veterans Affairs Programs, how is the CoC prioritizing CoC Program-funded resources to serve this population?
(limit 1000 characters)**

If a veteran is determined to be ineligible for VA services he/she is immediately entered into the Yolo coordinated entry system. The vulnerability assessment used for coordinated entry considers veteran status as one potential life circumstance that might contribute to the person's overall vulnerability.

Yolo has 10 HUD-VASH vouchers dedicated to housing chronically homeless veterans. In addition, the Housing Authority of Yolo County gives preference points to veterans in the Housing Choice Voucher process. Due to the preference points veterans are likely to receive vouchers when turnover occurs.

3B-3.4. Compare the total number of homeless Veterans in the CoC AND the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2015 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2015	% Difference
Total PIT count of sheltered and unsheltered homeless veterans:	4	44	1,000.00%

Unsheltered count of homeless veterans:	0	16	0.00%

3B-3.5. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2015.   No

This question will not be scored.

3B-3.5a. If "Yes," what are the strategies being used to maximize your current resources to meet this goal? If "No," what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2015?
(limit 1000 characters)

The Yolo CoC has a relatively small homeless veteran population, but does not currently have the resources to house all its veterans. Yolo is working to increase its street outreach capacity, which will help the CoC identify and link homeless veterans with services.

However, once a veteran is identified Yolo struggles with finding an appropriate housing placement. The CoC only receives 10 VASH vouchers, which are project based, and therefore tied to only one of Yolo's cities. Veterans who do not want to relocate from West Sacramento or Davis cannot utilize the VASH vouchers. Additionally, the nearest VA facilities are at least 45 minutes away, which presents challenges in linking veterans with eligible services.

To end veteran homelessness Yolo needs additional VASH vouchers and local staff dedicated to working with homeless vets.

4A. Accessing Mainstream Benefits

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

**4A-1. Does the CoC systematically provide information
to provider staff about mainstream benefits, including
up-to-date resources on eligibility and mainstream
program changes that can affect homeless clients?**   Yes

**4A-2. Based on the CoC's FY 2015 new and renewal project applications,
what percentage of projects have demonstrated that the project is
assisting project participants to obtain mainstream benefits, which
includes all of the following within each project: transportation assistance,
use of a single application, annual follow-ups with participants, and SOAR-
trained staff technical assistance to obtain SSI/SSDI?**

FY 2015 Assistance with Mainstream Benefits

Total number of project applications in the FY 2015 competition (new and renewal):	11
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 3a, 3b, 3c, 4, and 4a on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	11
Percentage of renewal and new project applications in the FY 2015 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	100%

**4A-3. List the healthcare organizations you are collaborating with to
facilitate health insurance enrollment (e.g. Medicaid, Affordable Care Act
options) for program participants. For each healthcare partner, detail the
specific outcomes resulting from the partnership in the establishment of
benefits for program participants.
(limit 1000 characters)**

The Yolo CoC is located in California, which is a Medicaid expansion state. In Yolo, the County Health and Human Services Agency is the entity responsible for Medicaid enrollment. The County contracts with multiple non-profit providers (including the Yolo Children's Alliance, Center for Families, United Christian Centers and RISE, Inc.) to complete enrollments with low-income individuals in the community through outreach. The County also works with local health care providers (CommuniCare, Elica Health Centers, and the local hospitals) to ensure that all eligible patients are enrolled.

4A-4. What are the primary ways that the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available?

Educational materials:	X
In-Person Trainings:	
Transportation to medical appointments:	X
Ensuring participants are connected with a primary care physician	
Not Applicable or None:	

4B. Additional Policies

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

4B-1. Based on the CoC's FY 2015 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH) and SSO (non-Coordinated Entry) projects in the CoC are low barrier? Meaning that they do not screen out potential participants based on those clients possessing a) too little or little income, b) active or history of substance use, c) criminal record, with exceptions for state-mandated restrictions, and d) history of domestic violence.

FY 2015 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2015 competition (new and renewal):	11
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2015 competition:	9
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2015 competition that will be designated as "low barrier":	82%

4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), RRH, SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2015 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?

FY 2015 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2015 competition (new and renewal):	11
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2015 competition:	9
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2015 competition that will be designated as Housing First:	82%

4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?

Direct outreach and marketing:	X
Use of phone or internet-based services like 211:	X
Marketing in languages commonly spoken in the community:	X
Making physical and virtual locations accessible to those with disabilities:	X
Not applicable:	

4B-4. Compare the number of RRH units available to serve any population from the 2014 and 2015 HIC.

		2014	2015	Difference
RRH units available to serve any population in the HIC:		48	7	-41

4B-5. Are any new proposed project applications requesting $200,000 or more in funding for housing rehabilitation or new construction? No

4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135?
(limit 1000 characters)

Not Applicable.

4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes?   No

4B-7a. If "Yes" in Question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons defined as homeless in accordance with 24 CFR 578.89. Description must include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan.
(limit 2500 characters)

Not Applicable.

4B-8. Has the project been affected by a major disaster, as declared by President Obama under Title IV of the Robert T. Stafford Act in the 12 months prior to the opening of the FY 2015 CoC Program Competition?   No

4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD.
(limit 1500 characters)

Not Applicable.

4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD in the past two years (since the submission of the FY 2012 application)? This response does not affect the scoring of this application.   No

4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.

This response does not affect the scoring of this application.

CoC Governance:	
CoC Systems Performance Measurement:	
Coordinated Entry:	
Data reporting and data analysis:	
HMIS:	
Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	
Maximizing the use of mainstream resources:	
Retooling transitional housing:	
Rapid re-housing:	
Under-performing program recipient, subrecipient or project:	
Not applicable:	X

4B-9b. If TA was received, indicate the type(s) of TA received, using the categories listed in 4B-9a, the month and year it was received and then indicate the value of the TA to the CoC/recipient/subrecipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.

This response does not affect the scoring of this application.

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance

4C. Attachments

Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Application Detailed Instructions, the CoC Application Instructional Guides and the FY 2015 CoC Program NOFA. Please submit technical questions to the HUDExchange Ask A Question.

 For required attachments related to rejected projects, if the CoC did not reject any projects then attach a document that says "Does Not Apply".

