

# Law & Justice Services

	Page	Appropriation	Total
<b>Child Support Services</b>	139	<u>\$5,948,363</u>	\$5,948,363
<b>Conflict Indigent Defense</b>	145	<u>\$1,026,666</u>	\$1,026,666
<b>District Attorney</b>	147		
Prosecution	151	\$17,220,781	
Investigation	153	\$788,258	
Victim Services	154	<u>\$1,030,312</u>	\$19,039,351
<b>Probation</b>	155		
Administration	NA	\$1,845,081	
Adults	159	\$8,285,740	
Youth	160	<u>\$10,191,873</u>	\$20,322,694
<b>Public Defender</b>	163	<u>\$6,864,408</u>	\$6,864,408
<b>Public Guardian/Administrator</b>	173	<u>\$895,605</u>	\$895,605
<b>Sheriff-Coroner</b>	179		
Animal Services	183	\$2,516,422	
Administration	184	\$4,870,761	
Coroner	185	\$959,084	
Detention	186	\$19,148,157	
Patrol	187	<u>\$12,096,584</u>	\$39,591,008
<b>TOTAL</b>		<u><u>\$93,688,095</u></u>	\$93,688,095



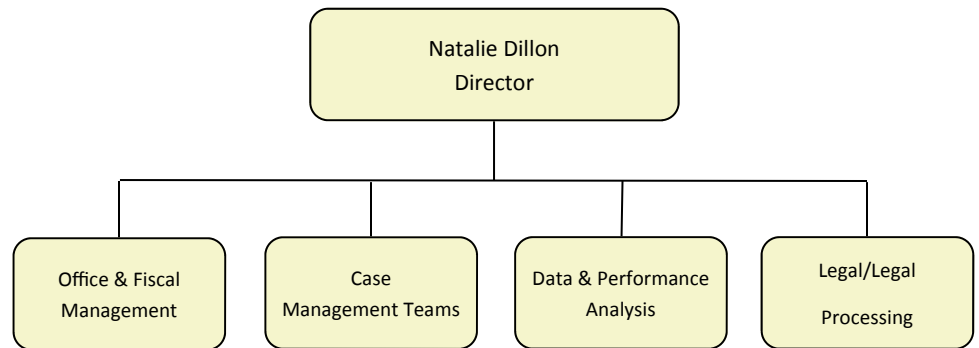


**Natalie Dillon**  
Director

**Mission Statement**

*The mission of the Department of Child Support Services is to promote the well-being of children and the self-sufficiency of families by assisting both parents in meeting the financial and medical needs of their children through the professional establishment and enforcement of child support orders.*

# Child Support Services



**Description of Major Services**

The Department of Child Support Services assists parents and guardians with court-ordered child and medical support. Services include locating a parent; establishing paternity; establishing, modifying and enforcing a court order for child support; and/or for medical insurance coverage. The department works collaboratively with the courts, employers, Yolo County’s Health & Human Services Agency and Probation Department, Empower Yolo and various State and Federal agencies. Child Support Services conducts criminal investigations and prosecutions of parents who chronically fail to support their children, but have the means to do so.

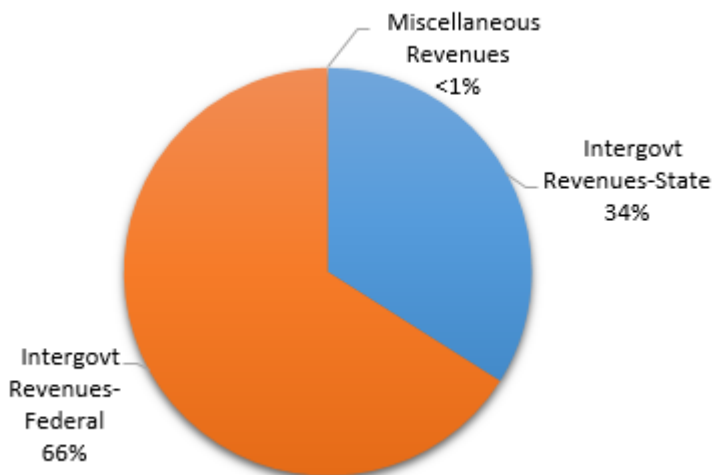
**2016-17 Summary of Budget**

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Child Support Services	\$5,948,363	\$5,948,363	\$0	\$0
<b>TOTAL</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>	<b>\$0</b>	<b>\$0</b>

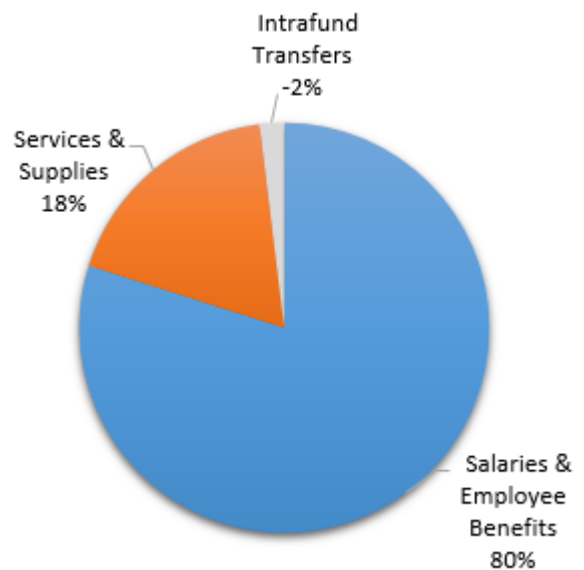
## Summary of Child Support Services 2016-17 Budget

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommended 2016-17
<b>Revenue</b>					
Intergovt Revenues-State	\$1,980,931	\$0	\$2,020,852	\$2,021,763	\$2,021,763
Intergovt Revenues-Federal	\$3,845,336	\$5,843,027	\$3,922,831	\$3,924,600	\$3,924,600
Miscellaneous Revenues	\$2,363	\$2,047	\$2,000	\$2,000	\$2,000
<b>Total Revenue</b>	<b>\$5,828,630</b>	<b>\$5,845,074</b>	<b>\$5,945,683</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>
<b>Appropriation</b>					
Salaries & Employee Benefits	\$4,810,536	\$4,871,382	\$5,033,231	\$4,942,928	\$4,942,928
Services & Supplies	\$1,026,581	\$977,611	\$1,025,903	\$1,124,249	\$1,124,249
Other Charges	\$21,891	\$22,402	\$0	\$0	\$0
Intrafund Transfers	\$0	(\$11,491)	(\$113,392)	(\$118,815)	(\$118,815)
<b>Total Appropriation</b>	<b>\$5,859,009</b>	<b>\$5,859,904</b>	<b>\$5,945,742</b>	<b>\$5,948,363</b>	<b>\$5,948,363</b>
<b>Use of Fund Balance Available</b>	<b>\$30,380</b>	<b>\$14,831</b>	<b>\$59</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funded Staffing:</b>					
		54.00	49.00	46.00	46.00

**Expenditure**



**Revenues**



## Child Support Services 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<b>Goal 1: Increase organizational efficiencies in the child support program to improve quality of service and cost effectiveness</b>	
<ul style="list-style-type: none"> <li>• Sublet CSS office space to Health &amp; Human Services Agency (HHSA) thereby reducing lease costs</li> <li>• Eliminate paper child support case files—image and upload to the child support automation system (CSE) all necessary paper documents and destroy case files</li> <li>• Implement a legal paperless solution (LPS) that interfaces with CSE, creating an electronic litigation file for child support attorneys and staff working at the Yolo Superior Court</li> <li>• Examine and improve internal processes in an effort to decrease the time from opening a child support case to establishing an order for child support</li> </ul>	<ul style="list-style-type: none"> <li>• Sublet complete; HHSA staff working on site, on the first floor</li> <li>• All paper child support files are either imaged or off site at the California Department of Child Support Services being imaged</li> <li>• LPS successfully implemented</li> <li>• Decreased time from case opening to child support order by 20 days; year over year comparison</li> </ul>
<b>Goal 2: In support of family self-sufficiency, increase the distribution of child support collections to families</b>	
<ul style="list-style-type: none"> <li>• Develop and implement a more comprehensive child support outreach and education program to educate local families on the available free and low cost child support services in an effort to open more child support cases for Yolo County families</li> <li>• Engage both parents in the establishment and enforcement of child support and increase the number of stipulated orders. Research shows that when both parents are involved in the establishment of child support orders, payment and support of children is more likely.</li> </ul>	<ul style="list-style-type: none"> <li>• Through the court outreach program, opened approximately 50 additional cases; this remains an ongoing effort</li> <li>• A number of staff have been trained in Collaborative Negotiations techniques; this new approach has increased the department’s stipulation rate, and decreased the default rate</li> </ul>

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## Child Support Services Goals & Strategies for 2016-17

### Goal 1: Increase support for children

Ensure families that need Child Support Services receive them by increasing accessibility of information and services (Organizational Priority)

#### Strategies for 2016-17

- Participate in the Family Violence Coordination Pilot Program
- Augment outreach to Yolo County movie goers in Davis and Woodland theaters to incorporate web based contact
- Partner with the River Cats to develop outreach and education at Raley Field

### Goal 2: Deliver excellent and consistent customer service (Operational Excellence)

Educate customers and partners about child support (Organizational Priority)

#### Strategies for 2016-17

- Expand customer service survey effort to increase the number of responses
- Continue to develop customer satisfaction through development of feedback loop to customers and staff

### Goal 3: Enhance program performance and sustainability

Improve program outcomes and federal performance measures (Organizational Priority)

#### Strategies for 2016-17

- Increase current support by 2%
- Increase the number of cases with an arrears payment by 2%
- Decrease to 3% the number of children needing paternity established
- Increase the percentage of orders established by 1%

Set annual goals and explore methods to improve program performance (Organizational Priority)

#### Strategies for 2016-17

- Engage parents in the establishment and modification of child support orders; involve customers early in the establishment process by interviewing both parents and continued contact through the filed judgment
- Decrease the default rate by 3%
- Increase stipulations as compared to total orders by 3%
- Continued development of the Data & Performance Analysis team to improve the office's performance outcomes

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## Child Support Services Goals & Strategies for 2016-17

### Goal 4: Develop and Strengthen Collaborative Partnerships

Partner to improve the lives of children (Operational Excellence & Thriving Residents Priority Focus Area)

#### Strategies for 2016-17

- Increase collections on past due support by 5% (Yolo County Probation project)
- Increase the percentage of Non-Custodial Parents who make at least one payment towards their arrears within the year (Federal Fiscal Year) (Yolo County Probation project)
- Increase by 3% Non-Custodial Parents in the probation project who make a payment towards current support

Work to achieve mutually beneficial outcomes

#### Strategies for 2016-17

- Monitor and evaluate program collaborative with Yolo County Probation

### Goal 5: Be innovative in meeting the needs of families

Implement new and improved business processes and practices (Operational Excellence)

#### Strategies for 2016-17

- Examine procedures pertaining to the modification and order establishment functions to streamline processes for parents and reduce the time to order



<b>Program Summary</b>
<p><u>Case Management</u>: Child Support Officers provide this core function ensuring both parents share the financial responsibility for their children by: locating parents to establish court orders for paternity, child and medical support; enforcing court orders for this support; collecting and distributing child support payments; maintaining records of payments; and modifying court orders when appropriate.</p> <p><u>Office Management</u>: Responsible for receptionist duties as well as handling all incoming mail and document imaging to our statewide child support system, CSE. This unit is also responsible for office supplies, facilities, payroll and HR functions.</p> <p><u>Financial Management</u>: Mandated by regulation and is charged with the creation and adjustments of child support accounts in the statewide computer system. Staff is responsible for auditing payment histories to ensure the accuracy of the child support balances and auditing the amount of public assistance (CalWORKs and Foster Care) paid to ensure accurate recoupment of public assistance.</p> <p><u>Legal</u>: Child Support Services has three attorneys on staff who are responsible for the legal work necessary to establish and modify court orders and other court proceedings required to establish, enforce and collect child support. They handle summons and complaints, modifications and all special remedies, contempt and criminal prosecutions. There are additional staff who are responsible for providing legal processing support.</p> <p><u>Data &amp; Performance Analysis</u>: This team is charged with data analysis for performance and organizational improvement.</p> <p><u>Special Project Teams</u>: Include collaborations with the Yolo County Probation Department, Empower Yolo and the Yolo Superior Court. In addition to case management, these teams focus on case recruitment, case retention, outreach and education improving outcomes for families.</p>

<b><u>Child Support Services</u></b>	
Child Support Services	
<b>2016-17 Net County Cost</b>	
General Fund	\$0
<b><u>Significant Items and/or Changes in 2016-17</u></b>	
<p>The 2016-17 budget reflects an increase in expenditures, primarily due to significant changes in costs, such as: A-87 (indirect), retirement, OPEB, office &amp; postage, transportation &amp; travel, equipment rent &amp; leases, and janitorial. In efforts to absorb these increases, the department has unfunded 3 positions.</p>	

<b>Performance Measures</b>	
Program Information	Child Support Services is a State and Federally funded program, locally operated by Yolo County.
Program Purpose	Promote the well-being of children and the self-sufficiency of families by assisting both parents to meet the financial needs of their children through the professional establishment and enforcement of child support services.
<b>PM1: How much did we do?</b>	
Staff	50 Full Time Equivalent (FTE)
Customers	In 2015, Yolo County Child Support Services managed 8,935 cases throughout the year representing 11,799 children. At the end of federal fiscal year (FFY) 2015, there were 7,868 cases.
<b>PM2: How well did we do it?</b>	
2.1	Current Support: 70% of current child support was collected in FFY 2015. This is a 3.7% increase over FFY 2014. \$8,290,635 was distributed in current support.
2.2	Arrears: 66.7% of child support cases with arrears due, made a payment in FFY 2015. This is a 3% increase over FFY 2014. 6,309 cases owe arrears; 4,211 made a payment on arrears.
2.3	Orders: 93.1% of child support cases had a child support order in FFY 2015. This is a 0.3% decrease over FFY 2014. 7,324 out of 7,868 cases have orders established.
2.4	Paternity: 103.6% of children had paternity established. This percentage is reflective of the number of children that were born out of wedlock and paternity was established in FFY 2015 compared to the total number of children in the child support caseload as of the end of the FFY 2014 who were born out of wedlock. This is a 0.6% decrease over the prior year.
<b>PM3: Is anyone better off?</b>	
3.1	Increased Collections: Child Support Services collected \$13,164,973 in FFY 2015. This is \$583,261 more than FFY 2014.





# Conflict Indigent Defense

## Description of Major Services

This budget unit finances the work of private attorneys appointed by the Yolo Superior Court to (a) represent indigent criminal defendants that the Public Defender cannot represent, typically due to a conflict of interest, and (b) represent parents and children in juvenile dependency proceedings. Most such appointments are made from a panel of ten attorneys that provide services under separate contracts with the County. The County Counsel's Office administers the contracts, including reimbursements for certain ancillary costs (e.g., investigators and experts) incurred in providing representation. On occasion, the Yolo Superior Court may appoint a conflict attorney not included on the panel. The County Counsel's Office also administers contracts and other arrangements with such attorneys through this budget unit.

For the 2016-17 fiscal year and thereafter, the panel will be modified to no longer include attorneys providing representation for parents and children in juvenile dependency proceedings. While the County contracted with attorneys for this purpose for at least the past 20 years, the obligation to provide such representation (including all related costs) rests solely with the Yolo Superior Court under State law. The Court will assume responsibility for this obligation on July 1, 2016, resulting in reduced costs to the County.

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommend 2016-17
<b>Revenue</b>					
Charges For Services	\$320,000	\$320,000	\$320,000	\$0	\$0
Miscellaneous Revenues	\$0	\$42	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$320,000</b>	<b>\$320,042</b>	<b>\$320,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Appropriation</b>					
Services & Supplies	\$1,426,671	\$1,413,985	\$1,489,516	\$1,026,666	\$1,026,666
<b>Total Appropriation</b>	<b>\$1,426,671</b>	<b>\$1,413,985</b>	<b>\$1,489,516</b>	<b>\$1,026,666</b>	<b>\$1,026,666</b>
<b>Use of Fund Balance Available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$1,106,671</b>	<b>\$1,093,944</b>	<b>\$1,169,516</b>	<b>\$1,026,666</b>	<b>\$1,026,666</b>

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Hours of representation by panel attorneys in criminal defense matters	Quantity	10,754	10,766	10,760
Hours of representation by panel attorneys in juvenile dependency matters	Quantity	6,464	5,716	0





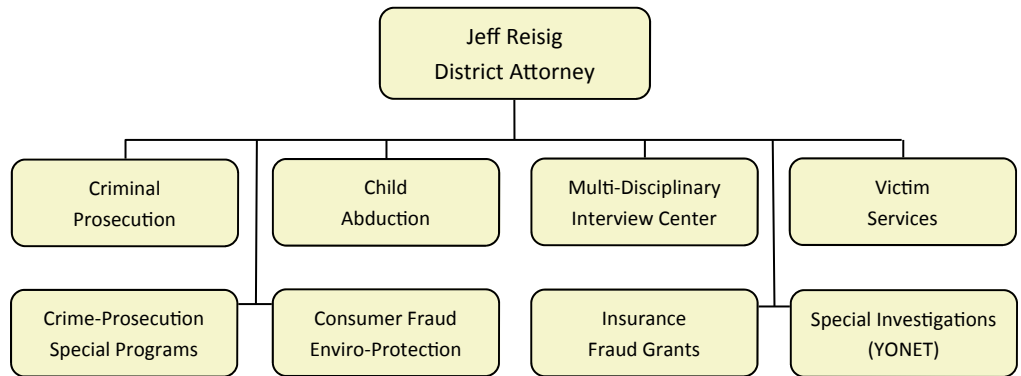
**Jeff Reisig**  
District Attorney

**Mission Statement**

*As the Yolo County District Attorney's Office:*

*"We pursue truth and justice for victims and our communities with commitment, courage and integrity."*

# District Attorney



## Description of Major Services

The District Attorney is the County's chief law enforcement official and the chief criminal prosecutor. The department is responsible for prosecution of all adult and juvenile felonies and misdemeanors committed in Yolo County. The department is also responsible for environmental and consumer protection and advising the Grand Jury. Grant funds are received to pursue and prosecute life & annuity, automobile insurance, workers' compensation and welfare fraud. The department uses a combination of local and grant funding to provide comprehensive services for victims of crimes in the county. The District Attorney is responsible for overseeing the Yolo Narcotic Enforcement Team (YONET), which is a collaborative law enforcement effort to diminish the availability, manufacturing and sale of illegal drugs in Yolo County. The department also oversees the Multi-Disciplinary Interview Center (M.D.I.C.), which coordinates and facilitates a multi-agency response to child abuse and the Neighborhood Court Program, a restorative justice-based program. The Department's M.D.I.C. Director is also on assignment for two years to coordinate efforts by County and non-profit agencies to better serve victims/survivors of family violence in Yolo County.

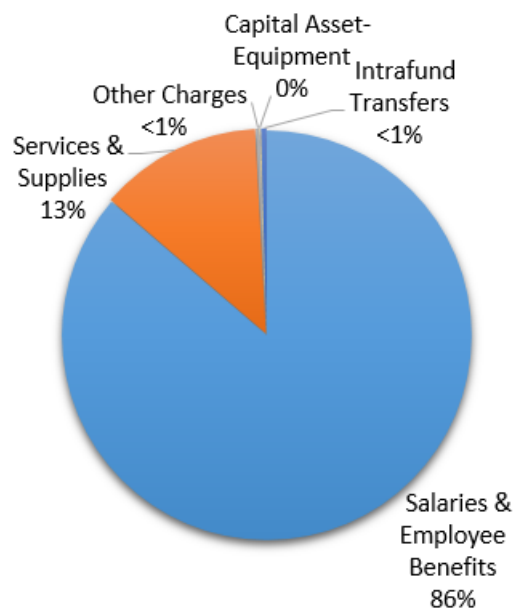
## 2016-17 Summary of Budget

	Appropriation	Revenue	Net County Cost	Use of Fund Balance
Prosecution	\$17,220,781	\$9,424,409	\$7,289,801	\$506,571
Investigation	\$788,258	\$742,026	\$0	\$46,232
Victim Services	\$1,030,312	\$786,965	\$147,090	\$96,257
<b>TOTAL</b>	<b>\$19,039,351</b>	<b>\$10,953,400</b>	<b>\$7,436,891</b>	<b>\$649,060</b>

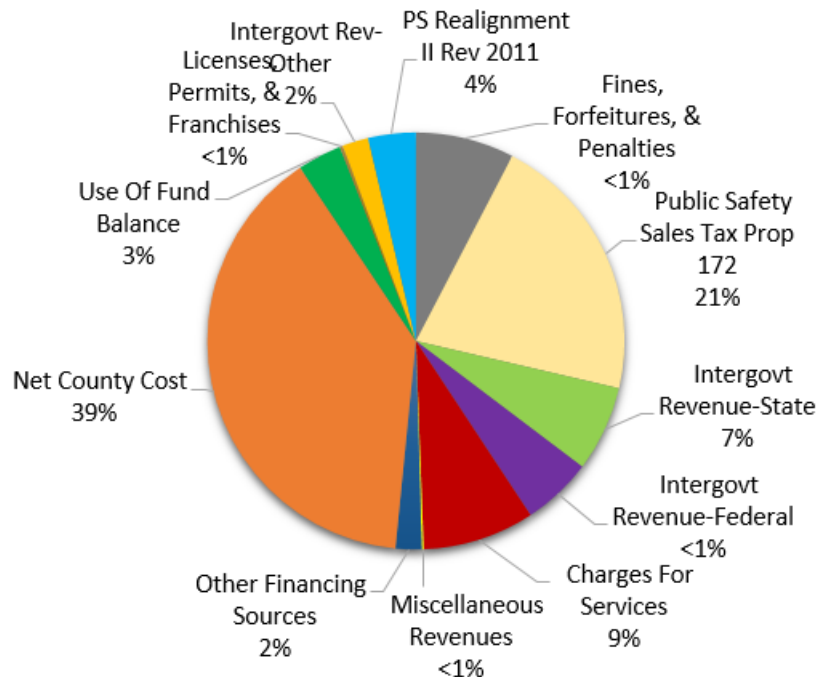
## Summary of District Attorney 2016-17 Budget

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommended 2016-17
<b>Revenue</b>					
Licenses, Permits, & Franchises	\$36,464	\$32,460	\$45,900	\$45,900	\$45,900
Fines, Forfeitures, & Penalties	\$1,894,190	\$2,288,562	\$1,367,229	\$1,454,489	\$1,454,489
Revenue From Use Of Money & Prop	\$11,712	\$16,931	\$500	\$0	\$0
Public Safety Sales Tax Prop 172	\$3,600,547	\$3,808,564	\$3,808,564	\$4,000,000	\$4,000,000
PS Realignment II Rev 2011	\$611,519	\$625,269	\$667,125	\$702,555	\$702,555
Intergovt Revenue-State	\$1,612,765	\$1,702,959	\$1,235,053	\$1,267,996	\$1,267,996
Intergovt Revenue-Federal	\$545,424	\$323,599	\$409,942	\$1,032,651	\$1,032,651
Intergovt Rev-Other	\$232,116	\$238,916	\$262,000	\$385,769	\$385,769
Charges For Services	\$1,191,416	\$1,207,763	\$1,322,092	\$1,650,944	\$1,650,944
Miscellaneous Revenues	\$48,259	\$56,575	\$178,500	\$29,500	\$29,500
Other Financing Sources	\$87,854	\$210,349	\$1,047,780	\$473,596	\$383,596
<b>Total Revenue</b>	<b>\$9,872,267</b>	<b>\$10,511,947</b>	<b>\$10,344,685</b>	<b>\$11,043,400</b>	<b>\$10,953,400</b>
<b>Appropriation</b>					
Salaries & Employee Benefits	\$11,898,543	\$12,955,796	\$15,574,319	\$16,839,169	\$16,580,533
Services & Supplies	\$1,016,056	\$1,462,953	\$2,240,310	\$2,466,699	\$2,466,699
Other Charges	\$107,787	\$61,571	\$76,050	\$60,650	\$60,650
Capital Asset-Structural & Imp	\$0	\$17,150	\$0	\$0	\$0
Capital Asset-Equipment	\$100,145	\$0	\$214,000	\$107,000	\$17,000
Operating Transfers Out	\$0	\$14,087	\$0	\$0	\$0
Intrafund Transfers	(\$57,054)	(\$50,017)	(\$59,000)	(\$85,531)	(\$85,531)
<b>Total Appropriation</b>	<b>\$13,065,478</b>	<b>\$14,461,540</b>	<b>\$18,045,679</b>	<b>\$19,387,987</b>	<b>\$19,039,351</b>
<b>Use of Fund Balance Available</b>	<b>(\$2,091,640)</b>	<b>(\$1,695,262)</b>	<b>\$476,986</b>	<b>\$649,060</b>	<b>\$649,060</b>
<b>Net County Cost</b>	<b>\$5,284,852</b>	<b>\$5,644,855</b>	<b>\$7,224,008</b>	<b>\$7,695,527</b>	<b>\$7,436,891</b>
<b>Funded Staffing:</b>		97.45	109.00	107.38	107.38


**Expenditure**



**Revenues**



## District Attorney 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<p><b>Goal 1: Enhance public safety programs</b></p>	
<ul style="list-style-type: none"> <li>• Implement new restorative justice programs, more effective rehabilitative services and closer collaboration among all criminal justice partners</li> <li>• Enhance DA Fraud Unit—Real Estate Fraud, Elder Protection &amp; Identity Theft</li> <li>• Promote Neighborhood Court, an innovative restorative justice program</li> <li>• Expand Mental Health Court</li> </ul> 	<ul style="list-style-type: none"> <li>• Neighborhood Court Program expanded in to Woodland and West Sacramento and includes the newly expanded restorative justice program with new Homeless Restorative Justice Program focusing on chronically homeless offenders</li> <li>• Recruited new full time Enforcement Officer for Real Estate Fraud program which will be filled by end of 2015-16; Deputy DA V assigned and will be overseeing Real Estate Fraud unit and Elder Protection &amp; Identity Theft prosecutions</li> <li>• AARP grant received allowing department to sponsor shred events to assist elderly in combating identity theft; also allowed purchase of visual equipment, computers and software for County libraries, city senior centers and R.I.S.E. to empower visually impaired seniors against fraud</li> <li>• Mental Health program expanded from 10-12 clients by Probation and HHSA; agreement made by Mental Health Team that courts could refer cases for eligibility determination prior to sentencing</li> </ul>
<p><b>Goal 2: Continue the innovation and enhancement of the DA’s Paperless System &amp; the High Tech Forensic Unit</b></p>	
<ul style="list-style-type: none"> <li>• Integrate with the Court and Law Enforcement through the Court’s new access portal</li> <li>• Continue to improve upon digital recovery of all evidence, ranging from fraud and child molestation to homicides, and prepare to present during trials</li> </ul>	<ul style="list-style-type: none"> <li>• Due to issues court is having with their new Case Management System, there has been a delay in integration; once resolved, court has agreed to begin with their portal, hopefully in 2016-17</li> <li>• First full year with a full time High-Tech Investigator in High-Tech Unit allowed unit to better handle increase in service requests of law enforcement partners</li> <li>• Upgraded highly sensitive High Tech Investigative equipment, improving ability of unit to recover crucial digital evidence</li> </ul>
<p><b>Goal 3: Continue to promote diversity, understanding and community engagement</b></p>	
<ul style="list-style-type: none"> <li>• Develop additional projects for Multi-Cultural Community Council (MCCC) &amp; Training</li> <li>• Further promote District Attorney-sponsored Citizens Academy</li> <li>• Continue to expand Neighborhood Court</li> <li>• Continue to expand Diversity forums</li> </ul>	<ul style="list-style-type: none"> <li>• MCCC partnered with Yolo County Office of Education on a truancy initiative to put an end to “Cradle to Prison Pipeline”</li> <li>• 5th Annual Citizen’s Academy began in April 2016 with plans to hold either “Real DUI” trial or Neighborhood Court conference</li> <li>• Neighborhood Court expanded as described above</li> <li>• MCCC held Justice Leadership Award Luncheon and LGBTQIA Forum</li> </ul>

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## District Attorney Goals & Strategies for 2016-17

**Goal 1: Continue innovation in DA paperless system and High-Tech Unit to Enhance Public Safety (Operational Excellence)**

**Strategies for 2016-17**

- Complete scanning of all archived DA files and upload into LAWSuite
- Complete the Electronic Discovery update to LAWSuite
- Complete integration with Court portal
- Continue to update the necessary High-Tech equipment in keeping with the ever changing technological advancements
- Continue to train and certify required personnel

**Goal 2: Continue to improve upon the Neighborhood Court Restorative Justice expansion in West Sacramento, Woodland and homeless offender population (Thriving Residents and Safe Communities Priority Focus Areas)**

**Strategies for 2016-17**

- Further educate and cultivate a volunteer staff by engaging and empowering our residents

**Goal 3: Continue to develop and perfect the Data-Driven Justice Intervention program (Safe Communities Priority Focus Area)**

**Strategies for 2016-17**

- Continue to develop the programming and personnel to push the program forward
- Apply for a Justice Department grant to assist in the development of the program
- Purchase software to further advance the program
- Continue integration with County law enforcement agency partners

**Goal 4: Continue to adjust to the Prop 47**

**Strategies for 2016-17**

- Continue integration with County law enforcement agency partners
- Collaborate with Information Technology, Sheriff, Probation, Courts and Public Defender, as well as local law enforcement agencies to advance innovation involving D2P program; LAWSuite upgrades and Court portal integration (Operational Excellence)
- Collaborate with Multi-Cultural Community Council and the Yolo County Office of Education on “Cradle to Prison” program (Operational Excellence)
- Collaborate with Probation, the Courts and Health & Human Services on the Mental Health Court (Safe Communities Priority Focus Area)
- Collaborate with the cities, local law enforcement agencies, Health & Human Services, the University and colleges on the Neighborhood Court program (Safe Communities Priority Focus Area)
- Collaborate with local law enforcement agencies, the Sheriff and the community with the District Attorney’s Citizen’s Academy (Safe Communities Priority Focus Area)

## Program Summary

Criminal Prosecution provides services towards the prosecution of felony and misdemeanor crimes committed in Yolo County by adults and juveniles.

Elder Abuse provides services through the investigation and prosecution of financial and physical abuse to senior citizens and provides training and awareness to teach the elderly ways to protect themselves from becoming victims of fraud scams.

Gang Suppression works to protect communities in Yolo County by removing gang members from streets and neighborhoods.

Witness Protection protects the identity of potential witnesses who may fear retaliation from the defendant or the defendant's associates.

Public Safety Realignment (AB 109) reduces State prison overcrowding, cost and recidivism. The State directed that certain State prison inmates be returned to the county in which they were convicted/sentenced to finish serving time in the county jail or be placed into an electronic-monitoring supervision program for the duration of their respective sentence. The State distributed a formulated fiscal allocation to each county to assist in offsetting associated costs towards implementing and operating the county program.

Consumer Fraud - Protects consumers from illegal, fraudulent, deceptive business practices, including advertising.

Environmental Protection - Ensures Yolo County residents' health and safety are protected and the integrity of the county's natural resources are maintained for now and into the future.