Document Type	Required?	Document Description	Date Attached
01. 2015 CoC Consolidated Application: Evidence of the CoC's Communication to Rejected Projects	Yes	CA-521- Evidence ...	11/04/2015
02. 2015 CoC Consolidated Application: Public Posting Evidence	Yes		
03. CoC Rating and Review Procedure	Yes	CA-521 Review and...	11/03/2015
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	CA-521-Review and...	11/04/2015
05. CoCs Process for Reallocating	Yes	CA-521 Reallocati...	11/03/2015
06. CoC's Governance Charter	Yes	CA-521 CoC Govern...	11/05/2015
07. HMIS Policy and Procedures Manual	Yes	CA-521 HMIS Polic...	11/16/2015
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	CA-521-PHA Admini...	11/16/2015
10. CoC-HMIS MOU (if referenced in the CoC's Goverance Charter)	No	CA-521-CoC HMIS MOU	11/16/2015
11. CoC Written Standards for Order of Priority	No		
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes	No		
13. Other	No	CA-521- Review an...	11/04/2015
14. Other	No	CA-521-Public Pos...	11/04/2015
15. Other	No		

Attachment Details

Document Description: CA-521- Evidence of the CoC's Communication to Rejected Projects

Attachment Details

Document Description:

Attachment Details

Document Description: CA-521 Review and Ranking Procedure 2015

Attachment Details

Document Description: CA-521-Review and Ranking Procedure- Public Posting Evidence 1

Attachment Details

Document Description: CA-521 Reallocation Process 2015

Attachment Details

Document Description: CA-521 CoC Governance Charter

Attachment Details

Document Description: CA-521 HMIS Policies and Procedures Manual

Attachment Details

Document Description:

Attachment Details

Document Description: CA-521-PHA Administration Plan

Attachment Details

Document Description: CA-521-CoC HMIS MOU

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: CA-521- Review and Ranking Procedure- Public Posting Evidence 2

Attachment Details

Document Description: CA-521-Public Posting of Project Rankings

Attachment Details

Document Description:

Submission Summary

Page	Last Updated
1A. Identification	11/12/2015
1B. CoC Engagement	11/15/2015
1C. Coordination	11/15/2015
1D. CoC Discharge Planning	11/15/2015
1E. Coordinated Assessment	11/15/2015
1F. Project Review	11/17/2015
1G. Addressing Project Capacity	11/15/2015
2A. HMIS Implementation	11/15/2015
2B. HMIS Funding Sources	11/16/2015
2C. HMIS Beds	11/17/2015
2D. HMIS Data Quality	11/17/2015
2E. Sheltered PIT	11/17/2015
2F. Sheltered Data - Methods	11/12/2015
2G. Sheltered Data - Quality	11/12/2015
2H. Unsheltered PIT	11/17/2015
2I. Unsheltered Data - Methods	11/12/2015
2J. Unsheltered Data - Quality	11/12/2015
3A. System Performance	11/17/2015
3B. Objective 1	11/17/2015
3B. Objective 2	11/17/2015
3B. Objective 3	11/16/2015
4A. Benefits	11/17/2015
4B. Additional Policies	11/14/2015
4C. Attachments	Please Complete
Submission Summary	No Input Required

Does not apply. The CoC did not reject any projects.

Yolo County Homeless and Poverty Action Coalition (HPAC)

2015 CoC Program Review, Ranking and Selection Process

Composition of the Review and Ranking Subcommittee

- Composed of representatives from non-conflicted CoC member agencies
- Minimum of 5 members, maximum of 10 members
- Members may represent public or private agencies
- Membership should represent all geographic areas
- Members should have demonstrated frequent involvement in HPAC meetings and familiarity with CoC process and issues
- Only one representative from each member agency will be included on the committee
- Homeless Coordinator is staff to committee, but does not participate in ranking or voting

Review and Ranking Procedure

SUBMISSION

All project applications must be submitted in e-snaps by **Wednesday, October 21st, 2015 at 11:59pm.**

- Applications received late, but within 8 hours of the due date/time (10/22/15 at 8:00am) will receive a 5 point score reduction. The Ranking Subcommittee may waive this point reduction, depending on the reason for late submittal.
- Projects received after 8:00am on 10/22/15 may receive an additional point reduction, to be determined by the Ranking Subcommittee. The Ranking Subcommittee may waive this point reduction, depending on the reason for late submittal.
- It is recommended that applicants take a screenshot of their Submissions List and Project Summaries after submitting. In the event that the e-snaps system has issues, this can be used as evidence that the project was submitted on-time.
- If applicant is having issues with submitting the application in e-snaps by the deadline due to system error, they may submit a PDF version of the application, along with evidence that the e-snaps system was not working.

In addition to the application in e-snaps, project applicants may submit a supplementary response (no longer than 5 pages) directly to the Homeless Coordinator to address any areas where they believe rankers may require additional information or explanations. This may include a plan for addressing potential scoring issues. These responses will be distributed to rankers along with the project applications.

NOTES:

- *Applicant profiles in e-snaps will not be considered as part of the local scoring process. The Homeless Coordinator will work with all projects selected by the Ranking Subcommittee for funding to ensure that applicant profiles are correctly completed prior to submission to HUD.*

- *The Planning Project application (for $15,752) will not be considered as a part of this review process. Per guidance from HUD, the Planning Project does not need to be scored, as only the collaborative applicant is available to apply. Instead, decisions regarding the planning grant will be made at the October HPAC meeting.*

PREPARATION

1. **10/22:** Homeless Coordinator conducts a minimal threshold review on new projects, to ensure that projects meet minimum requirements as described below. If a project does not meet the threshold requirements the Ranking Subcommittee will be notified. Depending on the severity of the issue, the Subcommittee may reject the project for funding, or work with the applicant on addressing the issue.

Per guidance from HUD, all renewal projects will be assumed to meet threshold requirements, unless information to the contrary is received.

- Eligible for HUD funding
- Project serves CoC area
- Meets 25% match requirement
- Meets HUD project quality threshold

2. **10/22:** Homeless Coordinator prepares final information and application packets for rankers to review.

3. **10/23:** Non-conflicted rankers attend orientation to learn about the ranking process and receive applications to be ranked. If necessary, orientation can be completed over the phone for rankers who cannot be present at orientation.