Child Abduction - This was created in 1996, pursuant to the child abduction and recovery mandate adopted by the State. By State law, this unit is charged with performing all actions necessary to locate and return children, by use of any appropriate civil or criminal proceeding, and to comply with other court orders relating to child custody or visitation. The unit functions include obtaining compliance with court orders relating to child custody or visitation proceedings and the enforcement of child custody or visitation orders. Within the scope of these functions, the unit establishes contact with children, parents, family members and other involved persons, receives reports and requests for assistance, and mediates with or advises involved individuals and law enforcement agencies. A critical function of the unit is to locate missing or concealed offenders and children. All appropriate civil or criminal court actions are utilized to secure compliance with court orders. Finally, the unit deals with cases involving child custody or visitation orders from other jurisdictions. These cases may include, but are not limited to utilization of the Uniform Child Custody Jurisdiction and Enforcement Act, the Federal Parental Kidnapping Prevention Act and the Hague Convention of October 1980 concerning the civil aspects of international child abduction. Additionally, the Child Abduction Unit provides training on child abduction and enforcement of child custody and visitation orders for local law enforcement.

Neighborhood Court - General Funds and Grant Funds support an adult criminal diversion program based on restorative justice that addresses criminal violations that impact the quality of life in the community. Restorative justice is accomplished in Neighborhood Court by involving the victim, the offender and community members. The program has been expanded and now includes the communities of Davis, Woodland, West Sacramento and the Homeless Offender Population.

Elder Abuse - 1 full time attorney and 1 partial Enforcement Officer funded by General Fund for Elder Abuse prosecution and to conduct community wide fraud prevention.

Career Criminal - General Funds utilized to focus on special investigation and efforts in the prosecution of career criminals.

Vehicle Theft Deterrence - The program is aimed to deter, investigate and prosecute vehicle code theft crimes as well as DUI investigations and prosecution.

## District Attorney

### Prosecution

#### 2016-17 Net County Cost

General Fund	\$7,289,801
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#### Significant Items and/or Changes in 2016-17

The department is adding a new IT Innovation Technician position which will support the IT Innovation Manager to enhance public safety technology projects and assist in preparation of the bi-annual futurist presentations and consultation.

Major revenue increases are projected in areas of Federal funding, Proposition 172 and funding related to high-tech crimes from local law enforcement agencies.

The District Attorney's office is utilizing \$506,000 of restricted fund balance to fund contracts awarded for retail consumer testing and other special projects.

## Prosecution Program Summary cont.

Office Traffic Safety (OTS) DUI - Grant Funds used to afford a greater presence to deter DUI activity through “on-scene” investigation and prosecution. If appropriate, the attorney may provide the individual an opportunity to enter into a DA-sponsored diversion program.

Statutory Rape - General Funds utilized to prosecute adults who have sexual intercourse with minors in violation of Penal Code section 261.5; these services are directed for child victims under the age of 18, and their families.

High-Tech-Forensic Crimes Unit - General Funds, CCP funds and Grants utilized to provide extraction and analysis of digital evidence critical to the most serious felony prosecutions, including but not limited to homicides, sexual assault and child sexual predators. It also provides trained digital forensic examiners to testify as expert witnesses.

Major Narcotics Vendor Prosecution - General Fund utilized to reduce major illegal drug activity by convicting and incapacitating offenders who commit these serious violations.

Privacy & Piracy – Grant funds used to identify, investigate and assist in the prosecution of individuals and organized crime networks who commit various forms of identity theft (equipment only).

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Felony cases filed	Quantity	1,810	1,326	1,789
Misdemeanor cases filed	Quantity	4,994	5,398	6,000
Number of attorneys	Quantity	31	31	31
Cases filed per attorney	Quantity	219	217	251
Criminal investigations completed by Investigations Unit	Quantity	5,988	6,100	6,200
Value of bad checks received by businesses	Quantity	\$470,836	\$296,586	\$150,000
Restitution recovered for businesses	Outcome	\$208,264	\$145,041	\$150,000
<b>Consumer Fraud Environmental Protection</b>				
Consumer Fraud settlements and pending cases	Quantity	\$2,269,450 actual settlements	40 cases pending	40 cases pending
New child abduction cases opened	Quantity	536	357	417
Children recovered	Outcome	26	19	26
Enforced child abduction related visits	Quantity	23	27	28
Interstate child abduction cases	Quantity	41	29	37
International child abduction cases	Quantity	6	3	7
<b>Neighborhood Court</b>				
Conferences held	Quantity	319	340	375
Completed program	Outcome	266	306	337
Failed program	Outcome	45	34	38
<b>Elder Protection Unit</b>				
Outreach events, reaching elders	Quantity	30	44	30
Elder calls for assistance/help	Quantity	683	509	500



## Program Summary

Yolo Narcotic Enforcement Team (YONET) - a collaborative effort of member agencies who provide personnel and resources. YONET receives additional operational support from the County Special Weapons and Tactics (SWAT) team, the State Campaign Against Marijuana Planting, the National Guard, the Department of Justice and various specialized street teams from the local agencies to provide air support and personnel during entries, service of search warrants, marijuana eradication and interdiction operations. Narcotic agent training is mandatory and is provided by various sources including but not limited to the California Narcotic Officers Association, the Department of Justice and Robert Presley's Institute of Criminal Investigation.

Yolo County has been deemed a "drug pipeline" because two major freeways transect the county; me-5 south to north and me-80 east to west. Interdiction stops by the California Highway Patrol (CHP) and the Yolo County Sheriff's Office (YCSO) are frequent and a close partnership between YONET, YCSO and the CHP prevent large quantities of drugs from being transported into or through Yolo County.

YONET consists of a commander from the supervising local agency for the current year, Davis Police Department, agents assigned from the various participating agencies and a District Attorney Enforcement Officer. The cost of the agents are budgeted by their host agencies. The operating budget consists of salaries and benefits for the half-time enforcement officer, along with the units' expenses for fuel, office supplies, investigative and tactical equipment, maintenance, training, travel, communications and medical/dental supplies and services. The agencies participating in YONET are: Yolo County District Attorney, Sheriff-Coroner and Probation departments; Davis, UC Davis, West Sacramento, Winters and Woodland police departments; and the California Highway Patrol.

Insurance Fraud Unit - funded by two grant programs: Automobile Insurance Fraud, Worker's Compensation Fraud. Over the past 22 years, the District Attorney's Office has received continuous funding from grants obtained through the California Department of Insurance and the Worker's Compensation Fraud Assessment Commission. All these programs have garnered statewide recognition. The areas of specialized investigation and prosecution are Worker's Compensation Insurance Fraud, Automobile Insurance Fraud and Life Insurance and Annuities Fraud. The various grants currently fund two full-time investigators, one part-time attorney and one half-time Enforcement Officer. The YoU RAT (Yolo Unlicensed Response Apprehension Team) program, which is designed to identify unlicensed and uninsured employers in the construction field, has netted over 250 arrests thus far. The participants are local and statewide agencies, all with the need to regulate and enforce certain labor code regulations. More sting operations are being planned to help protect Yolo County consumers.

This year marks the ninth year for the Yolo-Sacramento Regional Fraud Awareness Fair. This event involves the participation of over 40 law enforcement and private industry anti-fraud organizations to help make the community aware of various fraud themes and avoid becoming a victim.

## District Attorney

### Investigation

#### 2016-17 Net County Cost

General Fund	\$0
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#### Significant Items and/or Changes in 2016-17

No significant changes.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Investigations opened by YONET	Quantity	215	200	210
Subjects arrested by YONET	Outcome	136	139	140
Street value of drugs seized by YONET	Quantity	\$48,063,316	\$26,912,359	\$40,000,000
Arrests of unlicensed and uninsured employers in the construction field	Outcome	9	5	10
Filed auto fraud cases filed	Quantity	117	15/16	16/17
Filed workers' compensation cases	Quantity	7	6	12

## Program Summary

It is the goal of the Victim Services Program to serve crime victims with comprehensive services and to lead victims through the criminal justice process with as little trauma as possible. Staff refer victims to appropriate service agencies to facilitate recovery from adverse effects occurring as a result of the crime. Penal Code Section 13835 and Proposition 9 (as of November 2008) set forth the mandated services for victim services programs.

The Victim Services Unit has been providing services for 36 years. Staff include a program manager, three victim advocates, a senior social worker, a legal secretary and four interns. On behalf of the victims and the families of these crime victims, the Victim Services Advocates dedicate and devote themselves to provide peer counseling and assistance to aid individuals through the stages of the court proceedings, while providing the coping skills to help victims and/or families address their various emotions during the process. Advocate services include court accompaniment; assistance with completing State Victim of Crime applications for mental health and medical expenses; assistance submitting victim-impact statements to the court at the time of defendant's sentencing; and follow up counseling as needed. Staff also participate in outreach activities and all community events that honor and support victims of crime and their families.

The Multi-Disciplinary Interview Center (MDIC) coordinates and facilitates a multi-agency response to child sexual abuse. The MDIC provides forensic and child welfare interviews, sexual assault evidentiary exams, investigative assistance, clinical mental health services, advocacy, assistance with victims of crime applications, outreach and support services to all children who are suspected of being sexually abused. The center is a child-friendly and psychologically safe environment for child abuse victims to disclose their experiences to child interview specialists in the most comprehensive, forensically sound and least traumatic manner possible. The team approach improves the fact-finding process, minimizes the number of interviews, streamlines and expedites the overall process and reduces system-inflicted trauma to the victim. MDIC services are provided in both English and Spanish.

The MDIC is a collaborative team comprised of professionals from several agencies and could not sustain its operations without the strong partnership and cooperation from each of these agencies. The team includes representatives from: the MDIC (a social services assistant, deputy district attorneys, investigator and an enforcement officer/child interview specialist); District Attorney's office (program administration); Employment & Social Services (child welfare social workers and a child interview specialist); Alcohol, Drug & Mental Health (a mental health clinician); Sexual Assault & Domestic Violence Center (SART Director and victim advocates); Sutter Hospital and BEAR Center (sexual assault examiners); every local law enforcement agency (detectives and annual financial contributions to support the program); and Daisy, a working canine.

## District Attorney

### Victim Services

#### 2016-17 Net County Cost

General Fund	\$147,090
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#### Significant Items and/or Changes in 2016-17

No significant changes.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
New victims assisted by Victim Services Advocates	Quantity	1,584	2,300	2,400
Non-English speaking victims assisted by Victim Services Advocates	Quantity	51	60	65
Individual services provided to victims by Victim Services Advocates	Quantity	19,007	23,682	19,000
Children and families served by MDIC	Quantity	176	170	170

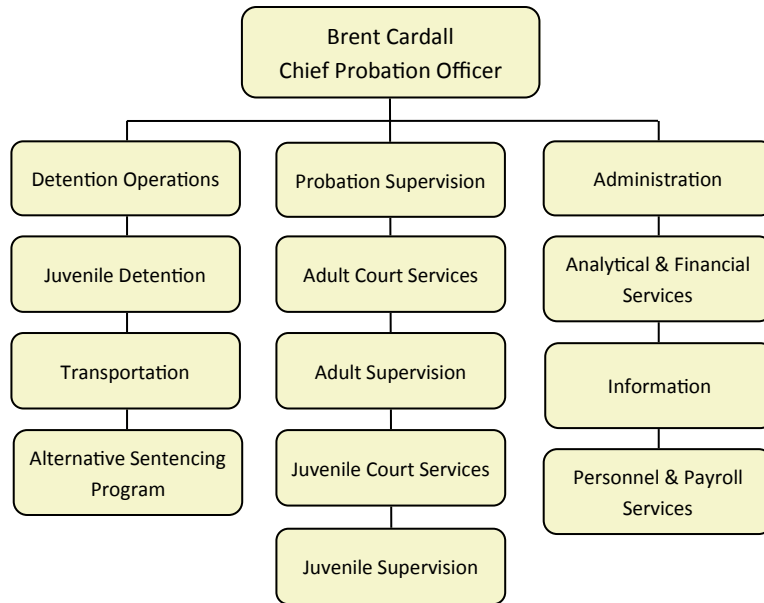


**Brent Cardall**  
Chief Probation Officer

**Mission Statement**

*To provide public safety and foster behavioral change*

# Probation



## Description of Major Services

Probation Department responsibilities include: supervision, case management and correctional intervention with delinquent youth and their families, as well as the adult community corrections population (pretrial, probation, post-release community supervision and mandatory supervision); monitoring of youth who are placed in out-of-home settings; operating the Juvenile Detention Facility; completion of pre-trial and pre-sentence assessments and investigations to assist with judicial decision-making; investigation and assessment of all juvenile referrals and preparation of juvenile dispositional reports and recommendations; and providing alternatives to custody such as the work alternative program for adult and youthful offenders.

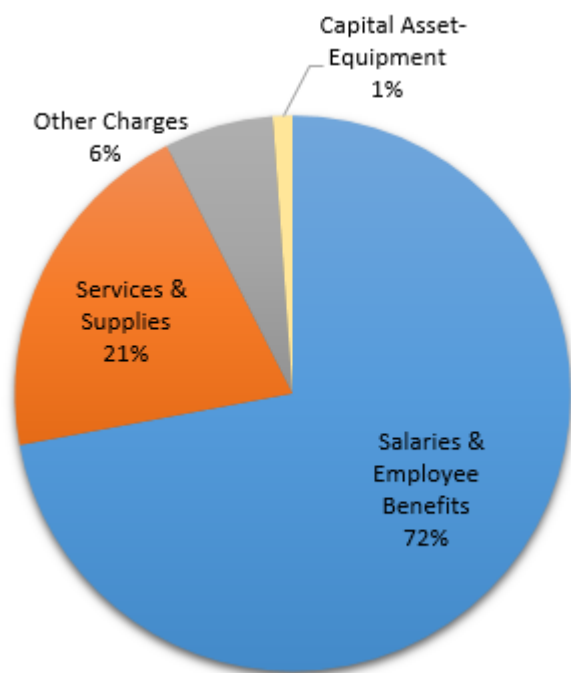
## 2016-17 Summary of Budget

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Administration	\$1,845,081	\$813,558	\$1,031,523	\$0
Adults	\$8,285,740	\$7,713,296	\$283,372	\$289,072
Youth	\$10,191,873	\$9,029,101	\$1,102,123	\$60,649
<b>TOTAL</b>	<b>\$20,322,694</b>	<b>\$17,555,955</b>	<b>\$2,417,018</b>	<b>\$349,721</b>