SCORING

4. **10/23-10/29:** Rankers independently review and score all renewal and new projects (75 possible points). Separate scoring sheets will be used for renewal and new projects. Renewal projects that have been in operation for less than 1 year, and have not completed an Annual Performance Report (APR), will be scored using the new project rubric.

Renewal Projects	**New Projects**

✓ Currently funded projects expiring in 2016	✓ Hold harmless reallocations
	 (Intended to better align funding with HUD priorities)
	 ✓ Other new projects
	     o *Permanent supportive housing projects dedicated to chronically homeless*
	     o *Rapid re-housing projects*
	     o *Supportive Services Only (SSO) projects for coordinated entry*
	     o *HMIS project (only HMIS lead can apply)*
	 Please note that any permanent housing bonus projects will be included in new projects. The bonus will not be considered separately this year

5. After scoring is completed the rankers will return scores to the Homeless Coordinator to be aggregated. Scores will be averaged to determine final score for each project application.

SELECTION AND RANKING

6. **10/30:** Non-conflicted rankers meet to select and rank projects that will be submitted to HUD for funding. A call-in option will be available for rankers who cannot be present.

- Renewal and voluntary reallocation projects will be considered for funding first, and those selected in the process below will be recommended to HUD for funding. This does not guarantee renewal or Hold Harmless

   ✓ Projects that do not meet a minimum point threshold (23 points) may be considered for rejection by the Subcommittee, if new projects with higher scores are available to replace the project.

   ✓ Projects that score within 24-45 points may be considered to be under performing or inappropriately aligned with community needs. These projects will be recommended to HUD for funding, but will be offered one year to develop a performance improvement plan and/or better align programming with community needs. If project has not demonstrated improvement on performance and/or alignment in the following year, the project may be de-funded. Projects may request support from the Homeless Coordinator in developing plan for correcting issues.

✓ Ranking Subcommittee may request that projects make adjustments to improve the overall quality and competiveness of the application prior to submitting application to HUD.

✓ All other renewal or hold harmless reallocation projects (46 points or above) will be recommended to HUD for funding.

- After selecting renewal and voluntary reallocation projects, the subcommittee will determine how much funding is still available for new projects using the following formula below.

STEP 1:			
		$525,070	*Annual Renewal Demand*
	+	$78,761	*Permanent Housing Bonus*
	=	**$603,831**	***Total Available Funds***

STEP 2:			
		$603,831	*Total Available Funds*
	-	$xxx,xxx	*Cost of Recommended Renewals and Voluntary Reallocations*
	=	**$xxx,xxx**	***Balance Available for New Projects***

*** Please note that if all renewal and voluntary reallocation projects are funded, the remaining balance will be equivalent with the permanent housing bonus***

- Highest scoring new projects will be selected for remaining funding, until funding runs out. All remaining new projects will be rejected.

- All projects that have been selected for funding (including renewal, voluntary reallocation and new) will be placed in order from highest scoring to lowest, and then assigned a rank and tier.

TIER 1:		$446,310	*85% of Annual Renewal Demand*
TIER 2:	+	$157,520	*15% of Annual Renewal Demand, and Permanent Housing Bonus*
		$603,830	*Total Available Funding*

- The Ranking Subcommittee retains the right to alter the initial ranking and tier placement for strategic reasons, if the initial scoring is likely to result in any critical services gaps (including lack of services in a community, or lack of services for a priority population) or is likely to result in the CoC losing funding overall.

- Minutes will be recorded at the meeting and made available to the full HPAC membership, including any rationale for adjusting the ranking and tier placement of projects after the initial scoring.

HPAC APPROVAL

7. **11/2:** Homeless Coordinator will send an email to HPAC explaining the proposed rank and Tier assignment of each project. Non-conflicted HPAC members will have a minimum of 24 hours to comment or object. If a majority of HPAC member agencies do not submit a written objection the rank and tier assignments will be considered adopted by HPAC.

NOTIFICATION

11/3-11/4: Homeless Coordinator will send a letter to each project applicant explaining whether their project was accepted or rejected. If rejected, the letter will explain the reason for the rejection. If accepted, the letter will explain the rank and tier assignment. In addition, all applicants may request copies of the scoring materials associated with their project, or a debrief with the Homeless Coordinator.

Project applicants whose project was rejected in the local competition may appeal the local CoC competition decision to HUD if the project applicant believes it was denied the opportunity to participate in the local CoC planning process in a reasonable manner by submitting a Solo Application in e-snaps directly to HUD prior to the application deadline of 7:59:59 eastern time on November 20, 2015. The CoC's notification of rejection of the project in the local competition must be attached to the Solo application.

Yolo County Homeless and Poverty Action Coalition (HPAC)

2015 CoC Program Review, Ranking and Selection Process

Yolo CoC Scoring Rubric: Renewal Projects			
PROGRAM DESIGN			
Type of Project	Does the type of project (PSH, RRH, TH, SSO, HMIS) meet HUD and local priorities?	**10**	10 Pts: Permanent Housing Projects (PSH or RRH) 8 Pts: Transitional Housing Projects 5 Pts: Supportive Services Only and HMIS Projects
Housing First	Does the project plan to operate using a Housing First model, by minimizing service participation requirements and preconditions (meaning that they do not screen out potential participants based on clients possessing (1) too little income, (2) active or history of substance use, (3) criminal record, with exception of state mandated restrictions, and (4) history of domestic violence)?	**10**	10 Pts: Housing First with no barriers 8 Pts: Only one of the identified barriers 6 Pts: Two identified barriers 4 Pts: Three identified barriers 2 Pts: Four identified barriers
Serving Priority Populations	If PSH, does project serve exclusively the chronically homeless[1], or prioritize the chronically homeless for beds as they turn over?	**5**	5 Pts: Serves exclusively chronically homeless or prioritizes chronic homeless with bed turnover 0 Pts: Does not prioritize the chronically homeless
	If not PSH, does the project serve high rates of targeted populations (including veterans, survivors of domestic violence, people with mental illness, people with substance use disorder, unaccompanied minors and/or transition aged-youth)?		Consider rates of each population served according to APR. Also consider plan for outreach and engagement with priority populations. 5 Pts: Excellent 4 Pts: Strong 3 Pts: Fair 2 Pts: Needs Work 1 Pts: Poor 0 Pts: Terrible
			Points Sub-Total: 25
PROGRAM PERFORMANCE (Answers should be based primarily on most recent APR)			
Housing Stability and Exits	If permanent supportive housing, do at least 80% of participants remain housed or exit to another permanent housing destination?	**10**	10 Pts: 80% or greater 9 Pts: 75-79% 8 Pts: 70-74% 7 Pts: 65-69% 6 Pts: 60-64% 5 Pts: 55-59% 4 Pts: 50-54% 3 Pts: 45-49% 2 Pts: 40-44% 0 Pts: 39% and Below
	If transitional housing, do at least 80% of homeless persons exit to permanent housing?		Rankers may also consider supplemental responses from applicant regarding performance issues, and plans to address in upcoming year.