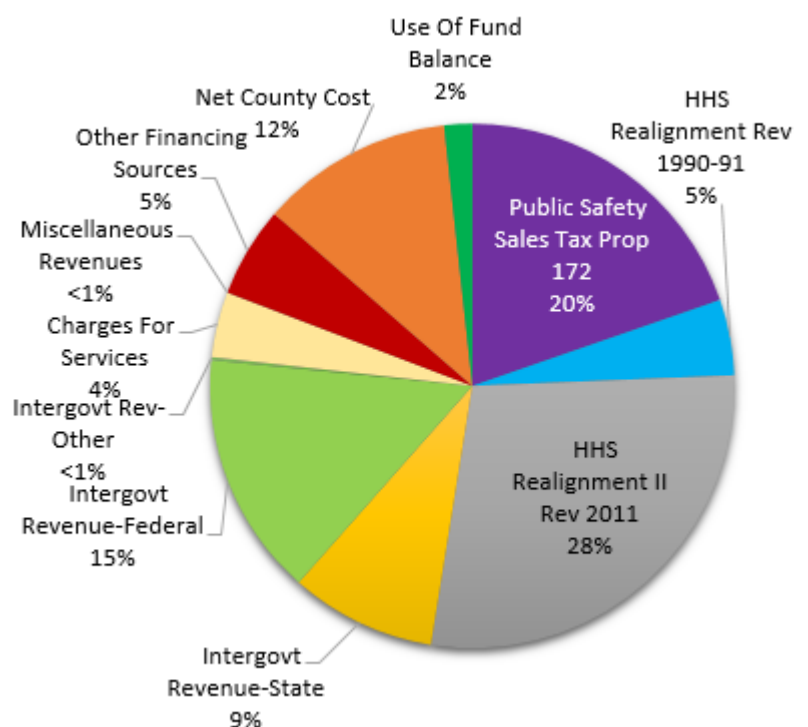
## Summary of Probation 2016-17 Budget

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommended 2016-17
<b>Revenue</b>					
Public Safety Sales Tax Prop 172	\$3,839,210	\$3,679,015	\$3,729,922	\$4,000,000	\$4,000,000
HHS Realignment Rev 1990-91	\$1,123,964	\$712,796	\$948,820	\$948,820	\$948,820
HHS Realignment II Rev 2011	\$5,046,835	\$4,591,794	\$5,571,501	\$5,771,890	\$5,727,604
Intergovt Revenue-State	\$1,299,030	\$2,082,388	\$1,674,891	\$1,825,851	\$1,825,851
Intergovt Revenue-Federal	\$1,755,686	\$1,758,752	\$1,582,784	\$3,058,449	\$3,058,449
Intergovt Rev-Other	\$45,840	\$37,642	\$15,409	\$39,979	\$39,979
Charges For Services	\$1,356,855	\$784,838	\$854,670	\$817,426	\$817,426
Miscellaneous Revenues	\$9,032	\$15,631	\$23,620	\$4,500	\$4,500
Other Financing Sources	\$1,648,142	\$1,767,914	\$1,003,377	\$1,133,326	\$1,133,326
<b>Total Revenue</b>	<b>\$16,124,594</b>	<b>\$15,430,770</b>	<b>\$15,404,994</b>	<b>\$17,600,241</b>	<b>\$17,555,955</b>
<b>Appropriation</b>					
Salaries & Employee Benefits	\$12,179,491	\$12,254,300	\$12,965,424	\$14,636,752	\$14,636,752
Services & Supplies	\$3,406,328	\$3,254,964	\$3,623,200	\$4,138,500	\$4,164,500
Other Charges	\$1,400,945	\$1,328,925	\$1,460,747	\$1,288,689	\$1,288,689
Capital Asset-Structural & Imp	\$24,091	\$41,495	\$0	\$0	\$0
Capital Asset-Equipment	\$107,392	\$60,055	\$105,354	\$318,753	\$232,753
Capital Asset-Land	\$0	\$0	\$71,000	\$0	\$0
Operating Transfers Out	\$622,900	\$754,802	\$230,000	\$0	\$0
Intrafund Transfers	(\$10,908)	(\$1,592)	\$0	\$0	\$0
<b>Total Appropriation</b>	<b>\$17,730,239</b>	<b>\$17,692,949</b>	<b>\$18,455,725</b>	<b>\$20,382,694</b>	<b>\$20,322,694</b>
<b>Use of Fund Balance Available</b>	<b>(\$165,056)</b>	<b>\$242,394</b>	<b>\$461,619</b>	<b>\$349,721</b>	<b>\$349,721</b>
<b>Net County Cost</b>	<b>\$1,770,701</b>	<b>\$2,019,785</b>	<b>\$2,589,112</b>	<b>\$2,432,732</b>	<b>\$2,417,018</b>
Funded Staffing:					
		121.00	115.00	122.00	122.00

**Expenditure**



**Revenues**



## Probation 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<p><b>Goal 1: Develop, implement and evaluate cost-effective community corrections programming, including supervision, case management and treatment that supports offender rehabilitation and reduces risk for re-offense.</b></p>	
<ul style="list-style-type: none"> <li>• Enhance collaboration with partner agencies and community stakeholders to provide better and more comprehensive correctional treatment services and cost-effective public safety solutions</li> </ul> <p>The department will work with the Courts and the Yolo County Health and Human Services Agency to enhance adult mental health court services and provide additional in-custody, out-of-custody and out-of-home juvenile treatment services.</p> <ul style="list-style-type: none"> <li>• Begin research projects to determine adult supervision recidivism rates and the effect of implementing a new assessment tool</li> </ul> <p>The department is working with a university to establish independent multi-year research of select Probation activities. This research will help the Department identify the effect on the criminal justice system due to the change in assessment tools. It will also look at adult supervision recidivism rates of those participating in certain adult programs and identify opportunities for program improvement.</p>	<ul style="list-style-type: none"> <li>• Currently working with educational partners to restore youth-focused Yolo County Construction Program into an operational program; this collaboration has allowed for the program to be budgeted for operations effective early 2016-17</li> <li>• On-going discussions with Health &amp; Human Services Agency, criminal justice partners and the Court to expand mental health court; additional discussions will occur in April 2016 to explore utilizing Community Corrections Partnership funding to achieve this goal</li> <li>• In the midst of a multi-year contract with CSU Sacramento to review and determine the effects of a change in early 2015 from one assessment system to another</li> </ul>
<p><b>Goal 2: Develop organizational infrastructure that supports efficient collection of relevant data, analysis, evaluation and continuous quality improvement.</b></p>	
<ul style="list-style-type: none"> <li>• Develop and enhance technology solutions to increase efficiency and provide more relevant reporting that supports outcome evaluation</li> </ul> <p>The department will implement a new probation case management system within this fiscal year to increase efficiency and improve the reporting capabilities</p>	<ul style="list-style-type: none"> <li>• Implemented the first phase of the new case management system in the first half of 2016. The second phase will be implemented in 2016-17.</li> </ul>

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## Probation Goals & Strategies for 2016-17

**Goal 1: Expand juvenile services to reduce recidivism and increase positive societal engagement (Safe Communities Focus Area)**

**Strategies for 2016-17**

- Re-establish the Yolo County Construction Program to support up to 15 youth each high school academic semester to provide youth a targeted high school curriculum combined with vocational construction industry skills

**Goal 2: Continue to provide exemplary juvenile detention operations**

**Strategies for 2016-17**

- Implement updated federal Prison Rape Elimination Act oversight protocols in the Juvenile Detention Facility
- Complete construction of the Juvenile Detention Gymnasium Facility (Organizational Priority)
- Increase juvenile transportation staff to make juvenile court operations more efficient (Operational Excellence)

**Goal 3: Continue to incorporate new and improved technological solutions in daily probation operations (Operational Excellence)**

**Strategies for 2016-17**

- Complete phase two of the department's case management system, which will focus on implementing a new juvenile detention management system (Operational Excellence)



## Program Summary

Adult Court Investigations - Probation officers prepare investigative reports and provide recommendations to the Court regarding felony matters as mandated by law. Officers also complete risk assessments on offenders.

Adult Supervision - Supervises more than 2,000 adult felons in the community, including those who have committed sexual offenses and domestic violence offenses. Completes risk assessments to help guide decision-making with regard to appropriate supervision levels (includes the supervision of moderate-risk offenders on a telephone call-in caseload).

Mental Health Court - The Probation Department has provided an officer to the Court to assist in the piloting of a local mental health court. The officer will supervise up to 10 severely mentally ill offenders and participate on the mental health court collaborative team.

Drug Court - The Probation Department, through collaboration with the Courts and the Yolo County Health and Human Services Agency, has provided a senior probation officer to act as the coordinator for the Drug Court Program. The officer supervises all of the clients enrolled in the program.

Work Alternative Sentencing - Program provides alternatives to incarceration for juvenile and adult offenders. Through this program, bed space is saved at the County Jail and at the Juvenile Detention Facility, while allowing offenders to give back to the community by providing community work services. The department collects adult offender participation fees and garners revenue from State, city and county agencies that utilize the work crews to provide landscaping, community clean-up and beautification at cost savings. In this coming fiscal year, this program will begin monitoring offenders' participation in court-ordered community service programs.

## Probation

Adults

### 2016-17 Net County Cost

General Fund	\$283,372
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### Significant Items and/or Changes in 2016-17

The expenditure increases within the adult program are budgeted primarily in the areas of staffing, retirement, OPEB, health insurance and other employee benefit related costs, which have been offset by reductions predominantly in areas of IT and other professional services expenditures.

Major budgeted revenue increases exist primarily in the areas of Proposition 172 and 2011 Realignment revenues, while the State SB 678 revenues are being projected to decline.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Adult work program hours supervised	Quantity	38,916	34,500	34,500
Adult probation reports and documents completed	Quantity	1,221	866	860
Population supervised as high-risk (This is a snapshot of clients due to data limitations in current records keeping system)	Quantity	690	680	700
Moderate-risk adult probationers supervised via call-in caseload	Quantity	270	285	300
Supervised own-recognition reports completed	Quantity	859	511	588
Total number of unique supervised own-recognition cases	Quantity	318	334	384

## Program Summary

The Juvenile Detention Facility has a Corrections Standards Authority-approved capacity of 90 minors with an average population of approximately 30 youth; and up to 10 of whom are from another jurisdiction and housed at that jurisdiction's expense. On-site services include: education, medical and psychiatric services, mental health screening, assessment and counseling services, as well as evidence-based programs designed to promote social literacy, including literacy, general education diploma readiness, Aggression Replacement Therapy, cognitive self-change and social skills training. Community volunteers provide mentorship, positive role models and additional program services that cannot be provided by facility staff. The detention facility continues bed rental partnerships with the U.S. Department of Health & Human Services Office of Refugee Resettlement and the County of Amador.

Juvenile Intake - Pursuant to the Welfare & Institutions Code, probation officers screen all intakes (in-custody and out-of-custody referrals). Youth are screened using a validated risk assessment tool, mental health screening tool and detention risk assessment instrument to determine custody status, appropriate services referrals and/or referral to the District Attorney. When possible, alternatives to incarceration (contract release, electronic monitoring, GPS) are utilized during the Court process pre-adjudication phase.

Juvenile Court Investigations - Probation officers assess all minors who are referred to juvenile court, utilizing the Positive Achievement Change Tool to identify criminogenic needs that must be targeted in order to reduce their likelihood to reoffend. Based on the outcome, a case plan is generated, which helps to drive the recommendations to the Juvenile Court for appropriate terms and conditions of probation and targeted treatment interventions. These processes have been incorporated into legislatively mandated social studies and dispositional reports.

Juvenile Supervision - Probation officers work to engage youth and families in behavior change programs designed to reduce the likelihood that they will reoffend and work directly with families to get them ready to participate in and benefit from rehabilitative programming. Alternatives to incarceration supervision (electronic monitoring, GPS) may be utilized at post-disposition phase of the Court process.

Care of the Court Wards finances the services and treatment needs of minors who become wards of the Juvenile Court and who have been placed in the SB 163 Wraparound Program or out-of-home into a relative placement, foster home, residential group home, camp or ranch, or AB12 Non-Minor Dependent program.

Probation officers locate placement for wards of the Court, as directed by the Court, in out-of-home placement settings, monitor progress and work to safely transition youth to his/her home or other permanent place.

Transportation Unit's primary responsibility is to transport in-custody minors to and from superior and immigration court, medical appointments, residential placements in and out of the State, the Division of Juvenile Justice and other juvenile facilities. This unit also transports adult offenders from the County Jail to residential treatment facilities in the rare cases where indigent defendants have no other means of transportation.

## Probation

### Youth

#### 2016-17 Net County Cost

General Fund	\$1,102,123
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#### Significant Items and/or Changes in 2016-17

The expenditure increases within the youth program are primarily attributable to addition of a new Legal Secretary position and employee related retirement, OPEB, worker's compensation, health insurance and extra help costs, as well as youth program's operations related medical and drug testing costs.

Major revenue increases in the youth programs are primarily attributable to:

- The Federal Office of Refugee Resettlement (ORR) grant amendment that doubled the total lease of beds from 15 to 30.
- Proceeds from the Mentally Ill Offender Crime Reduction (MIOCR) grant

Performance measures provided on next page.



Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Average daily population of Yolo County youth	Quantity	20.5	20	20
Average daily bed rentals to other counties and the federal government	Quantity	7	10	20
Juvenile work program hours supervised	Quantity	60	36	24
Juvenile investigative reports completed	Quantity	210	200	200
Youth referred to behavior change programs	Quantity	170	170	190
Youth supervised utilizing alternatives to incarceration	Outcome	213	220	220
Youth sent to out-of-home placement by the courts	Quantity	24	15	15
Youth successfully re-enter	Outcome	7	5	7

**Probation**  
Youth cont.





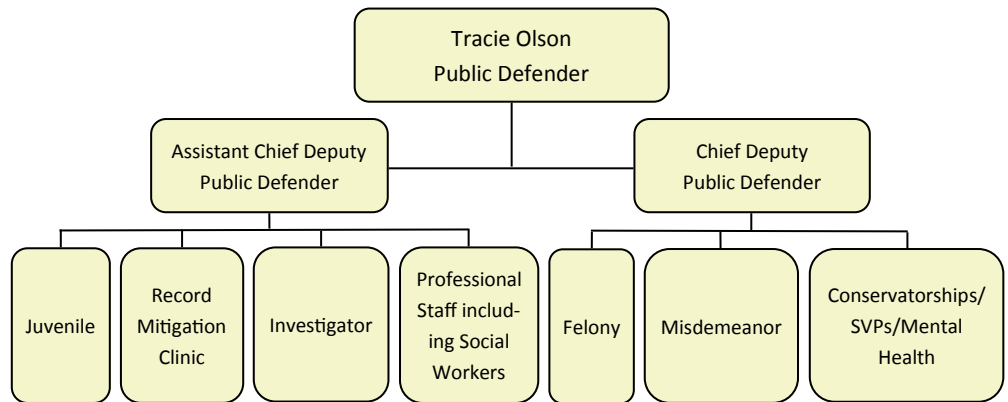


**Tracie Olson**  
Public Defender

**Mission Statement**

*The mission of the Public Defender's Office is to provide quality legal representation through zealous advocacy that protects the liberty and constitutional rights of our clients and ensures a fair system of justice. We strive to be client-centered by advising holistically and assisting clients with the services necessary to address both their legal and social support needs. We believe in treating every client with compassion and respect as well as pursuing each case with commitment, professionalism and teamwork.*

# Public Defender



**Description of Major Services**

The Public Defender's Office provides legal services to adult, indigent persons accused of felony and misdemeanor criminal violations; juveniles prosecuted for alleged conduct that would be criminal if they were adults; individuals in mental health (e.g., conservatorship) cases; and other persons whose liberty or parenting interest may be affected by the government.

The Public Defender's Office provides primary services to indigent defendants. In circumstances where the office must declare a conflict of interest, a pool of criminal defense attorneys provides representation through contracts with the County. Program information for conflict indigent defense services is found in a separate section.