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[1] A person or household who is "chronically homeless" according to HUD includes an unaccompanied homeless individual with a disabling condition who has either (1) been homeless continuously for a year or more, or (2) has had at least four episodes of homelessness in the past three years. A disabling condition may include (1) a diagnosis of substance use disorder, (2) a serious mental illness, (3) a development disability, (4) a chronic physical illness, and (5) the co-occurrence of two or more of the previously mentioned conditions.

ADOPTED 10/13/15

Income	Does project demonstrate that at least 20% of participants experience an increase in financial resources at project exit, or from project entry to end of period measured?	**10**	10 Pts: 20% or greater 9 Pts: 18-19% 8 Pts: 16-17% 7 Pts: 14-15% 6 Pts: 12-13% 5 Pts: 10-11% 4 Pts: 8-9% 3 Pts: 6-7% 2 Pts: 4-5% 0 Pts: 3% and Below Rankers may also consider supplemental responses from applicant regarding performance issues, and plans to address in upcoming year.
Mainstream Benefits	Does the project demonstrate success in connecting participants with mainstream resources (including Food Stamps, General Assistance, SSI, TANF, Unemployment, Veterans Benefits, Veterans Healthcare and Workforce Investment Act)?	**10**	10 Pts: 20% or greater 9 Pts: 18-19% 8 Pts: 16-17% 7 Pts: 14-15% 6 Pts: 12-13% 5 Pts: 10-11% 4 Pts: 8-9% 3 Pts: 6-7% 2 Pts: 4-5% 0 Pts: 3% and Below Rankers may also consider supplemental responses from applicant regarding performance issues, and plans to address in upcoming year.
Bed Utilization	Does the project routinely operate at 85% capacity according to quarterly bed utilization reports from previous funding year?	**5**	5 Pts: 85% or above 4 Pts: 75-84% 3 Pts: 65-74% 2 Pts: 55-64% 1 Pts: 45-54% 0 Pts: 45% or below Rankers may also consider supplemental responses from applicant regarding performance issues, and plans to address in upcoming year.
			Points Sub-Total: 35
GRANT MANAGEMENT (20 Points)			
HPAC Participation	Did agency (or sub recipient) staff participate in HPAC meetings (all HPAC and technical) and HPAC subcommittees between September 2014 and September 2015?	**10**	10 Pts: Participated in at least 6 HPAC meetings and 1 subcommittee 7 Pts: Participated in at least 6 HPAC meetings 0 Pts: Participated in fewer than 6 HPAC meetings
Drawdown Rates and Fund Utilization	In the previous funding year, did the project draw down at least 95% of funds within 90 days of the project's expiration date? *(determined using supplemental information from HUD)*	**5**	5 Pts: Met standard. 0 Pts: Did not meet standard. Rankers may also consider supplemental responses from applicant regarding performance issues, and plans to address in upcoming year.
			Points Sub-Total: 15
			TOTAL AVAILABLE POINTS: 75

Yolo County Homeless and Poverty Action Coalition (HPAC)

2015 CoC Program Review, Ranking and Selection Process

Yolo CoC Scoring Rubric: New Projects			
PROGRAM DESIGN			
Type of Project	Does the type of project (PSH, RRH, TH, SSO, HMIS) meet HUD and local priorities?	**10**	10 Pts: Permanent Housing Projects (PSH or RRH) 4 Pts: Supportive Services Only and HMIS Projects
Housing First	Does the project plan to operate using a Housing First model, by minimizing service participation requirements and preconditions (meaning that they do not screen out potential participants based on clients possessing (1) too little income, (2) active or history of substance use, (3) criminal record, with exception of state mandated restrictions, and (4) history of domestic violence)?	**10**	10 Pts: Housing First with no barriers 8 Pts: Only one of the identified barriers 6 Pts: Two identified barriers 4 Pts: Three identified barriers 2 Pts: Four identified barriers
Serving Priority Populations	If PSH, will project serve exclusively the chronically homeless, or prioritize the chronically homeless for beds as they turn over?	**5**	5 Pts: Serves exclusively chronically homeless 0 Pts: Does not prioritize the chronically homeless
	If not PSH, will the project serve high rates of targeted populations (including veterans, survivors of domestic violence, people with mental illness, people with substance use disorder, unaccompanied minors and/or transition aged-youth)?		Consider plan for outreach and engagement with priority populations. 5 Pts: Excellent 4Pts: Strong 3Pts: Fair 2 Pts: Needs Work 1 Pts: Poor 0 Pts: Terrible
			Points Sub-Total: 25
PROGRAM PERFORMANCE			
Housing Stability and Exits	If permanent supportive housing, how does the project plan to retain participants or ensure that they exit to permanent housing? *HUD Standard: 80% of participants remain housed or exit to another permanent housing destination*	**10**	Consider the information provided in the application to determine the likelihood that the project will meet the HUD standard: 10 Pts: Excellent (80% or above) 8 Pts: Strong (70% or above) 6 Pts: Fair (60% or above) 4 Pts: Needs Work (50% or above) 2 Pts: Poor (40% or above) 0 Pts: Terrible (39% or below)
	If rapid re-housing, how does the project plan to rapidly move participants into permanent housing? *HUD Standard: 80% of participants remain housed or exit to permanent housing*		
Income	How does the project plan to increase income for participants? *HUD Standard: At least 20% of*	**10**	Consider the information provided in the application to determine the likelihood that the project will meet the HUD standard:

	participants experience an increase in financial resources at project exit, or from project entry to end of period measured		10 Pts: Excellent (20% or above) 8 Pts: Strong (16% or above) 6 Pts: Fair (12% or above) 4 Pts: Needs Work (8% or above) 2 Pts: Poor (4% or above) 0 Pts: Terrible (3% or below)
Mainstream Benefits	How does the project plan to assist participants in accessing mainstream benefits (including Food Stamps, General Assistance, SSI, TANF, Unemployment, Veterans Benefits, Veterans Healthcare and Workforce Investment Act)? *HUD Standard: At least 20% of participants experience an increase in financial resources at project exit, or from project entry to end of period measured*	10	Consider the information provided in the application to determine the likelihood that the project will meet the HUD standard: 10 Pts: Excellent (20% or above) 8 Pts: Strong (16% or above) 6 Pts: Fair (12% or above) 4 Pts: Needs Work (8% or above) 2 Pts: Poor (4% or above) 0 Pts: Terrible (3% or below)
Bed Utilization	How does the project plan to quickly fill vacancies? *HUD Standard: Projects operate at 85% capacity*	5	Consider the information provided in the application to determine the likelihood that the project will meet the HUD standard: 5 Pts: Excellent (85% or above) 4 Pts: Strong (75 or above) 3 Pts: Fair (65 or above) 2 Pts: Needs Work (55 or above) 1 Pts: Poor (45% or above) 0 Pts: Terrible (44% or below)
			Points Sub-Total: 35
GRANT MANAGEMENT			
HPAC Participation	Did agency staff participate in HPAC meetings (all and technical) and HPAC subcommittees between September 2014 and September 2015?	10	10 Pts: Participated in at least 6 HPAC meetings and 1 subcommittee 7 Pts: Participated in at least 6 HPAC meetings 0 Pts: Participated in fewer than 6 HPAC meetings
Experience & Readiness	Does the applicant have experience with managing similar projects and with successful grant administration for federal funds? Will the project be able to begin drawing funds in a timely manner?	5	5 Pts: Excellent 4Pts: Strong 3Pts: Fair 2 Pts: Needs Work 1 Pts: Poor 0 Pts: Terrible
			Points Sub-Total: 75
			TOTAL AVAILABLE POINTS: 75

The CoC did not use the reallocation process in the FY 2015 CoC Program Competition, and this document does not apply.

YOLO COUNTY HOMELESS AND POVERTY ACTION COALITION (HPAC)

GOVERNANCE CHARTER
(Adopted 2015)

MISSION
Provide leadership on homelessness and poverty in Yolo County

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VISION
Create and sustain a comprehensive, coordinated and balanced array of human services for homeless and low-income individuals and families within Yolo County

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COORDINATION
Achieve a synergistic relationship with the Yolo County 10 Year Plan Commission to achieve all of the goals in the Yolo County 10 Year Plan and to address issues of homelessness and poverty countywide

The primary Coalition strategies include: Program, Funding and Leadership Development.

PROGRAM STRATEGY:

1. The Coalition shall act as the Continuum of Care in Yolo County.

2. Assess community needs on issues of homelessness, poverty, housing and services.

3. Plan services to meet those needs with the goals of promoting programs county-wide to end homelessness and to optimize self-sufficiency amongst individuals and families experiencing homelessness.

4. Collaborate and coordinate a continuum of services among members.

5. Evaluate service delivery, establish performance targets appropriate for population and program type, monitor recipient and sub-recipient performance, evaluate outcomes and establish protocols for under-performing recipients. The results shall be reported to the communities and funders in Yolo County on outcomes and ongoing needs. Evaluations shall occur on at a minimum ESG and CoC funded recipients and sub-recipients.

6. In consultation with ESG recipients, establish and operate either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. Written standards shall be established and followed to provide CoC assistance consistent with HUD regulations.

7. Designate and operate a Homeless Management Information System (HMIS), an applicant to manage the system (HMIS Lead), and ensure the operation of the system complies with all HUD regulations, privacy concerns, and consistent data quality.

8. Plan and conduct no less than biannually, the point in time homeless count and the annual sheltered homeless count in compliance with HUD regulations.

9. Conduct an annual gaps analysis of homeless needs and services.

10. Provide information necessary to local jurisdictions to complete the Consolidated Plan.

11. Network with Regional, State and National Organizations on Homelessness and Poverty.

FUNDING STRATEGY:

1. Provide stewardship for and maximize the utilization of the limited private and public sector funds available for addressing homelessness and poverty in Yolo County.

2. Collaborate on appropriate funding opportunities.

3. Utilize funding from the public stakeholders in a responsible way.

LEADERSHIP STRATEGY:

1. Leadership of the Coalition will be a partnership between all members.

2. There shall be a Chairperson, Chairperson-elect and Secretary who serve as officers.

3. In consultation with the collaborative applicant and the HMIS lead, HPAC will each year develop, update annually, and ensure compliance of this Governance Charter with HUD

regulations, including HMIS and the Code of Conduct for the Members, Chair and any person action on behalf of HPAC.

4. Election of officers shall be held at the regular October meeting each year with newly elected officers serving from November 1 – October 31.

5. Administration fees for members shall also be set at the October meetings. Administration fees shall be paid to the Organization represented by the Chair and are due Dec 1 and considered late after Jan 1.

6. Members whose fees are not current relinquish voting privileges until fees are paid.

7. Members shall participate fully in all aspects of the coalition.

8. The Organization shall strive to structure innovative organizational coordination and collaboration to maximize organizational effectiveness and funding opportunities.

YOLO COUNTY HPAC MEMBERSHIP GUIDELINES

1. Coalition meetings are open to all parties interested in issues of homelessness and poverty, including nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans and homeless and formerly homeless individuals. A public invitation to join will be issued semi-annually.

2. Potential HPAC members will complete a membership application which shall provide general information and include the signature of the appropriate individual authorizing voting representation. The members' signature shall indicate agreement to the Membership Guidelines and administrative fees.

3. Voting Members of the Coalition shall include;

- Community based organizations whose mission pertains to issues of homelessness and poverty.

- Yolo County departments including, but not limited to DESS and ADMH, each department shall have an appointed voting member.

- Homeless or formerly homeless individuals or family members.

- Private organizations and individuals whose interests include issues of homelessness and poverty.

- Commissioners from the Yolo County 10 Year Plan Commission.

Additionally, Partners of the Coalition shall provide valuable input and be invited to full participation in all Coalition activities but will not be voting members, include;

- County Board of Supervisors and other elected officials as appointed by their own jurisdictions.