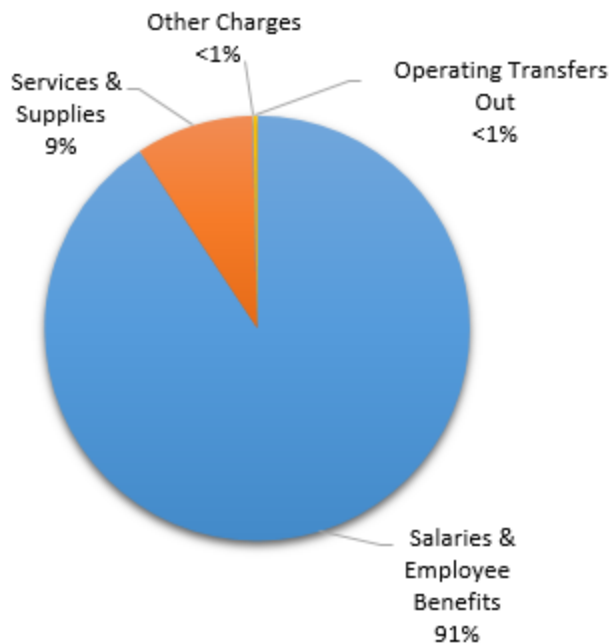
**2016-17 Summary of Budget**

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Public Defender	\$6,864,408	\$324,839	\$6,539,569	\$0
<b>TOTAL</b>	<b>\$6,864,408</b>	<b>\$324,839</b>	<b>\$6,539,569</b>	<b>\$0</b>

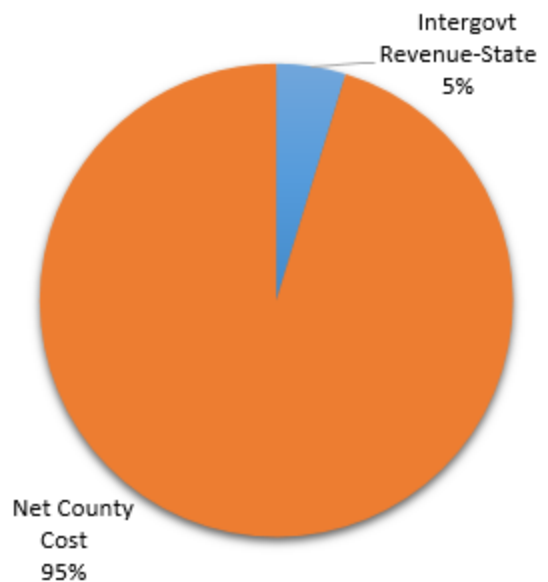
## Summary of Public Defender 2016-17 Budget

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommended 2016-17
<b>Revenue</b>					
Charges For Services	\$10,881	\$71,093	\$0	\$0	\$0
Miscellaneous Revenues	\$35	\$3,793	\$0	\$0	\$0
Intergovt Revenue-State	\$237,607	\$264,668	\$283,451	\$324,839	\$324,839
<b>Total Revenue</b>	<b>\$248,524</b>	<b>\$339,554</b>	<b>\$283,451</b>	<b>\$324,839</b>	<b>\$324,839</b>
<b>Appropriation</b>					
Salaries & Employee Benefits	\$5,027,458	\$5,433,297	\$5,983,847	\$6,384,087	\$6,224,487
Services & Supplies	\$611,965	\$585,714	\$696,792	\$638,250	\$613,250
Other Charges	\$9,406	\$5,587	\$8,919	\$6,421	\$6,421
Capital Asset-Equipment	\$0	\$0	\$28,000	\$26,000	\$0
Operating Transfers Out	\$9,200	\$14,400	\$20,250	\$20,250	\$20,250
Intrafund Transfers	(\$721)	(\$1,597)	\$0	\$0	\$0
<b>Total Appropriation</b>	<b>\$5,657,308</b>	<b>\$6,037,401</b>	<b>\$6,737,808</b>	<b>\$7,075,008</b>	<b>\$6,864,408</b>
<b>Use of Fund Balance Available</b>	<b>(\$47,446)</b>	<b>(\$80,473)</b>	<b>\$16,455</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$5,456,231</b>	<b>\$5,778,320</b>	<b>\$6,437,902</b>	<b>\$6,750,169</b>	<b>\$6,539,569</b>
<b>Funded Staffing:</b>		35.00	36.00	37.00	36.00

**Expenditure**



**Revenues**



## Public Defender 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<b>Goal 1: Ensure zealous, high quality representation for each client</b>	
<ul style="list-style-type: none"> <li>• Through training, supervision and other management practices, ensure attorneys and staff understand and adhere to their professional and ethical responsibilities to pursue with knowledge and skill whatever lawful and ethical measures are required to vindicate a client’s cause. Embed tenants of California Attorney Guidelines of Civility and Professionalism into everyday interactions.</li> <li>• Develop and implement holistic defense practices that achieve client-centered advocacy. Conclude collaboration with The Center for Holistic Defense and implement appropriate evidence-based changes.</li> <li>• Continue to expand training beyond professional mandates.</li> <li>• Maintain and expand the Record Mitigation Clinic to ensure that rehabilitated offenders and Proposition 47 affected defendants have access to quality, post-conviction legal services to obtain the relief to which they are legally entitled, thereby supporting their successful re-entry into the community.</li> <li>• Utilize multidisciplinary model to leverage expertise of social workers to develop and implement discharge plans for adult-sentenced inmates with special focus on the mentally ill and create proposed disposition plans for pre-trial adult clients that encourage sentences that focus on rehabilitation versus incarceration beyond that necessary to successfully intervene in noncompliant behavior.</li> <li>• Pair social workers directly with delinquent youth at high risk for incarceration and/or out-of-home placement to determine sources of instability and develop goals that address barriers to success and promote positive change.</li> <li>• Recruit and direct social worker intern in mezzo level activities to identify gaps and support cultural and institutional changes that meet minors’ needs in the community.</li> <li>• Continue collaboration with Department of Employment and Social Services (DESS) to identify and serve offenders eligible for benefits such as Medi-Cal and CalFresh.</li> </ul>	<ul style="list-style-type: none"> <li>• In 2015, litigated 103 of 127 jury trials (81%), 40 felony and 63 misdemeanor trials; met (24%) or beat (45%) the offer after trial</li> <li>• Survey of 257 clients identified most pressing collateral issues hindering success; awaiting changes to Public Defender Case Management System and shift toward attorney-driven system to explore reorganizing to meet these needs</li> <li>• In 2015, hosted 12 hours of in-house training approved by CA State Bar and supported outside training in other specialty areas such as motivational interviewing and risk assessments</li> <li>• Averaging &gt;50 Prop. 47 petitions granted per month (1,954 petitions filed requesting resentencing or reclassification Nov. 2014 to Dec. 2015 per court statistics)</li> <li>• In 2015, &gt;122 Penal Code § 1203.4 petitions filed and granted</li> <li>• Last 9 months in 2015*, discharge planning efforts of adult social worker resulted in 159 positive service connections for 64 clients (81.5% success rate); pretrial reentry efforts led to improved court outcomes in 89% of cases (*social worker on leave first quarter of 2015)</li> <li>• Adult social worker participated in various County and community efforts, including Thriving Residents Strategic Plan Goal team, California Reentry Council Network, Board of State &amp; Community Corrections grant workgroup, and the jail’s Multi-Disciplinary Team; attended or hosted trainings on subjects including trauma, homelessness, psychotic disorders and Adverse Childhood Experiences.</li> <li>• Juvenile social worker worked with ~30 high risk youth at a time, helping majority with &gt;1 need, including connecting to services (e.g. mental health), securing employment and/or basic ID, obtaining funding for basic needs (e.g. clothing) and participating in pro-social activities (e.g., boxing, gym membership); regularly advocated on behalf of minors in court and at schools during Individualized Education Program and Student Study Team meetings; collaborated with stakeholders by attending weekly staffings to create reentry plans for youth leaving juvenile hall through membership on committees (e.g. Yolo Gang Reduction, Intervention, Prevention and Blue Ribbon Commission) and helping bring Police Activities League to Woodland</li> <li>• 1 of 4 social worker interns finalizing reentry resource guide, modeled after San Francisco’s, that comprehensively lists services available</li> <li>• On-sight collaboration Health &amp; Human Services Agency resulted in 89 approved applications for Medi-Cal and/or CalFresh benefits</li> </ul>

## Public Defender 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<p><b>Goal 2: Collaborate with other justice system stakeholders and community partners to establish client-centered policies and procedures for local justice system operations</b></p>	
<ul style="list-style-type: none"> <li>Continue to invest in on-going collaborations including Community Corrections Partnership (CCP) executive committee and workgroups, Criminal Records Access Management (CRAM), Justice Reinvestment Initiative, Employee Council, Talent Development Initiative, Veterans Stand Down, and Strategic Planning Working Group. Continue to strive to develop consensus surrounding a protocol to address the needs of the realigned Proposition 47 offenders</li> <li>Collaboratively pursue grant opportunities including the immediately upcoming Residential Substance Abuse Treatment (RSAT) and Supervised Population Workforce Training (AB 2060) grants</li> </ul>	<ul style="list-style-type: none"> <li>Majority of named collaborations continue, most notably CCP, CRAM, Employee Council, Talent Development Initiative (now known as the YES Team for Yolo Encourages Success), Veterans Stand Down and Strategic Planning Goal Teams; new collaborations include partnering with Yolo County Housing to develop proposal to use Inter-governmental Transfer funds to build housing capacity to bridge gap in behavioral health system of care for justice-involved population, and participation in employee focus groups to review competencies for new County performance evaluations</li> <li>Workgroup to create and implement new protocols to address needs of Prop. 47 populations formed and active</li> <li>RSAT grant was applied for but not awarded; new opportunities reviewed as they arise.</li> </ul>
<p><b>Goal 3: Support a strong, positive work environment that promotes employee development</b></p>	
<ul style="list-style-type: none"> <li>Support employee activities; recognize collaboration as a county value; recognize high performers; seek and value feedback; overcome constraints of operating in a dated office building.</li> <li>Focus on leadership skill development that clarifies expectations, aligns tactics and supports professional training opportunities inside and outside the County. Actively participate in the Talent Development Initiative to augment training opportunities for employees.</li> <li>Complete scan-on-demand and paperless integration/upgrade project with DA's Office, IT and vendor to serve as foundation for e-discovery; enhance technology in the workplace in order to augment, enhance and maximize services.</li> </ul>	<ul style="list-style-type: none"> <li>Continue to encourage broad staff representation in County workgroups; support work-life balance; encourage constant feedback and recognition; and support training to augment supervisorial and leadership skills</li> <li>Expanded physical footprint of office building and replaced paint/carpet as necessary to enable greater comingling of units and improve moral</li> <li>Received IT Innovation funding to update equipment and expedite electronic storage of some files; other IT projects (e.g., completing paperless integration of PDRMS; moving to e-discovery) on-hold until additional County and office resources available</li> </ul>
<p><b>Goal 4: Advance understanding of the work of public defense</b></p>	
<ul style="list-style-type: none"> <li>Educate the community about the purpose and function of the public defense system by developing and maintaining stakeholder relationships and collaborations.</li> <li>Support intern programs by hosting volunteer attorneys, law students, graduate students, social worker and paralegal interns, and undergraduate and high school interns.</li> <li>Develop a public education campaign to increase awareness of legal rights and related topics.</li> </ul>	<ul style="list-style-type: none"> <li>Regularly speak to or interact with community as representatives of Office, e.g. mentoring high school mock trials teams and speaking at local schools and colleges, e.g. UCD adjunct professor, UCD Police Citizens Academy, moot court judges at McGeorge and UCD law schools, and Court Watch forum panelist</li> <li>In 2015, hosted 9 law students, 9 post-bar graduates/volunteer attorneys, 4 undergraduate interns, 4 social worker interns and 1 community volunteer</li> <li>Juvenile team implementing Know Your Rights type education at Juvenile Detention Facility</li> </ul>

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## Public Defender Goals & Strategies for 2016-17

### **Goal 1: Ensure zealous, high quality legal representation for each client (Operational Excellence)**

#### **Strategies for 2016-17**

- Continue to expand and improve on all aspects of client representation
  - Maintain and improve key support services provided by the investigation unit, social worker unit and the Record Mitigation Clinic
  - Study approaches to augment evidence-based practices
  - Explore practices that ensure team representation, drawing on the collective expertise and resources of the office

### **Goal 2: Collaborate with other stakeholders and community partners to establish client-centered policies and procedures that enable clients to access services necessary for their well-being and growth (Operational Excellence)**

#### **Strategies for 2016-17**

- Proposition 47 workgroup: identify and implement best practices to meet the needs of the population with substance use and other disorders
- Continuum of Care workgroup: map existing services, identify gaps and create solutions (Safe Communities Priority Focus Area)
- Secure IGT funding to build housing capacity to bridge a gap in the behavioral health system of care for justice-involved, Medi-Cal beneficiaries (Thriving Residents Priority Focus Area)

### **Goal 3: Support a strong, positive work environment that promotes employee development**

#### **Strategies for 2016-17**

- Establish and clearly communicate performance standards; timely conduct performance evaluations based upon performance standards; establish formal and informal ways to reward excellence and hard work
- Enhance internal training program by identifying gaps in knowledge base and/or most desired areas of training and design trainings to meet those needs
- Identify current satisfaction levels and target areas for improvement
- Continuously assess technology needs; develop a comprehensive IT plan; continue to incrementally implement IT practices, including piloting a “paperless” unit and completing case management upgrades that allow for linkages to electronically stored files and accurate data reporting; identify and develop needed resources to meet technology priorities (Operational Excellence)

### **Goal 4: Increase community knowledge of legal rights and the work of public defense (Organizational Priority)**

#### **Strategies for 2016-17**

- Recruit, train and utilize quality interns to augment services to clients
- Educate adults and youth, including expanding an educational curriculum for delivery to youth in the juvenile detention facility and schools

## Program Summary

**Felony and Misdemeanor Units:** Attorneys are responsible for all aspects of each case assigned to them. Attorneys may also file writs from decisions made in the Superior Court. With the passage of AB 109, these units also handle all Post Release Community Supervision, Mandatory Supervision and Parole revocation proceedings.

**Juvenile Unit:** Attorneys represent minors through all stages of the proceedings and advocate in collateral matters such as education proceedings (i.e., Individual Education Plan, Student Study Team, and disciplinary proceedings) and non-dependent minor (AB 12) proceedings.

**Mental Health Unit:** Unit represents individuals in conservatorship proceedings, the majority of which are instituted after an allegation that the person is gravely disabled due to a mental disorder and unable to provide for his/her basic personal needs for food, clothing or shelter. The office additionally represents clients in civil commitments, including sexually violent predator and incompetent to stand trial proceedings, involuntary commitment extensions and Laura's Law proceedings.

**Investigations:** Unit conducts investigations to support the legal defense of a wide variety of criminal and mental health cases.

**Social Workers:** Offer adult and juvenile offenders seamless access to services that meet their social support needs resulting in more positive case dispositions and adjustment to supervision terms.

**Record Mitigation Clinic:** Primarily, this unit provides post-conviction legal services to clear or reduce criminal convictions of rehabilitated offenders, thereby supporting successful re-entry into the community. This unit also files Proposition 47 petitions for eligible defendants.

## Public Defender

Public Defender

### 2016-17 Net County Cost

General Fund	\$6,539,569
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### Significant Items and/or Changes in 2016-17

No significant changes.



## Performance Measurements (Below and on the pages to follow)

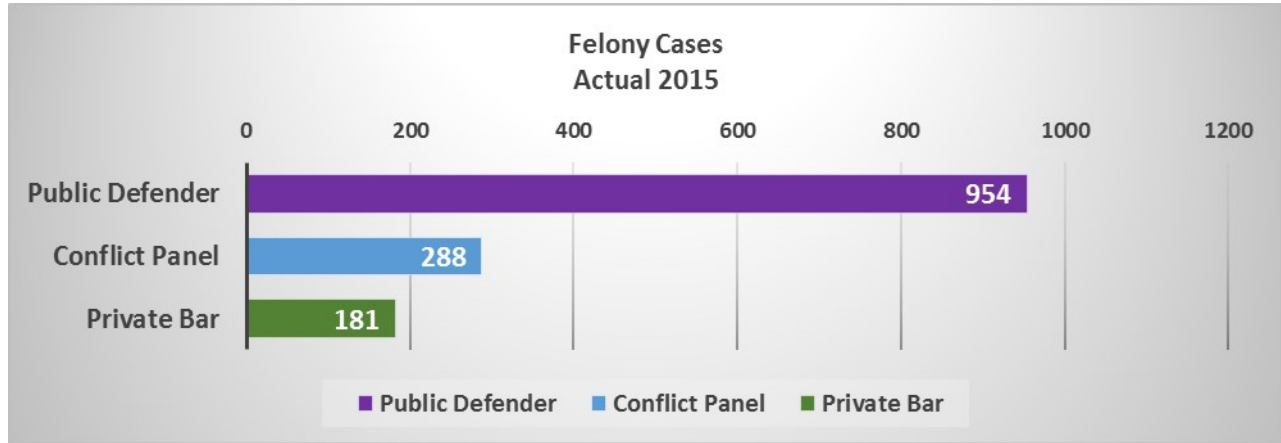
### Clinic (Performance Measurement Type: Quantity)

In 2015, the Record Mitigation Clinic filed over 122 Penal Code § 1203.4 petitions. Between November 2014 and December 2015, the Clinic was responsible for filing the majority of the 1,954 Proposition 47 petitions the Yolo County Superior Court reported filed on behalf of defendants.



## Appointments on New Felony Cases (Performance Measurement Type: Quantity)

In 2015, the District Attorney's Office reports that it filed 1,249 felony cases against 1,517 defendants\*. Of the 1,517 defendants charged with a felony, the Public Defender's Office was appointed to represent 954, a member of the County Conflict Panel was appointed to represent 288, 181 defendants retained private counsel and 94 defendants fell into the "other" category. "Other" includes defendants who did not appear in court and are out-to-warrant, or those who appeared in court pro per.

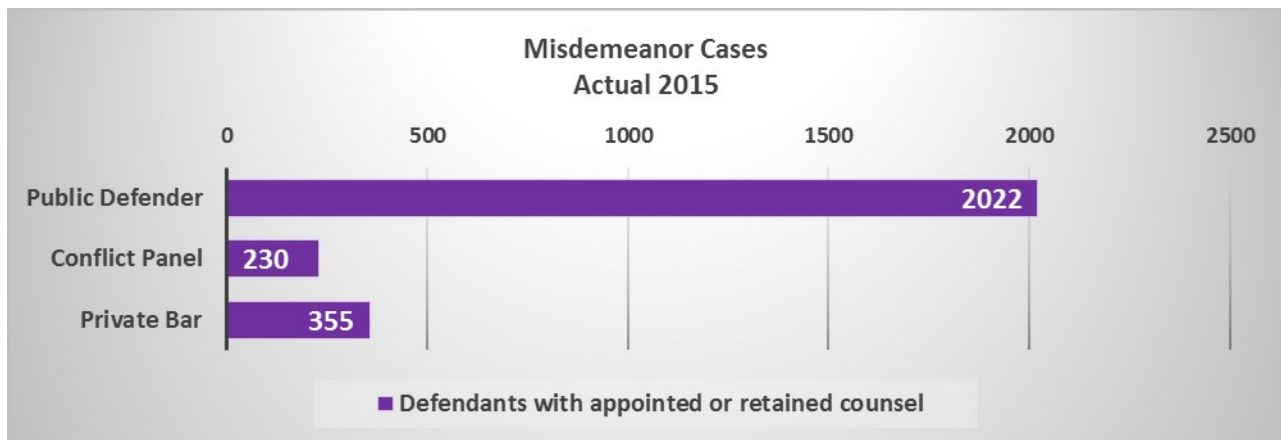


\* From the prosecution's standpoint, a "case" is defined as a complaint or information with a unique court case number representing the prosecution of one or more defendants based on the same set of facts, whereas a "defendant" is defined as a person faced with a criminal prosecution who is entitled to the services of a defense attorney. The same person may be counted as a defendant more than once in a calendar year if that person accrues more than one case. Due to the existence of co-defendant cases, the number of "defendants" requiring separate defense counsel will always exceed the number of "cases" filed by the prosecution.

From a defense perspective, each defendant represents one case, since each defendant is entitled to his/her own attorney. Therefore, the terms "cases" and "defendants" are used interchangeably in the graphs.

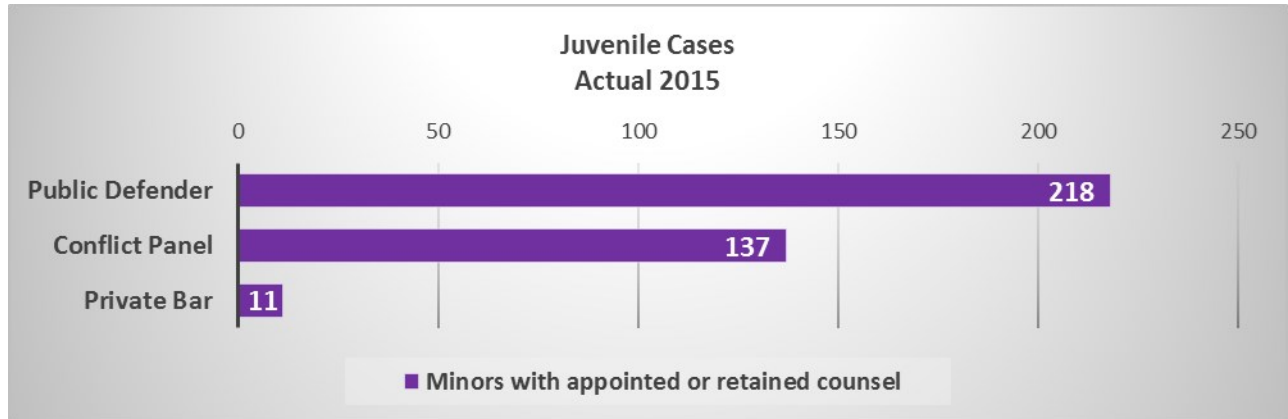
## Appointments on New Misdemeanor Cases (Performance Measurement Type: Quantity)

In 2015, the District Attorney's Office reports that it filed 5,929 misdemeanor cases against 6,208 defendants. Of the 6,208 defendants charged with a misdemeanor, the Public Defender's Office was appointed to represent 2,022, a member of the County Conflict Panel was appointed to represent 230, 355 defendants retained private counsel and 3,601 defendants fell into the "other" category. Again, "other" includes defendants who did not appear in court and are out-to-warrant, or those who appeared in court pro per.



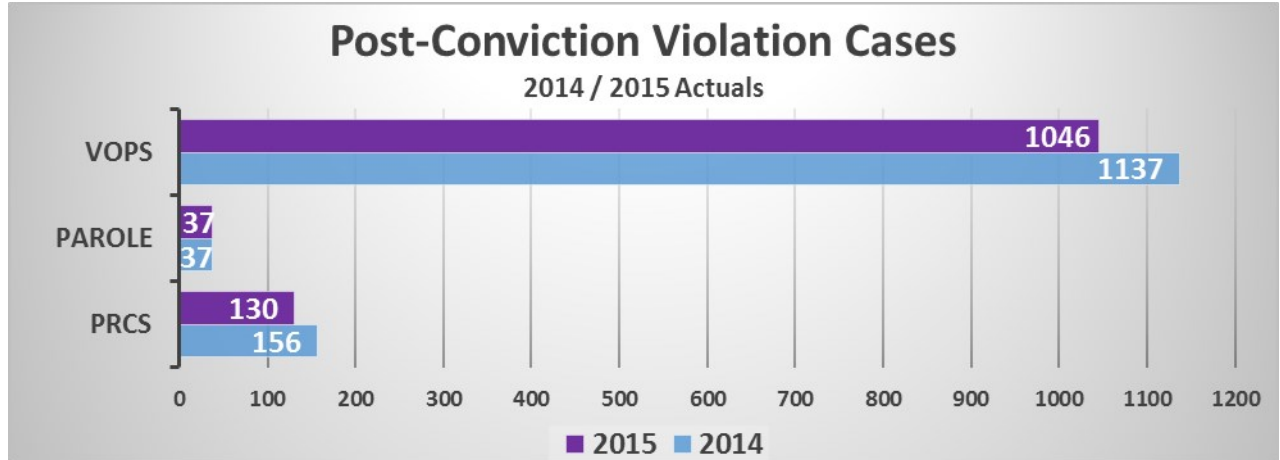
### Appointments on New Juvenile Cases (Performance Measurement Type: Quantity)

In 2015, the District Attorney’s Office reports that the court appointed the Public Defender’s Office to represent 218 juvenile defendants and appointed a member of the county conflict panel to represent 137 juvenile defendants. An additional 11 minors retained private counsel.



### Appointments on Post-Conviction Violation Cases (Performance Measurement Type: Quantity)

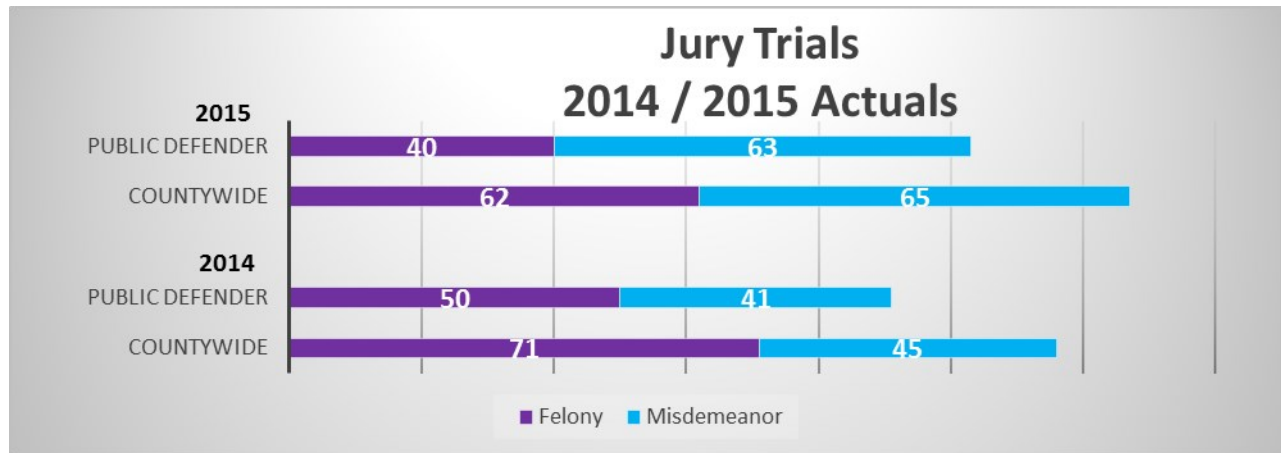
In addition to the above appointments on new cases in 2015, the Public Defender’s Office was the attorney of record in 1,046 violation of probation cases, 37 parole violation cases and 130 post release community supervision violation cases (PRCS). Appointments on post-conviction violation cases dropped somewhat in 2015 as compared to 2014 when the Public Defender’s Office was the attorney of record in 1,137 violation of probation cases, 37 parole violation cases and 156 PRCS violation cases.



## Jury Trials (Performance Measurement Type: Quality)

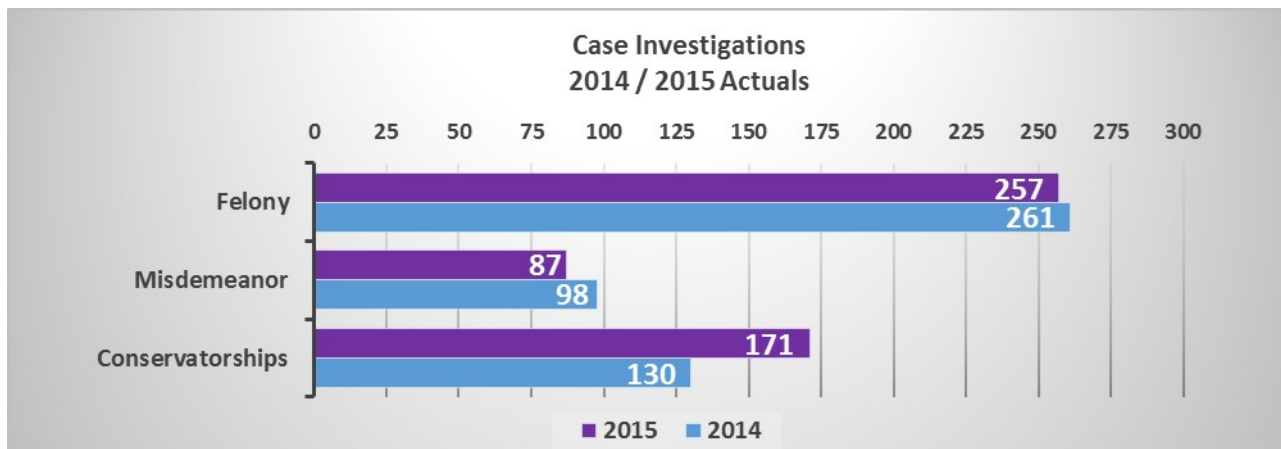
In 2015, 127 jury trials were litigated countywide. Of those 127, 62 were felony trials and 65 were misdemeanor trials. The Public Defender's Office was an attorney of record in 103, or 81% of the jury trials. Of the 103, 40 were felony trials and 63 were misdemeanor trials. Public Defender clients realized a benefit for having gone to jury trial 69% of the time.

In 2014, 116 jury trials were litigated countywide. Of those 116, 71 were felony trials and 45 were misdemeanor trials. The Public Defender's Office was an attorney of record in 91, or 78%, of the jury trials. Of the 91, 50 were felony trials and 41 were misdemeanor trials. Public Defender clients realized a benefit for having gone to jury trial 64% of the time.



## Independent Investigations (Performance Measurement Type: Quantity)

In 2015, the Public Defender's Office Investigations Unit opened 257 felony adult/juvenile investigations, 87 misdemeanor adult/juvenile investigations, and 171 investigations related to our new and existing conservatorship caseload.







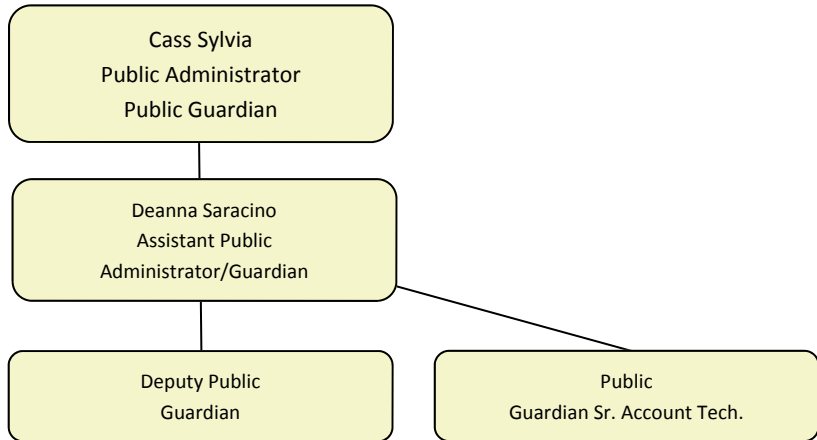
**Cass Sylvia**  
Public Guardian-Administrator

**Mission Statement**

*The office of the Public Guardian, by order of the Superior Court and through two types of conservator-ship, manages the lives of the most vulnerable residents of Yolo County who cannot care for themselves. As conservator, we are committed to treating every client with dignity and compassion. In carrying out our statutory role, the office will act in the best interest of each client and execute sound fiscal management of client estates.*

*Likewise, the office of the Public Administrator settles the estates of Yolo County residents who die without a will or appropriate person to act on their behalf. Additionally, we provide qualified residents with cremation and interment through our Indigent Cremation program.*

# Public Guardian—Administrator



**Description of Major Services**

The office of the Public Guardian manages the affairs of vulnerable people who cannot care for themselves due to serious physical illness, mental illness or other disability. If deemed gravely disabled by the referring doctor and affirmed by the court, people may be placed on public conservatorship and managed by the Public Guardian. Conservatorship of the person and estate is authorized by order of the Superior Court and every conservatorship is individually tailored to the person’s needs.

The Public Administrator investigates and may administer the estates of persons who die in Yolo County without a relative willing or able to act as administrator. The Public Administrator also manages the County's Indigent Burial/Cremation program. More than 100 residents of Yolo County are served by this program each year.