4. Agency Members are expected to support the Coalition through the payment of yearly administrative fees of $250.00 per annum. Administrative fees shall be paid to the organization represented by the Chair and are due Dec 1 and considered late after Jan 1. Members, whose fees are not current, relinquish voting privileges until fees are paid. Members in good standing will be determined by the Executive Committee.

5. Members shall participate fully in all aspects of the coalition and are expected to attend in at least 9 monthly meetings per year. Members representing a community based organization shall have representatives on at least one standing committees so that the work of the Coalition is distributed more equally.

YOLO COUNTY HPAC OPERATING GUIDELINES

1. The Coalition shall conduct regular monthly meetings. An agenda of the monthly meeting shall be published and circulated to all members prior to the meeting.

2. Meetings shall be rotated among the participating communities.

3. Minutes of the meeting shall be recorded, distributed and approved at the following meeting.

4. The Chairperson shall facilitate monthly meetings, and in the absence of the Chairperson the Chairperson elect shall facilitate. Standard meeting practices shall apply (Roberts Rules of Order).

5. All members and officers of the Yolo County Homeless and Poverty Action Coalition (hereinafter "HPAC") shall not participate in the selection, award, or administration of a funding application or contract supported by Federal, State or local funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, agent, consultant, board member and/or officer, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the application, contract or award. Members and officers that have, or believe they may have, a conflict of interest must communicate such conflict of interest to the Board prior to any action. The Board will make any necessary decisions relating to possible conflicts of interest.

6. The Coalition shall have Action Teams that meet and report to the Coalition and the 10 Year Plan Commission, at minimum, on a quarterly basis:
   - Prevention
   - Housing
   - Supportive Services
   - Implementation
   - Additional Ad Hoc Committees or work groups shall be established as necessary

7. Funding Opportunities / Applications shall be governed by the adopted Guidelines for collaborative funding applications and interdependent proposals and the adopted Memorandum of Understanding.

8. There shall be a standing Executive Committee consisting of the Chairperson, Co-Chairperson, Secretary and the Homeless Coordinator. They shall meet as needed but no less than on a quarterly basis.

YOLO COUNTY HPAC COALITION - ROLES

Coalition Chair:

1. The coalition chair is the primary spokesperson for the Coalition and Chairs the Executive Committee.

2. The chair sets agendas with input from members, convenes and presides over meetings. The Chair may delegate some or all of these responsibilities as needed.

3. The chair provides feedback and input to Yolo County Department of Employment and Social Services (DESS) on the selection and performance of the Homeless Coordinator.

Coalition Chair Elect:

1. The Coalition Chair Elect provides support to the Chair, presides over meetings in the absence of the Chair, and participates in the Executive Committee.

2. Chair Elect succeeds the Chair at the end of the designated term

Coalition Secretary:

1. Records and distributes minutes of each Coalition meeting, including providing attendance records and payment of administration fees to the Executive Committee.

DESS Liaison:

1. Administers Homeless Coordination Project agreement.

Homeless Coordinator:

The Homeless Coordinator carries out their duties with the goal of eliminating the identified gaps in services resulting from the annual Continuum of Care process.

 In addition, the Homeless Coordinator shall provide the following services:

1. The Homeless Coordinator shall serve as the Continuum of Care Coordinator and with the assistance of member agencies of HPAC shall be responsible for conducting a single, well-coordinated, collaborative planning process for homeless assistance.

2. Develop and maintain homeless grants, including but not limited to Community Development Block Grant, Emergency Solutions Grant, Supportive Housing Program/Continuum of Care, Emergency Housing Assistance Program, Emergency Food and Shelter Program and Community Services Block Grant, to support the work of HPAC and its member agencies with a focus on collaborative grant opportunities. Grant writing for individual agencies is permitted. The grants should be federal, state, local and private.

3. Research and present, orally and in writing, funding opportunities that are available to HPAC member agencies at the monthly HPAC meeting. Funding opportunities may be federal, state, local and private and may, but need not be, collaborative in nature.

4. Attend monthly HPAC meetings and Continuum of Care meetings as scheduled and provide information as requested by HPAC. HPAC currently meets the fourth Wednesday of each month.

5. Assist HPAC with public relations, by speaking about research and analysis at public forums, writing letters and reports to funding sources, and writing articles and press releases for local papers.

HMIS LEAD AGENCY:

1. Review, revise, and approve a HMIS Governance Charter, privacy plan, security plan, and data quality plan for the HMIS.

2. Ensure consistent participation of recipients and sub-recipients in the HMIS.

3. Ensure the HMIS is administered in compliance with requirements prescribed by HUD.

4. The HMIS Lead Agency is Yolo Community Care Continuum (YCCC). The CoC and YCCC shall contract with Sacramento Steps Forward (SSF) to provide HMIS system administration, as described in the MOU between HPAC and SSF (Attachment A).

COLLABORATIVE APPLICANT:

1. The Collaborative Applicant shall be chosen each year by the members of the Coalition.

2. The Collaborative Applicant for 2013 is Yolo Community Care Continuum.

3. The Collaborative Applicant shall apply for Planning Funds on behalf of the Continuum of Care and shall be responsible for the submission of the Consolidated Application on behalf of the Coalition.

4. The Collaborative Applicant shall be a fiscal agent only. The coalition shall remain responsible for all of the operations of the coalition, including approving the Continuum of Care Application.

**SACRAMENTO
STEPS FORWARD**

Ending Homelessness. Starting Fresh.

Homeless Management Information System (HMIS)
Memorandum of Understanding (MOU)
between
Sacramento Steps Forward
and
Yolo County Homeless and Poverty Action Coalition
(Yolo County Continuum of Care)

Section 1: Purpose and Scope

The purpose of this Memorandum of Understanding is to confirm agreements between Sacramento Steps Forward, the CoC Lead Agency and the HMIS Lead Agency for the Sacramento County Continuum of Care, hereafter known as SSF, and the Continuum of Care for Yolo County, hereafter known as HPAC or Yolo in connection with the Yolo County Homeless and Poverty Action Coalition.

SSF has offered to assist HPAC with the implementation of a quality HMIS for Yolo County. Each CoC has an MOU with the HMIS partners in its respective county. As such, this Memorandum of Understanding sets forth the general understandings, and specific responsibilities of each party, relating to key aspects of the HMIS collaborative partnership between the two CoCs.

This agreement is effective on July 1, 2013. Both SSF and HPAC shall abide by the terms and conditions outlined in this MOU until terminated. Both SSF and HPAC shall abide by the agreements listed in *Section 5: Data Access and Management and Sharing of Data* in perpetuity.

Section 2: Background

HMIS is a computerized data collection application designed to capture information about homeless people and homeless programs over time. HMIS is mandated by the U.S. Department of Housing and Urban Development (HUD) under the HEARTH Act for all communities and agencies receiving HUD Continuum of Care (CoC) and Emergency Solutions Grants (ESG) homeless assistance funds.

HMIS is essential to efforts to streamline consumer services and inform public policy. Through HMIS, homeless consumers benefit from improved coordination in and between agencies, informed advocacy efforts, and policies that result in targeted services. Analysis of information gathered through HMIS is critical to the preparation of a periodic accounting of homelessness within our respective counties.

Analysis may include measuring the extent and nature of homelessness, the utilization of services and homeless programs over time, and the effectiveness of homeless programs. Such an unduplicated accounting of homelessness is necessary to service and systems planning, effective resource allocation, and advocacy.

The parties to this Memorandum of Understanding (MOU) share a common interest in collaborating to successfully implement and operate an HMIS.

Section 3: General Understandings

1. SSF will act as the HMIS Systems Administrator for the Yolo County HMIS. It will manage the technical requirements of the HMIS, will ensure that the HMIS is compliant with the latest HMIS Data Standards, and will inform HPAC of key HUD policies related to HMIS.
2. SSF will not serve as the HMIS Lead Agency for the Yolo CoC and will not be responsible for the implementation of HMIS within Yolo County except as set forth below.
3. SSF is not charging HPAC for its services. Thus, it is imperative that HPAC acts in such a way as to not cause SSF to incur extra costs beyond what is covered in this MOU.
4. HPAC will retain the ultimate responsibility for the development, implementation, and maintenance of the HMIS within Yolo County, including data quality.
5. The Continuums of Care retain responsibility for their own strategic HMIS planning. Each Continuum of Care is ultimately responsible for the deployment of the system within its respective communities.
6. The Yolo CoC retains responsibility of ensuring that all HMIS Partner Agencies sign the *HMIS Agency Participation Agreement* and strictly adhere to all policies and procedures contained in the *HMIS Agency Participation Agreement* and *HMIS Policy and Procedure Manual* as it may be amended from time to time, and all of its appendices.
7. The HMIS Lead Agency for the Yolo County CoC will be the Yolo Community Care Continuum, heareafter known as YCCC.
8. The main HPAC HMIS contacts will be Janice Critchlow, the Yolo CoC Coordinator, and Amara Pickens, Analyst for Fourth and Hope.
9. Relationship with Silver Spur/Bit Focus: Bit Focus is providing Yolo County a financial discount on user fees because of the collaborative relationship between SSF and HPAC. Therefore,
   a. SSF will manage the relationship with Bit Focus.
   b. HPAC will generally not contact Bit Focus directly but rather will work through SSF. In the rare event that direct communication is needed, HPAC will send courtesy copies of all communications to SSF.
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SSF will operate the HMIS Project in compliance with HUD HMIS Technical Standards, HUD HMIS Data Standards, and other applicable laws. The parties agree to update this MOU, other HMIS Project operational documents, and HMIS Project practices and procedures in order to comply with any updates to these standards established in notices or other guidance, within the HUD- specified timeframe for such changes.

SSF will alert HPAC to needed changes but it will be HPAC's responsibility to implement them.

2. System Administration

SSF will:

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- Develop standard reports and queries of HMIS data (e.g., data quality report, COC required report, etc.).
- Oversee and relate small- and large-scale changes to the HMIS System through coordination with Silver Spur Systems LLC/Bit Focus, the Data Management Committee, Contributing HMIS Organizations, and HMIS administrators, if applicable.
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HPAC will adapt these policies and procedures as necessary for use within Yolo County. HPAC will provide SSF courtesy copies of all adapted documents.

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SSF and the Sacramento CoC have a HUD/HMIS Steering Committee that includes CoC and ESG representation, local leaders and the Lead Agency HMIS staff. When appropriate, SSF will invite HPAC staff to participate in this Committee. SSF will inform HPAC of any major HMIS changes under consideration and invite feedback. HPAC will attend as possible.

The HPAC Technical Committee and the Ten Year Plan's Implementation Task Force will oversee the development, implementation, and maintenance of the HMIS within Yolo County.

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Training: Within two months of the signing of this agreement, two trainings will be held to train HPAC's End-Users. After that, new users will be trained by SSF HMIS during an ongoing monthly scheduled training.

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SSF will:

- Provide or coordinate technical assistance and support.
- Document technical issues experienced by providers.
- Develop and deliver a comprehensive training curriculum and protocol, including accompanying tools and resources that includes, but is not limited to: data entry requirements and techniques, client confidentiality and privacy requirements, data security, data quality, and Silver Spur Systems LLC/Bit Focus's Clarity Human Services Software data entry.

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SSF's authorized staff shall manage the data that is maintained in the Clarity Human Services Software and will have access to all data entered by Yolo County agencies for the sole purpose of performing its duties under this MOU. However, Sacramento CCoC staff will <u>not</u> have access to aggregated and/or otherwise de-identified data that have met quality assurance standards as stipulated by SSF HMIS staff, except with the express permission of HPAC.

Each Continuum of Care, and their respective agencies, holds in trust any and all data entered into the HMIS system on behalf of the clients served with their CoC. Each Continuum of Care owns responsibility to ensure that appropriate policies and procedures are in place governing the access, use, and dissemination of data stored in the system.

In the interest of improving regional approaches to addressing homelessness, either CoC may choose to share its aggregated data with the other CoC.