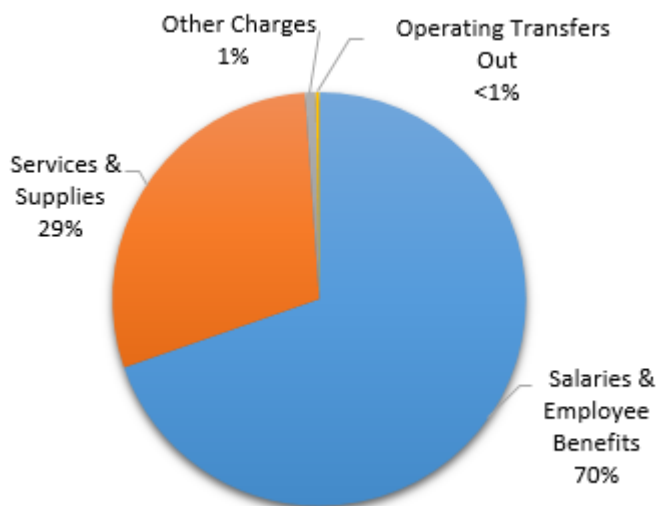
**2016-17 Summary of Budget**

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Public Guardian-Administrator	\$895,605	\$228,000	\$667,605	\$0
<b>Total</b>	<b>\$895,605</b>	<b>\$228,000</b>	<b>\$667,605</b>	<b>\$0</b>

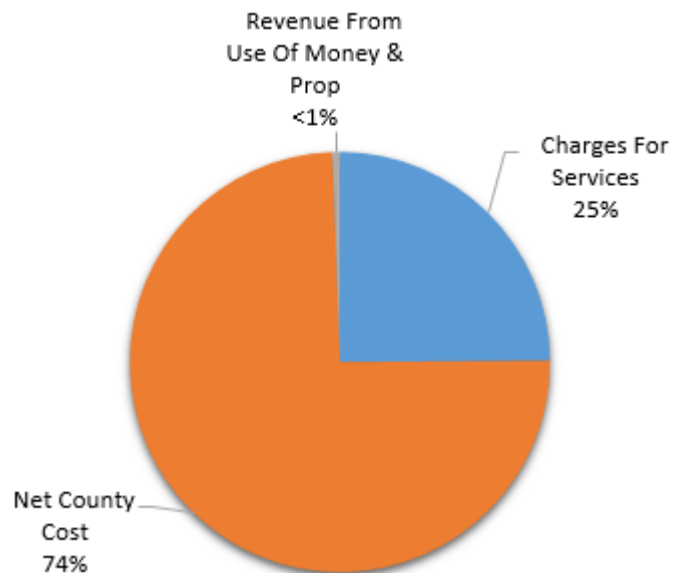
## Summary of Public Guardian-Public Administrator 2016-17 Budget

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommended 2016-17
<b>Revenue</b>					
Revenue From Use Of Money & Prop	\$2,415	\$2,400	\$5,000	\$5,000	\$5,000
Charges For Services	\$190,281	\$226,875	\$223,000	\$223,000	\$223,000
Miscellaneous Revenues	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$192,696</b>	<b>\$229,275</b>	<b>\$228,000</b>	<b>\$228,000</b>	<b>\$228,000</b>
<b>Appropriation</b>					
Salaries & Employee Benefits	\$649,176	\$670,410	\$712,658	\$784,195	\$623,649
Services & Supplies	\$206,868	\$201,111	\$232,615	\$262,056	\$262,056
Other Charges	(\$161)	\$1,892	\$7,500	\$7,500	\$7,500
Capital Asset-Equipment	\$0	\$19,490	\$0	\$0	\$0
Operating Transfers Out	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
<b>Total Appropriation</b>	<b>\$858,282</b>	<b>\$895,303</b>	<b>\$955,173</b>	<b>\$1,056,151</b>	<b>\$895,605</b>
<b>Use of Fund Balance Available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Net County Cost</b>	<b>\$665,586</b>	<b>\$666,028</b>	<b>\$727,173</b>	<b>\$828,151</b>	<b>\$667,605</b>
<b>Funded Staffing:</b>					
		6.00	6.00	7.00	5.00

**Expenditure**



**Revenues**



## Public Guardian-Administrator 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<b>Goal 1: The role of the Conservator of a Person is to provide the best quality of life possible for each conservatee</b>	
<ul style="list-style-type: none"> <li>• Provide for proper healthcare by arranging for doctor appointments, monitoring medical treatment, advocating for necessary treatment and voicing the wishes of the conservatee</li> <li>• Arrange for proper nutrition</li> <li>• Arrange for appropriate clothing, as needed</li> <li>• Provide for housing that is appropriate and least restrictive</li> <li>• Arrange for reasonable safety, comfort, social services, recreation and family contact</li> </ul>	<p>In general, we have a population of clients who have failed lesser interventions before being referred to public conservatorship. Many have been victims of their families or people to whom they entrusted their money. Many older clients with dementia or people suffering from severe mental illness are easy to defraud and can become victims of undue influence. Frequently, new clients are underfed, non-medication-compliant and fail in their hygiene, victimizing themselves with self-neglect or are neglected by others who should be caring for them.</p> <p>Initially, our care often includes the physical rescue and removal of vulnerable adults living in sub-standard conditions. The court orders the public guardian the authority to arrange for appropriate placement at the least restrictive level, as well as medical care and financial management for each conservatee. We are successful in managing the lives of hundreds of people.</p>
<b>Goal 2: The role of the Conservator of Estate is to protect and maximize the assets of the conservatee</b>	
<ul style="list-style-type: none"> <li>• Locate and marshal assets, assuring they are adequately protected against loss</li> <li>• Prepare an inventory of the assets for the Court</li> <li>• Apply for and maintain benefits for which Conservatees are entitled</li> <li>• Make a budget and pay all legitimate bills for the Conservatee</li> <li>• Invest the Conservatee's assets and income in safe investments that will meet his/her needs and meet Court requirements</li> <li>• Remain accountable to the Court on all expenditures, income, assets and property</li> <li>• Prepare a final report and accounting of the estate at the time the Conservatorship terminates</li> </ul>	<p>Every new case involves marshaling the client's assets, closing their bank account, becoming their rep-payee and securing their benefits. No client on public conservatorship manages their own money. Every client is an individual with a unique financial situation, often with debt and other complicated issues that need resolution.</p> <p>Paying bills and money management is the conservator's responsibility. The court has oversight of each conservatee's account. County Counsel reviews each accounting before it is submitted to the court. This office is subject to audits by Social Security, Medi-Cal, and Yolo County Financial Services. We have never had an audit exception thanks to good accounting staff.</p>

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## Public Guardian-Administration Goals & Strategies for 2016-17

**Goal 1: Continue to provide top-notch service. (Operational Excellence)**

**Strategies for 2016-17**

- Case manage each client, advocating for their best interest (Thriving Residents & Safe Communities)
- Maintain relationships with our client's care providers and the medical staff (Operational Excellence)
- Visit the clients and attend their care plan conferences, including taking them to appointments and being present for first-hand information

**Goal 2: Access services for Public Guardian clients and secure appropriate placement (Thriving Residents & Safe Communities)**





## Program Summary

Public Administrator: is charged with investigating and administering the estates of persons who die without a will, or without an appropriate person willing or able to act as an administrator to settle the estate of the decedent. The Public Administrator has the same duties and functions as private administrators which include:

- Disposition of the decedent's body; including funeral and/or burial arrangements
- Marshaling all funds, assets and property to secure and prevent loss
- Conducting thorough investigations to discover all of the decedents' assets
- Collecting all dues owed to the estate
- Ensuring all estate benefits are applied for and received
- Paying the decedent's bills and taxes
- Ensuring the estate is administered according to the decedent's wishes
- Locating those entitled to inherit from the estate and ensuring inheritance is received

The Public Administrator manages the county's indigent burial and cremation program. Annually we provide qualified county residents end of life disposition services with sincere compassion and dignity. In our efforts to find next of kin for death notification, we hear incredible personal stories. Often we continue to search online for possible family to notify in an attempt to do right by the decedent. Hours are spent on phone interviews unwinding relationships where frequently the decedent has been disenfranchised from his family. We average serving over 100-130 county residents annually.

Public Guardian: Conducts official investigations in response to receiving a referral for conservatorship. If found appropriate, the Public Guardian petitions the Court and once granted conservatorship, serves as the legally appointed guardian for persons who have been determined by the Court to be incapable of caring for themselves—generally older, frail and vulnerable adults at risk for self-neglect or a victim of abuse or neglect. The other population who may require conservatorship are those who suffer from severe mental illness and are therefore unable to provide the basic necessities; food, shelter or clothing for themselves, and who may be at risk to themselves or others.

When appointed conservator of the estate, the Public Guardian manages the finances of the conservatee who has been found by the Court to be unable to manage their finances, or is susceptible to being taken advantage of financially by others. In this role, the Public Guardian locates and takes control of the conservatee's assets, collects income, pays debts and taxes and invests funds.

When appointed conservator of the person, the Public Guardian is responsible for ensuring the conservatee has proper food, clothing, shelter and health care. The Public Guardian may receive authorization from the Court to make medical decisions for the conservatee as well.

We believe we are "making a difference by enhancing the quality of life in our community" for many invisible residents.

## Public Guardian— Administrator

### 2016-17 Net County Cost

General Fund	\$667,605
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### Significant Items and/or Changes in 2016-17

On May 31, 2016 a proposal to restructure the office of the Public Guardian-Public Administrator was presented to the Board of Supervisors. The recommended organizational model would consolidate the Public Guardian with Health & Human Services, while the Public Administrator would fall within the office of the Sheriff-Coroner. Over the next six months, staff will form a collaborative planning group to develop a specific organizational model and implementation plan for Board consideration.





**E. G. Prieto**  
Sheriff-Coroner

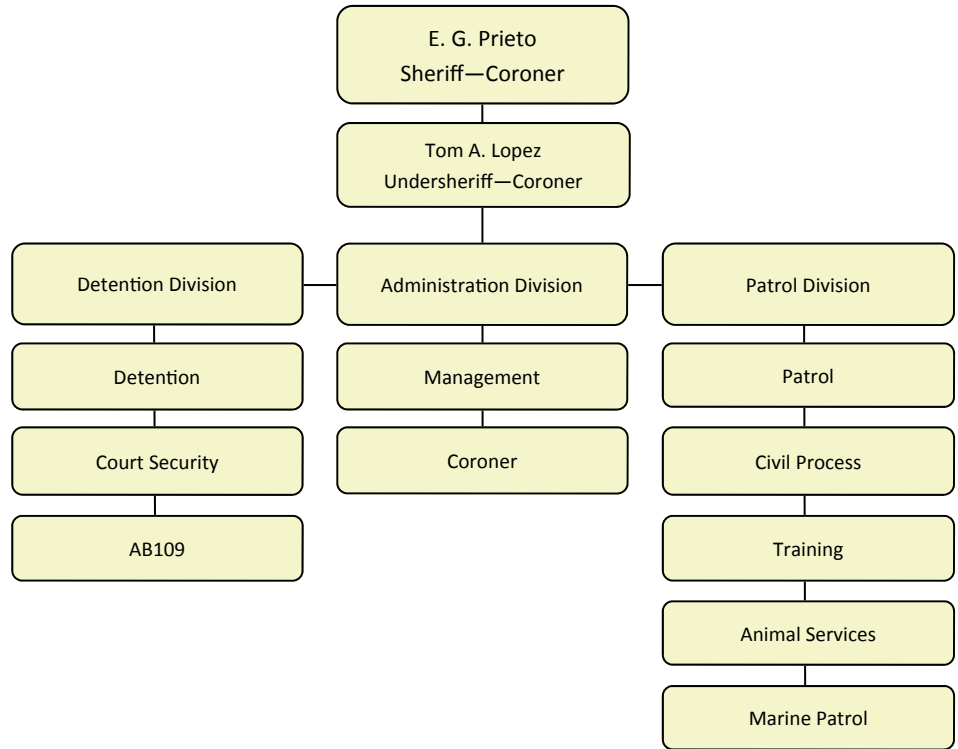
**Mission Statement**

*We will continually strive for excellence, performing our duties with professionalism and integrity, taking pride in ourselves and the community we serve.*

**Motto**

*“Service without limitations”*

## Sheriff-Coroner



### Description of Major Services

The Sheriff acts as the chief law enforcement officer for Yolo County by providing a full range of law enforcement services throughout the unincorporated areas, as well as within the incorporated cities. The Sheriff-Coroner Office provides the following services: patrol, civil, detention, coroner, investigation, bailiff and animal control.

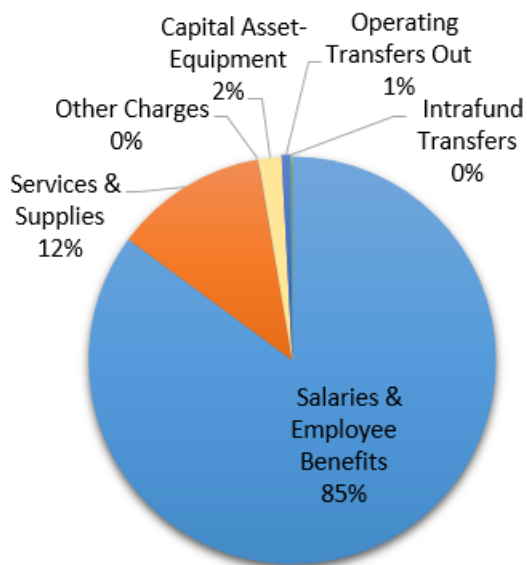
### 2016-17 Summary of Budget

	<b>Appropriation</b>	<b>Revenue</b>	<b>Net County Cost</b>	<b>Use of Fund Balance</b>
Administration	\$4,870,761	\$3,320,649	\$1,383,906	\$166,206
Animal Services	\$2,516,422	\$1,969,811	\$546,611	\$0
Coroner	\$959,084	\$370,660	\$588,424	\$0
Detention	\$19,148,157	\$10,796,007	\$8,338,150	\$14,000
Patrol	\$12,096,584	\$7,422,791	\$4,290,632	\$383,161
<b>Total</b>	<b>\$39,591,008</b>	<b>\$23,879,918</b>	<b>\$15,147,723</b>	<b>\$563,367</b>

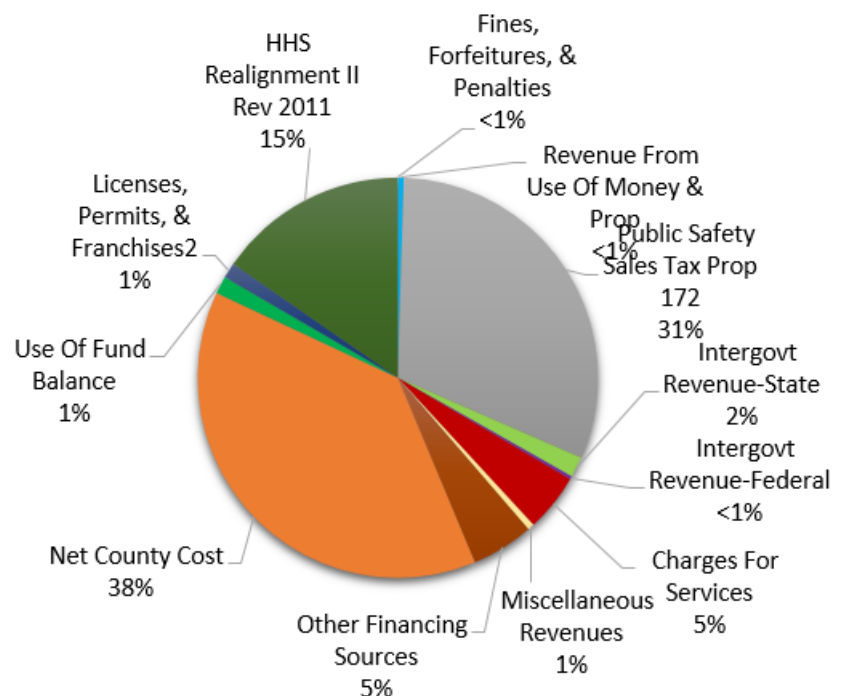
## Summary of Sheriff-Coroner 2016-17 Budget