Section 6: Amendment/Notices

This MOU may be amended in writing by either party. Notices shall be emailed, mailed or delivered to:

SSF:
Email addresses: Michele Watts, mwatts@sacstepsforward.org, Manjit Kaur, mkaur@sacstepsforward.org
Mailing and delivery address: 1331 Garden Highway, Suite 100, Sacramento, CA 95833

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HPAC:

Email addresses: Michele Kellogg, main@y3c.org, Bill Pride, billpride-dcm@sbcglobal.net, Janice Critchlow, jcritchlow@sbcglobal.net, Amara Pickens, apickens@fourthandhope.org

Mailing address: YCCC, P.O. Box 1101, Davis, CA 95617

Delivery address: 168 College Street, Woodland, CA 95695
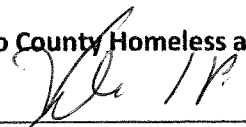
Section 7: Termination

Either party may terminate this MOU at a date prior to the renewal date specified in this MOU by giving sixty (60) days written notice to the other parties. If the funds relied upon to undertake activities described in this MOU are withdrawn or reduced, or if additional conditions are placed on such funding, any party may terminate this MOU within thirty (30) days by providing written notice to the other parties. The termination shall be effective on the date specified in the notice of termination.
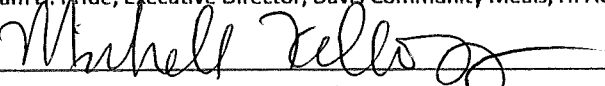
This MOU will commence upon the signature of the parties.

Section 8: Signatures

The parties hereto have executed this MOU as of the day and year first set forth above.

Sacramento Steps Forward

By _____ August 30, 2015

Ben Burton, Executive Director   Date

Yolo County Homeless and Poverty Action Coalition

By _____ 9/17/13

William D. Pride, Executive Director, Davis Community Meals, HPAC Chairperson   Date

By _____ 9/25/13

Michele Kellogg, Executive Director, Yolo Community Care Continuum, Yolo CoC Collaborative Applicant   Date

●

The Yolo CoC does not have an HMIS Policy and Procedures Manual.

Does not apply. The Yolo PHA does not offer a limited homeless preference.

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Homeless Management Information System (HMIS)
Memorandum of Understanding (MOU)
between
Sacramento Steps Forward
and
Yolo County Homeless and Poverty Action Coalition
(Yolo County Continuum of Care)

Section 1: Purpose and Scope

The purpose of this Memorandum of Understanding is to confirm agreements between Sacramento Steps Forward, the CoC Lead Agency and the HMIS Lead Agency for the Sacramento County Continuum of Care, hereafter known as SSF, and the Continuum of Care for Yolo County, hereafter known as HPAC or Yolo in connection with the Yolo County Homeless and Poverty Action Coalition.

SSF has offered to assist HPAC with the implementation of a quality HMIS for Yolo County. Each CoC has an MOU with the HMIS partners in its respective county. As such, this Memorandum of Understanding sets forth the general understandings, and specific responsibilities of each party, relating to key aspects of the HMIS collaborative partnership between the two CoCs.

This agreement is effective on July 1, 2013. Both SSF and HPAC shall abide by the terms and conditions outlined in this MOU until terminated. Both SSF and HPAC shall abide by the agreements listed in *Section 5: Data Access and Management and Sharing of Data* in perpetuity.

Section 2: Background

HMIS is a computerized data collection application designed to capture information about homeless people and homeless programs over time. HMIS is mandated by the U.S. Department of Housing and Urban Development (HUD) under the HEARTH Act for all communities and agencies receiving HUD Continuum of Care (CoC) and Emergency Solutions Grants (ESG) homeless assistance funds.

HMIS is essential to efforts to streamline consumer services and inform public policy. Through HMIS, homeless consumers benefit from improved coordination in and between agencies, informed advocacy efforts, and policies that result in targeted services. Analysis of information gathered through HMIS is critical to the preparation of a periodic accounting of homelessness within our respective counties.

Analysis may include measuring the extent and nature of homelessness, the utilization of services and homeless programs over time, and the effectiveness of homeless programs. Such an unduplicated accounting of homelessness is necessary to service and systems planning, effective resource allocation, and advocacy.

The parties to this Memorandum of Understanding (MOU) share a common interest in collaborating to successfully implement and operate an HMIS.

Section 3: General Understandings

1. SSF will act as the HMIS Systems Administrator for the Yolo County HMIS. It will manage the technical requirements of the HMIS, will ensure that the HMIS is compliant with the latest HMIS Data Standards, and will inform HPAC of key HUD policies related to HMIS.
2. SSF will not serve as the HMIS Lead Agency for the Yolo CoC and will not be responsible for the implementation of HMIS within Yolo County except as set forth below.
3. SSF is not charging HPAC for its services. Thus, it is imperative that HPAC acts in such a way as to not cause SSF to incur extra costs beyond what is covered in this MOU.
4. HPAC will retain the ultimate responsibility for the development, implementation, and maintenance of the HMIS within Yolo County, including data quality.
5. The Continuums of Care retain responsibility for their own strategic HMIS planning. Each Continuum of Care is ultimately responsible for the deployment of the system within its respective communities.
6. The Yolo CoC retains responsibility of ensuring that all HMIS Partner Agencies sign the *HMIS Agency Participation Agreement* and strictly adhere to all policies and procedures contained in the *HMIS Agency Participation Agreement* and *HMIS Policy and Procedure Manual* as it may be amended from time to time, and all of its appendices.
7. The HMIS Lead Agency for the Yolo County CoC will be the Yolo Community Care Continuum, heareafter known as YCCC.
8. The main HPAC HMIS contacts will be Janice Critchlow, the Yolo CoC Coordinator, and Amara Pickens, Analyst for Fourth and Hope.
9. Relationship with Silver Spur/Bit Focus: Bit Focus is providing Yolo County a financial discount on user fees because of the collaborative relationship between SSF and HPAC. Therefore,
   a. SSF will manage the relationship with Bit Focus.
   b. HPAC will generally not contact Bit Focus directly but rather will work through SSF. In the rare event that direct communication is needed, HPAC will send courtesy copies of all communications to SSF.
   c. HPAC will have a contract directly with Bit Focus and will pay invoices directly to Bit Focus. YCCC may contact Bit Focus directly about those issues.

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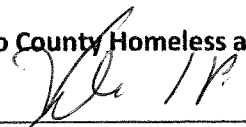
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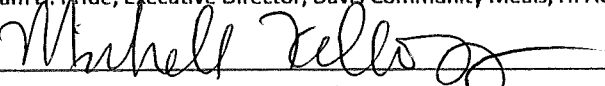
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