	Actual 2013-14	Actual 2014-15	Budget 2015-16	Requested 2016-17	Recommended 2016-17
<b>Revenue</b>					
Licenses, Permits, & Franchises	\$419,061	\$413,483	\$498,260	\$498,260	\$498,260
Fines, Forfeitures, & Penalties	\$16,074	\$16,085	\$8,000	\$8,000	\$8,000
Revenue From Use Of Money & Prop	\$178,849	\$123,340	\$187,000	\$181,250	\$181,250
Public Safety Sales Tax Prop 172	\$11,267,178	\$11,272,114	\$11,272,114	\$12,000,000	\$12,300,000
PS Realignment II Rev 2011	\$5,237,754	\$5,429,338	\$5,465,395	\$5,963,624	\$6,078,092
Intergovt Revenue-State	\$643,900	\$1,071,707	\$660,851	\$660,851	\$660,851
Intergovt Revenue-Federal	\$103,816	\$153,460	\$216,000	\$100,000	\$100,000
Charges For Services	\$1,624,450	\$1,567,421	\$1,873,267	\$1,852,391	\$1,852,391
Miscellaneous Revenues	\$380,509	\$454,267	\$212,100	\$211,100	\$211,100
Other Financing Sources	\$1,858,383	\$1,683,111	\$1,775,873	\$1,779,974	\$1,989,974
<b>Total Revenue</b>	<b>\$21,729,975</b>	<b>\$22,184,325</b>	<b>\$22,168,860</b>	<b>\$23,255,450</b>	<b>\$23,879,918</b>
<b>Appropriation</b>					
Salaries & Employee Benefits	\$28,608,285	\$30,231,210	\$30,013,410	\$34,956,172	\$33,781,673
Services & Supplies	\$4,650,615	\$4,833,750	\$5,165,966	\$4,990,778	\$4,834,585
Other Charges	\$33,463	\$31,436	\$15,700	\$15,700	\$15,700
Capital Asset-Structural & Imp	\$0	\$84,547	\$0	\$0	\$0
Capital Asset-Equipment	\$500,032	\$512,195	\$1,243,607	\$1,235,000	\$727,000
Operating Transfers Out	\$238,000	\$28,000	\$72,050	\$72,050	\$282,050
Intrafund Transfers	(\$54,386)	(\$95,718)	(\$50,000)	(\$50,000)	(\$50,000)
<b>Total Appropriation</b>	<b>\$33,976,009</b>	<b>\$35,625,419</b>	<b>\$36,460,733</b>	<b>\$41,219,700</b>	<b>\$39,591,008</b>
<b>Use of Fund Balance Available</b>	<b>\$523,974</b>	<b>\$155,737</b>	<b>\$561,027</b>	<b>\$262,899</b>	<b>\$563,367</b>
<b>Net County Cost</b>	<b>\$11,722,060</b>	<b>\$13,285,358</b>	<b>\$13,730,846</b>	<b>\$17,701,351</b>	<b>\$15,147,723</b>
<b>Funded Staffing:</b>					
		266.00	270.00	278.00	270.00

**Expenditure**



**Revenues**



## Sheriff-Coroner 2015-16 Goals, Strategies & Accomplishments

2015-16 Goals & Strategies	2015-16 Accomplishments/Status
<p><b>Goal 1: Improve and maintain the quality of life we enjoy and ensure that our county is a safe place to live, work and visit</b></p>	
<ul style="list-style-type: none"> <li>• Continue to expand community education and outreach programs on crime prevention and identity theft through town hall meetings and neighborhood watch programs to bridge law enforcement with community members</li> <li>• Restore positions that were lost in prior fiscal years</li> <li>• Replace aging safety equipment</li> <li>• Develop a Compliance Sergeant position to maintain policy and procedures with the inclusion of the legal services function</li> </ul>	<ul style="list-style-type: none"> <li>• Nationally recognized with the “2015 Officer Traffic Safety” award for Below 100 program which has saved the department an estimated \$250,000 in claims and damages</li> <li>• Established a Sheriff’s Office Improvement Committee which meets monthly and consists of one member from each employee association</li> <li>• Filled Compliance Sergeant position who then assisted with transition of department policies and procedures from hardcopy to online Lexipol.</li> <li>• Ag Task force continues to be a major force in keeping Ag crimes to a minimum</li> <li>• Expanded hours of Off Highway Vehicle patrol</li> <li>• Sheriff’s Office Facebook page has 3,500 “likes” and Twitter feed 1,300 followers</li> </ul>
<p><b>Goal 2: Provide a safe, sanitary and secure place of detention for all persons committed to the Sheriff’s jurisdiction for detention or correction.</b></p>	
<ul style="list-style-type: none"> <li>• Continue to work with County Administrator’s Office on planning for the Detention Facility Remodel/Expansion</li> <li>• Explore the use of future funding to see if the expansion of the jail can continue</li> <li>• Continue to expand and enhance programs that were initiated with AB109 funds to provide the tools necessary for inmates to satisfactorily re-enter the community</li> </ul>	<ul style="list-style-type: none"> <li>• Added a social worker position at jail to oversee and evaluate effectiveness of inmate programs</li> <li>• Began six month pilot project to provide inmates tablets for education</li> <li>• 126th inmate successfully passed GED testing</li> <li>• Completed transition from old County court house to new State court house</li> <li>• Monroe Detention remodel/expansion scheduled to break ground October 2016</li> </ul>
<p><b>Goal 3: Enforce the laws and ordinances pertaining to animal control and management, provide humane sheltering and disposal of stray and unwanted animals and promote responsible pet ownership</b></p>	
<ul style="list-style-type: none"> <li>• Continue to reduce the animal population with preventative spays and neuters.</li> <li>• Coordinate with UC Davis Vet Med Teaching Hospital to develop new animal shelter and veterinarian services.</li> </ul>	<ul style="list-style-type: none"> <li>• Current efforts have increased the live release rates for Dogs to 92% and for Cats 86%.</li> <li>• Started discussion with the City Managers to begin looking at a new shelter.</li> </ul>

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## Sheriff-Coroner Goals & Strategies for 2016-17

**Goal 1: Establish a Crime Analyst position to assist with crime mapping to map, visualize and analyze crime incident patterns which will be used in the deployment of staff (Safe Communities)**

**Strategies for 2016-17**

- Compare previous year's criminal statistical data to establish trends that will assist in the deployment of resources that will better serve the community
- Review current and past years' CAD data to establish a baseline of deputy response time to priority calls and compare these results with industry standards
- Provide stats for community/town hall meeting
- Attend regional Crime Analyst meeting to build relationships with neighboring counties to develop regional crime forecasting trends

**Goal 2: Request additional 8 Correctional Officers to add to current staff to fill mandated positions and reduce overtime, adding 2 positions to each of the four shifts at the jail (Operational Excellence)**

**Strategies for 2016-17**

- Add two Correctional Officers per shift to add to the compliment of Correctional Officers available
- Provide added security and guidance to inmates within the correctional facility
- Re-establish staffing levels that will create a relief factor for existing staff

**Goal 3: Seek funding for Stepping Up Initiative to help reduce the number of people with mental illnesses in jail (Safe Communities Priority Focus Area)**

**Strategies for 2016-17**

- Collect, review prevalence and assess individual needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline to guide decision making at system, program and case levels (Safe Communities Priority Focus Area)
- Examine treatment and service capacity to determine which programs and services are available for people with mental illnesses and co-occurring substance use disorders, and identify State and local policy and funding barriers to minimizing contact with justice system and providing treatment and supports in the community (Safe Communities Priority Focus Area)

## Program Summary

### Animal Services unit:

Protects the public from aggressive, dangerous dogs causing injury to people and other animals, including investigating and quarantining vicious animals

Offers low-cost vaccinations and microchips to the public

Provides health and welfare checks for injured, sick, abused and neglected animals, for both stray and owned animals

Offers safe-keeping of owned animals when owners are involved in traffic accidents or fires, or in the case of the death of the owner, until next of kin can be located

Enforces laws pertaining to animal abuse including animal fighting, hoarding, neglect and abandonment

Manages rabies control program in reports of animal bites, and enforce State and County rabies and licensing laws

Provides humane sheltering of stray and unwanted animals, as well as humane euthanasia, and works to increase rescues of unadoptable animals by organizations that will rehabilitate them, giving them a second chance for life

## Sheriff-Coroner

### Animal Services

#### 2016-17 Net County Cost

General Fund	\$546,611
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#### Significant Items and/or Changes in 2016-17

No significant changes.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Responses to calls for services	Quantity	8,129	8,103	8,103
Average daily population at the shelter	Quantity	107	105	105
Animals returned to rightful owner	Outcome	783	700	700
Animals adopted by suitable homes	Outcome	1,173	1,200	1,200
Presentations made to promote proper set control and management	Quantity	10	15	15
Investigations regarding potential rabies	Quantity	464	400	400
Dogs vaccinated at public clinics	Outcome	100	128	1,289
Rabid bats identified	Quantity	7	7	7

## Program Summary

Civil Process Unit works in conjunction with the Civil Courts in Yolo County to provide process services for all civil documents and assistance in enforcement of judgment processes. Civil process includes writs of possession of real and personal property, writs of execution and other non-writ process, small claims, summons and complaints, civil subpoenas and restraining orders. The unit accepts and services all types of civil processes, to include civil subpoenas emanating from any court of law, judicial officer or competent authority in any state or foreign country, money judgments, property judgments and miscellaneous court action services.

Management includes continued improvement of internal processes. The mission of the Legal Services function is to ensure that the integrity of the Yolo County Sheriff's Office is maintained through a system of internal discipline where objectivity and fairness is assured by impartial investigations. Legal Services also coordinates all civil lawsuits, claims and risk management issues.

The Personnel Section coordinates personnel related matters for the Sheriff's Department. This section is responsible for the maintenance of personnel files, coordination of worker's compensation claims, employee health and benefit changes, as well as managing issues and inquiries arising from employees and outside agencies. The section also coordinates and oversees the employee evaluation process and recruiting and screening of prospective employees.

The Planning and Research Section manages projects that require professional assessment, evaluation, development and implementation. This section is directed to research, develop and write grants, manage contracts and proposals, and create policies and procedures.

The Finance Section's role is to maintain fiscal accountability and stability for the Department. The responsibilities of this section include forecasting, developing, implementing and maintaining the general fund operating budget, eight public safety-operating budgets and an Inmate Welfare Trust.

Training Unit works to ensure that all personnel receive current, realistic, quality training and resources in order to enhance their work performance and professional skills, and maintain a specified level of law enforcement proficiency. The State of California mandates that all peace officers be certified and attend a minimum of 24 hours of certified training every two years to meet the requirements of the Commission for Peace Officer Standards and Training (POST). The State of California Standards and Training for Corrections (STC), through the State Board of Corrections, also requires a minimum of 24 hours of certified training for all non-sworn staff annually.

## Sheriff-Coroner

### Administration

#### 2016-17 Net County Cost

General Fund	\$1,383,906
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#### Significant Items and/or Changes in 2016-17

The Sheriff's Office added 1 new Crime Analyst position to analyze crime patterns in order to more effectively deploy officers to areas of need. In 2016-17, this position will be funded by the Small & Rural Special Revenue Fund.

Other significant expenditure increases are due to salary & benefits costs, various equipment purchases and increased costs for two vehicle replacements.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Civil documents served	Quantity	3,094	2,616	2,900
LiveScan applicants processed	Quantity	1,266	1,269	1,260
Department wide overtime hours	Quantity	20,212	21,619	19,000
Reserve Deputies added to Sheriff's Department	Quantity	2	4	10-15
Training hours provided	Quantity	20,942	18,500	19,800
Training classes provided	Quantity	383	365	375
Percentage of sworn deputies in compliance with state-mandated training	Outcome	100%	100%	100%
Percentage of correctional officers in compliance with state-mandated training	Outcome	100%	100%	100%



## Program Summary

Coroner personnel investigate all sudden, violent and unusual deaths that occur in Yolo County. The primary duty of the Coroner is to determine the cause and manner of death through on-scene investigation, examination of evidence, interviews, medical records, toxicological analysis, forensic pathology examinations and autopsies. In addition, the Coroner's unit determines positive identification of decedents, issues certificates of death, provides notification to next-of-kin, collects and processes evidence, and secures decedent's property.

## Sheriff-Coroner

Coroner

### 2016-17 Net County Cost

General Fund	\$588,424
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Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Deaths investigated in Yolo County	Quantity	967	975	980
Deaths from other than natural causes	Quantity	91	121	120
Forensic autopsies	Quantity	109	116	110
Forensic external examinations	Quantity	29	28	30
Forensic medical record reviews and co-signed deaths	Quantity	17	13	15
Outside agency forensic autopsies performed in Yolo County	Quantity	21	13	15

### **Significant Items and/or Changes in 2016-17**

No significant changes.

## Program Summary

The Monroe Detention Center is the main jail for Yolo County. It is a medium/maximum security facility rated to house prisoners of virtually every security classification.

Leinberger Center is primarily a working facility designed to house sentenced inmates who work at various city, County and State agencies to reduce their jail time.

This division constitutes the largest portion of the Sheriff's workforce. The adult detention facilities have all the basic needs of a small city in order to provide for the care, custody and control of those incarcerated. In addition to meeting their basic needs, inmates are offered special programs such as educational opportunities, work experience, certified medical care, and when qualified, the electronic home detention program.

With the implementation of AB109, the division has increased the use of Home Custody and Electronic Monitoring to expand the numbers of inmates that can remain under Sheriff custody and control.

Court Security provides bailiff and security services for courthouse staff and the general public in the 16 different courtrooms.

The unit conducts threat assessment investigations involving judges and court staff, and provides required law enforcement services in the courthouse in support of the contracted private, perimeter security officers. The Superior Court provides funding for this service as provided in State law.

## Sheriff-Coroner

### Detention

#### 2016-17 Net County Cost

General Fund	\$8,338,150
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#### Significant Items and/or Changes in 2016-17

Expenditure increases are primarily due to the elimination of vacancy savings that were budgeted in 2015-16, which effectively reduced overall salaries & benefits in that year. Due to reduced turnover and a more streamlined hiring process, the Sheriff's Office has been able to maintain high staffing levels. As a result, vacancy savings have not been budgeted in 2016-17.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Felony bookings recorded at the jail	Quantity	1,929	1,556	1,800
Misdemeanor bookings recorded at the jail	Quantity	4,670	4,581	4,600
Bookings with both felony and misdemeanor charges recorded at the jail	Quantity	2,021	1,663	1,800
Releases	Quantity	8,695	7,835	8,000
Hours custodial officers have spent guarding inmates in hospitals	Quantity	156	250	275

## Program Summary

Patrol Unit uses proactive procedures and problem-oriented policing techniques to cover all unincorporated areas of the county, from Clarksburg to Rumsey. Units may be called out to address problems ranging anywhere from drugs and domestic violence to burglaries and homicides. The calls received by Patrol also include requests for assistance by other agencies and jurisdictions. Each patrol car is outfitted with video cameras for officer safety and laptop computers so deputies can stay available in the field (instead of having to return to the office). This unit also provides a presence at community events and in the schools.

Marine Patrol ensures and promotes the safety of the boating public. This unit also provides countywide search and rescue services for lost, stranded and injured victims. In addition, deputies give demonstrations and provide boat care training to the general public.

The responsibilities of the unit include ensuring the safety of the boating public on the Sacramento River, Cache Creek, Putah Creek, Sutter Slough, Elkhorn Slough and the Yolo Bypass. The program conducts boating safety checks, investigates watercraft accidents and conducts search and countywide rescue operations for lost, stranded or injured victims.

## Sheriff-Coroner

### Patrol

#### 2016-17 Net County Cost

General Fund	\$4,290,632
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#### Significant Items and/or Changes in 2016-17

Expenditure increases are primarily due to the elimination of vacancy savings that were budgeted in 2015-16, which effectively reduced overall salaries & benefits in that year. Due to reduced turnover and a more streamlined hiring process, the Sheriff's Office has been able to maintain high staffing levels. As a result, vacancy savings have not been budgeted in 2016-17.

The division is also purchasing 2 replacement patrol vehicles, which are being funded through tribal mitigation proceeds.

Performance Measures	Type	2014-15 Actual	2015-16 Estimate	2016-17 Projected
Reports taken by Patrol Deputies	Quantity	3,721	3,262	3,400
Citations issued by Patrol Deputies	Quantity	802	474	500
Arrests made by Patrol Deputies	Quantity	2,018	1,802	1,800
Calls for service for Patrol Deputies	Quantity	36,646	32,108	32,200
Volunteer hours by STARS Members	Quantity	9,431	10,046	10,946
Hours of on the water patrol provided	Quantity	332	300	300
Citations issued to boaters	Quantity	83	60	80
Warnings issued to boaters	Quantity	445	300	400
Boaters arrested for DUI	Quantity	15	10	15

